



MEETING AGENDA

**CITY OF TUALATIN
TRANSPORTATION TASK FORCE
November 29, 2011, 5:00 p.m.**

**LIBRARY COMMUNITY ROOM
18878 SW MARTINAZZI AVENUE
TUALATIN, OR 97062**

1. **WELCOME AND CALL TO ORDER**
Purpose of Meeting: Introductions & Overview
2. **COMMUNICATION FROM THE PUBLIC**
Limited to 3 minutes per Individual
3. **GENERAL ITEMS**
 - A. Discussion of Transportation Task Force Work Plan & Schedule
 - B. Roles, Responsibilities & Meeting Guidelines
 - C. Introduction to Transportation Projects
 - a) Transportation System Plan
 - b) SW Corridor Plan
 - c) Linking Tualatin
 - d) Basalt Creek Transportation
4. **TRANSPORTATION SYSTEM PLAN**
 - A. TSP 101 & Overview of Current Efforts
5. **COMMUNICATION FROM THE PUBLIC**
Limited to 3 Minutes per Individual
6. **NEXT MEETING**
Thursday, December 15, 2011 @ 5:00 pm
Tualatin Police Department

Transportation Task Force

3. A.

Meeting

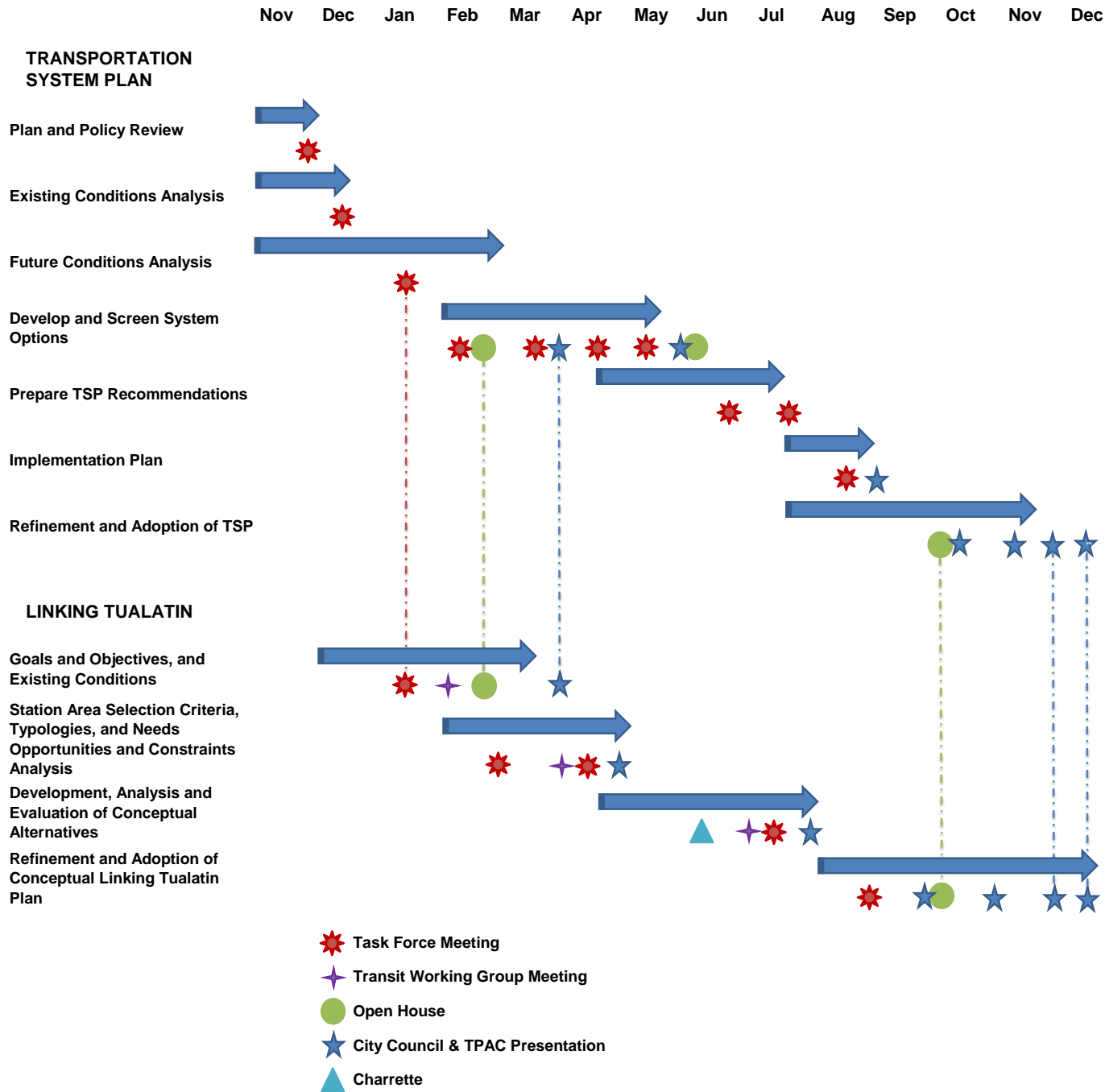
Date:

11/29/2011

Attachments

Schedule

Transportation Task Force Schedule



Transportation Task Force

3. B.

Meeting
Date: 11/29/2011

Attachments

Roles, Responsibilities, and Meeting Guidelines

DRAFT
Tualatin Transportation Task Force
Roles, Responsibilities, and Meeting Guidelines



Purpose of Committee

The Transportation Task Force (TTF) is a group of people brought together for the purpose of advising the Tualatin Planning Advisory Committee (TPAC) and the Tualatin City Council about the needs and concerns of the community regarding transportation. The TTF should be representative of the many audiences who will have an interest in this process and the resulting transportation projects. The TTF is also representative of State and local agencies and nearby jurisdictions that are involved in transportation decision-making. The TTF must be able to work together to give a clear direction to the staff and their consultants on important project decisions. The TTF will be asked to weigh-in on key questions during the development of these priority transportation projects.

Responsibilities

Members of the TTF will:

- Participate for at least one year attending monthly or semimonthly meetings.
- Reflect the needs of the Tualatin community.
- Review study reports and materials produced by Tualatin staff and its consultants.
- Make recommendations to staff.
- Work with other TTF members to identify shared solutions where possible.
- Identify ways to actively involve community members in the process.
- Strive to keep the people they represent informed about the process and seek their feedback on materials.
- Participate in working group meetings and, whenever possible, attend other public outreach events.

TTF Alternates will:

- Assume all responsibilities of a member when participating in meetings.
- Follow the process and regularly attend meetings. If an alternate has not participated in previous meetings their participation in group decision-making may be limited.

Tualatin and consultant staff will:

- Summarize TTF discussions.
- Consider all community feedback (including TTF recommendations) when making project suggestions to TPAC and the City Council.

The facilitator will:

- Ensure that everyone has an opportunity to participate.
- Keep meetings moving and focused on the agenda.
- Start and end meetings on time unless the group agrees to extend the meeting time.
- Provide time for public comment and ensure that it is an item on each agenda.
- Enforce TTF meeting guidelines.

Committee Structure

- If a member of the TTF can no longer serve, the Citizen Involvement Committee (CIC) will determine whether to replace the member, and may work with the member to identify a potential replacement.
- Alternates are allowed. They must be approved in advance and put on a roster kept by staff.
- Some members of the TTF serve in an advisory role. Agency and neighboring City representatives participate in the Task Force to advise City staff and share their agency's perspective.

Committee Meeting Guidelines

Meeting Guidelines

- Meeting materials will be posted to the TTF webpage generally one week in advance of meetings with an email notice sent to committee members. Paper copies of meeting materials will be available to TTF members upon request.
- A limited number of printed copies will be available at meetings for the public.
- If other accommodations are required for TTF members or the public to participate in meetings fully, please make those requests to staff (contact information below).

Participation Guidelines

- Participate in the spirit of negotiation and open communication.
 - Agree to be here to participate, to share information about related topics, listen to others and be open to different ideas.
 - Stay on agenda.
- Participate without dominating.
 - Treat each other with dignity and respect.
 - Listen until speaker finishes; allow others to share their thoughts.
 - Derogatory language or attacks on other people's values or culture are not permitted.
- Keep things transparent.
 - Bring information to the table that is relevant to the conversation; the group can't address issues that aren't raised during meetings.
 - Share information with the group about simultaneous processes and other relevant things you are working on.
- Be present.
 - Silence cell phones and put them away during meetings.

Decision-making

- The TTF will provide advice by consensus. Consensus is defined as the point where committee members agree on the best option for the group even if it is not what an individual committee member would choose for themselves or their organization.
- If the group agrees that consensus cannot be reached, staff will suggest a direction to the CIC using the information available, without a clear direction from the TTF. Staff will document all differing opinions to share with TPAC and Council. Members can also write a summary of their position (majority/minority report).
- City staff will follow up with TTF members if a change occurs after the group's review of final documents and explain the changes that resulted. Changes could occur after staff or legal review, public comment, or based on TPAC/City Council direction.
- When a member is absent, their approved alternate can participate in the development of group recommendations, but only if they have followed the process and attended a majority of meetings.

Communications between meetings

- TTF members will not provide comments on behalf of the group (to the media or a decision-making body like the City Council) without being directed to do so by full agreement of the TTF.
- The staff contact for media inquiries is Ben Bryant at the City of Tualatin, 503-691-3049 or bbryant@ci.tualatin.or.us.
- TTF members are encouraged to communicate with each other and with staff between meetings.
- Direct communications to Task Force Liaison: Cindy Hahn at the City of Tualatin, 503-691-3029 or chahn@ci.tualatin.or.us.

Transportation Task Force

3. C.

Meeting

Date:

11/29/2011

Attachments

Project Introductions



City of Tualatin

Transportation Task Force Introduction to Projects

November 29, 2011

Transportation System Plan (TSP)

- **Purpose:**

- The TSP is a blueprint for building and maintaining Tualatin's current and future transportation network.

- **City Staff:**

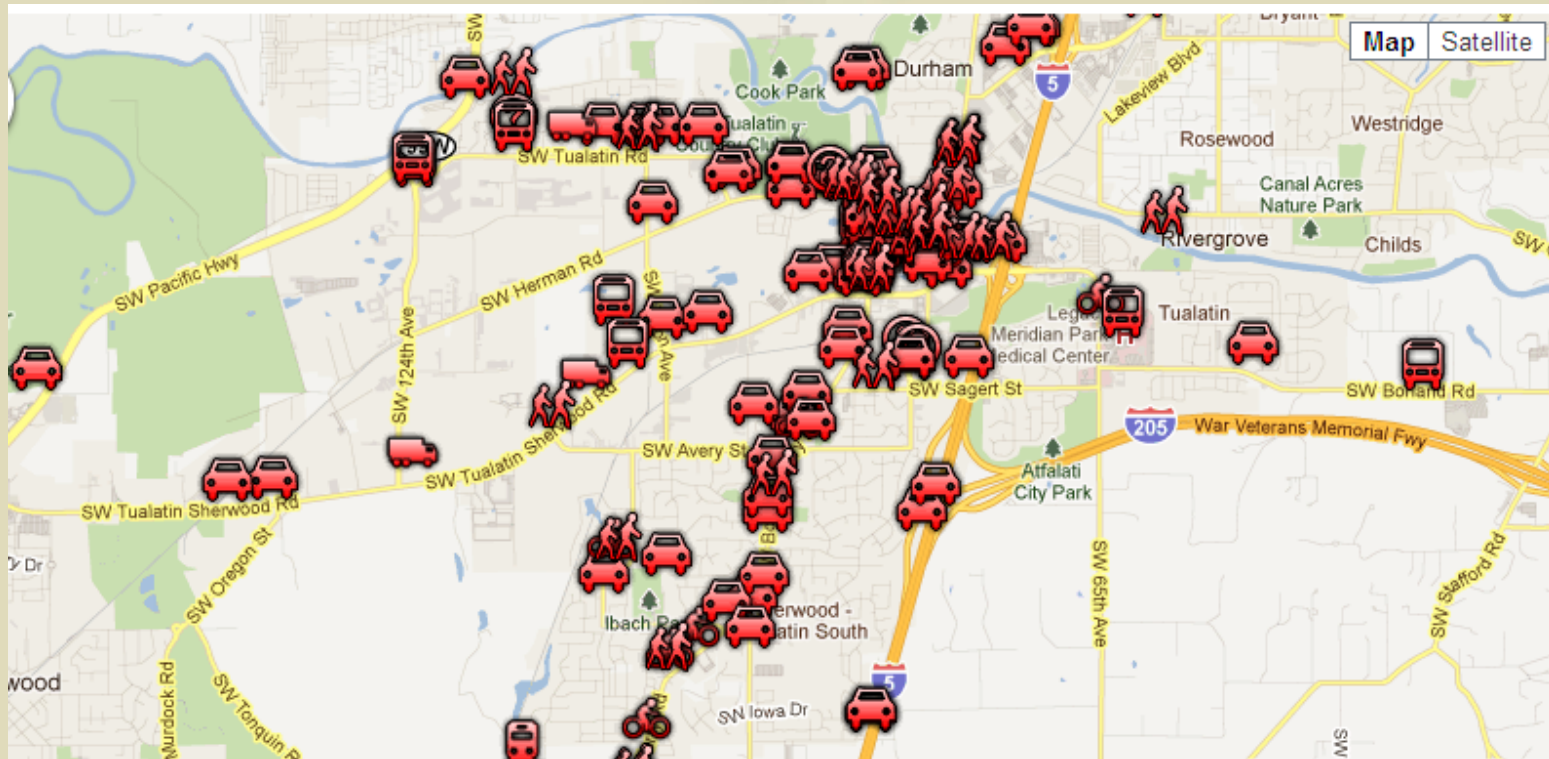
- Dayna Webb & Kaaren Hofmann

- **Consultant Team:**

- Technical Planning: CH2M Hill
 - Theresa Carr & Terra Lingley
- Traffic Consulting: DKS & Associates
 - Alan Snook & Mat Dolata
- Public Involvement: JLA Public Involvement
 - Eryn Deeming Kehe & Sam Beresky



Transportation System Plan



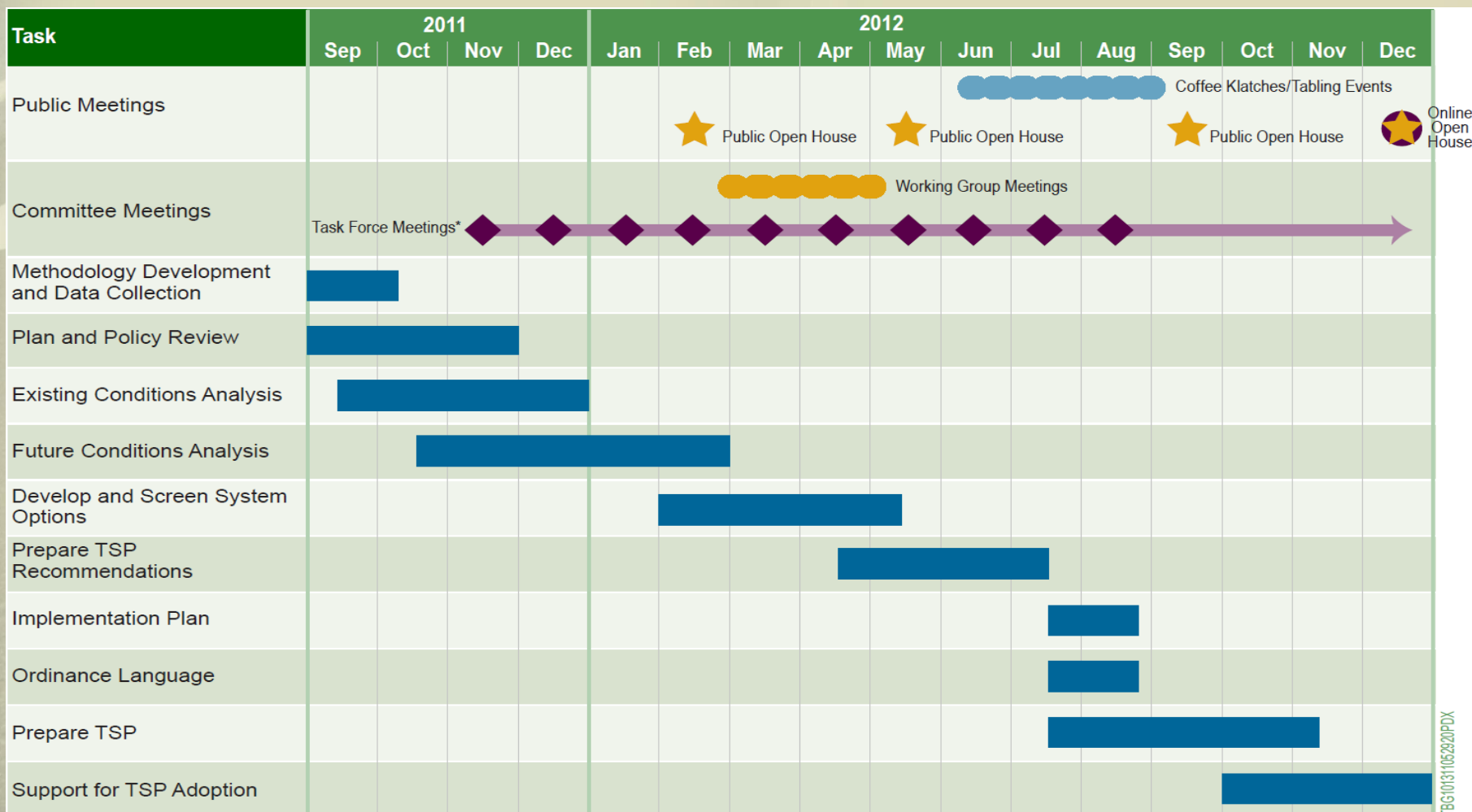
City of Tualatin

Transportation System Plan

- **Highlights:**
 - Public Outreach
 - Community Assessment of Transportation System
 - Online Comment Map
 - Video Contest
 - Identify Needs & Opportunities
 - Gather data
 - Analyze conditions
 - Interview stakeholders
 - Establish goals and measures
 - Analyze “no build”



Transportation System Plan



SW Corridor Plan



■ Purpose:

- Integrate multiple land use and transportation plans throughout the SW Corridor (i.e. Linking Tualatin);
- Identify actions and investments that support livable communities;
- Examine the function, mode and general location of transportation improvements; and,
- Evaluate transit alternatives analysis to define the best mode and alignment of high capacity transit to serve the corridor.

■ City Staff:

- Alice Rouyer & Ben Bryant

■ Project Lead:

- Metro
 - Tony Mendoza

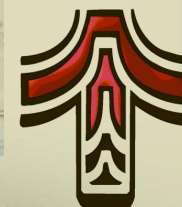
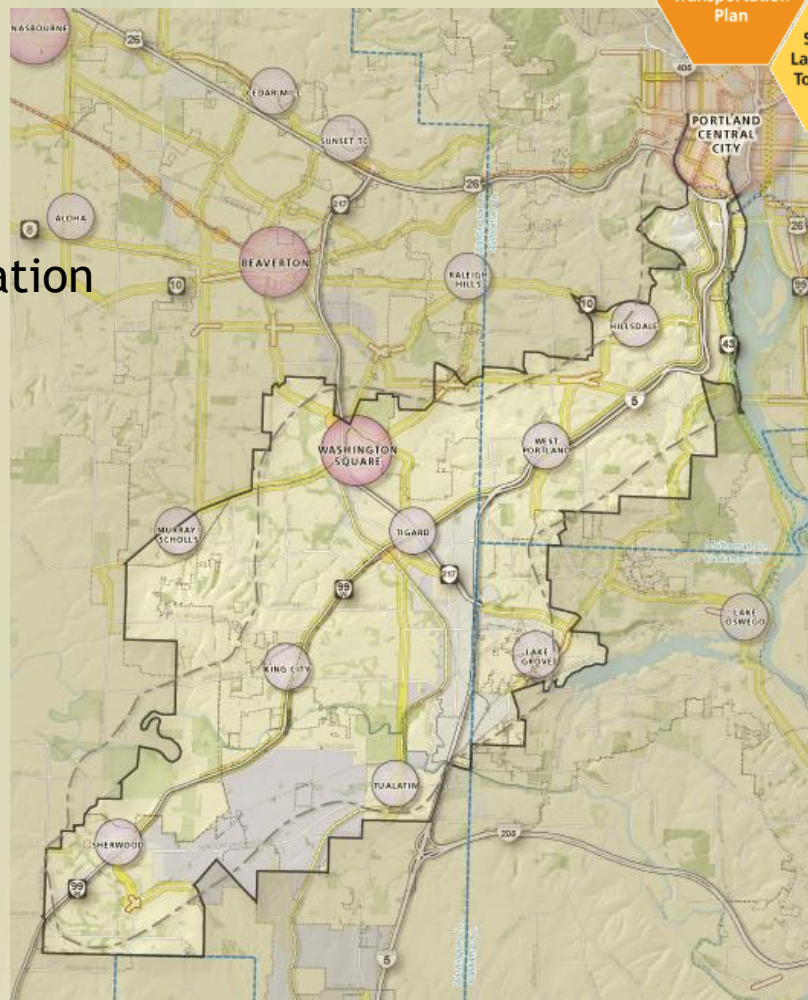


City of Tualatin

SW Corridor Plan

- **Length: 14.4 Miles**
- **Population:**
 - 2010 = 140,000
= 10% of the region's population
 - 2035 = 206,000
- **Employees:**
 - 2010 = 163,000
= 19% of the region's jobs
 - 2035 = 251,000

**Projected travel time
increase 30%**

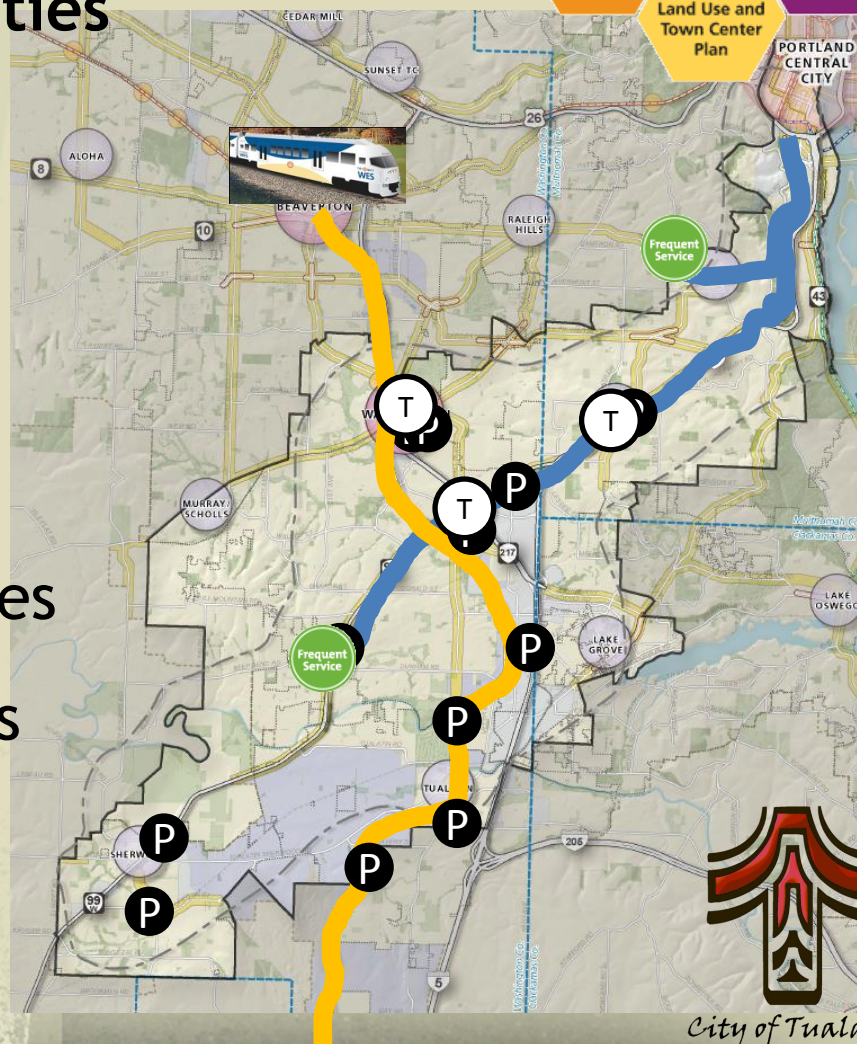


City of Tualatin

SW Corridor Plan

■ Existing Major Transit Facilities

- WES Commuter Rail
- 15 Bus Lines
- 2 Frequent Bus Routes
- 3 Transit Centers
- 2,000 park-and-ride spaces
- 27,000 daily transit riders



City of Tualatin

SW Corridor Plan

■ Thirteen Partners

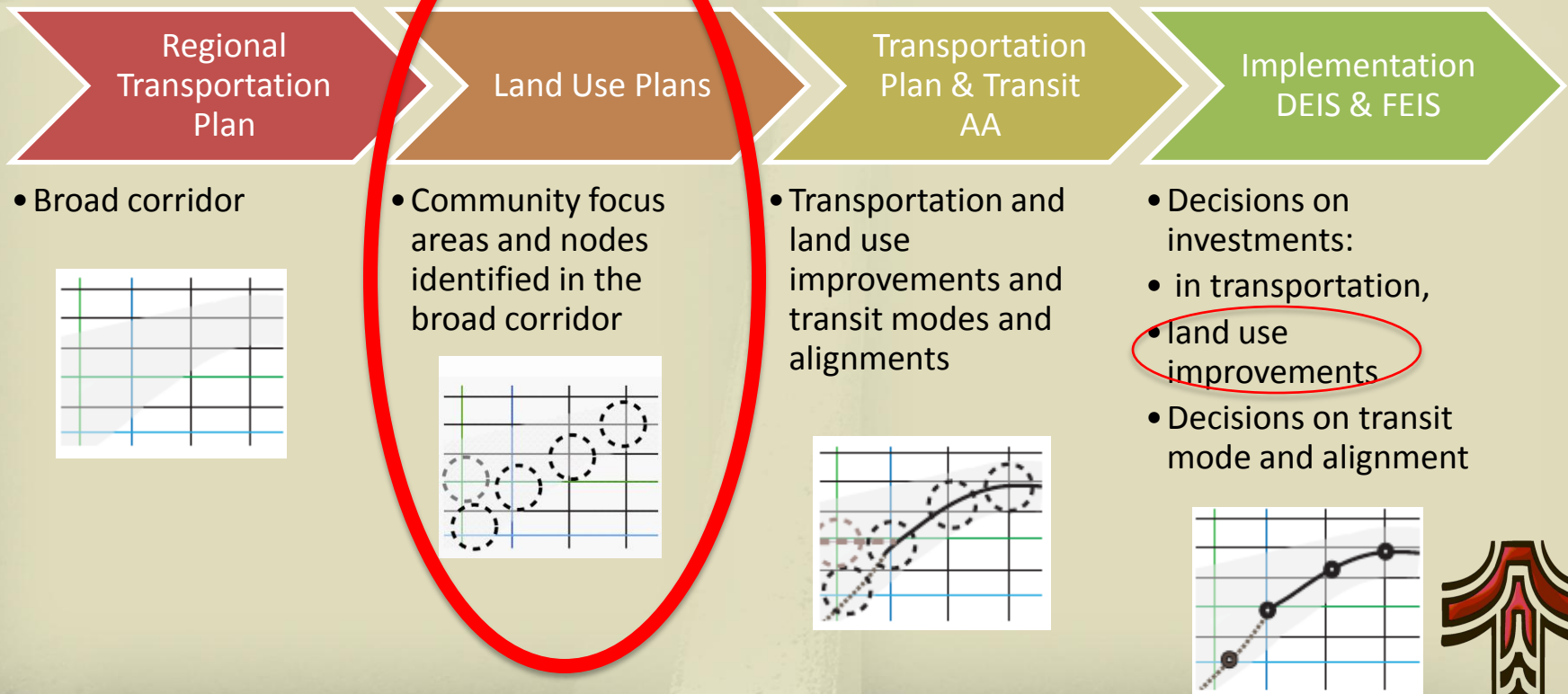
- Beaverton
- Durham
- King City
- Lake Oswego
- Portland
- Sherwood
- Tigard
- Tualatin
- Multnomah County
- Washington County
- Oregon Department of Transportation
- TriMet
- Metro



City of Tualatin

SW Corridor Plan

■ Integrated Approach



SW Corridor Plan

■ Schedule:



Southwest Corridor Plan schedule

Phase I

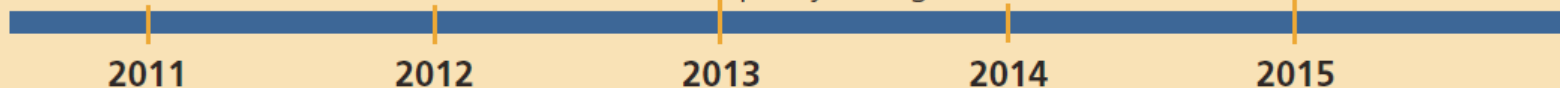
Agreements, policy changes, strategic investments and partnerships

Phase II

Actions to achieve goals, including investments, Draft Environmental Impact Statement(s) and major policy changes

Ongoing

Further project development and implementation



City of Tualatin

Linking Tualatin

■ Purpose:

- To study land use and transit in Tualatin so that:
 - Employees can get to and from their jobs more easily, especially from downtown to large employers.
 - Car use can be reduced while improving walking and bicycle connections.

■ City Staff:

- Cindy Hahn & Aquilla Hurd-Ravich

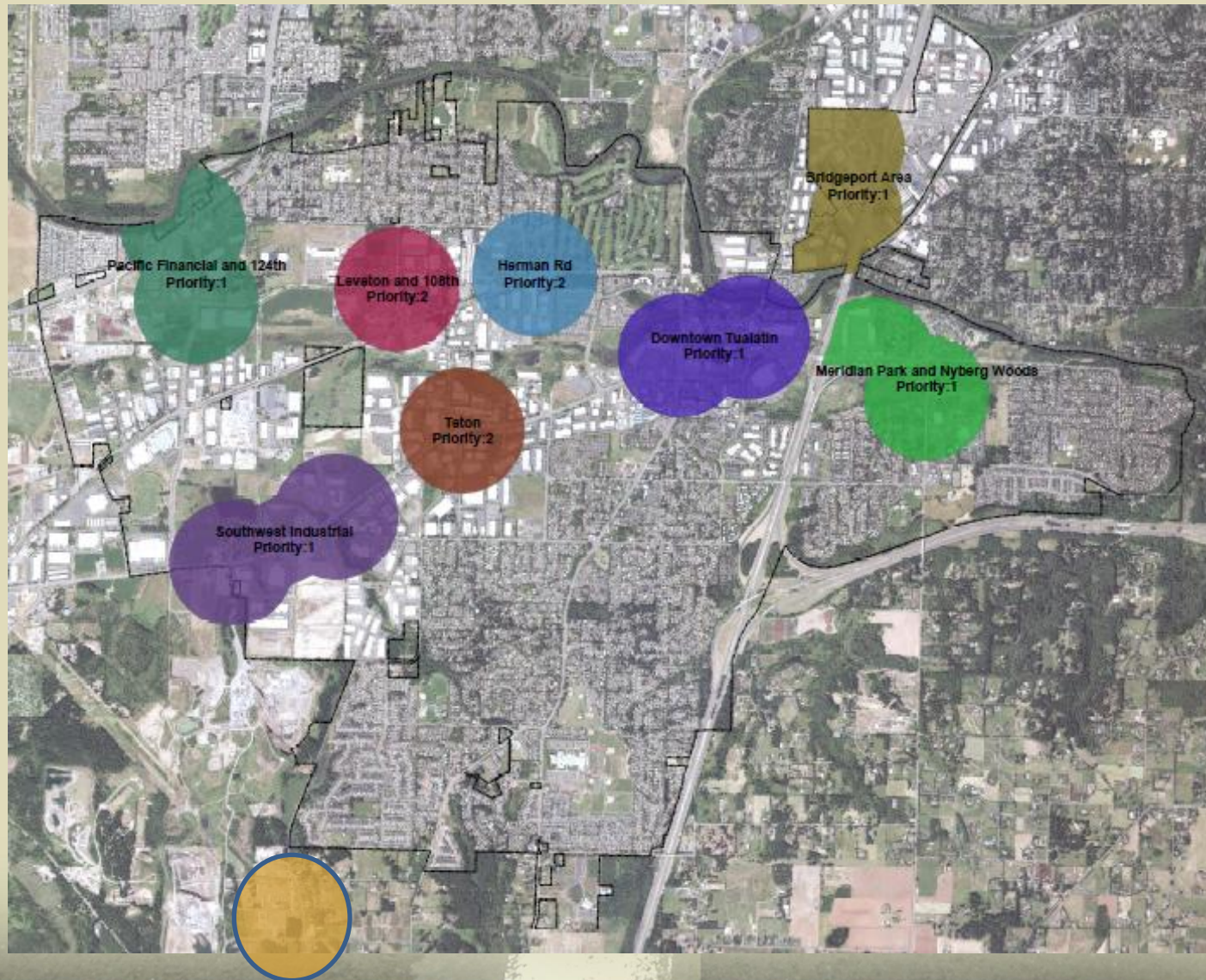
■ Consultant Team:

- Project Management: Angelo Planning Group
 - Matt Hastie
- Urban Design & Planning Support: Sera Architects
 - Michelle Marx
- Public Outreach Support: CH2M Hill
- Technical Support: DKS, Criterion, Johnson Reid



City of Tualatin

Linking Tualatin



City of Tualatin

Linking Tualatin

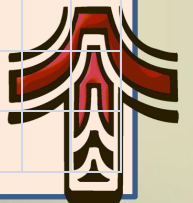
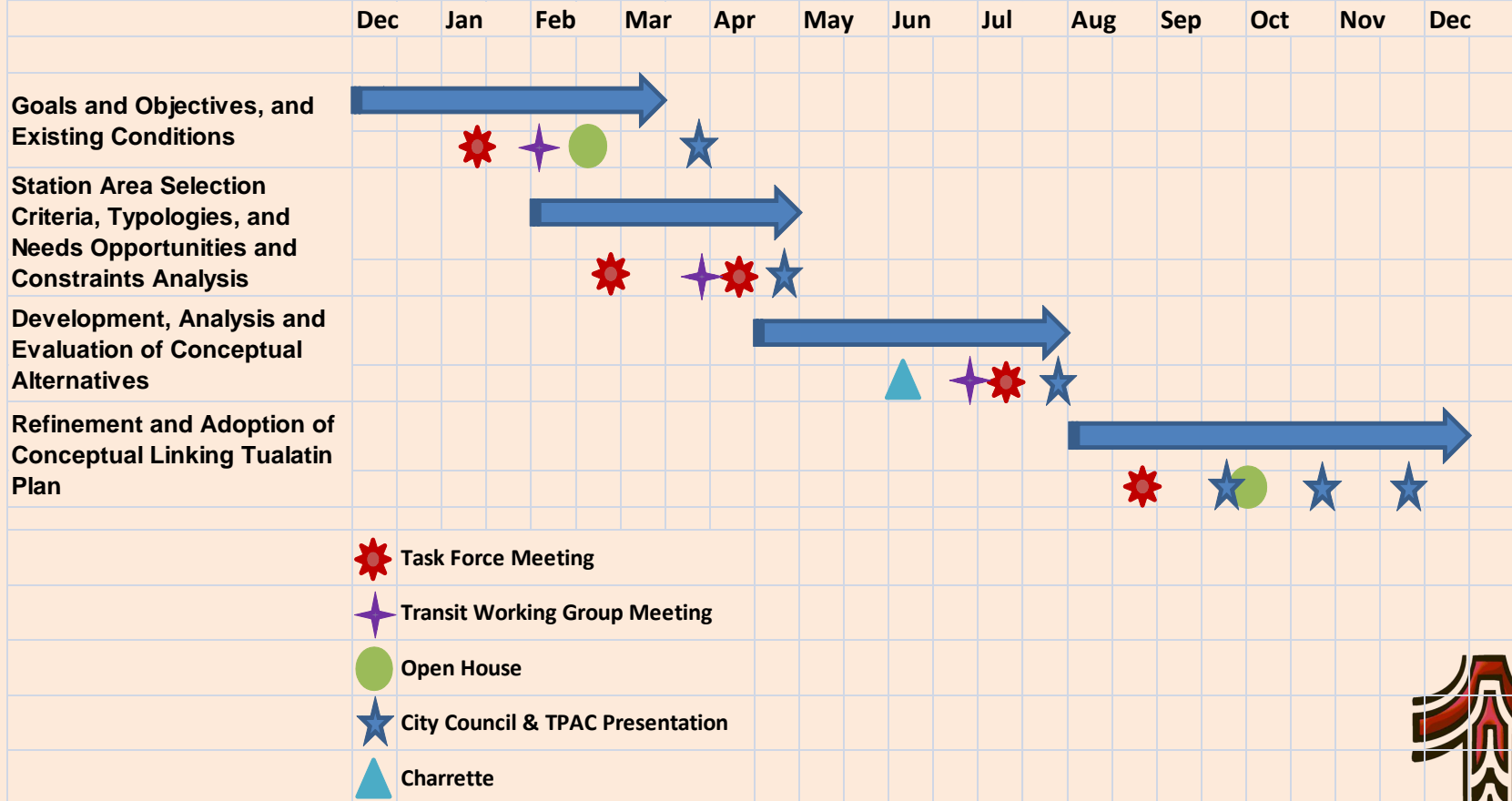
■ Highlights:

- Finalize contract with Angelo Planning Group
 - Council approval on December 12
- Public Outreach Plan
- Identify “nodes” to be served by transit in the future
- Define “typologies” for land use at “nodes”
- Conduct 4-Day Charrette
 - June 4-7
 - Concerted effort to identify and refine land use alternatives



Linking Tualatin

Linking Tualatin Project Schedule



Basalt Creek Transportation

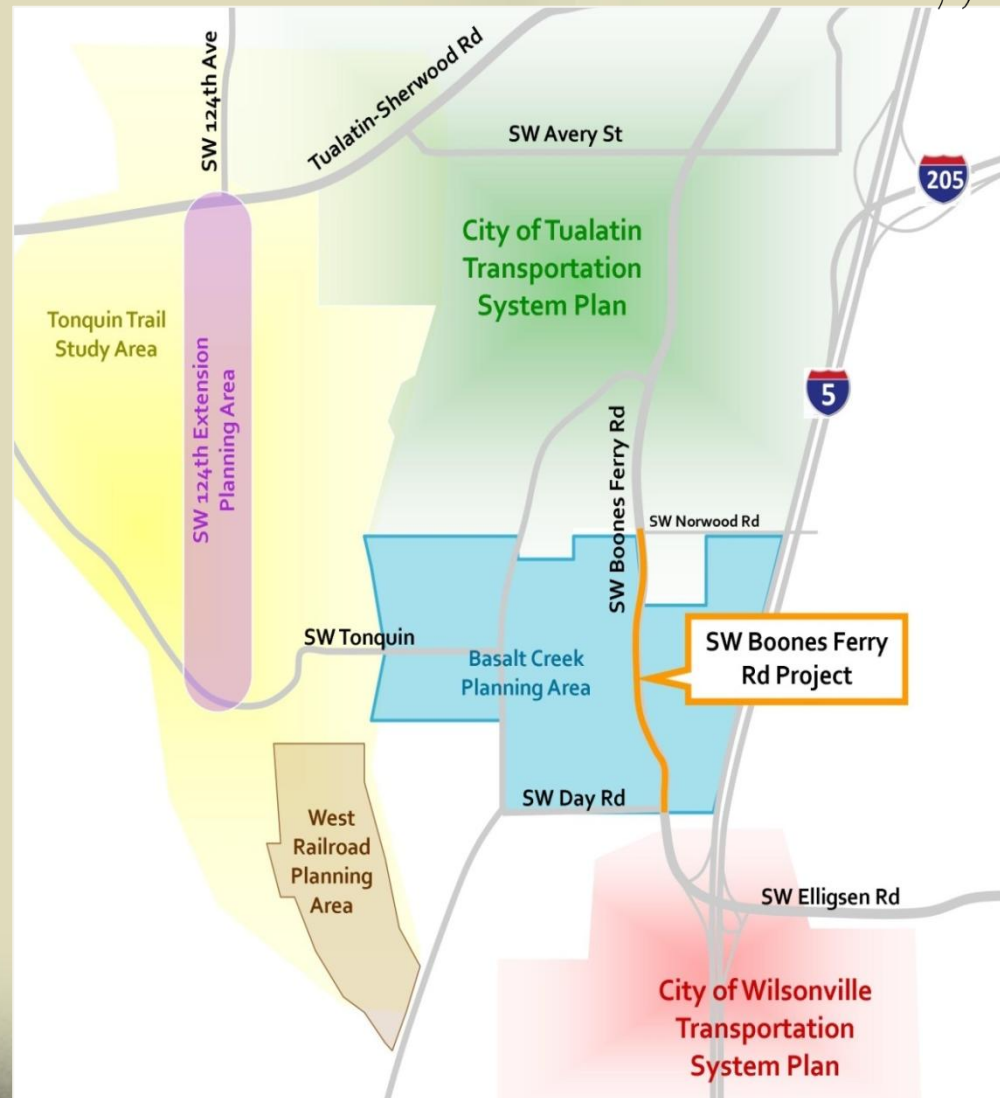


- **Purpose:**
 - Coordinate the following projects:
 - Long Range Transportation Improvements (Basalt Creek “Spine”)
 - Boones Ferry Road Improvements (Between Wilsonville & Tualatin)
 - SW 124th Avenue Extension
 - Improve access between I-5 and SW 124th Avenue
- **City Staff:**
 - Alice Rouyer, Ben Bryant, & Colin Cortes
- **Project Lead:**
 - Washington County
 - Andrew Singelakis & Russ Knoebel
 - DKS and JLA
 - Chris Maciejewski & Jeanne Lawson

Basalt Creek Transportation



City of Tualatin



Basalt Creek Transportation



■ Highlights:

Long Range Planning

- Policy Advisory Group and Technical Working Group Developed 3 Alternative Concepts between SW 124th Avenue and Boones Ferry Road

Boones Ferry Road Improvements

- Washington County progressing with Boones Ferry Road Improvement Project

SW 124th Avenue Extension

- Open House on December 14th
 - Details: TBD

Basalt Creek Transportation



■ Schedule:

Long Range Planning

- Start: Summer 2011
- Alternative Concepts: Fall 2011
- Finish: Spring 2012

Boones Ferry Road

- Open House: Fall 2011
- Alternative Concepts: Fall 2011
- Property Owner Meetings: Winter 2011 - Spring 2012
- Construction: Fall 2012

SW 124th Avenue Extension

- Open House: Fall 2011
- Design: 2012
- Potential Construction: 2014- 2015

A perspective view of a road with a white center line and orange traffic barrels on the right side.

Questions?

Transportation Task Force

4. A.

Meeting
Date: 11/29/2011

Attachments

TSP 101 PowerPoint Presentation



City of Tualatin

Transportation System Plan Update

Presentation to
Tualatin Transportation Task Force
November 29, 2011

Presentation Objectives

1. What is a Transportation System Plan (TSP)
 - ✓ Why do one?
 - ✓ What do they need to include?
 - ✓ Why do one now?
2. What does Tualatin's TSP look like?
 - ✓ Who develops the TSP?
 - ✓ What is our timeline?



What is a TSP?

- Identifies transportation improvements needed to address current (2012) and future (2035) needs of residents, businesses, and visitors to Tualatin
- Will recommend improvements to all modes of transportation in Tualatin
- Includes infrastructure investments and policy recommendations

Why do a TSP?

- A TSP is a resource for staff, policy makers, and the public to:
 - ✓ Identify future transportation facilities
 - ✓ Direct funding resources to transportation projects
 - ✓ Support anticipated development impacting the community
- Serves as the transportation element of a local comprehensive plan



Why do a TSP?

- Provides long range direction for all modes
- Ensures transportation improvements meet future land use needs
- Ensures transportation options for all users
- Provides a link to state funding



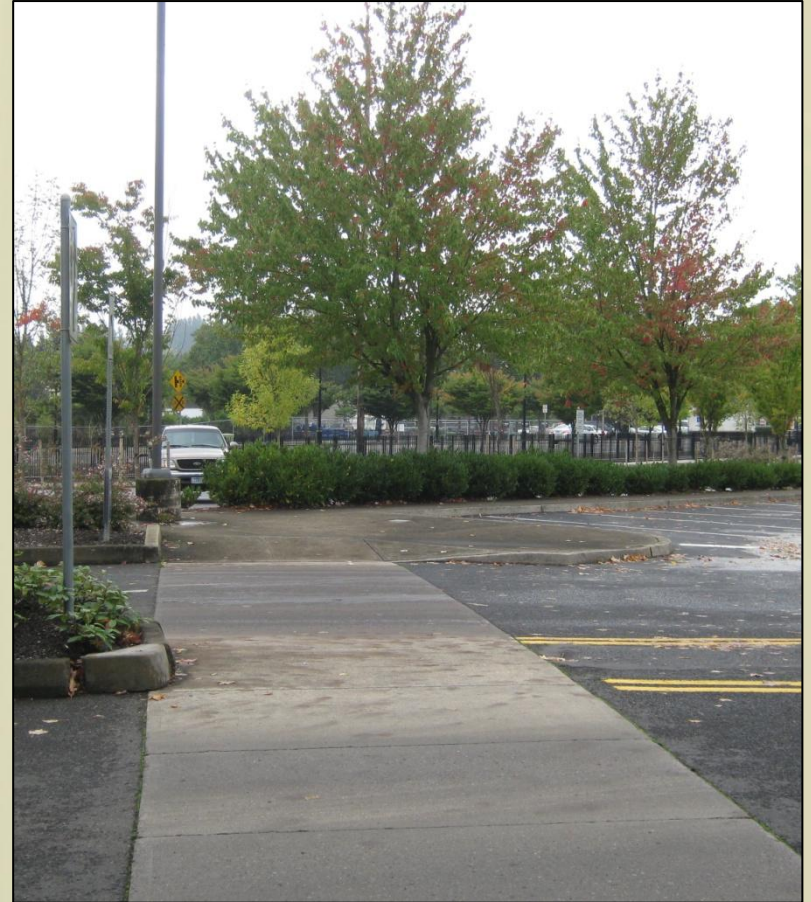
What Must a TSP Include?

- Be consistent with State TSP, Metro's RTP, and County TSP
- Contain the following elements:
 - Roadway
 - Bicycle and pedestrian
 - Public transportation
 - Air, rail, water, and pipeline
 - Determination and explanation of needs
 - Policies and regulations to implement the TSP
 - Transportation Financing Program



Why Update Tualatin's TSP Now?

- Tualatin's last TSP was completed in 2001
- Metro requires that we update our TSP within two years of their Regional Transportation Plan
- As Tualatin and the region changes, transportation goals must adapt to the ways that people want to get around.



The Tualatin TSP

- Be consistent with State TSP, Metro's RTP, and County TSP
- Contain the following:
 - Roadway element
 - Bicycle and pedestrian element
 - Public transportation element
 - Air, rail, water, and pipeline element
 - Determination and explanation of needs
 - Policies and regulations to implement the TSP
 - Transportation Financing Program



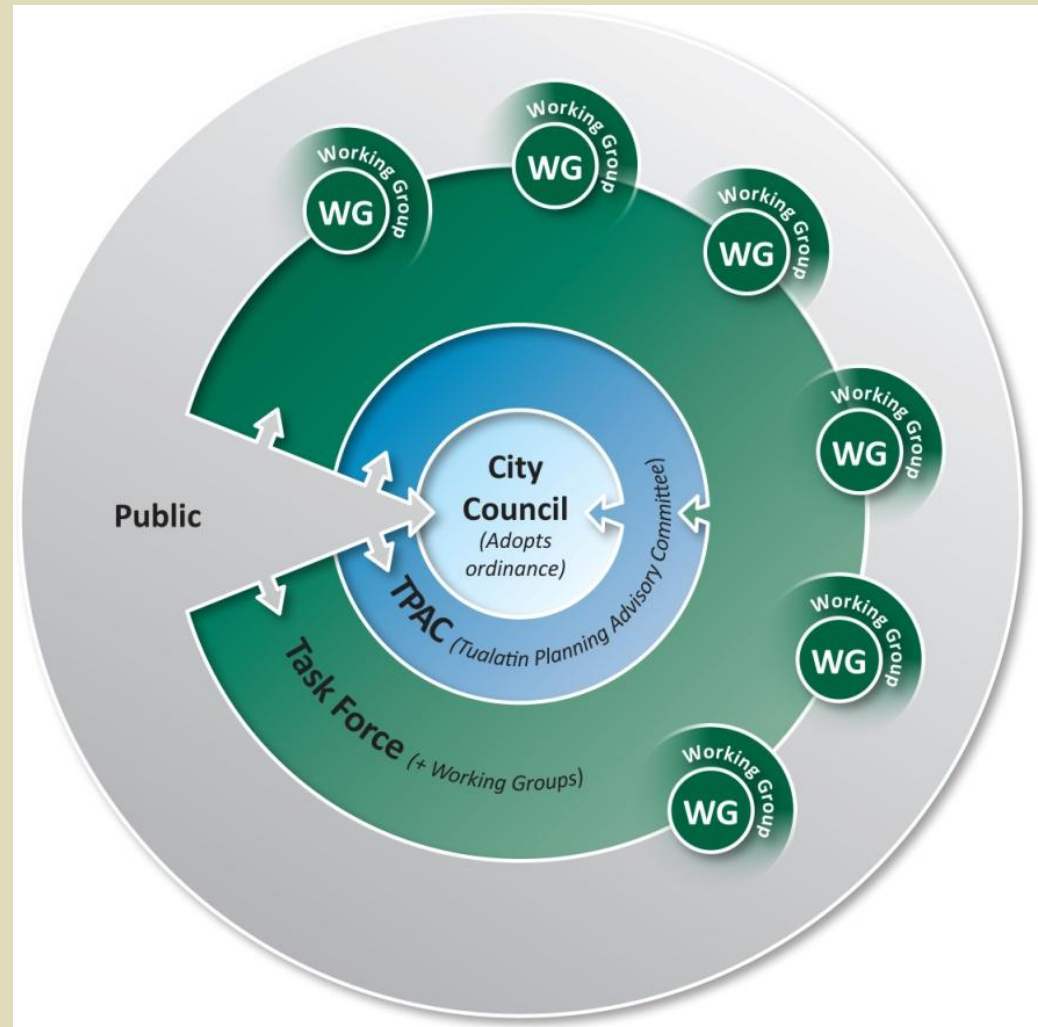
The Tualatin TSP

- Phase 1: Understanding Community Concerns
- Phase 2: Deliberation and Discussion
- Phase 3: Options and Recommendations



Who is Involved in Developing the Tualatin TSP?

- City Council
- TPAC
- Task Force
- Working Groups
- City staff
- Consultant Team
 - CH2M HILL
 - JLA
 - DKS
 - Angelo Planning



Tualatin TSP - Main Steps

STEP 1

Identify Needs and Opportunities

- Gather data
- Analyze conditions
- Interview stakeholders
- Establish goals and measures
- Analyze “no build”

STEP 2

Develop and Evaluate Solutions

- Brainstorm “universe” of solutions
- Apply measures
- Develop recommendations

STEP 3

Make Recommendations

- Analyze “build”
- Interview stakeholders
- Refine recommendations
- Prepare costs
- Identify funding options
- Prioritize recommendations

STEP 4

Create and Adopt the Plan

- Draft plan
- Review with community
- Refine plan
- Present to Commission
- Present to Council
- Adopt plan

Tualatin TSP Schedule

