



CITY OF TUALATIN

VOLUNTEER POSITION DESCRIPTION

JOB TITLE:	ESOL INSTRUCTOR
GOAL/PURPOSE:	The purpose of this position is to teach an English for Speakers of Other Languages (ESOL) course to adult English language learners.
SUPERVISION:	This volunteer position will be supervised by the Public Services staff.
TIME COMMITMENT:	A commitment to teach two hours each week for 10 weeks plus time or preparation of course materials
DUTIES:	<ul style="list-style-type: none">• Develop and lead a beginning and/or intermediate 8-10 week ESOL course for adult English language learners• Interact with patrons, showing patience and understanding for different levels of expertise
QUALIFICATIONS:	<ul style="list-style-type: none">• TESOL Certification preferred or advanced TESOL training or willingness to attend ESOL Tutor Training• Prior experience teaching an ESOL course to adults preferred• Experience and/or knowledge of diverse cultural and language groups• Spanish language fluency a plus
TRAINING:	<ul style="list-style-type: none">• Training will be provided by Public Services staff regarding policies and procedures for one-on-one interaction with patrons and on using library resources.• Training will take place in the library.