

RESOLUTION NO. 5144-13

A RESOLUTION 5144-13 ADOPTING A CITYWIDE RECORDS  
REQUEST POLICY AND RESCINDING RESOLUTION NO. 4797-08

WHEREAS, ORS 192.410-505 authorizes the custodian of public records to  
adopt procedures to ensure compliance with Oregon's public records laws; and

WHEREAS, the City Council adopted Resolution No. 4797-08 to establish the  
City-wide public records policy; and

WHEREAS, the City's public record policy needs to be updated; and

WHEREAS, the City Recorder is the designated records custodian for the City of  
Tualatin; and

WHEREAS, the City Council wishes to delegate authority to the City Recorder to  
adopt and maintain an updated public records policy;

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TUALATIN,  
OREGON, that:

**Section 1.** The City Recorder is hereby delegated the authority to adopt and  
maintain the City of Tualatin's public records policy.

**Section 2.** Resolution No. 4797-08 is hereby rescinded.

**Section 3.** This Resolution is effective upon adoption.

INTRODUCED AND ADOPTED this 28<sup>th</sup> day of May, 2013.

CITY OF TUALATIN, Oregon

By: \_\_\_\_\_

Mayor

Approved as to Form:

\_\_\_\_\_  
City Attorney

ATTEST: \_\_\_\_\_

\_\_\_\_\_  
City Recorder