



# City of Tualatin

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## **LIBRARY ADVISORY COMMITTEE MINUTES**

**September 4, 2012**

Present: Committee Member Victoria King  
Committee Member Sean Neary  
Committee Chair Len Runion  
Committee Member Janiel Santos  
Committee Member Thea Wood  
Committee Member Marcus Young

Staff: Abigail Elder, Library Manager

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1. **CALL TO ORDER**

Chair Len Runion called the meeting to order at 6:34 PM.

2. **APPROVAL OF MINUTES**

2.1 Sean Neary moved and Thea Wood seconded that the minutes be approved as written.

3. **COMMUNICATIONS**

3.1 **Chair:** Chair Len Runion brought a copy of the City of Tigard newsletter, where library parking issues were addressed.

3.2 **Staff:** Library Manager Abigail Elder read comment cards received in August. TLAC Members encouraged the library to consider selling headphones for a donation to the Friends. TLAC Members also recommended that the library provide advance notice when a program will be held near the fireplace, including the website, and to hold such programs on a consistent day of the week so patrons can plan ahead if they need quiet space.

Abigail Elder provided an update on the Kmart property, and noted that the City is aware of the landscaping issues around Nyberg Rd.

3.3 **Public:** No members of the public were present.

4. **OLD BUSINESS**



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- 4.1 Library Lobby Study:** Abigail Elder provided a draft scope statement and a proposed timeline for gathering input for possible changes to the library lobby. The scope should focus on an inviting presence that deters unwelcome behavior, highlights community information and serves as a starting point for the library.
- 5. NEW BUSINESS**
- 5.1 TLAC Vacancies:** A library volunteer has applied for a seat on TLAC and will be interviewed by City Council this fall. Two current members, Marcus Young and Victoria King, have terms that will expire in October. They may apply to be reappointed if they wish.
- 5.2 Teen Library Committee** TLAC Members Janiel Santos and Victoria King helped interview prospective TLC members last week. They were impressed by the candidates. TLC is looking to restructure so that teen members rotate leading the meetings, taking minutes and other functions.
- 6. COMMUNICATIONS FROM COMMITTEE MEMBERS**
- 6.1** TLAC Member Sean Neary asked about summer reading statistics. Library Manager Abigail Elder will send an email message with final statistics.
- 7. FUTURE AGENDA ITEMS**
- 7.1** Eva Calcagno, WCCLS manager, will attend the October TLAC meeting.
- 7.2** Centennial Art
- 7.3** Friends of the Library
- 8. ADJOURNMENT**
- Meeting was adjourned at 7:54 p.m.

\_\_\_\_\_, Abigail Elder, Recording Secretary