



City of Tualatin

www.ci.tualatin.or.us

TUALATIN PARK ADVISORY COMMITTEE

MEETING NOTICE

DATE: **Tuesday, February 12, 2013**

TIME: **6:00 PM**

PLACE: **Van Raden Community Center
8535 SW Tualatin Road (Inside Tualatin Community Park)
Tualatin, Oregon 97062**

AGENDA

- A. Call to Order
- B. Approval of Minutes: January 8, 2013
- C. Communications
 - 1. Public
 - 2. Chairperson – TPARK Annual Report recap
 - 3. Staff
 - a. Visual Chronicle Artists Reception tonight at 7:00 p.m. at the Tualatin Public Library Community Room.
 - b. You Are There! A Centennial Celebration event
 - c. Arbor Week Ad Hoc Committee
- D. Old Business
 - 1. Ice Age Tonquin Trail Master Plan
 - a. Adoption scheduled for February 25, 2013
 - 2. Transportation System Plan (<http://www.tualatintsp.org>)
 - a. Adoption scheduled for February 25, 2013
- E. New Business
 - 1. 2012 Tualatin Heritage Center Annual Report.
 - a. TPARK will receive the annual report and consider making a recommendation to Council to receive the 2013 Tualatin Heritage Center Annual Report.
 - 2. Lafky Park Playground Replacement

a. Project Update.

F. Future Agenda Items

1. Review TPARK enabling ordinance

G. Communications from TPARK Committee members (All)

H. Adjournment



City of Tualatin

OFFICIAL (DRAFT)

TUALATIN PARK ADVISORY COMMITTEE MINUTES – January 8, 2013

MEMBERS PRESENT: Connie Ledbetter, Bruce Andrus-Hughes, Dana Paulino, Valerie Pratt, Stephen Ricker

MEMBERS ABSENT: Dennis Wells, Kay Dix

STAFF PRESENT: Carl Switzer, Parks and Recreation Manager
Kaaren Hofmann, Engineering Manager
Aquilla Hurd-Ravich, Planning Manager
Cindy Hahn, Associate Planner

PUBLIC PRESENT: Dolores Hurtado, Jan Giunta

OTHER: None

A. CALL TO ORDER

Meeting called to order at 6:05 p.m.

B. APPROVAL OF MINUTES

December 11, 2012 minutes unanimously approved.

C. COMMUNICATIONS

C.1 Public – None

C.2 Chairperson – None

C.3 Staff - City may be submitting for an Oregon Parks and Recreation Department *Recreational Trails Grant* for a portion of Tualatin River Greenway path.

D. OLD BUSINESS

D.1 Cheiftain/Dakota Greenway Outfall and Trail Retrofit Update
TPARK was given a project status update by Kaaren Hofmann. The project is nearing completion.

D.2 Transportation System Plan

TPARK reviewed Plan Text Amendment (PTA)-12-02 which would amend the Tualatin Development Code to include the 2012 TSP. TPARK unanimously recommended to the Tualatin City Council that they adopt PTA-12-02.

D.3 Ice Age Tonquin Trail Master Plan

TPARK recommends to the Tualatin City Council that they 1) adopt the IATTMP, 2) incorporate the IATTMP into the Parks and Recreation Master Plan and the Tualatin Development Code, and 3) build the Tualatin segments of the IATT as soon as funding becomes available.

E. NEW BUSINESS

E. 1. 2012 TPARK Annual Report

TPARK reviewed and approved its 2012 Annual report and recommended that Council accept it. It will be presented to Council at the January 28, 2013 Council meeting.

E. 2. Establishment of an ad hoc Committee to Plan the 2013 Arbor Week Celebration

TPARK unanimously recommended to Council that they establish an ad hoc committee to plan the 201 Arbor Week celebrations.

F. FUTURE AGENDA ITEMS

F.1 TPARK Enabling Ordinance review

F.2 Lafky Park Playground Replacement

F.3 Tualatin Heritage Center Annual Report

F.4 Helenius Greenway Master Plan incorporation into the TDC and Park and Recreation Master Plan.

G. COMMUNICATION FROM TPARK MEMBERS (All)

TPARK would like a richer understanding of how the Community Services Department works. Staff will bring a "Community Services 101" presentation to them in February.

H. ADJOURNMENT

The meeting was adjourned at 8:43 p.m.

Artist Reception

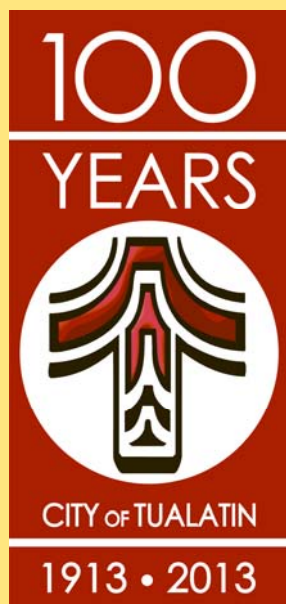
Please join us in commemorating Tualatin's
100 Year Anniversary
at a Centennial
Visual Chronicle Art Reception

Date: Tuesday, February 12, 2013

Time: 7:00 p.m.

Place: Tualatin Public Library
Community Room
18878 SW Martinazzi Ave.

Come meet the artists and view 18 pieces of
extraordinary art including watercolors,
acrylics and a sublimated aluminum print.



Refreshments will be served.

For more information, go to
www.tualatinoregon.gov or
call Becky Savino at
503.691.3062.

In 1913 the citizens of the Tualatin area
voted to incorporate

But it was not a unanimous vote!

The Anti-Saloon League

Versus

Business, Boozers and Tax

Collectors



City officials and local folks
will re-enact the arguments that
led to incorporation one century ago

You Are There!

Sunday, February 17, 2pm

Winona Grange Hall

8340 SW Seneca Street

Donations gratefully accepted

Presented by the Tualatin

Historical Society

Information: 503.885.1926 or 503.598.7443

Highlights of FY2012 Tualatin Heritage Center Operations

As a supplement to our PowerPoint presentation for City Council, here are responses to specific items as prescribed in the original agreement between the Tualatin Historical Society and the City of Tualatin (2006):

Hours of Operation

We continue to maintain weekday open hours from 10 a.m. to 2 p.m. and usually longer depending on staff and volunteer availability. We will open in evenings and weekends and other times on request. Renters either have a monitor or receive their own key, but at those times public access is at the renter's discretion.

Activities

Events and offerings of THC continue to serve all ages and many interests. We hope that persons visiting the Center will always pay attention to displays and information on Tualatin history. To this end, we are embarking on an extensive redesign for the entryway and display spaces with the help of a museum consultant. The central meeting space will remain accessible.

Attendance

There were just over 9,000 person visits in calendar year 2012. This was our first full year of obtaining accurate counts from renters so we feel confident this number is accurate. The count includes persons who enter the doors for different kinds of events and activities, even the same week, so there is duplication. These are not 9,000 separate individuals!

Fee Schedule

Rates for use of the building remain the same: \$30/hr with a two-hour minimum for Tualatin residents and \$75/hr. for those outside the city limits. We do negotiate separately for some long-term renters or, for example, receive a percentage of the "gate" with Lumiere Players, Tualatin's community theatre organization. In limited cases, we might exchange building use for services or items for our annual auction. Lumiere offers Tualatin residents a discount not available to patrons from other areas.

Revenues and Expenditures

Income: We use a unified budget for the historical society and heritage center. In FY 2012 we had \$48,294 in receipts. Rental income held steady (\$13,756). The only major fund raiser, a fall auction/wine tasting, was best yet with over \$9,000 net gain. The City subsidy of \$7,100; and a \$1,000 grant from the Arts Advisory Committee to help support arts-related activities, still provide a vital underpinning for Center operations. Receiving no outside grants last year reduced our original income target.

Outflow: Expenditures in FY2012 were \$44,641 which includes a part-time coordinator/manager and related operational expenses such as equipment, supplies, insurance, communication. Planned new exhibit outlays were delayed until 2013.

Accidents

No accidents have been reported.

Participant Evaluations

We do not conduct a formal or informal evaluation of our services or activities. However, following our THS first Wednesday program last month, on lessons from President Lincoln's ability to achieve political bipartisanship, we collected 35 survey forms as required by the Oregon Council on Humanities (sponsor of the program). These were 99% positive. We continue to attract a minimum of 30 participants for the monthly daytime and evening programs which is a good sign that folks do enjoy the Center's offerings. Some of these programs attract persons from the greater Portland area.

Staffing Changes

Gratefully, we still enjoy strong and welcoming coordination by Lindy Hughes (approximately 25-30 hours a week) and the support of intern Carole Hoss for 18 hours a week (paid through a federal employment training program for older workers). Volunteers are still recruited to assist in various ways.

Marketing Efforts

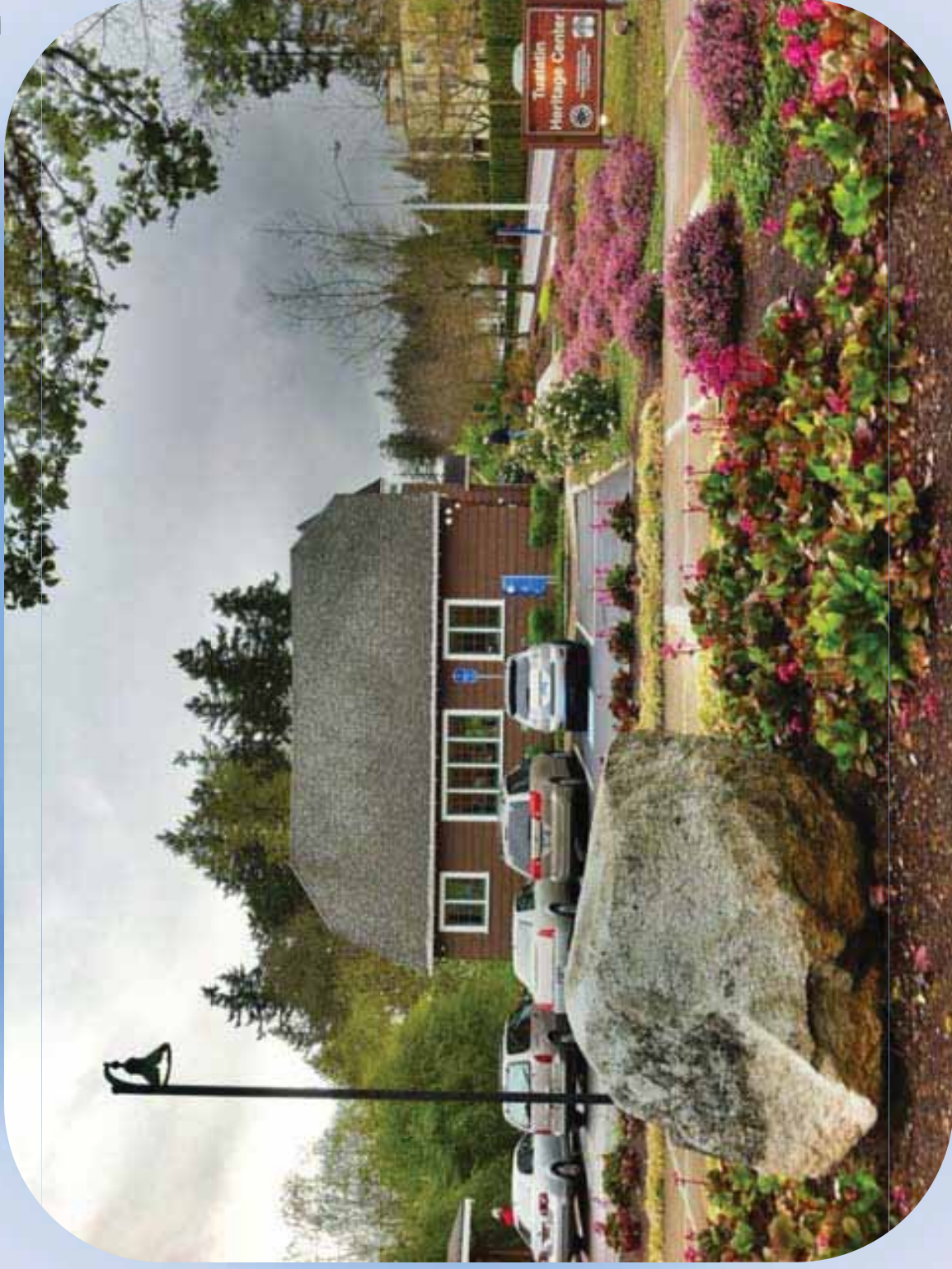
We publicize our events through both standard printed channels and electronically. We have not yet fully utilized social media opportunities. The *Tualatin Tigard Times* and *Tualatin Life* have been good partners but the City's own GetOut Guide provides additional coverage for local residents. The Tualatin Chamber and local schools are effective partners. Working with the Juanita Pohl Center, Library and Arts Advisory Committee means we can leverage their networks as well.

Maintenance

We can't say enough about the Operations Department and their continued proactive support in maintaining a high standard for appearance and preservation both inside and outside the Center. This year saw Quick and Clean, a local carpet cleaning firm, step up and offer to donate their services twice a year. This provides a real savings to the City and illustrates the pride local businesses have for the Center. Spacesavers in Tualatin offered and installed some new shelving to help promote book sales. Landscaping continues to perform well and receives regular attention throughout the year.

Submitted by Larry McClure, January 2013

2012 Tualatin Heritage Center Annual Report



Hours of operation: 10 a.m. to 2:00 p.m. weekdays and by special arrangement.

Seventh anniversary of a successful City/THS partnership



- THS produces Centennial “You Are There” show on February 17 (but held at Winona Grange to handle larger audience)
- Planning begins for Heritage Center exhibit redesign
- Visitation to Center climbs to 9,000 in calendar year 2012, many coming more than once
- Budget remains steady and balanced

Our mission is unchanged

- Education and Lifelong Learning
- Heritage and Cultural Awareness
- Personal Growth and Enrichment
- Civic Engagement
- Environmental Awareness
- Performing and Visual Arts
- Business Functions
- Family Celebrations

Local History and Heritage

- 2013 Centennial of Tualatin's incorporation draws on THS resources.



- Professional museum consultant designing new exhibit configuration.
- Daytime and evening history-oriented programs gain in popularity.

- Grand Ronde Tribe shares cultural history at Center's anniversary celebration.



- Committee works to install signage for Tualatin historical properties.

Education and Lifelong Learning



- Pioneer Days for all fourth graders in Tualatin public elementary schools
- Partnership with Ice Age Floods Institute grows
- Installation of markers for THC glacial erratics along Ice Age Discovery Trail
- Research and multi-media library on Tualatin history; bookstore

Civic Engagement

- Community meetings, such as Citizen Involvement Organizations (CIOs)
- Neighborhood association meetings
- Kiwanis Club awards dinner
- Tualatin Tomorrow and other city-related meetings

Personal Growth and Enrichment

Knitting group grows from 3 persons our first year to over 20 wanting to learn from each other.



Use of Center by Local Businesses

- Chamber of Commerce holds early Friday morning networking sessions several times a year
- Other companies hold seminars and sales meetings when a warm, friendly setting is desired



Environmental Awareness

- Monthly birdwalks around Sweet Pond led by Wetlands Conservancy
- Kids return to Heritage Center in September to harvest from their 4th grade garden
- More Tualatin Mastodon bones loaned to THS from University of Oregon



Performing and Visual Arts



- Monthly art classes by popular watercolor artist Linda Aman expand
- Women of Watercolor group meets monthly
- “Mask and Mirrors” community theatre stages benefit play for THC
- Second Wednesday lunchtime Celtic music concerts create following



Family Celebrations

Tualatin residents gradually realizing they own an extra room for holding large or small gatherings:

- Birthday parties
- Anniversaries
- Showers
- Weddings
- Receptions
- Memorial Services
- Holiday celebrations



Financial Picture

- Total income for FY2012 was nearly the same as FY2011 with \$48,294 in receipts. Rental income held steady (\$13,756). The only major fundraiser, a fall auction/wine tasting, was best yet with over \$9,000 net gain. The City subsidy of \$7,100; and a \$1,000 grant from the Arts Advisory Committee to help support arts-related activities, still provide a vital underpinning for Center operations. Receiving no outside grants last year reduced our income target.
- Expenditures in FY2012 were \$44,641 which includes a part-time coordinator/manager and related operational expenses such as equipment, supplies, insurance, communication. Planned new exhibit outlays were delayed until 2013. We still enjoy the assistance of an intern for 18 hours a week, paid through a federal employment training program for older workers.

New and Coming

- A more professional design to update Heritage Center image and exhibits will soon emerge
- Tualatin Historical Society and Heritage Center will be more visible during the Centennial with activities like the family-oriented Tualatin Discovery Challenge and signage for historic properties
- Collaboration with City and Chamber of Commerce on Ice Age Tourism Plan continues
- Targeted fundraising for new ways to interpret Tualatin history

Tualatin Historical Society Board and Staff

Board:

Art Sasaki, President

Kurt Krause, Vice-President

Loyce Martinazzi, Secretary

Barbara Stinger, Treasurer

Yvonne Addington, Evie Andrews, Doris Gleason,

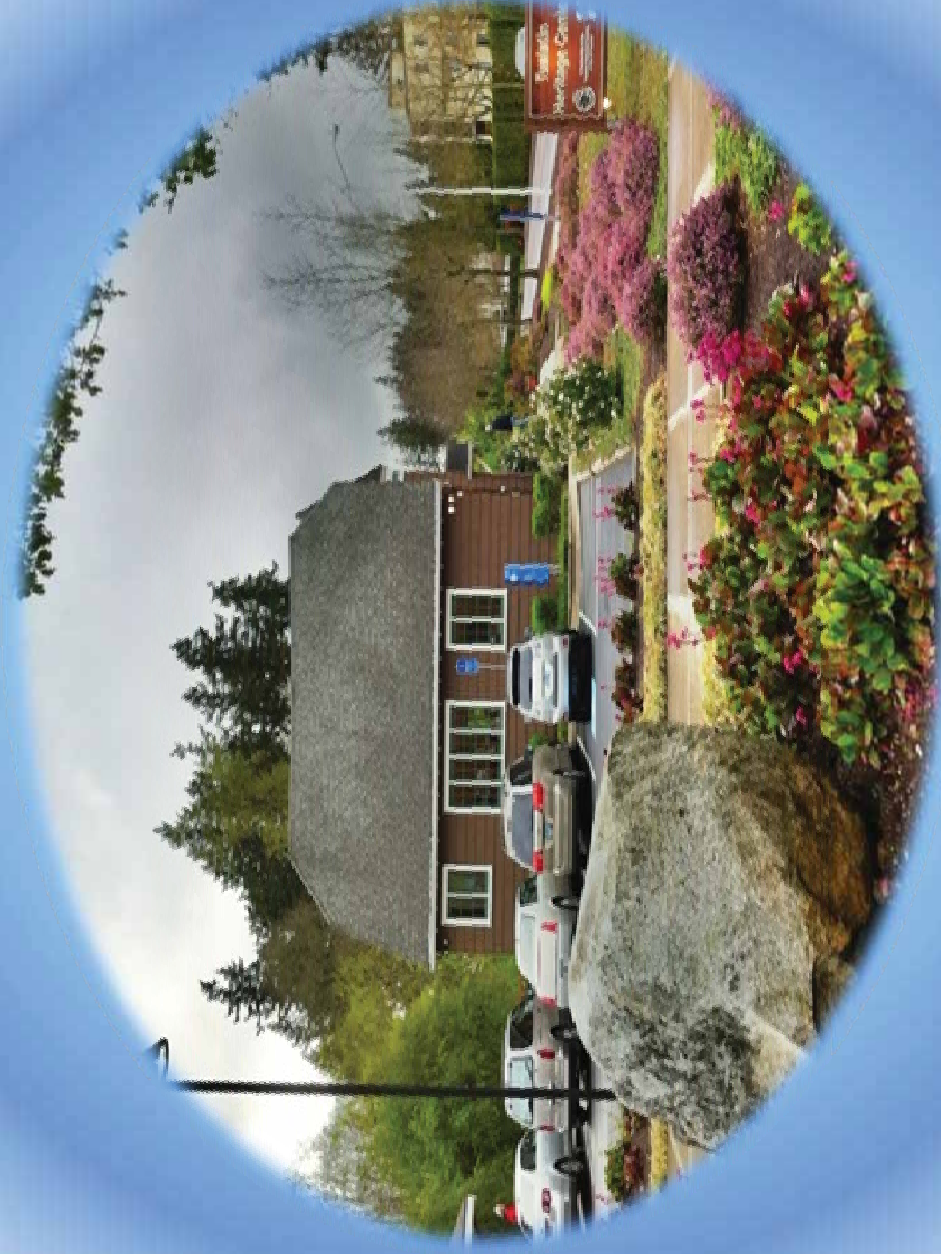
Larry McClure, Norm Parker, Rochelle Smith

Staff:

Larry McClure, Tualatin Heritage Center, Director

Lindy Hughes, Tualatin Heritage Center, Assistant Director

2012 Tualatin Heritage Center Annual Report



City of Tualatin – Thank you for your support!