



OFFICIAL MINUTES OF TUALATIN DEVELOPMENT COMMISSION FOR JUNE
24, 2013

Present: Chairman Lou Ogden; Commission President Monique Beikman; Commissioner Joelle Davis; Commissioner Wade Brooksby; Commissioner Frank Bubenik; Commissioner Nancy Grimes; Commissioner Ed Truax

Staff Present: City Manager Sherilyn Lombos; City Attorney Sean Brady; Police Chief Kent Barker; Assistant City Manager Alice Rouyer; Community Services Director Paul Hennon; Finance Director Don Hudson; Deputy City Manager Sara Singer; Information Services Manager Lance Harris; Human Resources Manager Janet Newport; Deputy City Recorder Nicole Morris; Public Works Director Jerry Postema

A. CALL TO ORDER

Mayor Ogden called the meeting to order at 7:50 p.m.

B. ANNOUNCEMENTS

C. CITIZEN COMMENTS

*This section of the agenda allows citizens to address the Commission regarding any issue not on the agenda. The duration for each individual speaking is limited to **3** minutes. Matters requiring further investigation or detailed answers will be referred to City staff for follow-up and report at a future meeting.*

D. CONSENT AGENDA

The Consent Agenda will be enacted with one vote. The Chairman will first ask the staff, the public and Commissioners if there is anyone who wishes to remove any item from the Consent Agenda for discussion and consideration. The matters removed from the Consent Agenda will be considered individually at the end of this Agenda under H) Items Removed from the Consent Agenda. The entire Consent Agenda, with the exception of items removed to be discussed under "Items Removed from the Consent Agenda," is then voted upon by roll call under one motion.

MOTION by Commission President Monique Beikman, SECONDED by Commissioner Nancy Grimes to approve the consent agenda.

Vote: 7 - 0 MOTION CARRIED

1. Approval of the Minutes from the Regular Meeting of the Tualatin Development Commission on January 14, 2013.

E. SPECIAL REPORTS

F. PUBLIC HEARINGS

1. Resolution No. 598-13 Adopting the Tualatin Development Commission Budget, and Making Appropriations, for the Fiscal Year Commencing July 1, 2013

Finance Director Don Hudson presented the fiscal year 2013-2014 Tualatin Development Commission Budget. The City of Tualatin Budget Advisory Committee approved the proposed budget on May 29, 2013. The total budget for the Commission is \$5,195,215 and is divided among Economic Development Administration (\$247,935), Central Urban Renewal Projects (\$872,405), and Leveton Tax Increment District Projects (\$4,074,875).

The Commission has the ability to change the approved budget in each fund by no more than 10% of the total budget. There are two proposed adjustments to the committee approved budget. First, the Tualatin Sherwood Road Landscaping Project (CURD Projects Fund) has an outstanding claim with the vendor that will likely not be settled prior to June 30, 2013, \$79,300 is proposed to be carried over into FY 2013-2014 to pay the claim when settled. Second, \$15,000 of capital outlay funds in the Leveton Projects Fund is proposed to be added to pay for transit related signs within the district boundaries.

No public comment.

No Commission deliberations.

MOTION by Commission President Monique Beikman, SECONDED by Commissioner Nancy Grimes to adopt Resolution No. 598-13 adopting the Tualatin Development Commission budget and making appropriations for the fiscal year commencing July 1, 2013.

Vote: 7 - 0 MOTION CARRIED

G. GENERAL BUSINESS

H. ITEMS REMOVED FROM CONSENT AGENDA

Items removed from the Consent Agenda will be discussed individually at this time. The Chairman may impose a time limit on speakers addressing these issues.

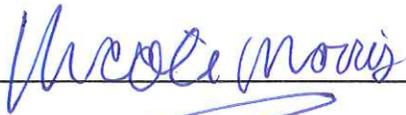
I. COMMUNICATIONS FROM COMMISSIONERS

J. ADJOURNMENT

MOTION by Commission President Monique Beikman, SECONDED by Commissioner Frank Bubenik to adjourn the meeting at 7:54 p.m.

Vote: 7 - 0 MOTION CARRIED

Sherilyn Lombos, Administrator

 / Nicole Morris, Recording Secretary

 / Lou Ogden, Commission Chair