



OFFICIAL MINUTES OF TUALATIN CITY COUNCIL WORK SESSION FOR APRIL 28, 2014

Present: Mayor Lou Ogden; Council President Monique Beikman; Councilor Wade Brooksby; Councilor Frank Bubenik; Councilor Nancy Grimes; Councilor Ed Truax

Absent: Councilor Joelle Davis

Staff Present: City Manager Sherilyn Lombos; City Attorney Sean Brady; Assistant City Manager Alice Cannon; Community Services Director Paul Hennon; Deputy City Manager Sara Singer; Planning Manager Aquilla Hurd-Ravich; Deputy City Recorder Nicole Morris; Associate Planner Cindy Hahn; Maintenance Services Division Manager Clayton Reynolds; Police Captain Larry Braaksma; Management Analyst Ben Bryant; Public Works Director Jerry Postema

CALL TO ORDER

Mayor Ogden called the meeting to order at 5:05 p.m.

1. *Basalt Creek Concept Plan Project Update.*

Planning Manager Aquilla Hurd-Ravich and Associate Planner Cindy Hahn presented an update on the Basalt Creek Concept Plan, partnering agreement, and public involvement strategy. Planner Hahn presented the updated partnering agreement noting the only significant change is the inclusion of a statement regarding compliance with Oregon Public Meetings Law.

Planner Hahn presented the public involvement plan. She noted four engagement techniques with five levels of involvement will be utilized. Techniques include engagement materials, targeted stakeholder outreach, public events, online surveys, and informational updates and announcements. The project website will be redesigned to help keep stakeholders engaged. Public workshops and open houses will start in June. Work products that will come from this outreach include an existing conditions report, final alternative scenarios, preferred scenario, final boundary map, and Title 11 compliance memo. Next steps include producing a calendar of milestones, guiding principles, and evaluation measures.

Councilor Bubenik asked how citizens could join the concerned person's mailing list. Planner Hahn stated citizens can submit a comment form on the website and they will be added to the list. Councilor Bubenik asked how often updates will be sent. Planner Hahn stated updates will be sent once a month in addition to news releases and formal meeting notices.

2. *Metro Councilor Dirksen.*

Metro Councilor Craig Dirksen presented a PowerPoint updating Council on the status of Metro programs. He updated the Council first on the Regional Transportation Plan (RTP) update. The update is currently in the public comment period with final action from the Joint Policy Advisory Committee on Transportation (JPACT) and Metro Council to happen in July. Councilor Dirksen explained the draft Active Transportation Plan (ATP) incorporates all of the bike and pedestrian projects from local and regional plans into one comprehensive document along with a set of policies and actions to help build the network.

Mayor Ogden expressed concern over the ATP, specifically that the plan does more than simply list a set of local projects, but also has many prescriptive measures. Councilor Dirksen explained the ATP project list is comprised of projects that are submitted by each jurisdiction and are ultimately folded into the RTP. While the ATP goes beyond the project list and includes policies and actions to support the active transportation network, no prescriptive measures were put in the legally binding RTP. Mayor Ogden asked if Tualatin had submitted projects for the RTP list. Councilor Dirksen stated cities take projects from their Transportation System Plans (TSP) and submit them to be on the RTP. Tualatin's projects are listed in the draft RTP.

Councilor Dirksen briefed the Council on Climate Smart Communities noting it is a state requirement that each region reduce carbon emissions from cars and small trucks 20% below 2005 levels. Metro has been tasked with creating a plan for our region and is currently working towards a preferred approach. A joint Metro Policy Advisory Committee (MPAC) and JPACT meeting will be held in May to discuss strategies and recommend a draft preferred approach.

Councilor Brooksby asked who is part of the stakeholder group. Councilor Dirksen responded stakeholders include members of the business community and elected officials.

Councilor Dirksen updated the Council on Metro's natural areas. He stated parks and trails are getting healthier due to a 5 year levy. The levy will restore and improve 16,000 acres of open spaces and parks. Brief updates were given on the Convention Center Hotel project, Oregon Zoo improvements, and Cirque du Soleil TOTEM at the Expo Center.

City Manager Lombos asked about a long-term master plan being put in place for when the levy expires. Councilor Dirksen stated Metro is looking for a permanent revenue source to sustain the programs put in place from the levy.

3. *Economic Development Strategic Plan Update.*

Economic Development Manager Ben Bryant and Consultant Janet Young presented an update on the Economic Development Strategic Plan. Manager Bryant briefed the Council on the strategy committee's process for updating the plan. He noted four meetings were held and members developed and prioritized a strategy and recommended the draft plan as presented.

Consultant Young presented the synopsis of the draft plan. She noted the overall goal of the plan is to continue in a leadership role as one of the premier economic activity centers in the greater Portland metropolitan region. She stated it will also be

important to focus on growing family wage jobs in target business clusters while encouraging high standards and excellence in urban design. Consultant Young covered key assumptions of the plan with the two main focuses being infrastructure and quality of life. Two strategies have been formed for the plan. The first strategy is business retention, expansion and recruitment. The second strategy is to work on business climate and competitive positioning. Consultant Young talked to the high level detail of each strategy.

Manager Bryant noted the draft plan is currently being shared with the community and will come back to the Council in the late spring for adoption.

Mayor Ogden stated he would like to ensure that collaborating and leveraging regional investments in our infrastructure is highlighted, as this will be important to Tualatin's economic success.

4. *Community Enhancement Award Recommendation.*

Program Coordinator Becky Savino and Tualatin Arts Advisory Committee (TAAC) member Dawn Upton presented the recommendation for the Community Enhancement Award. Program Coordinator Savino explained the Community Enhancement Award was started back in 2008 to recognize businesses and community members who give to the arts. Ms. Upton stated the TAAC recommended this year's award go to Jeannine Miller, Arts Instructor at Tualatin High School, for her dedication to the Student Visual Chronicle Program.

Council approved the recommendation.

City Manager Lombos stated the formal award presentation is tentatively scheduled for the May 12th Council meeting.

5. *Neighbors Nourishing Community Program.*

Chad Darby and Robert Kellogg presented a PowerPoint on a new local non-profit Neighbors Nourishing Communities. The mission of the group is to provide fresh, nutritious, locally-grown produce to residents in our community, particularly those that lack access due to their economic circumstances. Mr. Darby explained how the program formula is simple and unique by incentivizing participation to make it sustainable so every partner in the program can contribute what they can. He stated Tualatin's poverty rate has increased to 13.6 % making the need for this program great. The program currently has 16 resident gardeners, 6 low-income families and 9 key business partners actively participating. Mr. Darby asked the Council if there was a role they could play in helping make this program successful.

Councilor Bubenik stated that he would like to see the Council help by providing water assistance to gardeners and/or donating space for garden beds or a green house.

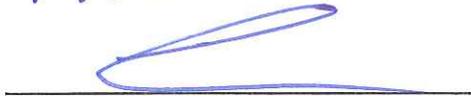
Mr. Kellogg stated this year will provide proof of concept for the group. They will be back next year with a plan to seek funding from the City.

ADJOURNMENT

The work session adjourned at 7:03 p.m.

Sherilyn Lombos, City Manager

 / Nicole Morris, Recording Secretary

 / Lou Ogden, Mayor



STAFF REPORT CITY OF TUALATIN

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos

FROM: Nicole Morris, Deputy City Recorder

DATE: 05/12/2014

SUBJECT: Consideration of Approval of the Minutes for the City Council Work Session and Regular Meeting of April 28, 2014

ISSUE BEFORE THE COUNCIL:

The issue before the Council is to approve the minutes for the City Council Work Session and Regular Meeting of April 28, 2014.

RECOMMENDATION:

Staff respectfully recommends that the Council adopt the attached minutes.

Attachments: City Council Work Session Minutes of April 28, 2014
City Council Meeting Minutes of April 28, 2014