



**OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL MEETING FOR
FEBRUARY 24, 2014**

Present: Mayor Lou Ogden; Council President Monique Beikman; Councilor Wade Brooksby; Councilor Frank Bubenik; Councilor Joelle Davis; Councilor Nancy Grimes; Councilor Ed Truax

Staff Present: City Manager Sherilyn Lombos; City Attorney Sean Brady; Police Chief Kent Barker; Assistant City Manager Alice Cannon; Finance Director Don Hudson; Deputy City Manager Sara Singer; Planning Manager Aquilla Hurd-Ravich; Deputy City Recorder Nicole Morris; Information Services Manager Lance Harris; Assistant Planner Colin Cortes; Engineering Manager Kaaren Hofmann; Public Works Director Jerry Postema

A. CALL TO ORDER

Pledge of Allegiance

Mayor Ogden called the meeting to order at 7:00 p.m.

B. ANNOUNCEMENTS

1. Proclamation Declaring February 9-15, 2014 Future Business Leaders of America Week

Mayor Ogden presented the proclamation declaring February 9-15, 2014 Future Business Leaders of America Week. The Tualatin High School Future Business Leaders of America accepted the proclamation.

2. Proclamation Declaring March 2014 American Red Cross Month in the City of Tualatin

Councilor Davis read the proclamation declaring March 2014 as American Red Cross Month in the City of Tualatin. Dave Lamb accepted the proclamation on behalf of the local American Red Cross chapter.

Mayor Ogden thanked the American Red Cross volunteers for the help they offer to the citizens of Tualatin.

3. Proclamation Declaring Karen Miller as Tualatin's "2013 Employee of the Year"

City Manager Sherilyn Lombos presented Karen Miller, Accounting Technician, as the 2013 Employee of the Year. She commended Ms. Miller on her contributions to the City of Tualatin.

Council President Beikman read the proclamation declaring Karen Miller as the Tualatin 2013 Employee of the Year.

4. Employee Introduction- Stephanie Marcinkiewicz, Building Department Permit Technician

Assistant City Manager Alice Cannon introduced Stephanie Marcinkiewicz, Building Department Permit Technician. The Council welcomed her.

C. CITIZEN COMMENTS

This section of the agenda allows citizens to address the Council regarding any issue not on the agenda. The duration for each individual speaking is limited to 3 minutes. Matters requiring further investigation or detailed answers will be referred to City staff for follow-up and report at a future meeting.

Kathy Newcomb expressed concerns regarding increased congestion on Martinazzi Ave. due to the planned stoplights at the Seneca Street extension and Martinazzi Ave. She urged Council to review the traffic impacts to the area.

D. CONSENT AGENDA

The Consent Agenda will be enacted with one vote. The Mayor will first ask staff, the public and Councilors if there is anyone who wishes to remove any item from the Consent Agenda for discussion and consideration. The matters removed from the Consent Agenda will be considered individually at the end of this Agenda under, I) Items Removed from the Consent Agenda. The entire Consent Agenda, with the exception of items removed from the Consent Agenda to be discussed, is then voted upon by roll call under one motion.

MOTION by Council President Monique Beikman, SECONDED by Councilor Ed Truax to adopt the consent agenda:

Vote: 7 - 0 MOTION CARRIED

1. Consideration of Approval of the Minutes for the City Council Regular Meeting of February 10, 2014
2. Consideration of Recommendations from the Council Committee on Advisory Appointments
3. Consideration of Approval of Liquor License Renewals for 2014
4. Consideration of **Resolution No. 5184-14** Authorizing the City Manager to Execute Documents Related to the Dedication of Right-of-Way for SW Seneca Street and Street A

E. SPECIAL REPORTS

1. Quarterly Financial Update

Finance Director Don Hudson presented the quarterly financial report for the second quarter of fiscal year 2013-14. Director Hudson noted the fiscal year 12/13 audit had been completed. The audit presented fairly and in accordance with the generally accepted accounting principles. The Audit Standards letter was distributed to Council and it was noted that the internal control testing did not identify any deficiencies. Director Hudson stated the finance department has received the Certificate of Achievement for Excellence in Financial Reporting for the past 22 years. This award is the highest form of recognition in governmental accounting and financial reporting. Director Hudson briefed the Council on the General Fund and Building Fund revenues and Operating expenditures for the current fiscal year. The fiscal year 2014-15 budget process has begun with each department working on budget projections. A budget work session for the Council will be held on April 15 followed by budget meetings on May 13, 28, and 29. Director Hudson stated the overall fiscal health is positive.

F. PUBLIC HEARINGS – Quasi-Judicial

1. Consideration of a Conditional Use Permit to Allow Rental and Leasing of Autos and Light Trucks in the Light Manufacturing (ML) Planning District for U-Haul at 7100 SW McEwan Road (Tax Map 2S1 13DD, Tax Lots 900, 1000, 1100, 1200, 1600, and 1700, and Tax Map 2S1 24AA, Tax Lot 5500) (CUP-13-05)

Assistant Planner Colin Cortes and Planning Manager Aquilla Hurd-Ravich presented the staff report for consideration of CUP -13-05. Planner Cortes stated the applicant has proposed truck rental (U-Haul) on the subject property thus requiring a conditional use permit (CUP). He covered the criteria for the CUP and the conditions of approval. The analysis and findings presented in the staff report show that U-Haul, with proposed conditions of approval, meets the CUP criteria. Planner Cortes noted there was code compliance issues on which staff worked with the applicant to correct.

Ryan Schera, on behalf of the applicant, supports the conditions of approval proposed by staff and feels that the application meets the requirements for approval as presented.

PUBLIC COMMENT- None

COUNCIL QUESTIONS

Councilor Grimes asked for specifics on the code compliance issues. Planner Cortes stated the issues included outdoor storage without screening, signage, and tree removal. He also noted staff has worked with the applicant to help them understand permitting processes for future work.

MOTION by Councilor Ed Truax, **SECONDED** by Councilor Nancy Grimes to grant a conditional use permit to allow rental and leasing of autos and light trucks in the Light Manufacturing (ML) Planning District for U-Haul at 7100 SW McEwan Road (Tax Map 2S1 13DD, Tax Lots 900, 1000, 1100, 1200, 1600, and 1700, and Tax Map 2S1 24AA, Tax Lot 5500).

Vote: 7 - 0 **MOTION CARRIED**

G. GENERAL BUSINESS

1. Consideration of Resolution 5185-14 Adopting the Tualatin Tomorrow Vision Plan

Deputy City Manager Sara Singer, Tualatin Tomorrow Chair Candice Kelly, and Tualatin Tomorrow Vision Advisor Jason Robertson presented the Tualatin Tomorrow Vision Plan. Chair Kelly noted the Tualatin Tomorrow Vision Plan was first developed in 2007 and over 100 actions have been implemented including enhancements to the City entrance, the Older Adults center expansion, and the Arts Festival/Walk.

Consultant Robertson stated this update is the five year plan update. He noted over the last year extensive community outreach was conducted and over 1,000 community ideas were gathered. Many means of outreach were done to ensure entire community participation including ideas boxes, community events, online forums, and a priorities survey. After ideas were gathered Theme Teams were formed to sort through the ideas. Eight focus areas emerged with 18 community goals, and 100 proposed actions to be implemented. Consultant Robertson briefed the Council on the focus areas and their proposed actions. Focus areas in the brief included a shared sense of place and community identity, activities and attractions for all ages, quality community services, enhance mobility, environmental sustainability, community health and safety, economic opportunity, and education and learning opportunities.

Deputy City Manager Singer noted the next steps will be to recruit partnering agencies to assist in the implementation of the proposed actions. She stated Tualatin Tomorrow will be back annually to present the Council with a progress report.

Councilor Bubenik thanked Consultant Robertson for helping guide the group through the vision update. He is excited there will be partnering agencies put in place to help implement the vision of the community.

Mayor Ogden thanked the Tualatin Tomorrow Advisory Committee for the hours put into the Vision Plan Update.

MOTION by Councilor Joelle Davis, SECONDED by Council President Monique Beikman to adopt Resolution 5185-14 adopting the Tualatin Tomorrow Vision Plan.

Vote: 7 - 0 MOTION CARRIED

2. Consideration of Ordinance 1366-14 Relating to the Annual Report of the Arts Advisory Committee; and Amending the Tualatin Municipal Code (TMC) 11-05

City Manager Sherilyn Lombos stated the municipal code currently requires the Tualatin Arts Advisory Committee (TAAC) to provide an annual report to Council. The TAAC has requested that this report be provided on a fiscal year to coincide with the City's fiscal year budget.

Councilor Truax asked when the next report from the TAAC would be presented. City Manager Lombos noted the TAAC would come before Council with a report in

July 2014.

MOTION by Councilor Nancy Grimes, SECONDED by Councilor Joelle Davis for first reading by title only.

Vote: 7 - 0 MOTION CARRIED

MOTION by Councilor Nancy Grimes, SECONDED by Councilor Frank Bubenik for second reading by title only.

Vote: 7 - 0 MOTION CARRIED

MOTION by Council President Monique Beikman, SECONDED by Councilor Frank Bubenik to adopt Ordinance No. 1366-14 relating to the annual report of the Arts Advisory Committee; and amending the Tualatin Municipal Code (TMC) 11-05.

Vote: 7 - 0 MOTION CARRIED

3. Consideration of **Ordinance No. 1368-14** Relating to Medical Marijuana Facilities; Establishing New Tualatin Municipal Code Chapter 9-08; and Declaring an Emergency

MOTION by Council President Monique Beikman, SECONDED by Councilor Nancy Grimes for second reading by title only.

Vote: 7 - 0 MOTION CARRIED

PUBLIC COMMENT

Robert Kellogg spoke neutrally on the subject. He requested, if the legislation regarding medical marijuana dispensaries does not pass, two Citizen Involvement Organization meetings be put together to receive citizen feedback on the topic.

MOTION by Council President Monique Beikman, SECONDED by Councilor Nancy Grimes to adopt Ordinance No. 1368-14 relating to Medical Marijuana Facilities; establishing new Tualatin Municipal Code Chapter 9-08; and declaring an emergency.

Vote: 6 - 0 MOTION CARRIED

4. Consideration of **Ordinance No. 1367-14** An Ordinance Relating to the Transportation System Plan; Amending the Tualatin Development Code (TDC) 11.650 and the 2012 Tualatin Transportation System Plan Adopted February 25, 2013

PUBLIC COMMENT

Wendi Kellington, representing the Tonquin Industrial Group, urged the Council to resolve this issue by taking one of three actions. She presented options including consideration of an alternate alignment, additional language to the provisions regarding the building of regional trails, and replacement of the word participate with coordinate in regards to development of regional trails.

COUNCIL QUESTIONS

Mayor Ogden asked how changing language from participate to coordinate would be a better solution. Ms. Kellington stated it strengthened the statements for future reference and leave less room for misinterpretation.



STAFF REPORT

CITY OF TUALATIN

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos

FROM: Nicole Morris, Deputy City Recorder

DATE: 03/10/2014

SUBJECT: Consideration of Approval of the Minutes for the City Council Work Session and Regular Meeting of February 24, 2014

ISSUE BEFORE THE COUNCIL:

The issue before the Council is to approve the minutes for the City Council Work Session and Regular Meeting of February 24, 2014.

RECOMMENDATION:

Staff respectfully recommends that the Council adopt the attached minutes.

Attachments: City Council Work Session Minutes of February 24, 2014
City Council Meeting Minutes of February 24, 2014

Councilor Davis asked for City Attorney Sean Brady's opinion on Ms. Kellington's proposal on the language change. Attorney Brady stated he has not analyzed the language differences at this time and that it may affect the ability to participate in the building of other regional trails if changed.

Councilor Grimes asked how many references to the Ice Age Tonquin Trail had been removed from planning language. Planning Manager Hurd-Ravich listed the 10 items that had been removed from the Transportation System Plan (TSP).

MOTION by Council President Monique Beikman, SECONDED by Councilor Wade Brooksby for second reading by title only.

Vote: 6 - 1 MOTION CARRIED

Nay: Councilor Joelle Davis

MOTION by Council President Monique Beikman, SECONDED by Councilor Frank Bubenik to adopt Ordinance No. 1367-14 relating to the Transportation System Plan; amending the Tualatin Development Code (TDC) 11.650 and the 2012 Tualatin Transportation System Plan adopted February 25, 2013.

Vote: 6 - 1 MOTION CARRIED

Nay: Councilor Joelle Davis

H. ITEMS REMOVED FROM CONSENT AGENDA

Items removed from the Consent Agenda will be discussed individually at this time. The Mayor may impose a time limit on speakers addressing these issues.

I. COMMUNICATIONS FROM COUNCILORS

Councilor Davis noted she attended the Washington County Consolidated Communications Agency (WCCCA) meeting. The WCCCA has entered into a new agreement for cab service that will save the agency a considerable amount of money each year. She also noted the prepaid tax for mobile phones passed and revenues generated from this tax will be seen in 2015. WCCCA kicked off a campaign called "So you called 911 for that?" The campaign is receiving national recognition.

J. ADJOURNMENT

Mayor Ogden adjourned the meeting at 8:21 p.m.

Sherilyn Lombos, City Manager

Nicole Morris / Nicole Morris, Recording Secretary

Monique Beikman / ~~Lou Ogden, Mayor~~
Monique Beikman, Council President