



MEETING NOTICE

TUALATIN PARK ADVISORY COMMITTEE
December 10, 2013 - 6:00 PM
Tualatin Council Chambers
18880 SW Martinazzi Avenue

A. CALL TO ORDER

B. APPROVAL OF MINUTES of November 12, 2013

C. COMMUNICATIONS

1. Chair
2. Staff
 - a. Starry Nights and Holiday Lights on December 6, 2013
 - b. Centennial Time Capsule Ceremony Thursday, December 19, 2013 at noon at the Tualatin Heritage Center
 - c. Tualatin Tomorrow [survey](#) now on-line
3. Public

D. OLD BUSINESS

1. None

E. NEW BUSINESS

1. 2014 Annual TPARK Schedule
TPARK will set their 2014 meeting schedule.
2. 2013 TPARK Annual Report
A draft of the 2013 TPARK Annual Report will be discussed.
4. Tree City USA Application

F. FUTURE AGENDA ITEMS

1. Tualatin Heritage Center Annual Report
2. Park and Recreation Master Plan

G. COMMUNICATIONS FROM COMMITTEE MEMBERS

H. ADJOURNMENT



City of Tualatin

DRAFT

TUALATIN PARK ADVISORY COMMITTEE MINUTES

November 12, 2013

MEMBERS PRESENT: Dennis Wells, Valerie Pratt, Kay Dix, Stephen Ricker, Connie Ledbetter, Bruce Andrus-Hughes, Dana Paulino

MEMBERS ABSENT: None

STAFF PRESENT: Carl Switzer, Parks and Recreation Manager

PUBLIC PRESENT: None

OTHER: None

A. CALL TO ORDER

Meeting called to order at 6:05.

B. APPROVAL OF MINUTES

The October 8, 2013 minutes were unanimously approved.

C. COMMUNICATIONS

1. Public – None
2. Chairperson – None
3. Staff – Staff presented a recap of the 10th Annual West Coast Giant Pumpkin Regatta. TPARK members were invited to attend the Starry Nights and Holiday Lights event on December 6, 2013 and the Centennial Time Capsule burial on December 19, 2013.

D. OLD BUSINESS

1. None

E. NEW BUSINESS

1. Tualatin's Capital Improvement Plan
Kaaren Hofmann, Engineering Manager, presented a brief overview of the 2015-2019 CIP.
2. Oregon Statewide Comprehensive Outdoor Recreation Plan
TPARK reviewed the Executive Summary and discussed Tualatin projects that are consistent with the goals of the SCORP.

F. FUTURE AGENDA ITEMS

1. TPARK Annual Report
2. Park and Recreation Master Plan

G. COMMUNICATION FROM TPARK MEMBERS (All)

None

H. ADJOURNMENT

The meeting was adjourned at 7:17 p.m. by consensus.



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Tree City USA

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What is Tree City USA?

The Tree City USA program is a national program that provides the framework for community forestry management for cities and towns across America.

Communities achieve Tree City USA status by meeting [four core standards](#) of sound urban forestry management: maintaining a tree board or department, having a community tree ordinance, spending at least \$2 per capita on urban forestry and celebrating Arbor Day.

Participating communities have demonstrated a commitment to caring for and managing their public trees. Together the more than 3,400 Tree City USA communities serve as home to more than 135 million Americans.



Did you know?

- There are more than 3400 communities that are currently a Tree City USA.
- There are more than 500 communities that received a Growth Award.
- Over 135 million people live in a Tree City USA.

Other Resources

[Tree City USA Bulletin: Tree City USA: Foundation for Better Tree Management](#)



Tree City USA is an Arbor Day Foundation program sponsored in cooperation with:





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Tree City USA Standards

The Four Standards for Tree City USA Recognition

To qualify as a Tree City USA community, a town or city must meet four standards established by The Arbor Day Foundation and the National Association of State Foresters.

These standards were established to ensure that every qualifying community would have a viable tree management plan and program.

It is important to note that they were also designed so that no community would be excluded because of size.

1. [A Tree Board or Department](#)
2. [A Tree Care Ordinance](#)
3. [A Community Forestry Program With an Annual Budget of at Least \\$2 Per Capita](#)
4. [An Arbor Day Observance and Proclamation](#)

Request a Tree City USA application.



Photo by Paul Collins

These standards were established to ensure that every qualifying community would have a viable tree management plan and program.



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Tree City USA Standards

1) A Tree Board or Department

Someone must be legally responsible for the care and management of the community's trees. This may be a professional forester or arborist, an entire forestry department, or a volunteer tree board. Often, both a professional staff and advisory tree board are present, which is a good goal for most communities.

A tree board, or commission, is a group of concerned volunteer citizens charged by ordinance with developing and administering a comprehensive tree management program. Balanced, broad-based community involvement is encouraged. Boards function best if not composed entirely of tree-related professionals such as forestry professors, nursery operators, arborists, etc. Fresh ideas and different perspectives are added by citizens with an interest in trees that is entirely avocational. Limited, staggered terms of service will prevent stagnation or burnout, while at the same time assuring continuity.

The Four Standards of Tree City USA

1. A Tree Board or Department
2. [A Tree Care Ordinance](#)
3. [A Community Forestry Program With an Annual Budget of at Least \\$2 Per Capita](#)
4. [An Arbor Day Observance and Proclamation](#)

Other Resources

[Tree City USA Bulletin: How to Grow a Great Tree Board](#)

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PHOTO © PETER HUYSS

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Tree City USA Standards

2) A Tree Care Ordinance

The tree ordinance must designate the establishment of a tree board or forestry department and give this body the responsibility for writing and implementing an annual community forestry work plan. Beyond that, the ordinance should be flexible enough to fit the needs and circumstances of the particular community.

A tree ordinance provides an opportunity to set good policy and back it with the force of law when necessary. Ideally, it will provide clear guidance for planting, maintaining and removing trees from streets, parks and other public places. For tips and a checklist of important items to consider in writing or improving a tree ordinance, see Bulletin No. 9.

You can find a [sample tree care ordinance](#) at the International Society of Arboriculture.

Request a Tree City
USA application.



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2. [A Tree Care Ordinance](#)
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4. [An Arbor Day Observance and Proclamation](#)

Other Resources

- [Tree City USA Bulletin: How to Write a Municipal Tree Ordinance](#)
- [Tree City USA Bulletin: Tree Protection Ordinances](#)

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Tree City USA Standards

3) A Community Forestry Program With an Annual Budget of at Least \$2 Per Capita

Evidence is required that the community has established a community forestry program that is supported by an annual budget of at least \$2 per capita. At first, this may seem like an impossible barrier to some communities. However, a little investigation usually reveals that more than this amount is already being spent by the municipality on its trees. If not, this may signal serious neglect that will cost far more in the long run. In such a case, working toward Tree City USA recognition can be used to re-examine the community's budget priorities and re-direct funds to properly care for its tree resource before it is too late.

Ideally, this standard will be met by focusing funding on an annual work plan developed after an inventory is completed and a report is approved by the city council. Such a plan will address species diversity, planting needs, hazardous trees, insect and disease problems and a pattern of regular care such as pruning and watering.

The Four Standards of Tree City USA

1. [A Tree Board or Department](#)
2. [A Tree Care Ordinance](#)
3. A Community Forestry Program With an Annual Budget of at Least \$2 Per Capita
4. [An Arbor Day Observance and Proclamation](#)

Other Resources

- [Tree City USA Bulletin: How to Fund Community Forestry](#)
- [Tree City USA Bulletin: How to Work With Volunteers Effectively](#)
- [Tree City USA Bulletin: Selling Tree Programs](#)

Request a Tree City USA application.



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Tree City USA Standards

An Arbor Day Observance and Proclamation

This is the least challenging and probably the most enjoyable standard to accomplish. An Arbor Day celebration can be simple and brief or an all-day or all-week observation. It can be a simple tree planting event or an award ceremony that honors leading tree planters. For children, Arbor Day may be their only exposure to the green world or a springboard to discussions about the complex issue of environmental quality.

The benefits of Arbor Day go far beyond the shade and beauty of new trees for the next generation. Arbor Day is a golden opportunity for publicity and to educate homeowners about proper tree care. Utility companies can join in to promote planting small trees beneath power lines or being careful when digging. Smokey Bear's fire prevention messages can be worked into the event, as can conservation education about soil erosion or the need to protect wildlife habitat.

Still another way to develop Arbor Day is to link it with a tree-related festival. Some that are currently celebrated include dogwood festivals, locust blossom festivals and Macon, Georgia's Cherry Blossom Festival that annually brings more than \$4.25 million into the local economy. In meeting the four standards, help is available! The [urban and community forestry coordinator](#) in your state forester's office will be happy to work with communities in taking these first steps toward better community forestry.

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City of Tualatin

www.ci.tualatin.or.us

Tualatin Park Advisory Committee (TPARK) 2014 Meeting Calendar

Date	Day	Time	Location
January 14	Tuesday	6:00 p.m.	Council Chambers
February 11	Tuesday	6:00 p.m.	Council Chambers
March 11	Tuesday	6:00 p.m.	Council Chambers
April 8	Tuesday	6:00 p.m.	Council Chambers
May 13	Tuesday	6:00 p.m.	Council Chambers
June 10	Tuesday	6:00 p.m.	Council Chambers
July 8	Tuesday	6:00 p.m.	Council Chambers
August 12	Tuesday	6:00 p.m.	Council Chambers
September 9	Tuesday	6:00 p.m.	Council Chambers
October 14	Tuesday	6:00 p.m.	Council Chambers
November 11	Tuesday	6:00 p.m.	Council Chambers
December 9	Tuesday	6:00 p.m.	Council Chambers

** Council Chambers is located at 18880 SW Martinazzi Avenue. Council Chambers may be used for special Council meetings during the year. If Council Chambers is unavailable the Van Raden Community Center will be the alternate meeting location unless otherwise announced. The Van Raden Community Center is located at 8535 SW Tualatin Road inside Tualatin Community Park. Meeting locations are identified on each agenda which are published at www.tualatinoregon.gov one week in advance of meetings.*