



Present: Mayor Lou Ogden; Council President Monique Beikman; Councilor Wade Brooksby; Councilor Frank Bubenik; Councilor Joelle Davis; Councilor Nancy Grimes; Councilor Ed Truax

Staff Present: City Manager Sherilyn Lombos; City Attorney Sean Brady; Planning Manager Aquilla Hurd-Ravich; Deputy City Recorder Nicole Morris; Information Services Manager Lance Harris; Associate Planner Cindy Hahn; Assistant City Manager Alice Cannon; Management Analyst II Kelsey Lewis; City Engineer Jeff Fuchs; Public Works Director Jerry Postema

CALL TO ORDER

Mayor Ogden called the meeting to order at 5:35 p.m.

1. ***Procedure for Proclamation Requests and Agenda Item Additions.***

City Manager Sherilyn Lombos presented general information on procedures for proclamation requests and agenda item additions. She stated the city charter does not provide guidance on these issues other than to say the Council can adopt their own rules for its proceedings. Manager Lombos explained the current process for proclamation and agenda item requests. She currently recommends current items of this nature be brought up under council communications or by citizens under citizen comment. Her recommendation for future items is to limit the number of proclamations on any given Council meeting, establish appropriate subject matters for approval, and establish a procedure for requests that do not fall into approved categories.

Councilor Truax would like a Councilor to sponsor items and bring them forward at a work session for discussion.

Councilor Bubenik is not interested in creating a subject matter list. He would like to a Councilor sponsor to be required and to have the item brought forward at a work session.

Councilor Grimes would also like to see items brought to a work session before going onto an agenda.

Councilor Davis is not interested in a subject list. She wants to ensure Councilors are not spending time at work sessions word smithing proclamations.

Councilor Bubenik in turn added proclamations would need to be written and submitted by the requesting organization.

Mayor Ogden suggested four categories for approvals. The first three categories

included internal, associate organizations, and community organizations, these categories would not need to have items brought to a work session and could be placed directly on a agenda. The fourth category is a miscellaneous category; all items in this category would need to come before Council. There would be a process for this category that would include an application.

Councilor Brooksby asked about timing of items for discussion. It was agreed by Council there would be a minimum of four weeks required before being placed on a agenda.

Councilor Brooksby asked for a limit on the number of proclamations per meeting. He stated this allows for each proclamation to receive the attention it deserves. Councilors agreed to limit the number to two per meeting.

Council President Beikman added she would like to ensure someone from the requesting organization is present to accept the proclamation.

2. *Update from Our Oregon Presented by Jack Polales.*

Our Oregon Volunteer Jack Polales presented an update. Our Oregon is a group that works to support working Oregon families. The group currently is working on a initiative that would raise Oregon's corporate minimum tax rate by 2.5% for corporations that exceed \$25 million in Oregon sales. The tax increase would help to fund schools, services for seniors, and health care. Mr. Polales presented facts and figures to support their initiative.

3. *Mobile Food Vending and Food Carts Discussion.*

Planning Manager Aquilla Hurd-Ravich and Associate Planner Cindy Hahn presented current regulations and proposed modifications for mobile food vending and food carts. Current regulations were presented including limiting vending to a maximum of 180 days a calendar year, maximum can't size of 16 square feet, and location restrictions. Two options for changing the code were presented. The first option would include limited changes such as an increase in the size of mobile food units and extending or removing the 180 day limit on operations. The second option would provide more extensive changes that would allow for a wider variety of vending units and possible food cart pods.

Councilor Brooksby asked about location requirements. Manager Hurd-Ravich stated the current code requires carts to be located on private property with owner permission.

Mayor Ogden asked for clarification on the current code and what different categories of mobile vendors would look like. Manager Hurd-Ravich provided clarification and explained the four possible categories of mobile food vendors as provided in a example from the City of Beaverton.

Councilor Davis is in favor of option two. She would like to look more extensively at the ordinance and discuss further when more information can be provided by staff.

Councilor Brooksby asked what the time frame on ordinance updates would be.

Manager Hurd-Ravich stated it would take three to five months to make changes.

Councilor Davis asked if the Council would be interested in issuing a temporary variance to the Pupu Shack owners while ordinance changes are in process. Council consensus was reached to not issue a temporary variance.

Mayor Ogden presented concerns with allowing food carts to permanently occupy space in the City. His main concern is with the aesthetics of the carts and their ability to meet the City's high standards. He would be open to seasonally allowing carts.

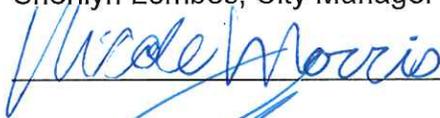
4. Council Meeting Agenda Review, Communications & Roundtable.

None.

ADJOURNMENT

The work session adjourned at 6:45 p.m.

Sherilyn Lombos, City Manager



/ Nicole Morris, Recording Secretary



/ Lou Ogden, Mayor