



# CITY OF TUALATIN

## APPLICATION FOR RESERVE POLICE OFFICER

8650 SW TUALATIN RD.  
TUALATIN, OREGON 97062-7092

PHONE: (503) 691-4800  
TDD: (503) 692-0574  
FAX: (503) 692-9898

**(PLEASE PRINT OR TYPE)**

Date of Application \_\_\_\_\_

Name \_\_\_\_\_  
Last First Middle

Street Address \_\_\_\_\_  
Number City State Zip Code

Mailing Address \_\_\_\_\_  
Number City State Zip Code

Contact Phone \_\_\_\_\_ Contact Phone \_\_\_\_\_ E-mail \_\_\_\_\_  
(Include area codes and indicate phone type: home, cell, work, etc.) (please print clearly)

## Education and Training

	Name and Location	No. of Years Attended	Type of Degree/ Certificate Received
High School/ Equivalent			
Vocational/ Technical			
College/ University			
Graduate/ Professional			

### Licenses and Certificates

Description	Issuing Authority	ID#	Expiration Date
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(Specialty certifications are required when stated on the recruitment notice.)

List any special training, machine skills, office equipment, languages and other special skills you may have that are pertinent to the Reserve Police Officer assignment for which you are applying.

# Employment Experience

Start with your present or most recent job and provide all employment experience in chronological order, including military service assignments and volunteer activities. If additional space is needed, please use a separate piece of paper, ensuring all information requested below is included.

Employer:				Phone:	
Address:		City:		State:	Zip:
Job Title:			Supervisor:		
Reason for Leaving:					
May we contact this Employer? <input type="checkbox"/> YES <input type="checkbox"/> NO			Hours worked per week: _____		
Dates employed (month/year)		From:	To:	Hourly Rate/Salary: Starting: Final:	
Work Performed:					

  

Employer:				Phone:	
Address:		City:		State:	Zip:
Job Title:			Supervisor:		
Reason for Leaving:					
May we contact this Employer? <input type="checkbox"/> YES <input type="checkbox"/> NO			Hours worked per week: _____		
Dates employed (month/year)		From:	To:	Hourly Rate/Salary: Starting: Final:	
Work Performed:					

  

Employer:				Phone:	
Address:		City:		State:	Zip:
Job Title:			Supervisor:		
Reason for Leaving:					
May we contact this Employer? <input type="checkbox"/> YES <input type="checkbox"/> NO			Hours worked per week: _____		
Dates employed (month/year)		From:	To:	Hourly Rate/Salary: Starting: Final:	
Work Performed:					

## Employment Experience (cont'd)

Employer:		Phone:	
Address:		City:	State:      Zip:
Job Title:		Supervisor:	
Reason for Leaving:			
May we contact this Employer? <input type="checkbox"/> YES <input type="checkbox"/> NO		Hours worked per week: _____	
Dates employed (month/year)	From:	To:	Hourly Rate/Salary: Starting:      Final:
Work Performed:			

  

Employer:		Phone:	
Address:		City:	State:      Zip:
Job Title:		Supervisor:	
Reason for Leaving:			
May we contact this Employer? <input type="checkbox"/> YES <input type="checkbox"/> NO		Hours worked per week: _____	
Dates employed (month/year)	From:	To:	Hourly Rate/Salary: Starting:      Final:
Work Performed:			

## References

List the names of three persons, other than former employers and relatives, having knowledge of your character, experience, or skills.

Name	Telephone:
Business:	Address:
Name	Telephone:
Business:	Address:
Name	Telephone:
Business:	Address:

## Supplemental Information

Do you possess a valid Driver's License?  STATE _____ # _____ (Unless a valid driver's license requirement is stated in the recruitment notice, you need not answer.)	<input type="checkbox"/> YES <input type="checkbox"/> NO
Are you legally eligible for employment in the US?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Placement in the Reserve Police Officer assignment is contingent upon successful completion of a pre-placement medical exam, psychological exam and drug screen. Are you willing to take the exams and drug screen?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Are you able to perform the assignment requirements described in the recruitment notice? If "NO", would you be able to perform the assignment requirements described in the recruitment notice with a reasonable accommodation?*	<input type="checkbox"/> YES <input type="checkbox"/> NO
On what date will you be available to start the assignment? _____	
Referral Source: <input type="checkbox"/> Advertisement <input type="checkbox"/> Friend/Relative <input type="checkbox"/> Walk-in/Employment Agency <input type="checkbox"/> Other _____	
* Applicants with disabilities who will require a reasonable accommodation in order to take any assignment test must advise the City in advance and submit documentation of the need for the accommodation with the request.	

You are required to enclose a cover letter and résumé with this application

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## Applicant's Statement

I hereby certify that this application contains no misrepresentations or falsifications and that the information given is true and complete to the best of my knowledge and belief. I understand that misrepresentation or omission of facts called for on this application is cause for cancellation of the application and/or dismissal as a Reserve Police Officer. I understand that background and/or security checks will be conducted as deemed necessary. I authorize the City of Tualatin to make any necessary and appropriate investigations to verify the information contained herein.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

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## An Equal Opportunity Employer

**Applicants are considered for this assignment without regard to race, color, religion, sex, national origin, age, marital or veteran, status, or the presence of a disability.**

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## Notes

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State any additional information you feel may be helpful to us in considering your application.