



MEMORANDUM CITY OF TUALATIN

TO: Honorable Mayor and Members of the City Council

FROM: Sherilyn Lombos, City Manager

DATE: December 9, 2013

SUBJECT: Work Session for December 9, 2013

5:00 p.m. (20 min) – 2015-2019 Capital Improvement Plan. Council will receive a report on the Capital Improvement Plan which has been updated for the coming 5 years (2015-2019). Staff is seeking Council review and feedback.

5:20 p.m. (20 min) – Linking Tualatin – Draft Code Amendments. Council will receive a presentation regarding draft amendments to the development code that would allow more flexibility in uses within manufacturing districts in Tualatin. The proposed changes are intended to help implement Linking Tualatin, a land use plan aimed at increasing transit access.

5:40 p.m. (30 min) – Medical Marijuana Dispensaries. At the November 25th Council meeting, the Council expressed a desire to talk about this issue at tonight's work session. Staff will have some information regarding options for banning dispensaries and will look to Council for direction about next steps.

6:10 p.m. (20 min) – Crawfish Festival. Council will receive information regarding efforts to find an entity to transition the festival management from the Chamber of Commerce.

6:30 p.m. (15 min) – Tualatin Tomorrow. Council will receive information on the progress towards updating the Vision Action Plan, upcoming public involvement events and the next steps for plan adoption.

6:45 p.m. (10 min) – Council Meeting Agenda Review, Communications & Roundtable. Council will review the agenda for the December 9th City Council meeting and brief the Council on issues of mutual interest.



MEMORANDUM

CITY OF TUALATIN

TO: Honorable Mayor and Members of the City Council

THROUGH: Kaaren Hofmann

FROM: Denice Ambrosio, Program Coordinator

DATE: 12/09/2013

SUBJECT: 2015 - 2019 Capital Improvement Plan

ISSUE BEFORE THE COUNCIL:

Review the Capital Improvement Plan

EXECUTIVE SUMMARY:

The City's Capital Improvement Plan (CIP) establishes and prioritizes funding for projects such as development of new infrastructure and improvements to existing infrastructure and facilities.

The CIP promotes better use of the City's limited financial resources and assists in the coordination of public and private development. In addition, the planning process is valuable as a means of coordinating development of facilities and infrastructure.

The CIP includes items in excess of \$10,000 with an expected useful life of more than one year. Projects are grouped in categories identified as Utilities, Transportation, Facilities & Equipment, Parks and Recreation, and Technology. Each project was ranked by whether it met health and safety concerns, support of Council goals, meets a regulatory requirement, considers service delivery need, includes outside funding or partnerships, or implements a Master Plan.

The 2015-2019 CIP is the City's second Capital Improvement Plan (CIP).

The CIP process evolves and is refined each year. New for this year was a public education component. After the draft CIP was posted to the City's website in November, citizens were notified on their utility bill and in an article in the Tualatin Today, encouraging them to review the document. To further promote the CIP, the Citizen Involvement Organization Leadership Group and all of the City's Advisory Boards were presented with information about the CIP and where it can be downloaded. The Fact Sheet distributed to the Advisory Boards and CIO Leadership Group is attached.

This year's CIP format is similar to last years. The most notable changes are those made to individual projects and to the unfunded list based upon completion of capital projects, the Transportation System Plan, and Water Master Plan.



The City of Tualatin's Capital Improvement Plan (CIP) establishes and prioritizes funding for projects. These projects include development of new infrastructure and improvements to existing infrastructure and facilities.

The CIP promotes better use of the City's limited financial resources, reduces costs and assists in the coordination of public and private development. In addition, the planning process is valuable as a means of coordinating development of facilities and infrastructure.

2015-2019 Capital Improvement Plan



For questions about the CIP, contact:

Kaaren Hofmann, Engineering, 503-691-3034, khofmann@ci.tualatin.or.us

City of Tualatin, 18880 SW Martinazzi Ave, Tualatin, OR 97062, www.tualatinoregon.gov/engineering

DEFINITION

The CIP will include projects in excess of \$10,000 with an expected useful life of more than one year.

Smaller projects (less than \$10,000) may be combined into one larger project and therefore defined as a capital expense.

Items such as minor equipment and routine expenses will continue to be accounted for in the City's annual budget and will not be included in the plan.



CRITERIA

A Review Team consisting of members from each department, conducts an internal project ranking process to prioritize projects to be included in the annual budget. The criteria used in this ranking includes, but are not limited to:

- Addresses health and safety concerns
- Support of Council goals
- Meets a regulatory or mandated requirement
- Considers service delivery needs
- Includes outside funding and partnerships
- Implements a Master Plan

CATEGORIES

FACILITIES & EQUIPMENT

Projects involving buildings, structures, equipment, and vehicles that the City owns and manages.

PARKS & RECREATION

Projects affecting parks and open spaces

TECHNOLOGY

Projects involving hardware, software, or infrastructure that improves and/or support technology.

TRANSPORTATION

Projects affecting transportation such as streets, bike lanes, pedestrian crossings, paths, trails, and rail.

UTILITIES

Projects involving the Water, Storm, and Sewer distribution infrastructure.

City of Tualatin



**2015 - 2019
Capital Improvement Plan**

PURPOSE

Create an overall picture of the City's infrastructure systems and long range plan.

Identify major purchases and expenses.

Coordinate projects so no opportunities for cost sharing are missed.

Provide stable funding for the most pressing needs on a City wide basis.

Identify future needs.

WHAT'S IN THE CIP?

Dates:

FYs 2014/2015 through 2018/2019

Project/Purchase Costs:

Expenses greater than \$10,000.

Routine items not be part of the CIP.

Categories:

-  Utilities
-  Facilities and Equipment
-  Parks & Recreation
-  Transportation
-  Future Needs

PLANS



CIP



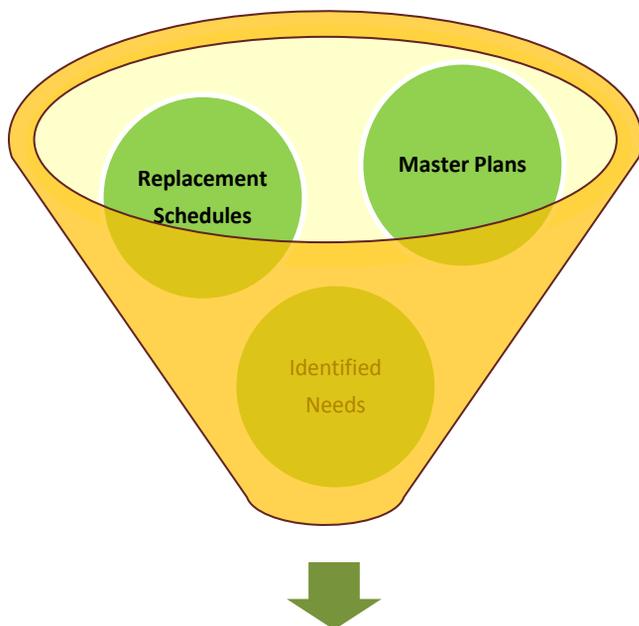
BUDGET

Plans and Schedules (identifies service delivery needs)

- Master Plans and replacement schedules illustrate the alignment between demands and funds
- Provides the long term vision for capital projects
- Identifies factors required for utility rate analysis
- Satisfies Oregon Administrative Rule mandates

Capital Improvement Plan (prioritizes projects)

The CIP defines the financial capacity to reach the goals set in the individual master plans



Individual Budgets (funds projects)

- Projects identified in the CIP are included in their corresponding annual budget
- Rates adjusted annually based on Master Plan and CIP analysis

Individual Budgets

NEW FOR THIS YEAR

Public Education

Draft posted on web in November

Promoted in “Key Topics” on the website

Tualatin Today newsletter article

Utility Bill message

Presented to City Advisory Boards in November

Presented to the CIO Leadership Group in September

PROJECT SUMMARY

FACILITIES AND EQUIPMENT	FY14/15	FY15/16	FY16/17	FY17/18	FY18/19
Core Area Parking Green Lot: Slurry Seal Type	0	0	13,000	0	0
Council Building: Roof Replacement	0	49,000	0	0	0
Lafky House: Roof Replacement	0	12,720	0	0	0
Library/City Offices: Employee Parking Lot Repave	0	42,000	0	0	0
Library Furnishing Replacement	0	0	60,000	60,000	0
Library Self-Check Machine	0	35,000	0	0	0
Library Shelving Improvements	0	30,000	30,000	30,000	0
Operations: Covered Parking Structure for Trucks	0	0	0	0	350,000
Operations Master Plan Update	0	20,000	0	0	0
Police Station: Carpet Replacement	0	33,170	40,000	13,000	0
Police Station: HVAC Unit Replacements	0	0	0	25,000	25,000
Police Station: Roof Replacement	146,000	0	0	0	0
Vehicles: General Fund	118,000	357,500	136,750	103,000	170,000
Vehicles: Building	26,000	0	26,000	26,000	0
Vehicles: Operations, Sewer, Street, Water	100,000	108,500	54,250	13,000	0
TOTAL FACILITIES & EQUIPMENT	390,000	687,890	360,000	270,000	545,000

PARKS & RECREATION	FY14/15	FY15/16	FY16/17	FY17/18	FY18/19
Atfalati Park Tennis Court Reconstruction	0	150,000	0	0	0
Community Park: Ball Field Park Lighting Retrofit	0	200,000	0	0	0
Community Park: N Drive Aisle/Boat Ramp Repair	0	83,000	0	0	0
Greenway Enhancements	0	30,000	0	0	0
Heritage Center: Roof Replacement	0	17,400	0	0	0
Juanita Pohl Center: Fire Sprinklers	147,000	0	0	0	0
Juanita Pohl Center: Parking Lot	0	0	58,000	0	0
Juanita Pohl Center: Roof Replacement	0	0	107,000	0	0
Parks and Recreation Master Plan: Plan Update	75,000	0	0	0	0
Public Arts Plan	0	0	0	15,000	0
Tualatin Commons Fountain Tile Repair	0	60,000	0	0	0
Tualatin River Greenway: Land Acquisition	670,000	0	0	0	0
Van Raden Comm Center & CSAD : Exterior Paint	0	0	14,400	0	0
Van Raden Comm Center: Roof Replacement	0	31,000	0	0	0
Van Raden Comm Center: Window Replacement	0	20,000	0	0	0
TOTAL PARKS & RECREATION	892,000	591,400	179,400	15,000	0

PROJECT SUMMARY

TECHNOLOGY					
Citywide: Battery Backup Systems	0	20,000	0	0	0
Citywide: Computer Server Replacement	0	20,000	60,000	30,000	0
Citywide: Microsoft Office, Adobe & Other Licenses	0	0	40,000	0	0
Citywide: Network Switches Replacement	0	0	80,000	0	0
Fiber Installation to all City Buildings	40,000	40,000	40,000	40,000	0
TOTAL TECHNOLOGY	40,000	80,000	220,000	70,000	0

TRANSPORTATION					
65th Ave at Sagert St: Add traffic signal	0	0	0	272,000	408,600
105th/Blake/108th: Design Alignment	0	0	0	200,000	0
Borland Road, 65th to east city limits: Fill in sidewalk	50,000	0	0	0	0
I5 Southbound Off Ramp at Nyberg: move guardrail	0	0	0	0	32,000
Neighborhood Transportation Solutions	80,000	80,000	80,000	80,000	80,000
Pavement Maintenance	500,000	500,000	500,000	500,000	500,000
Sidewalk - Street Tree - Road Surface Projects	50,000	0	0	0	0
Tualatin Road at Teton Ave: Add traffic signal	0	0	243,000	365,000	0
Unimproved roadway maintenance	31,876	35,663	38,569	42,425	46,667
TOTAL TRANSPORTATION	711,876	615,663	861,569	1,459,425	1,067,267

PROJECT SUMMARY

UTILITIES					
89th Ave and TSR: Upgrade Stormwater Outfall	90,000	0	0	0	0
90th Ave, N of TSR: Upgrade Stormwater Outfall	70,000	0	0	0	0
124 th Water Line	500,000	0	0	0	0
125th Ct/Herman: Upgrade Stormwater Outfall	60,000	150,000	0	0	0
Amu St thru Walgreave: Upsize Bluff/Cipole Sewer	0	0	313,000	1,957,000	0
Bluff-Cipole, 108th Ave to Amu St: Upsize Sewer	0	420,000	200,000	0	0
Bluff-Cipole, 118th Ave to Herman: Upsize sewer	0	0	140,000	574,000	0
Bluff-Cipole, Cipole PS to 124th: Upsize sewer	0	187,000	0	0	0
Bluff-Cipole, Koller St to 108th: Upsize sewer	0	242,000	200,000	0	0
Childs Rd, Lower BFR: Replace water lines	0	0	150,000	50,000	0
Control Valve Maintenance	0	30,000	0	0	0
Grahams Ferry/Ibach: Upgrade Stormwater	80,000	345,000	0	0	0
Hedges Dr at 99th: Upgrade Stormwater Outfall	10,500	0	0	0	0
Martinazzi Ave at TSR: Upgrade Stormwater	37,000	0	0	0	0
McEwan Rd, 65th to I5: Replace water lines	0	0	0	225,000	0
TSR to Tigard Sand/Gravel: Install new sewer	0	0	414,000	1,248,000	0
Tualatin High School: Fire Hydrants	0	0	0	0	100,000
Water Reservoirs: C2: Construct new	500,000	100,000	0	0	0
Water Reservoirs: B1 , Ext/Interior Paint/Clean	650,000	0	0	0	0
Water Reservoirs: C1 , Ext/Interior Paint/Clean	0	225,000	0	0	0
Water Reservoirs: A1 , Ext/Interior Paint/Clean	0	675,000	0	0	0
Water Reservoirs: B2 , Ext/Interior Paint/Clean	0	0	550,000	0	0
Water Reservoirs: A2 , Interior Paint/Clean	0	0	0	0	300,000
TOTAL UTILITIES	1,997,500	2,374,000	1,967,000	4,054,000	400,000

PROJECT WORKSHEET - SAMPLE

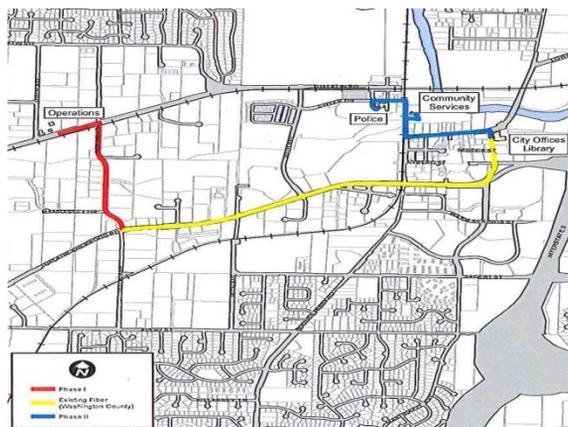
FIBER INSTALLATION – TO ALL CITY BUILDINGS

DEPARTMENT: **INFORMATION TECHNOLOGY**
 CATEGORY: **TECHNOLOGY**
 TOTAL COST: **\$160,000**

RANKING CRITERIA MET:		PROJECT TYPE:	NEW ON-GOING COSTS?	
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement Outside	<input type="checkbox"/> Maintenance	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Funding/Partnership	<input type="checkbox"/> Replacement	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Service Delivery Need	<input checked="" type="checkbox"/> New/Expansion	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

The City currently purchases connectivity through Comcast. The cost is approximately \$42,000 per year. If we build our own fiber connections we will be able to avoid that recurring cost, control the connection and have a more scalable connectivity solution. The allocation of funds will allow us to grow the account and either install the fiber all at one time or on a piecemeal basis, whichever makes more sense. Analysis of the total fiber needed and the best way to get the work done will be performed in FY 13/14.

FUNDING SOURCES FOR THIS PROJECT:		AMOUNT
General Fund: Information Services	FY14/15	\$40,000
General Fund: Information Services	FY15/16	\$40,000
General Fund: Information Services	FY16/17	\$40,000
General Fund: Information Services	FY17/18	\$40,000
	TOTAL:	\$160,000



FY 14/15 CIP GOES INTO THE BUDGET

Fund No.	Fund Title	Project Name	FY14/15
GENERAL FUND			
001-1080	General Fund: Inform Services	Fiber Installation to all City Buildings	40,000
001-1210	General Fund: Police	Vehicles: HONDA M-CYCLE (0506)	28,000
001-1210	General Fund: Police	Vehicles: FORD CROWN VIC (0602) and (0603)	90,000
001-1510	General Fund: Building Maint	Police Station: Roof Replacement	146,000
001-1600	General Fund: Recreation	Juanita Pohl Center: Fire Sprinklers	14,000
Total General Fund			318,000

BUILDING FUND			
003	Building	Vehicles: FORD RANGER (9801)	26,000
Total Building Fund			26,000

OPERATION FUND: WATER			
004-4020	Operations: Water	Vehicles: FORD F350(0304)	43,000
Total Operations Fund: Water			43,000

OPERATION FUND: SEWER			
004-4030	Operations: Sewer	Vehicles: FORD F350 (0305)	57,000
Total Operations Fund: Sewer			57,000

WATER FUND			
012	Water Fund	Water Reservoirs: B1, Exterior/Interior Painting/Cleaning	650,000
Total Water Fund			650,000

STORM DRAIN FUND			
015	Storm Drain	Hedges Dr at 99th Ave: Upgrade Stormwater Outfall	10,500
015	Storm Drain	Martinazzi Ave at TSR: Upgrade Stormwater Outfall	37,000
015	Storm Drain	125th Ct/Herman Rd: Upgrade Stormwater Outfall	60,000
015	Storm Drain	90th Ave, North of T-S Rd: Upgrade Stormwater Outfall	70,000
015	Storm Drain	Grahams Ferry Rd/Ibach St: Upgrade Stormwater Outfall	80,000
015	Storm Drain	89th Ave and T-S Road: Upgrade Stormwater Outfall	90,000
Total Storm Drain Fund			347,500

FY 14/15 CIP GOES INTO THE BUDGET

Fund No.	Fund Title	Project Name	FY14/15
ROAD UTILITY FUND			
016	Road Utility	Unimproved roadway maintenance	31,876
016	Road Utility	Pavement Maintenance	500,000
Total Road Utility Fund			531,876

ROAD GAS TAX FUND			
017	Road Gas Tax	Sidewalk - Street Tree - Road Surface Projects	50,000
017	Road Gas Tax	Neighborhood Transportation Solutions	80,000
Total Road Gas Tax Fund			130,000

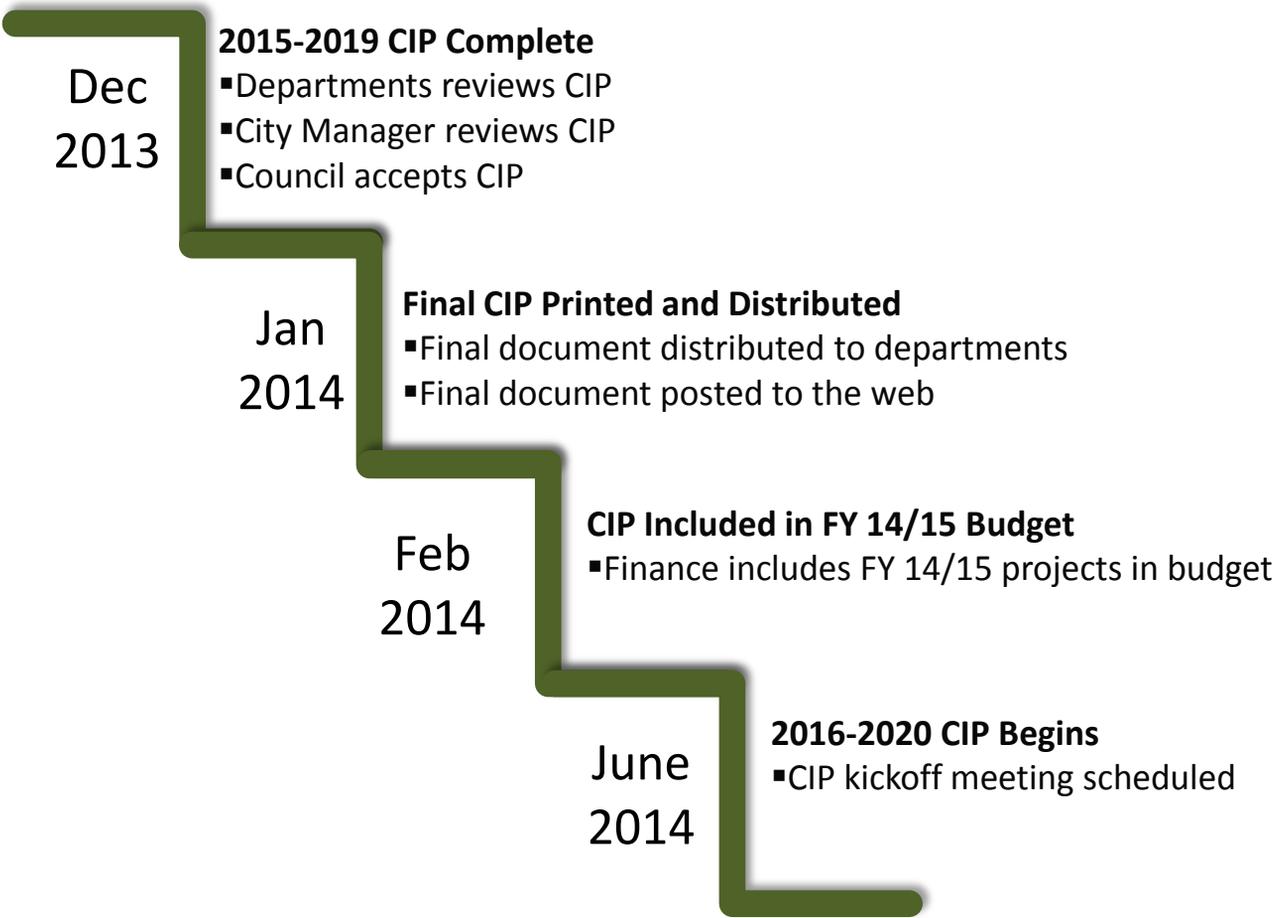
WATER SDC FUND			
032	Water SDC	124th Water Line	500,000
032	Water SDC	Water Reservoirs: C2: Construct new	500,000
Total Water SDC Fund			1,000,000

PARKS SDC FUND			
036	Parks SDC	Parks and Recreation Master Plan: Plan Update	75,000
036	Parks SDC	Tualatin River Greenway: Land Acquisition	670,000
Total Parks SDC Fund			745,000

TDT FUND			
038	TDT	Borland Road, 65th to east city limits: Fill Sidewalk gaps	50,000
Total TDT Fund			50,000

GRANT FUNDS			
	CDBG Funds	Juanita Pohl Center: Fire Sprinklers	133,000
Total Grant Funds			133,000

NEXT STEPS



City of Tualatin

Draft



**2015 - 2019
Capital Improvement Plan**

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CITY COUNCIL

Lou Ogden
Monique Beikman
Wade Brooksby
Frank Bubenik
Joelle Davis
Nancy Grimes
Ed Truax

Mayor
Council President
Councilor
Councilor
Councilor
Councilor
Councilor

CITY MANAGER

Sherilyn Lombos

EXECUTIVE MANAGEMENT TEAM

Kent Barker
Sean Brady
Lance Harris
Paul Hennon
Don Hudson
Alice Cannon Rouyer
Sara Singer
Jerry Postema
Janet Newport

Police Chief
City Attorney
Information Services Manager
Community Services Director
Finance Director
Assistant City Manager
Deputy City Manager
Public Works Director
Human Resources Manager

REVIEW TEAM

(IN ADDITION TO THE EXECUTIVE MANAGEMENT TEAM)

Denice Ambrosio, Program Coordinator
Ben Bryant, Management Analyst
Mark Gardner, Police Captain
Kaaren Hofmann, Engineering Manager
Aquilla Hurd-Ravich, Planning Manager
Martin Loring, Information Technology Coordinator
Bert Olheiser, Street/Sewer/Storm Manager
Clayton Reynolds, Maintenance Services Manager
Tom Steiger, Parks Maintenance Manager
Carl Switzer, Parks & Recreation Manager
Lisa Thorpe, Program Coordinator
Matt Warner, Accounting Supervisor
Mick Wilson, Water Division Manager

Community Development
Community Development
Police
Community Development
Community Development
Information Services
Operations
Operations
Operations
Community Services
Finance
Finance
Operations

EXECUTIVE SUMMARY

Tualatin Five Year Capital Improvement Plan 2015-2019

The City of Tualatin's Capital Improvement Plan (CIP) establishes, prioritizes, and ensures funding for projects to improve existing and develop new infrastructure and facilities. The use of a CIP promotes better use of the City's limited financial resources, reduces costs and assists in the coordination of public and private development. In addition, the planning process is valuable as a means of coordinating development of facilities and infrastructure.

The City's CIP is a five-year roadmap which identifies the major expenses over and above routine annual operating expenses. While the CIP serves as a long range plan, it is reviewed and revised annually. Priorities may be changed due to funding opportunities or circumstances that cause a more rapid deterioration of an asset.

As a basic tool for documenting anticipated capital projects, it includes many "unfunded" projects in which needs have been identified, but specific solutions and funding have not been determined.

THE CIP PROCESS

The CIP is the result of an ongoing infrastructure planning process. Planning for the five-year CIP period provides the flexibility to take advantage of opportunities for capital investments. The 2015-2019 CIP is developed through compliance with adopted policies and master plans, input by neighborhood CIO's, the public, professional staff, elected and appointed City officials. The Draft CIP is made available to the public for review, reviewed by the Budget Committee and then adopted by the City Council. The projects listed in the 2014/2015 fiscal year become the basis for preparation of the City's budget for that year.

CIP REVIEW TEAM

A CIP Review Team is responsible annually for reviewing capital project requests and providing recommendations to the City Manager. This team is comprised of staff from Administration, Finance, Operations, Community Development, Information Services, Community Services, and Police. This team analyzes the financial impact of the CIP as well as the City's ability to process, design, and ultimately maintain projects. The committee meets periodically throughout the year to evaluate the progress of projects, and examine future needs of the City.

The overall goal of the CIP Review Team is to develop CIP recommendations that:

- Preserve the past, by investing in the continued upgrade of City assets and infrastructure;
- Protect the present with improvements to City facilities and infrastructure; and
- Plan for the future.

CATEGORIES

Projects generally fall within the five primary categories identified below:

- **Utilities** – Projects involving the Water, Storm, and Sewer distribution infrastructure.
- **Transportation** – Projects affecting streets, bike lanes, pedestrian crossings, paths, trails, and rail.
- **Facilities and Equipment** – Projects involving buildings, structures, equipment, and vehicles that the City owns and manages.
- **Parks and Recreation** – Projects affecting parks and open spaces.
- **Technology** – Projects involving hardware, software, or infrastructure that improves and/or support technology.

CIP CRITERIA

Typically there are more project requests than can be funded in the five-year CIP period, so the CIP Review Team conducts an internal project ranking process. The criteria used in this internal ranking include, but are not limited to:

Addresses health and safety concerns – Enhances, improves, or protects the overall health and safety of the City's residents.

Support of Council goals - Supports the goals established by the City Council. Meets city wide long-term goals and is in compliance with the Tualatin Community Plan.

Meets a regulatory or mandated requirement – Proposed projects satisfy regulatory or mandated requirements.

Considers service delivery needs – The potential for projects to improve service delivery including coordination with other projects to minimize financial or development impacts to maintain and enhance the efficiency of providing services in Tualatin.

Includes outside funding and partnerships - Outside funding has been identified, committed to, or may be obtained through other revenue sources or partnerships.

Implements a Master Plan - Maintenance and development of existing or new facilities and infrastructure is identified in one of the City's Master Plans, allowing the City to continue to deliver essential services to residents.

CAPITAL IMPROVEMENT POLICIES

Time Period

A working CIP document designed to identify capital needs will be produced every year prior to the annual budget process.

Definition of a Capital Expense

The CIP will include those items in excess of \$10,000 with an expected useful life of more than one year. Smaller projects (less than \$10,000) may be combined into one project and therefore defined as a capital expense. Items such as minor equipment and routine expenses will continue to be accounted for in the City's annual budget and will not be included in the capital improvement plan.

Operating Budget Impact

The operating impact of proposed capital projects, such as personnel and operating expenses, will be considered in preparing the annual operating budget as the CIP project approaches construction.

Types of Financing

The nature and amount of the project generally determine financing options as do projected revenue resources. The following financing instruments could be used:

- Outside funding, including grants, federal, state, and county funds and donations
- Development fees
- Utility fund revenues
- General fund revenues
- Debt secured by a restricted revenue source
- General obligation debt

PROJECT LISTS AND DETAILS

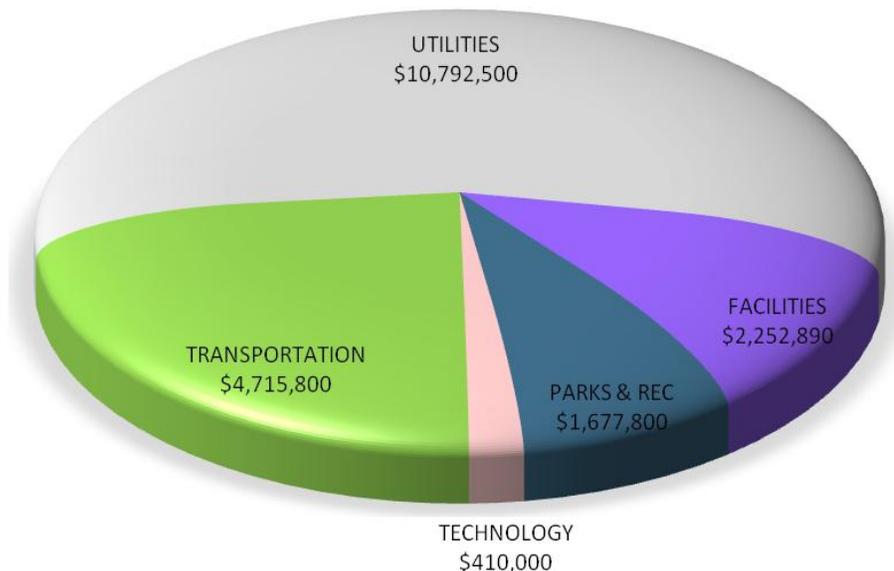
Summary lists of projects by category and by funding source are provided for quick reference. Projects with funding identified or funding secured in this five year CIP, total approximately \$20 million. Just over \$10 million of the funded projects are Utility projects and \$4.9 million in Transportation projects have been identified.

Detailed project sheets are grouped alphabetically by category for all funded projects included in the CIP. Project sheets are designed to explain the need for the project, type of project, the criteria met, funding sources, and provide cost information including potential on-going costs.

A list identifying over \$900 million in unfunded projects is also contained in the plan to highlight the City’s needs beyond available funding. Cost estimates have been developed for each project based on preliminary project descriptions. Estimates are in today’s dollars, and the future year projections have been adjusted for inflation.

TOTAL PROJECT VALUE BY CATEGORY

	FY14/15	FY15/16	FY16/17	FY17/18	FY18/19	TOTAL
FACILITIES & EQUIPMENT	390,000	687,890	360,000	270,000	545,000	2,252,890
PARKS & RECREATION	892,000	591,400	179,400	15,000	0	1,677,800
TECHNOLOGY	40,000	80,000	220,000	70,000	0	410,000
TRANSPORTATION	711,876	615,663	861,569	1,459,425	1,067,267	4,715,800
UTILITIES	1,997,500	2,374,000	1,967,000	4,054,000	400,000	10,792,500
TOTAL ALL PROJECTS	4,031,376	4,398,953	3,637,969	5,918,425	2,062,267	19,848,990



PROJECT SUMMARY

FACILITIES AND EQUIPMENT	FY14/15	FY15/16	FY16/17	FY17/18	FY18/19
Core Area Parking Green Lot: Slurry Seal Type	0	0	13,000	0	0
Council Building: Roof Replacement	0	49,000	0	0	0
Lafky House: Roof Replacement	0	12,720	0	0	0
Library/City Offices: Employee Parking Lot Repave	0	42,000	0	0	0
Library Furnishing Replacement	0	0	60,000	60,000	0
Library Self-Check Machine	0	35,000	0	0	0
Library Shelving Improvements	0	30,000	30,000	30,000	0
Operations: Covered Parking Structure for Trucks	0	0	0	0	350,000
Operations Master Plan Update	0	20,000	0	0	0
Police Station: Carpet Replacement	0	33,170	40,000	13,000	0
Police Station: HVAC Unit Replacements	0	0	0	25,000	25,000
Police Station: Roof Replacement	146,000	0	0	0	0
Vehicles: General Fund	118,000	357,500	136,750	103,000	170,000
Vehicles: Building	26,000	0	26,000	26,000	0
Vehicles: Operations	0	0	0	13,000	0
Vehicles: Operations: Sewer	57,000	27,500	22,750	0	0
Vehicles: Operations: Street	0	53,500	3,750	0	0
Vehicles: Operations: Water	43,000	27,500	27,750	0	0
TOTAL FACILITIES & EQUIPMENT	390,000	687,890	360,000	270,000	545,000

PARKS & RECREATION					
Atfalati Park Tennis Court Reconstruction	0	150,000	0	0	0
Community Park: Ball Field Park Lighting Retrofit	0	200,000	0	0	0
Community Park: N Drive Aisle/Boat Ramp Repair	0	83,000	0	0	0
Greenway Enhancements	0	30,000	0	0	0
Heritage Center: Roof Replacement	0	17,400	0	0	0
Juanita Pohl Center: Fire Sprinklers	147,000	0	0	0	0
Juanita Pohl Center: Parking Lot	0	0	58,000	0	0
Juanita Pohl Center: Roof Replacement	0	0	107,000	0	0
Parks and Recreation Master Plan: Plan Update	75,000	0	0	0	0
Public Arts Plan	0	0	0	15,000	0
Tualatin Commons Fountain Tile Repair	0	60,000	0	0	0
Tualatin River Greenway: Land Acquisition	670,000	0	0	0	0

PROJECT SUMMARY	FY14/15	FY15/16	FY16/17	FY17/18	FY18/19
PARKS & RECREATION (CONTINUED)					
Van Raden Comm Center & CSAD : Exterior Paint	0	0	14,400	0	0
Van Raden Comm Center: Roof Replacement	0	31,000	0	0	0
Van Raden Comm Center: Window Replacement	0	20,000	0	0	0
TOTAL PARKS & RECREATION	892,000	591,400	179,400	15,000	0
TECHNOLOGY					
Citywide: Battery Backup Systems	0	20,000	0	0	0
Citywide: Computer Server Replacement	0	20,000	60,000	30,000	0
Citywide: Microsoft Office, Adobe & Other Licenses	0	0	40,000	0	0
Citywide: Network Switches Replacement	0	0	80,000	0	0
Fiber Installation to all City Buildings	40,000	40,000	40,000	40,000	0
TOTAL TECHNOLOGY	40,000	80,000	220,000	70,000	0
TRANSPORTATION					
65th Ave at Sagert St: Add traffic signal	0	0	0	272,000	408,600
105th/Blake/108th: Design Alignment	0	0	0	200,000	0
Borland Road, 65th to east city limits: Fill in sidewalk	50,000	0	0	0	0
I5 Southbound Off Ramp at Nyberg: move guardrail	0	0	0	0	32,000
Neighborhood Transportation Solutions	80,000	80,000	80,000	80,000	80,000
Pavement Maintenance	500,000	500,000	500,000	500,000	500,000
Sidewalk - Street Tree - Road Surface Projects	50,000	0	0	0	0
Tualatin Road at Teton Ave: Add traffic signal	0	0	243,000	365,000	0
Unimproved roadway maintenance	31,876	35,663	38,569	42,425	46,667
TOTAL TRANSPORTATION	711,876	615,663	861,569	1,459,425	1,067,267

	FY14/15	FY15/16	FY16/17	FY17/18	FY18/19
UTILITIES					
89th Ave and TSR: Upgrade Stormwater Outfall	90,000	0	0	0	0
90th Ave, N of TSR: Upgrade Stormwater Outfall	70,000	0	0	0	0
124 th Water Line	500,000	0	0	0	0
125th Ct/Herman: Upgrade Stormwater Outfall	60,000	150,000	0	0	0
Amu St thru Walgreave: Upsize Bluff/Cipole Sewer	0	0	313,000	1,957,000	0
Bluff-Cipole, 108th Ave to Amu St: Upsize Sewer	0	420,000	200,000	0	0
Bluff-Cipole, 118th Ave to Herman: Upsize sewer	0	0	140,000	574,000	0
Bluff-Cipole, Cipole PS to 124th: Upsize sewer	0	187,000	0	0	0
Bluff-Cipole, Koller St to 108th: Upsize sewer	0	242,000	200,000	0	0
Childs Rd, Lower BFR: Replace water lines	0	0	150,000	50,000	0
Control Valve Maintenance	0	30,000	0	0	0
Grahams Ferry/Ibach: Upgrade Stormwater	80,000	345,000	0	0	0
Hedges Dr at 99th: Upgrade Stormwater Outfall	10,500	0	0	0	0
Martinazzi Ave at TSR: Upgrade Stormwater	37,000	0	0	0	0
McEwan Rd, 65th to I5: Replace water lines	0	0	0	225,000	0
TSR to Tigard Sand/Gravel: Install new sewer	0	0	414,000	1,248,000	0
Tualatin High School: Fire Hydrants	0	0	0	0	100,000
Water Reservoirs: C2: Construct new	500,000	100,000	0	0	0
Water Reservoirs: B1 , Ext/Interior Paint/Clean	650,000	0	0	0	0
Water Reservoirs: C1 , Ext/Interior Paint/Clean	0	225,000	0	0	0
Water Reservoirs: A1 , Ext/Interior Paint/Clean	0	675,000	0	0	0
Water Reservoirs: B2 , Ext/Interior Paint/Clean	0	0	550,000	0	0
Water Reservoirs: A2 , Interior Paint/Clean	0	0	0	0	300,000
TOTAL UTILITIES	1,997,500	2,374,000	1,967,000	4,054,000	400,000

PROJECTS BY FUNDING SOURCE

	FY14/15	FY15/16	FY16/17	FY17/18	FY18/19
GENERAL FUND					
Atfalati Park Tennis Court Reconstruction	0	150,000	0	0	0
Citywide: Battery Backup Systems	0	20,000	0	0	0
Citywide: Computer Server Replacement	0	20,000	60,000	30,000	0
Citywide: Microsoft Office, Adobe & Other Licenses	0	0	40,000	0	0
Citywide: Network Switches Replacement	0	0	80,000	0	0
Community Park: Ball Field Park Lighting Retrofit	0	200,000	0	0	0
Community Park: North Drive Aisle/Boat Ramp Repair	0	83,000	0	0	0
Council Building: Roof Replacement	0	49,000	0	0	0
Fiber Installation to all City Buildings	40,000	40,000	40,000	40,000	0
Greenway Enhancements	0	20,000	0	0	0
Heritage Center: Roof Replacement	0	17,400	0	0	0
Juanita Pohl Center: Fire Sprinklers	14,000	0	0	0	0
Juanita Pohl Center: Parking Lot	0	0	58,000	0	0
Juanita Pohl Center: Roof Replacement	0	0	107,000	0	0
Lafky House: Roof Replacement	0	12,720	0	0	0
Library/City Offices: Employee Parking Lot Repave	0	42,000	0	0	0
Library Furnishing Replacement	0	0	60,000	60,000	0
Library Self Check Machine	0	35,000	0	0	0
Library Shelving Improvements	0	30,000	30,000	30,000	0
Police Station: Carpet Replacement	0	33,170	40,000	13,000	0
Police Station: HVAC Unit Replacements	0	0	0	25,000	0
Police Station: HVAC Unit Replacements	0	0	0	0	25,000
Police Station: Roof Replacement	146,000	0	0	0	0
Public Arts Plan	0	0	0	15,000	0
Tualatin Commons Fountain Tile Repair	0	60,000	0	0	0
Van Raden Comm Center & CSAD : Exterior Paint	0	0	14,400	0	0
Van Raden Comm Center: Roof Replacement	0	31,000	0	0	0
Van Raden Comm Center: Window Replacement	0	20,000	0	0	0
Vehicles: General Fund	118,000	357,500	136,750	103,000	170,000
TOTAL GENERAL FUND	318,000	1,220,790	666,150	316,000	195,000
BUILDING FUND					
Vehicles: Building	26,000	0	26,000	26,000	0
TOTAL BUILDING FUND	26,000	0	26,000	26,000	0

	FY14/15	FY15/16	FY16/17	FY17/18	FY18/19
CORE AREA PARKING FUND					
Core Area Parking Green Lot: Slurry Seal	0	0	13,000	0	0
TOTAL CORE AREA PARKING FUND	0	0	13,000	0	0
GRANT FUNDS (COM DEV BLOCK GRANT)					
Juanita Pohl Center: Fire Sprinklers	133,000	0	0	0	0
TOTAL GRANT FUNDS	133,000	0	0	0	0
OPERATIONS: NON DEPT FUND					
Operations: Covered Parking Structure for Trucks	0	0	0	0	350,000
Operations Master Plan Update	0	20,000	0	0	0
Vehicles: Operations: Non Dept	0	0	0	13,000	0
TOTAL OPERATIONS: NON DEPT FUND	0	20,000	0	13,000	350,000
OPERATIONS SEWER FUND: VEHICLES	57,000	27,500	22,750	0	0
OPERATIONS STREET FUND: VEHICLES	0	53,500	3,750	0	0
OPERATIONS: WATER FUND					
Control Valve Maintenance	0	30,000	0	0	0
Vehicles: Operations: Water Fund	43,000	27,500	27,750	0	0
TOTAL OPERATIONS: WATER FUND	43,000	57,500	27,750	0	0
PARKS SDC FUND					
Greenway Enhancements	0	10,000	0	0	0
Parks and Recreation Master Plan: Plan Update	75,000	0	0	0	0
Tualatin River Greenway: Land Acquisition	670,000	0	0	0	0
TOTAL PARK FUND	745,000	10,000	0	0	0
ROAD GAS TAX FUND					
Sidewalk – Street Tree – Road Surface Projects	50,000	0	0	0	0
Neighborhood Transportation Solutions	80,000	80,000	80,000	80,000	80,000
TOTAL ROAD GAS TAX FUND	130,000	80,000	80,000	80,000	80,000
ROAD UTILITY FUND					
Pavement Maintenance	500,000	500,000	500,000	500,000	500,000
Unimproved roadway maintenance	31,876	35,663	38,569	42,425	46,667
TOTAL ROAD UTILITY FUND	531,876	535,663	538,569	542,425	546,667

PROJECTS BY FUNDING SOURCE	FY14/15	FY15/16	FY16/17	FY17/18	FY18/19
SEWER SDC FUND					
Amu St thru Walgreave: Upsize Bluff/Cipole Sewer	0	0	313,000	1,957,000	0
Bluff-Cipole, Cipole PS to 124 th Ave: Upsize Sewer	0	187,000	0	0	0
Bluff-Cipole, 108 th Ave to Amu St: Upsize sewer	0	420,000	200,000	0	0
Bluff-Cipole, 118 th Ave to Herman Rd: Upsize sewer	0	0	140,000	574,000	0
Bluff-Cipole, Koller St to 108 th Ave: Upsize sewer	0	242,000	200,000	0	0
T-S Rd to Tigard Sand & Gravel: Install new sewer	0	0	414,000	1,248,000	0
TOTAL SEWER SDC FUND	0	849,000	1,267,000	3,779,000	0
STORM FUND					
89 th Ave and T-S Road: Upgrade Stormwater Outfall	90,000	0	0	0	0
90 th Ave, N of T-S Rd: Upgrade Stormwater Outfall	70,000	0	0	0	0
125 th Ct/Herman: Upgrade Stormwater Outfall	60,000	150,000	0	0	0
Grahams Ferry Rd/Ibach: Upgrade Stormwater Outfall	80,000	345,000	0	0	0
Hedges Dr at 99 th Ave: Upgrade Stormwater Outfall	10,500	0	0	0	0
Martinazzi Ave at TSR: Upgrade Stormwater Outfall	37,000	0	0	0	0
TOTAL STORM FUND	347,500	495,000	0	0	0
TRANSPORTATION DEVELOPMENT TAX FUND					
65 th Ave at Sagert St: Add traffic signal	0	0	0	272,000	408,600
105 th /Blake/108 th : Design Alignment	0	0	0	200,000	0
Borland Road, 65 th to city limits: Fill in sidewalk gaps	50,000	0	0	0	0
I5 Southbound Off Ramp: move guardrail to north	0	0	0	0	32,000
Tualatin Road at Teton Ave: Add traffic signal	0	0	243,000	365,000	0
TOTAL TDT FUND	50,000	0	243,000	837,000	440,600
WATER FUND					
McEwan Rd, 65 th to I5: Replace AC lines	0	0	0	225,000	0
Childs Rd, Lower Boones Ferry Rd: Replace AC lines	0	0	150,000	50,000	0
Tualatin High School: Fire Hydrants	0	0	0	0	100,000
Water Reservoirs: B1 , Ext/Interior Paint/Clean	650,000	0	0	0	0
Water Reservoirs: C1 , Ext/Interior Paint/Clean	0	225,000	0	0	0
Water Reservoirs: A1 , Ext/Interior Paint/Clean	0	675,000	0	0	0
Water Reservoirs: B2 , Ext/Interior Paint/Clean	0	0	550,000	0	0
Water Reservoirs: A2 , Interior Paint/Clean	0	0	0	0	300,000
TOTAL WATER FUND	650,000	900,000	700,000	275,000	400,000

	FY14/15	FY15/16	FY16/17	FY17/18	FY18/19
WATER SDC FUND					
124 th Ave Water Line	500,000	0	0	0	0
Water Reservoirs: C2: Construct new	500,000	100,000	0	0	0
TOTAL WATER SDC FUND	1,000,000	100,000	0	0	0

TOTAL PROJECT VALUE BY FUNDING SOURCE

FUND	FY14/15	FY15/16	FY16/17	FY17/18	FY18/19	TOTAL
BUILDING	26,000	0	26,000	26,000	0	78,000
CORE AREA PARKING	0	0	13,000	0	0	13,000
GENERAL FUND	318,000	1,220,790	666,150	316,000	195,000	2,715,940
GRANTS	133,000	0	0	0	0	133,000
OPERATIONS: NON DEPT	0	20,000	0	13,000	350,000	383,000
OPERATIONS: SEWER	57,000	27,500	22,750	0	0	107,250
OPERATIONS: STREET	0	53,500	3,750	0	0	57,250
OPERATIONS: WATER	43,000	57,500	27,750	0	0	128,250
PARKS SDC	745,000	10,000	0	0	0	755,000
ROAD OP/GAS TAX	130,000	80,000	80,000	80,000	80,000	450,000
ROAD UTILITY	531,876	535,663	538,569	542,425	546,667	2,695,200
SEWER SDC	0	849,000	1,267,000	3,779,000	0	5,895,000
STORM DRAIN	347,500	495,000	0	0	0	842,500
TDT	50,000	0	243,000	837,000	440,600	1,570,600
WATER	650,000	900,000	700,000	275,000	400,000	2,925,000
WATER SDC	1,000,000	100,000	0	0	0	1,100,000
TOTAL PROJECTS	4,031,376	4,348,953	3,587,969	5,868,425	2,012,267	19,848,990

FACILITIES & EQUIPMENT

This section of the CIP includes all buildings and structures that the City owns and manages with the exception of structures located in City parks or open spaces, such as accessory buildings and restrooms. Parks related facilities are included in the Parks & Recreation section of the CIP.

Many City buildings need major maintenance work – roof repairs, carpet, paint, and heating and cooling system replacements.

Equipment and Fleet needs are also captured in this category.

FUNDING SOURCES:

General Fund

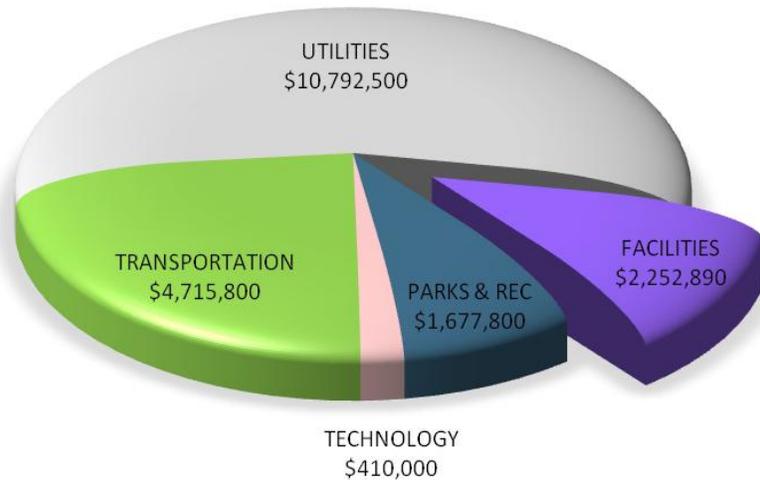
Special Revenue Funds: Water, Sewer, Street

Core Area Parking District Fund

Operations Fund

IN THIS CATEGORY ARE:

Projects necessary to avoid equipment failure or potential property damage and to maintain the current level of services.



FACILITIES AND EQUIPMENT	FY14/15	FY15/16	FY16/17	FY17/18	FY18/19
Core Area Parking Green Lot: Slurry Seal Type	0	0	13,000	0	0
Council Building: Roof Replacement	0	49,000	0	0	0
Lafky House: Replace Roof	0	12,720	0	0	0
Library/City Offices: Employee Parking Lot Repave	0	42,000	0	0	0
Library Furnishing Replacement	0	0	60,000	60,000	0
Library Self-Check Machine	0	35,000	0	0	0
Library Shelving Improvements	0	30,000	30,000	30,000	0
Operations: Covered Parking Structure for Trucks	0	0	0	0	350,000
Operations Master Plan Update	0	20,000	0	0	0
Police Station: Carpet Replacement	0	33,170	40,000	13,000	0
Police Station: HVAC Unit Replacements	0	0	0	25,000	25,000
Police Station: Roof Replacement	146,000	0	0	0	0
Vehicles: General Fund	118,000	357,500	136,750	103,000	170,000
Vehicles: Building	26,000	0	26,000	26,000	0
Vehicles: Operations	0	0	0	13,000	0
Vehicles: Operations: Sewer	57,000	27,500	22,750	0	0
Vehicles: Operations: Street	0	53,500	3,750	0	0
Vehicles: Operations: Water	43,000	27,500	27,750	0	0
TOTAL FACILITIES & EQUIPMENT	390,000	687,890	360,000	270,000	545,000

CORE AREA PARKING: GREEN LOT – SLURRY SEAL TYPE II

DEPARTMENT: **OPERATIONS**
 CATEGORY: **FACILITIES & EQUIPMENT**
 TOTAL COST: **\$13,000**

RANKING CRITERIA MET:		PROJECT TYPE:	NEW ON-GOING COSTS?	
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input checked="" type="checkbox"/> Maintenance	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input type="checkbox"/> Replacement	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Service Delivery Need	<input type="checkbox"/> New/Expansion	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Project includes cleaning the Green Lot’s parking surface, making small surface repairs, applying Type II slurry seal, and re-striping. This programmed maintenance will prolong the pavement life and prevent expensive costs of excavation and repaving. This lot was last repaired and sealed in 2008.

Future repair costs will increase if the parking lot is allowed to deteriorate.

FUNDING SOURCES FOR THIS PROJECT:	FY16/17	AMOUNT
Core Area Parking District Fund		\$13,000
	TOTAL:	\$13,000



COUNCIL BUILDING: ROOF REPLACEMENT

DEPARTMENT: **OPERATIONS**
 CATEGORY: **FACILITIES & EQUIPMENT**
 TOTAL COST: **\$49,000**

RANKING CRITERIA MET:		PROJECT TYPE:	NEW ON-GOING COSTS?	
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input checked="" type="checkbox"/> Replacement	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<input type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Service Delivery Need	<input type="checkbox"/> New/Expansion	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Project consists of replacing the Council building’s roof with another Thermo Plastic Membrane System. The current roof will be 25 years old by the target replacement date and has already experienced minor problems and leaks.

Extending the replacement date increases the probability of future property damage and adds to future replacement costs.

FUNDING SOURCES FOR THIS PROJECT:		AMOUNT
General Fund: Building Maintenance	FY15/16	\$49,000
	TOTAL:	\$49,000



LAFKY HOUSE: ROOF REPLACEMENT

DEPARTMENT: **OPERATIONS**
 CATEGORY: **FACILITIES & EQUIPMENT**
 TOTAL COST: **\$12,720**

RANKING CRITERIA MET:		PROJECT TYPE:	NEW ON-GOING COSTS?	
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input checked="" type="checkbox"/> Replacement	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<input type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Service Delivery Need	<input type="checkbox"/> New/Expansion	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Project consists of replacing the Lafky House’s roof with composite shingles. The roof will be 18 years old by the target replacement date.

Extending the replacement date increases the probability of future property damage and adds to future replacement costs.

FUNDING SOURCES FOR THIS PROJECT:		AMOUNT
General Fund: Building Maintenance	FY15/16	\$12,720
	TOTAL:	\$12,720



LIBRARY / CITY OFFICES: EMPLOYEE PARKING LOT REPAVEMENT

DEPARTMENT: **OPERATIONS**
 CATEGORY: **FACILITIES & EQUIPMENT**
 TOTAL COST: **\$42,000**

RANKING CRITERIA MET:		PROJECT TYPE:	NEW ON-GOING COSTS?	
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input checked="" type="checkbox"/> Maintenance	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input type="checkbox"/> Replacement	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Service Delivery Need	<input type="checkbox"/> New/Expansion	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Project consists of full depth patching and overlaying of the Library/City Office’s north parking lot.

As the parking lot continues to deteriorate, future repair costs increase.

FUNDING SOURCES FOR THIS PROJECT:		AMOUNT
General Fund: Building Maintenance	FY15/16	\$42,000
	TOTAL:	\$42,000



LIBRARY FURNISHING REPLACEMENT

DEPARTMENT: **COMMUNITY SERVICES**
 CATEGORY: **FACILITIES & EQUIPMENT**
 TOTAL COST: **\$120,000**

RANKING CRITERIA MET:		PROJECT TYPE:	NEW ON-GOING COSTS?	
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input checked="" type="checkbox"/> Maintenance	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input type="checkbox"/> Replacement	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Service Delivery Need	<input type="checkbox"/> New/Expansion	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Replace, repair and reupholster library furnishings. Furnishings were purchased in FY 07/08 when the new library opened; the replace/repair/reupholster schedule begins FY 16/17.

FUNDING SOURCES FOR THIS PROJECT:

		AMOUNT
General Fund: Library	FY16/17	\$60,000
General Fund: Library	FY17/18	\$60,000
	TOTAL:	<u>\$120,000</u>



LIBRARY SELF CHECK MACHINE

DEPARTMENT: **COMMUNITY SERVICES**
 CATEGORY: **FACILITIES & EQUIPMENT**
 TOTAL COST: **\$35,000**

RANKING CRITERIA MET:		PROJECT TYPE:	NEW ON-GOING COSTS?	
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input type="checkbox"/> Replacement	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Service Delivery Need	<input checked="" type="checkbox"/> New/Expansion	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

Purchase a self-check machine for the Tualatin Public Library to facilitate customer demand. A self check machine will allow patrons to check-in the materials they are returning, providing them with a receipt. Library patrons who have the maximum number of items checked out will be able to use the automatic computerized check-in machine to return items, allowing them to immediately be able to check out additional items.

FUNDING SOURCES FOR THIS PROJECT:		AMOUNT
General Fund: Library	FY15/16	\$35,000
	TOTAL:	\$35,000



LIBRARY SHELVING IMPROVEMENTS

DEPARTMENT: **COMMUNITY SERVICES**
 CATEGORY: **FACILITIES & EQUIPMENT**
 TOTAL COST: **\$90,000**

RANKING CRITERIA MET:		PROJECT TYPE:	NEW ON-GOING COSTS?	
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input checked="" type="checkbox"/> Maintenance	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input type="checkbox"/> Replacement	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Service Delivery Need	<input type="checkbox"/> New/Expansion	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Shelving improvements for the Tualatin Public Library for the collection, display, and circulation.

FUNDING SOURCES FOR THIS PROJECT:		AMOUNT
General Fund: Library	FY15/16	\$30,000
General Fund: Library	FY16/17	\$30,000
General Fund: Library	FY17/18	\$30,000
	TOTAL:	\$90,000



OPERATIONS: COVERED PARKING STRUCTURE FOR LARGE TRUCKS

DEPARTMENT: **OPERATIONS**
 CATEGORY: **FACILITIES & EQUIPMENT**
 TOTAL COST: **\$350,000**

RANKING CRITERIA MET:		PROJECT TYPE:	NEW ON-GOING COSTS?	
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input checked="" type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input type="checkbox"/> Replacement	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Service Delivery Need	<input checked="" type="checkbox"/> New/Expansion	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

Construction of an overhead parking structure with an additional three or four enclosed bays will provide freeze protection for sewer/storm cleaning trucks and dump trucks used for sanding, will extend equipment life, and reduce costs. It will take the pressure off of the demand for space in the Fleet shop during freezing weather. The project is identified in the Operations Master Plan.

FUNDING SOURCES FOR THIS PROJECT:		AMOUNT
Operation Fund: Non Departmental	FY18/19	\$350,000
	TOTAL:	\$350,000



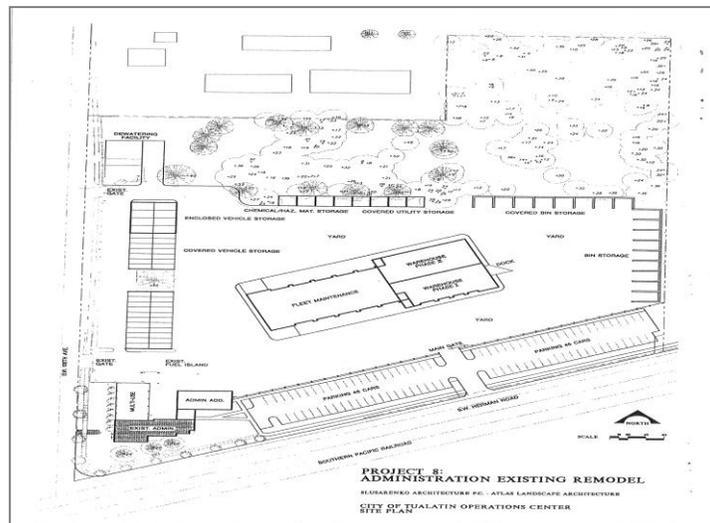
OPERATIONS MASTER PLAN UPDATE

DEPARTMENT: **OPERATIONS**
 CATEGORY: **FACILITIES & EQUIPMENT**
 TOTAL COST: **\$20,000**

RANKING CRITERIA MET:		PROJECT TYPE:	NEW ON-GOING COSTS?	
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input checked="" type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input type="checkbox"/> Replacement	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Health & Safety	<input type="checkbox"/> Service Delivery Need	<input checked="" type="checkbox"/> New/Expansion	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

Funding will provide an update to the Operations Master Plan from 1999. After the completion of the Operations Warehouse construction project an update to the Master Plan will help assure sound planning and budgeting for future needs.

FUNDING SOURCES FOR THIS PROJECT:		AMOUNT
Operation Fund: Non Departmental	FY15/16	\$20,000
	TOTAL:	\$20,000



POLICE: CARPET REPLACEMENT – PHASE I, II & III

DEPARTMENT: **OPERATIONS**
 CATEGORY: **FACILITIES & EQUIPMENT**
 TOTAL COST: **\$86,170**

RANKING CRITERIA MET:		PROJECT TYPE:	NEW ON-GOING COSTS?	
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input checked="" type="checkbox"/> Replacement	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<input type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Service Delivery Need	<input type="checkbox"/> New/Expansion	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Project consists of replacing carpet in the Police Building in three phases. Phase one includes the East side of the building. Phase two includes replacing carpet on the West end of the plaza, and Phase three includes replacing carpet in the training room. The carpet in the West end of the plaza is 12 years old and worn. At the carpet continues to deteriorate, high use areas will show additional signs of wear.

FUNDING SOURCES FOR THIS PROJECT:		AMOUNT
General Fund: Building Maintenance	FY15/16	\$33,170
General Fund: Building Maintenance	FY16/17	\$40,000
General Fund: Building Maintenance	FY17/18	\$13,000
	TOTAL:	<u>\$86,170</u>



POLICE: HVAC REPLACEMENT

DEPARTMENT: **OPERATIONS**
 CATEGORY: **FACILITIES & EQUIPMENT**
 TOTAL COST: **\$50,000**

RANKING CRITERIA MET:		PROJECT TYPE:	NEW ON-GOING COSTS?	
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input checked="" type="checkbox"/> Replacement	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<input type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Service Delivery Need	<input type="checkbox"/> New/Expansion	Yes <input type="checkbox"/>	No <input type="checkbox"/>

The HVAC system at the police station was installed when the building was completed in 2000. At their replacement date, the HVAC units will be 17 years old and nearing the end of their useful life. This is a planned replacement prior to failure which would require a costly and inconvenient emergency replacement. The condition of the ten individual units will be reviewed and evaluated annually prior to this scheduled replacement to ensure the units are functioning properly and to determine if each will continue to function until the replacement date.

FUNDING SOURCES FOR THIS PROJECT:		AMOUNT
General Fund: Building Maintenance	FY17/18	\$25,000
General Fund: Building Maintenance	FY18/19	\$25,000
	TOTAL:	\$50,000



POLICE: ROOF REPLACEMENT

DEPARTMENT: **OPERATIONS**
 CATEGORY: **FACILITIES & EQUIPMENT**
 TOTAL COST: **\$146,000**

RANKING CRITERIA MET:		PROJECT TYPE:	NEW ON-GOING COSTS?	
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input checked="" type="checkbox"/> Replacement	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<input type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Service Delivery Need	<input type="checkbox"/> New/Expansion	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Project consists of replacing the Police department’s current flat composition roof. Only 15 years old a roof scan in the spring showed extensive moisture and premature roof failure. The recommendation was replacement and cost inserted into the CIP.

Further analysis is being preformed and if a feasible alternative is possible, a final recommendation

FUNDING SOURCES FOR THIS PROJECT:		AMOUNT
General Fund: Building Maintenance	FY14/15	\$146,000
	TOTAL:	\$146,000



VEHICLE REPLACEMENT: ADMINISTRATION

DEPARTMENT: **OPERATIONS**
 CATEGORY: **FACILITIES & EQUIPMENT**
 TOTAL COST: **\$24,000**

RANKING CRITERIA MET:		PROJECT TYPE:	NEW ON-GOING COSTS?	
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input checked="" type="checkbox"/> Replacement	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<input type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Service Delivery Need	<input type="checkbox"/> New/Expansion	Yes <input type="checkbox"/>	No <input type="checkbox"/>

As part of the replacement cycle, vehicles are scheduled to be replaced after a minimum of 10 years of service. Mileage and maintenance costs of each vehicle are reviewed prior to replacement. Those with minimal maintenance requirements are transferred to the vehicle pool or reassigned.

FUNDING SOURCES FOR THIS PROJECT:			AMOUNT
General Fund: Administration	Dodge Stratus (0002)	FY18/19	\$24,000
		TOTAL:	<hr/> \$24,000



VEHICLE REPLACEMENT: BUILDING DIVISION

DEPARTMENT: **OPERATIONS**
 CATEGORY: **FACILITIES & EQUIPMENT**
 TOTAL COST: **\$78,000**

RANKING CRITERIA MET:		PROJECT TYPE:	NEW ON-GOING COSTS?	
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input checked="" type="checkbox"/> Replacement	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<input type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Service Delivery Need	<input type="checkbox"/> New/Expansion	Yes <input type="checkbox"/>	No <input type="checkbox"/>

As part of the replacement cycle, vehicles are scheduled to be replaced after a minimum of ten years of service. Mileage and maintenance costs of each vehicle are reviewed prior to replacement. Those with minimal maintenance requirements are transferred to the vehicle pool or reassigned.

FUNDING SOURCES FOR THIS PROJECT:			AMOUNT
Building Fund	Ford Ranger (9801)	FY14/15	\$26,000
Building Fund	Ford Ranger (0204)	FY16/17	\$26,000
Building Fund	Ford Ranger (0301)	FY17/18	\$26,000
TOTAL:			\$78,000



VEHICLE REPLACEMENT: COMMUNITY SERVICES

DEPARTMENT: **OPERATIONS**
 CATEGORY: **FACILITIES & EQUIPMENT**
 TOTAL COST: **\$29,000**

RANKING CRITERIA MET:		PROJECT TYPE:	NEW ON-GOING COSTS?	
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input checked="" type="checkbox"/> Replacement	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<input type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Service Delivery Need	<input type="checkbox"/> New/Expansion	Yes <input type="checkbox"/>	No <input type="checkbox"/>

As part of the replacement cycle, vehicles are scheduled to be replaced after a minimum of ten years of service. Mileage and maintenance costs of each vehicle are reviewed prior to replacement. Those with minimal maintenance requirements are transferred to the vehicle pool or reassigned.

FUNDING SOURCES FOR THIS PROJECT:			AMOUNT
General Fund: Community Services	Ford Aerostar (9502)	FY15/16	\$29,000
		TOTAL:	<hr/> \$29,000



VEHICLE REPLACEMENT: ENGINEERING DIVISION

DEPARTMENT: **OPERATIONS**
 CATEGORY: **FACILITIES & EQUIPMENT**
 TOTAL COST: **\$52,000**

RANKING CRITERIA MET:		PROJECT TYPE:	NEW ON-GOING COSTS?	
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input checked="" type="checkbox"/> Replacement	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<input type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Service Delivery Need	<input type="checkbox"/> New/Expansion	Yes <input type="checkbox"/>	No <input type="checkbox"/>

As part of the replacement cycle, vehicles are scheduled to be replaced after a minimum of ten years of service. Mileage and maintenance costs of each vehicle are reviewed prior to replacement. Those with minimal maintenance requirements are transferred to the vehicle pool or reassigned.

FUNDING SOURCES FOR THIS PROJECT:			AMOUNT
General Fund: Engineering	Ford Ranger (9902)	FY15/16	\$26,000
General Fund: Engineering	Ford Ranger (0207)	FY18/19	\$26,000
TOTAL:			\$52,000



VEHICLE REPLACEMENT: OPERATIONS DEPARTMENT

DEPARTMENT: **OPERATIONS**
 CATEGORY: **FACILITIES & EQUIPMENT**
 TOTAL COST: **\$326,000**

RANKING CRITERIA MET:		PROJECT TYPE:	NEW ON-GOING COSTS?	
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input checked="" type="checkbox"/> Replacement	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<input type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Service Delivery Need	<input type="checkbox"/> New/Expansion	Yes <input type="checkbox"/>	No <input type="checkbox"/>

As part of the replacement cycle, vehicles are scheduled to be replaced after a minimum of ten years of service. Mileage and maintenance costs of each vehicle are reviewed prior to replacement. Those with minimal maintenance requirements are transferred to the vehicle pool or reassigned. All vehicles listed below show target replacement dates based on usage and expected life cycle costs.

FUNDING SOURCES FOR THIS PROJECT:			AMOUNT
Operation Fund: Water	Ford F350 (0304)	FY14/15	\$43,000
Operation Fund: Sewer	Ford F350 (0305)	FY14/15	\$57,000
General Fund: Parks Maintenance	FORD RANGER	FY15/16	\$30,000
General Fund: Parks Maintenance	FORD RANGER	FY15/16	\$30,000
General Fund: Parks Maintenance	Ford F350 (0203)	FY15/16	\$30,000
Operation Fund: Streets	Ford Ranger (0001)	FY15/16	\$26,000
General Fund: Parks Maintenance	Ford Ranger (9702)	FY15/16	\$26,000
General Fund: Parks Maintenance	Ford F250 (0302)	FY16/17	\$30,000
Operation Fund: Water	Ford Ranger (0205)	FY16/17	\$24,000
General Fund: Parks Maintenance	FORD F350 (0605)	FY18/19	\$30,000
TOTAL:			\$326,000

VEHICLE REPLACEMENT: OPERATIONS DEPARTMENT – HEAVY EQUIPMENT

DEPARTMENT: **OPERATIONS**
 CATEGORY: **FACILITIES & EQUIPMENT**
 TOTAL COST: **\$60,000**

RANKING CRITERIA MET:		PROJECT TYPE:	NEW ON-GOING COSTS?	
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input checked="" type="checkbox"/> Replacement	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<input type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Service Delivery Need	<input type="checkbox"/> New/Expansion	Yes <input type="checkbox"/>	No <input type="checkbox"/>

A new narrow aisle stand up forklift will access tighter spaces in the new warehouse. This model of forklift will make it easier to maneuver between racks and in tighter spaces.

The current Sewer Easement machine will be over 20 years old at its target replacement date.

The Air Compressor will be over 20 years old at its target replacement date.

FUNDING SOURCES FOR THIS PROJECT:			AMOUNT
Operation Fund: Water	Air Compressor Trailer (9404)	FY16/17	\$3,750
Operation Fund: Sewer	Air Compressor Trailer (9404)	FY16/17	\$3,750
Operation Fund: Streets	Air Compressor Trailer (9404)	FY16/17	\$3,750
General Fund: Parks Maintenance	Air Compressor Trailer (9404)	FY16/17	\$3,750
Operation Fund: Sewer	Sewer Easement Machine (9501)	FY16/17	\$19,000
General Fund: Fleet Services	New Warehouse Forklift	FY17/18	\$13,000
Operation Fund: Non Departmental	New Warehouse Forklift	FY17/18	\$13,000
TOTAL:			\$60,000



VEHICLE REPLACEMENT: OPERATIONS DEPARTMENT - LARGE VEHICLES

DEPARTMENT: **OPERATIONS**
 CATEGORY: **FACILITIES & EQUIPMENT**
 TOTAL COST: **\$110,000**

RANKING CRITERIA MET:		PROJECT TYPE:	NEW ON-GOING COSTS?	
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input checked="" type="checkbox"/> Replacement	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<input type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Service Delivery Need	<input type="checkbox"/> New/Expansion	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Replacing a Five-Yard Dump with a hook truck with three additional attachments (flatbed, dump, and chipper bodies) consolidates three trucks into one. The hook truck will be used more often due to its three-tier versatility and will cut operating costs.

FUNDING SOURCES FOR THIS PROJECT:			AMOUNT
Operation Fund: Water	Hook Truck (8107)	FY15/16	\$27,500
Operation Fund: Sewer	Hook Truck (8107)	FY15/16	\$27,500
Operation Fund: Street	Hook Truck (8107)	FY15/16	\$27,500
General Fund: Parks Maintenance	Hook Truck (8107)	FY15/16	\$27,500
TOTAL:			<hr/> \$110,000



VEHICLE REPLACEMENT: POLICE DEPARTMENT

DEPARTMENT: **OPERATIONS**
 CATEGORY: **FACILITIES & EQUIPMENT**
 TOTAL COST: **\$560,000**

RANKING CRITERIA MET:		PROJECT TYPE:	NEW ON-GOING COSTS?	
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input checked="" type="checkbox"/> Replacement	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<input type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Service Delivery Need	<input type="checkbox"/> New/Expansion	Yes <input type="checkbox"/>	No <input type="checkbox"/>

First line patrol vehicles average 23,000 miles each year. As part of the replacement cycle, the vehicles below are scheduled to be replaced after a minimum of five years of service. Mileage and maintenance costs of each vehicle are reviewed prior to replacement. Those with minimal maintenance requirements are transferred to the vehicle pool or reassigned.

FUNDING SOURCES FOR THIS PROJECT:			AMOUNT
General Fund: Police	Ford Crown Vic (0602)	FY14/15	\$45,000
General Fund: Police	Ford Crown Vic (0603)	FY14/15	\$45,000
General Fund: Police	Honda Motorcycle (0506)	FY14/15	\$28,000
General Fund: Police	Chevy Tahoe (0802)	FY15/16	\$45,000
General Fund: Police	Chevy Impala Sedan (0905)	FY15/16	\$24,000
General Fund: Police	Ford Crown Vic (0703)	FY15/16	\$45,000
General Fund: Police	Ford Crown Vic (0704)	FY15/16	\$45,000
General Fund: Police	Ford Crown Vic (1003)	FY16/17	\$45,000
General Fund: Police	Ford Crown Vic (1004)	FY16/17	\$45,000
General Fund: Police	GEM Car (Electric Car)	FY16/17	\$13,000
General Fund: Police	Ford Crown Vic (1101)	FY17/18	\$45,000
General Fund: Police	Ford Crown Vic (1102)	FY17/18	\$45,000
General Fund: Police	Chevy Tahoe (1201)	FY18/19	\$45,000
General Fund: Police	Chevy Tahoe (1202)	FY18/19	\$45,000
		TOTAL:	<u>\$560,000</u>

PARKS & RECREATION

For the purposes of the Capital Improvement Plan the term “Parks and Recreation” covers the broad spectrum of parks, urban forestry, recreation, arts, and cultural and historic programs and facilities. Improvements in this category may be facilities, materials, planning, land acquisition, development or other capital needs relating to these program areas.

The City’s continuing commitment to our park system and recreation, arts, and cultural and historic programs and facilities and the excellent quality of life they afford our citizens is demonstrated by the investment in upgrades to a number of park facilities in coming years as well as visionary planning for the future needs of the community. The Parks and Recreation Master Plan is being updated in FY 13/14. This update will help guide the City in prioritizing future projects.

PARKS

Tualatin’s Parks provide a wide variety of amenities for the community to enjoy. Parks provide a place to be outside and experience nature or exercise on greenway and park paths, from the kayak and canoe launches, or strolling through grassy or forested areas. They provide places to recreate and socialize such as playgrounds, sports fields and courts, picnic shelters, community centers, and the dog park. In addition to replacing old, worn facilities, infrastructure, or equipment such as parking lots and playground equipment, as new facilities are developed; they require infrastructure improvements and furnishings.

PLANNING

Tualatin’s park needs are diverse and change over time. The Parks and Recreation Master Plan is scheduled to be updated in FY 14/15. The completed updated Master Plan will identify future Parks and Recreation projects.

FUNDING SOURCES:

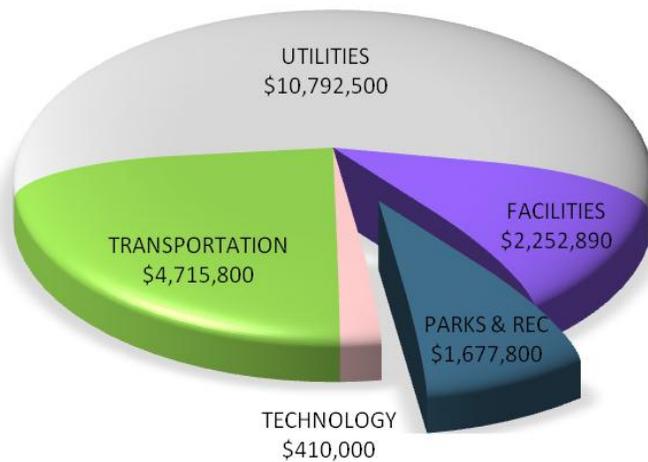
Projects in the Parks and Recreation category have a variety of funding sources including the City’s General Fund, parks system development charges, bond measures, and grants.

ISSUES FACING RECREATION:

Tualatin’s parks and recreation needs are diverse and grow and change over time. As such having adequate funding to acquire new land and plan for and develop facilities and programs is challenging.

PARKS & RECREATION	FY14/15	FY15/16	FY16/17	FY17/18	FY18/19
Atfalati Park Tennis Court Reconstruction	0	150,000	0	0	0
Community Park: Ball Field Park Lighting Retrofit	0	200,000	0	0	0
Community Park: N Drive Aisle/Boat Ramp Repair	0	83,000	0	0	0
Greenway Enhancements	0	30,000	0	0	0
Heritage Center: Roof Replacement	0	17,400	0	0	0
Juanita Pohl Center: Fire Sprinklers	147,000	0	0	0	0
Juanita Pohl Center: Parking Lot	0	0	58,000	0	0
Juanita Pohl Center: Roof	0	0	107,000	0	0
Parks and Recreation Master Plan: Plan Update	75,000	0	0	0	0
Public Arts Plan	0	0	0	15,000	0
Tualatin Commons Fountain Tile Repair	0	60,000	0	0	0
Tualatin River Greenway: Land Acquisition	670,000	0	0	0	0
Van Raden Comm Center & CSAD : Exterior Paint	0	0	14,400	0	0
Van Raden Comm Center: Replace Roof	0	31,000	0	0	0
Van Raden Comm Center: Window Replacement	0	20,000	0	0	0
TOTAL PARKS & RECREATION	892,000	591,400	179,400	15,000	0

*Future projects identified during the Parks and Recreation Master Plan Update will be included after the update is complete.



ATFALATI PARK TENNIS COURT RECONSTRUCTION

DEPARTMENT: **COMMUNITY SERVICES**
 CATEGORY: **PARKS & RECREATION**
 TOTAL COST: **\$150,000**

RANKING CRITERIA MET:		PROJECT TYPE:	NEW ON-GOING COSTS?	
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input checked="" type="checkbox"/> Replacement	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<input type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Service Delivery Need	<input type="checkbox"/> New/Expansion	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Atfalati Park tennis court is 20 years old. The pavement of the tennis courts, more specifically, the subsurface aggregate of the asphalt, is continually wet and becoming unstable. Therefore the asphalt surface of the tennis courts is cracking and becoming unlevel. This project proposes a complete renovation of the asphalt surface including roto-milling the asphalt in place and reusing it to improve the aggregate base, reinstall asphalt, and re-color coat the courts for tennis and pickleball courts. Other improvements associated with the project would include new nets, posts, hardware, and replacing the fabric fence materials.

FUNDING SOURCES FOR THIS PROJECT:		AMOUNT
General Fund: Building Maintenance	FY15/16	\$150,000
	TOTAL:	\$150,000



COMMUNITY PARK: BALL FIELD PARK LIGHTING RETROFIT

DEPARTMENT: **OPERATIONS**
 CATEGORY: **PARKS & RECREATION**
 TOTAL COST: **\$200,000**

RANKING CRITERIA MET:		PROJECT TYPE:	NEW ON-GOING COSTS?	
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input checked="" type="checkbox"/> Replacement	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<input type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Service Delivery Need	<input type="checkbox"/> New/Expansion	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Light fixtures were installed during construction of the ball field in the 1970's. Replacement parts are becoming obsolete and expensive. Light fixtures need to be redesigned and retrofitted with up-to-date, energy efficient lights and poles need to be relocated to accommodate for future pathways.

FUNDING SOURCES FOR THIS PROJECT:		AMOUNT
General Fund: Building Maintenance	FY15/16	\$200,000
	TOTAL:	<u>\$200,000</u>



COMMUNITY PARK: NORTH DRIVE AISLE/BOAT RAMP PAVEMENT REPAIR

DEPARTMENT: **COMMUNITY SERVICES**

CATEGORY: **PARKS & RECREATION**

TOTAL COST: **\$83,000**

RANKING CRITERIA MET:

Council Goals Regulatory Requirement
 Master Plan Outside Funding/Partnership
 Health & Safety Service Delivery Need

PROJECT TYPE:

Maintenance
 Replacement
 New/Expansion

NEW ON-GOING COSTS?

Yes No
 Yes No
 Yes No

Project includes full depth patching of bad areas and overlay with new pavement in the drive aisle. The scope of work consists of removing pavement and rock to native soil, adding fabric and rock providing firm base for new asphalt overlay.

FUNDING SOURCES FOR THIS PROJECT:

		AMOUNT
General Fund: Building Maintenance	FY15/16	\$83,000
	TOTAL:	\$83,000



GREENWAY ENHANCEMENTS – CITY WIDE

DEPARTMENT: **COMMUNITY SERVICES**
 CATEGORY: **PARKS & RECREATION**
 TOTAL COST: **\$30,000**

RANKING CRITERIA MET:		PROJECT TYPE:	NEW ON-GOING COSTS?	
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input checked="" type="checkbox"/> Replacement	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<input type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Service Delivery Need	<input type="checkbox"/> New/Expansion	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Various enhancements to greenway landscapes and minor improvements may include installing trash cans, benches, interpretive signage, irrigation and landscaping.

FUNDING SOURCES FOR THIS PROJECT:		AMOUNT
General Fund: Park Maintenance	FY15/16	\$20,000
Parks SDC Fund	FY15/16	\$10,000
	TOTAL:	\$30,000



HERITAGE CENTER: ROOF REPLACEMENT

DEPARTMENT: **OPERATIONS**
 CATEGORY: **FACILITIES & EQUIPMENT**
 TOTAL COST: **\$17,400**

RANKING CRITERIA MET:		PROJECT TYPE:	NEW ON-GOING COSTS?	
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input checked="" type="checkbox"/> Replacement	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<input type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Service Delivery Need	<input type="checkbox"/> New/Expansion	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Project consists of replacing the Heritage Center’s roof with composite shingles. The roof is estimated to be 18-24 years old by target replacement date. As the target date approaches the roof will be evaluated and target date adjusted accordingly.

Extending the replacement date increases the probability of future property damage and adds to future replacement costs.

FUNDING SOURCES FOR THIS PROJECT:		AMOUNT
General Fund: Building Maintenance	FY15/16	\$17,400
	TOTAL:	\$17,400



JUANITA POHL CENTER: FIRE SPRINKLER SYSTEM (NEW)

DEPARTMENT: **OPERATIONS**
 CATEGORY: **FACILITIES & EQUIPMENT**
 TOTAL COST: **\$137,000**

RANKING CRITERIA MET:		PROJECT TYPE:	NEW ON-GOING COSTS?	
<input type="checkbox"/> Council Goals	<input checked="" type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Master Plan	<input checked="" type="checkbox"/> Outside Funding/Partnership	<input type="checkbox"/> Replacement	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input checked="" type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Service Delivery Need	<input checked="" type="checkbox"/> New/Expansion	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

The Juanita Pohl Center opened in 1982 (as the Tualatin/Durham Senior Center) and was expanded in 1991 and 2011/2012 to address Tualatin’s population growth. In 2012 the Center will have served the Tualatin area for 30 years but has never had, or been required to have, a fire sprinkler system. Due to the most recent addition and renovations, building codes now require a sprinkler system for this type and size of facility. The Building Division issued building permits with the condition that the building be retrofitted with a sprinkler system within three years. Addressing these issues will satisfy state code, and enhance the fire/life safety conditions of the building, help prolong the useful life of the Juanita Pohl Center, and modernize it for current and future users.

FUNDING SOURCES FOR THIS PROJECT:		AMOUNT
Grants: Community Development Block Grant	FY14/15	\$123,000
General Fund: Community Services	FY14/15	\$14,000
	TOTAL:	<u>\$137,000</u>



JUANITA POHL CENTER: PARKING LOT FULL DEPTH PATCH, OVERLAY & REPAIRS

DEPARTMENT: **OPERATIONS**
 CATEGORY: **FACILITIES & EQUIPMENT**
 TOTAL COST: **\$58,000**

RANKING CRITERIA MET:		PROJECT TYPE:	NEW ON-GOING COSTS?	
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input checked="" type="checkbox"/> Maintenance	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input type="checkbox"/> Replacement	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Service Delivery Need	<input type="checkbox"/> New/Expansion	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Project consists of basic repairs and full depth patch and overlay of the Pohl Center’s parking lot.

As the parking lot continues to deteriorate, future repair costs increase.

FUNDING SOURCES FOR THIS PROJECT:		AMOUNT
General Fund: Building Maintenance	FY16/17	\$58,000
	TOTAL:	\$58,000



JUANITA POHL CENTER: ROOF REPLACEMENT

DEPARTMENT: **OPERATIONS**
 CATEGORY: **FACILITIES & EQUIPMENT**
 TOTAL COST: **\$106,850**

RANKING CRITERIA MET:		PROJECT TYPE:	NEW ON-GOING COSTS?	
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input checked="" type="checkbox"/> Replacement	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<input type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Service Delivery Need	<input type="checkbox"/> New/Expansion	Yes <input type="checkbox"/>	No <input type="checkbox"/>

The Pohl Center’s roof will be completely torn off and replaced with a new thermal plastic overlay. Current building codes do not allow another roof layer to be added without removal of the existing materials. As the target replacement date approaches each year, the roof will be evaluated and timing adjusted as necessary. The current roof will be 18 years old by target replacement date. Extending the replacement date increases the probability of future property damage and adds to future replacement costs.

FUNDING SOURCES FOR THIS PROJECT:		AMOUNT
General Fund: Building Maintenance	FY16/17	\$106,850
	TOTAL:	\$106,850



PARKS AND RECREATION MASTER PLAN: PLAN UPDATE

DEPARTMENT: **OPERATIONS**
 CATEGORY: **PARKS & RECREATION**
 TOTAL COST: **\$75,000**

RANKING CRITERIA MET:		PROJECT TYPE:	NEW ON-GOING COSTS?	
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input checked="" type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input type="checkbox"/> Replacement	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Service Delivery Need	<input checked="" type="checkbox"/> New/Expansion	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

The purpose of the Parks and Master Plan is to serve as a guide in 1) developing a full range of facilities, programs and parks, and 2) allocating the City’s financial, human, and natural resources to provide a range of recreational opportunities for Tualatin residents. Another purpose of the plan is to provide a basis for discussions and decisions between citizens and city officials regarding park and recreation projects. Through the use of the plan, decisions can be made within the context of established planning policies and priorities. As a long range planning document, the Master Plan should be reviewed and revised periodically to reflect changing conditions in the community and so that it remains a useful and relevant planning guide. The current Master Plan was adopted in 1983.

FUNDING SOURCES FOR THIS PROJECT:		AMOUNT
Parks SDC Fund	FY14/15	\$75,000
	TOTAL:	\$75,000



PUBLIC ARTS PLAN

DEPARTMENT: **COMMUNITY SERVICES**
 CATEGORY: **PARKS & RECREATION**
 TOTAL COST: **\$15,000**

RANKING CRITERIA MET:		PROJECT TYPE:	NEW ON-GOING COSTS?	
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input type="checkbox"/> Replacement	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Service Delivery Need	<input checked="" type="checkbox"/> New/Expansion	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

The purpose of a public arts plan is to expand the public experience throughout the broad spectrum of the arts; to contribute to and provide experiences which are conducive to the enrichment and betterment of the social and physical environment, and to encourage and foster the development of local artists.

This plan would be unique to Tualatin and contribute to the sense of community identity and pride. It would preserve, encourage, and promote awareness and understanding of the arts by residents of all ages.

FUNDING SOURCES FOR THIS PROJECT:		AMOUNT
General Fund: Community Services	FY17/18	\$15,000
	TOTAL:	\$15,000



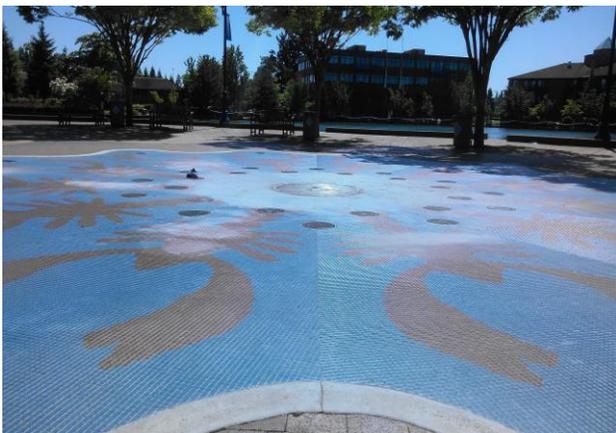
TUALATIN COMMONS FOUNTAIN TILE REPAIR

DEPARTMENT: **OPERATIONS**
 CATEGORY: **FACILITIES & EQUIPMENT**
 TOTAL COST: **\$60,000**

RANKING CRITERIA MET:		PROJECT TYPE:	NEW ON-GOING COSTS?	
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input checked="" type="checkbox"/> Replacement	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<input type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Service Delivery Need	<input type="checkbox"/> New/Expansion	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Tualatin Commons Interactive Water Feature is beginning to show its age. Built in 1994 the Commons Crawfish Fountain is a regular destination point for families throughout the summer months. The flooring of this play feature is literally tens of thousands of mosaic tiles. In recent years, the tile, grout, and adhesive has begun to fail in the center of the fountain.

FUNDING SOURCES FOR THIS PROJECT:		AMOUNT
General Fund: Building Maintenance	FY15/16	\$60,000
	TOTAL:	\$60,000



TUALATIN RIVER GREENWAY: LAND ACQUISITION

DEPARTMENT: **COMMUNITY SERVICES**

CATEGORY: **PARKS & RECREATION**

TOTAL COST: **\$670,000**

RANKING CRITERIA MET:

<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement
<input checked="" type="checkbox"/> Master Plan	<input checked="" type="checkbox"/> Outside Funding/Partnership
<input checked="" type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Service Delivery Need

PROJECT TYPE:

<input type="checkbox"/> Maintenance
<input type="checkbox"/> Replacement
<input checked="" type="checkbox"/> New/Expansion

NEW ON-GOING COSTS?

Yes <input type="checkbox"/>	No <input type="checkbox"/>
Yes <input type="checkbox"/>	No <input type="checkbox"/>
Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

Land is a basic ingredient of a park and recreation system. As such the Parks and Recreation Master Plan emphasizes land acquisition as a major goal and, in particular land for riverfront parks. Additional riverfront park land will strengthen the Greenway as a recreational corridor by providing land for facilities (bikeways, docks, viewing areas) and improving public access to the river and serving as a focus for river related activities. Financial readiness for acquisition is of critical importance because once the land has been developed, it may never again be available for public ownership.

FUNDING SOURCES FOR THIS PROJECT:

		AMOUNT
Parks SDC Fund	FY14/15	\$670,000
	TOTAL:	\$670,000



VAN RADEN COMMUNITY CENTER/COMMUNITY SERVICES BLDG: EXTERIOR RE-PAINT

DEPARTMENT: **OPERATIONS**
 CATEGORY: **FACILITIES & EQUIPMENT**
 TOTAL COST: **\$14,400**

RANKING CRITERIA MET:		PROJECT TYPE:	NEW ON-GOING COSTS?	
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input checked="" type="checkbox"/> Maintenance	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input type="checkbox"/> Replacement	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Service Delivery Need	<input type="checkbox"/> New/Expansion	Yes <input type="checkbox"/>	No <input type="checkbox"/>

The Van Raden Center and Community Services buildings are scheduled for complete re-paints. Routine maintenance re-painting prevents wood damage.

FUNDING SOURCES FOR THIS PROJECT:		AMOUNT
General Fund: Building Maintenance	FY16/17	\$14,400
	TOTAL:	\$14,400



VAN RADEN COMMUNITY CENTER: ROOF REPLACEMENT

DEPARTMENT: **OPERATIONS**
 CATEGORY: **FACILITIES & EQUIPMENT**
 TOTAL COST: **\$31,000**

RANKING CRITERIA MET:		PROJECT TYPE:	NEW ON-GOING COSTS?	
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input checked="" type="checkbox"/> Replacement	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<input type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Service Delivery Need	<input type="checkbox"/> New/Expansion	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Project consists of replacing the Van Raden Center’s roof with composite shingles. The roof will be 19 years old by target replacement date.

Extending the replacement date increases the probability of future property damage and adds to future replacement costs.

FUNDING SOURCES FOR THIS PROJECT:		AMOUNT
General Fund: Building Maintenance	FY15/16	\$31,000
	TOTAL:	\$31,000



VAN RADEN COMMUNITY CENTER: WINDOW REPLACEMENT

DEPARTMENT: **OPERATIONS**
 CATEGORY: **FACILITIES & EQUIPMENT**
 TOTAL COST: **\$20,000**

RANKING CRITERIA MET:		PROJECT TYPE:	NEW ON-GOING COSTS?	
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input checked="" type="checkbox"/> Replacement	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<input type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Service Delivery Need	<input type="checkbox"/> New/Expansion	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Project consists of replacing all existing windows in the Van Raden Center with new double pane more energy efficient, tempered glass windows.

The windows will continue to be inefficient energy-wise and additional maintenance and painting repair costs will occur if not replaced.

FUNDING SOURCES FOR THIS PROJECT:		AMOUNT
General Fund: Building Maintenance	FY15/16	\$20,000
	TOTAL:	<u>\$20,000</u>



TECHNOLOGY

Technology projects and expenses are designed to improve production of information, connections with customers, staff productivity, and automated processes.

As computer technology becomes more involved than just a typical personal computer and network and begins to integrate with other uses such as phones, hand held devices, and even automobiles, a larger portion of city resources will need to be dedicated to support these functions.

The Technology Category captures those expenses relating to city wide hardware needs such as computers, servers, switches, fiber and regional connections. It also includes major software needs such as city wide financial software, anti-virus, and city wide desktop software. Support for web services, web development, and Geographical Information Services is also included.

Minor equipment, scheduled replacement of computers or equipment, and other routine expenses are not included in the capital improvement plan.

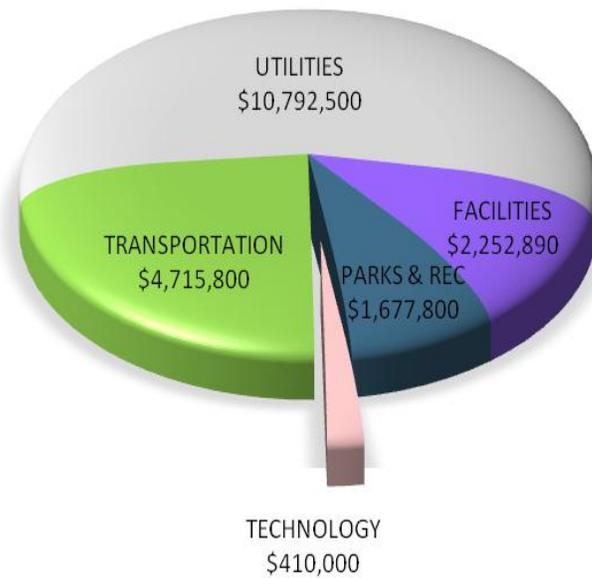
FUNDING SOURCES:

Building Fund
General Fund
Utility Funds

ISSUES FACING TECHNOLOGY:

Forecasting what technology will be needed when trends and improvements are changing so rapidly.

TECHNOLOGY	FY14/15	FY15/16	FY16/17	FY17/18	FY18/19
Citywide: Battery Backup Systems	0	20,000	0	0	0
Citywide: Computer Server Replacement	0	20,000	60,000	30,000	0
Citywide: Microsoft Office, Adobe & Other Licenses	0	0	40,000	0	0
Citywide: Network Switches Replacement	0	0	80,000	0	0
Fiber Installation to all City Buildings	40,000	40,000	40,000	40,000	0
TOTAL TECHNOLOGY	40,000	80,000	220,000	70,000	0



CITYWIDE: BATTERY BACK UP SYSTEM REPLACEMENTS

DEPARTMENT: **INFORMATION TECHNOLOGY**
 CATEGORY: **TECHNOLOGY**
 TOTAL COST: **\$20,000**

RANKING CRITERIA MET:		PROJECT TYPE:	NEW ON-GOING COSTS?	
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input checked="" type="checkbox"/> Replacement	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<input type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Service Delivery Need	<input type="checkbox"/> New/Expansion	Yes <input type="checkbox"/>	No <input type="checkbox"/>

The City uses battery backup devices to ensure City servers and network devices remain online and stable during intermittent power fluctuations and outages. These backup devices provide the power solution until the main generator comes online. This type of power solution is standard practice in the industry for server and network devices.

FUNDING SOURCES FOR THIS PROJECT:		AMOUNT
General Fund: Information Services	FY15/16	\$20,000
	TOTAL:	\$20,000



ExcessUPS

CITYWIDE: COMPUTER SERVER REPLACEMENT

DEPARTMENT: **INFORMATION TECHNOLOGY**

CATEGORY: **TECHNOLOGY**

TOTAL COST: **\$110,000**

RANKING CRITERIA MET:

Council Goals Regulatory Requirement
 Master Plan Outside Funding/Partnership
 Health & Safety Service Delivery Need

PROJECT TYPE:

Maintenance
 Replacement
 New/Expansion

NEW ON-GOING COSTS?

Yes No
 Yes No
 Yes No

The servers are on a five year refresh cycle. This replacement schedule allows us to keep our equipment under warranty and replace them before they begin a failure cycle.

FUNDING SOURCES FOR THIS PROJECT:

		AMOUNT
General Fund: Information Services	FY15/16	\$20,000
General Fund: Information Services	FY16/17	\$60,000
General Fund: Information Services	FY17/18	\$30,000
	TOTAL:	<u>\$110,000</u>



CITYWIDE: MICROSOFT OFFICE, ADOBE & OTHER SOFTWARE LICENSES

DEPARTMENT: **INFORMATION TECHNOLOGY**

CATEGORY: **TECHNOLOGY**

TOTAL COST: **\$40,000**

RANKING CRITERIA MET:

Council Goals Regulatory Requirement
 Master Plan Outside Funding/Partnership
 Health & Safety Service Delivery Need

PROJECT TYPE:

Maintenance
 Replacement
 New/Expansion

NEW ON-GOING COSTS?

Yes No
 Yes No
 Yes No

Microsoft Office Suite is typically refreshed every two or three years. The City usually skips a release and updates on an every-other cycle. A new version of Office is scheduled for release in 2013. If it is a compelling release, we would update to that version. Each license would need to be re-purchased. Other software in the City might also need updates or renewal. These could include Adobe Acrobat Pro and other office productivity software. Additionally, we might move to a thin-client technology.

FUNDING SOURCES FOR THIS PROJECT:

		AMOUNT
General Fund: Information Services	FY16/17	\$40,000
	TOTAL:	<u>\$40,000</u>



CITYWIDE: NETWORK SWITCHES REPLACEMENT

DEPARTMENT: **INFORMATION TECHNOLOGY**
 CATEGORY: **TECHNOLOGY**
 TOTAL COST: **\$80,000**

RANKING CRITERIA MET:		PROJECT TYPE:	NEW ON-GOING COSTS?	
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input checked="" type="checkbox"/> Replacement	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<input type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Service Delivery Need	<input type="checkbox"/> New/Expansion	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Network switches need to be replaced every six years to keep them under warranty and to maintain current technology. These are the devices that route all the traffic on our networks between devices and servers and to the Internet.

FUNDING SOURCES FOR THIS PROJECT:		AMOUNT
General Fund: Information Services	FY16/17	\$80,000
	TOTAL:	\$80,000



FIBER INSTALLATION – TO ALL CITY BUILDINGS

DEPARTMENT: **INFORMATION TECHNOLOGY**

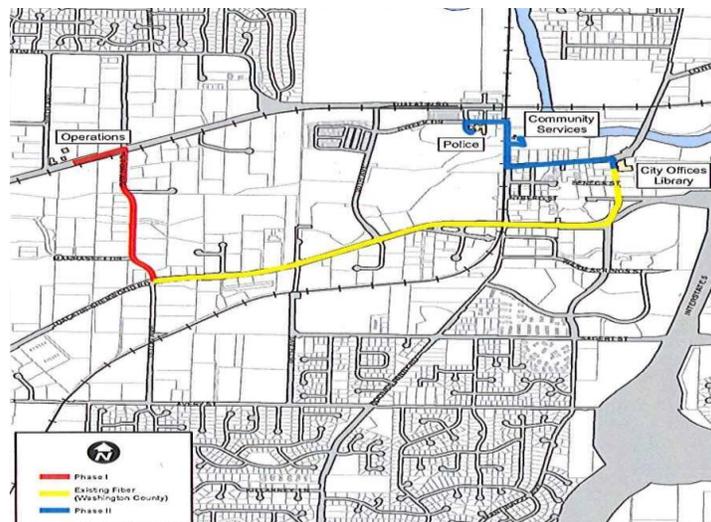
CATEGORY: **TECHNOLOGY**

TOTAL COST: **\$160,000**

RANKING CRITERIA MET:		PROJECT TYPE:	NEW ON-GOING COSTS?	
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input type="checkbox"/> Replacement	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Service Delivery Need	<input checked="" type="checkbox"/> New/Expansion	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

The City currently purchases connectivity through Comcast. The cost is approximately \$42,000 per year. If we build our own fiber connections we will be able to avoid that recurring cost, control the connection and have a more scalable connectivity solution. The allocation of funds will allow us to grow the account and either install the fiber all at one time or on a piecemeal basis, whichever makes more sense. Analysis of the total fiber needed and the best way to get the work done will be performed in FY 13/14.

FUNDING SOURCES FOR THIS PROJECT:		AMOUNT
General Fund: Information Services	FY14/15	\$40,000
General Fund: Information Services	FY15/16	\$40,000
General Fund: Information Services	FY16/17	\$40,000
General Fund: Information Services	FY17/18	\$40,000
	TOTAL:	\$160,000



TRANSPORTATION

The City of Tualatin's street system consists of 91 miles of streets (77 miles are City maintained, 9 miles are maintained by Washington and Clackamas Counties and 5 miles by the state) and 48 traffic signals (22 are city-owned, 18 are county-owned and 8 are state-owned).

STREETS

A wide variety of projects are included under roadways. To protect the long-term capital investment in the City's roadways it is necessary to regularly maintain the streets. Methods of maintenance include crack sealing, pavement patching, and/or structural overlays. In cases of severe deterioration, total reconstruction of the roadway is necessary. In order to avoid higher costs of replacing streets, Operations staff tracks the condition of streets throughout the City with a computer program that identifies years in which critical maintenance should occur. Priorities for overlays and reconstruction are determined by the type of street, traffic volume, condition of street, and years remaining at the existing condition.

INTERSECTIONS

These projects increase the carrying capacity and improve the safety by moving traffic more efficiently and safely through existing intersections. Safe pedestrian travel is also enhanced with these projects. Projects features may include placement of traffic signals, re-channeling traffic, and/or creating protected left turn lanes.

PATHWAYS/BIKEWAYS

Pedestrian and bicycle use is enhanced and encouraged through the development of pathway/bikeway projects. These projects help alleviate traffic congestion, air pollution, and contribute to a sense of community by providing an alternative mode of transportation.

FUNDING SOURCES

The Road Operating/Gas Tax Fund receives its revenue from a share of the Washington County gasoline tax and a share of the State gasoline tax. The Washington County gasoline tax is a \$0.01/gallon tax on gas sold in the County; apportioned on a per capita basis. The State Highway Trust Fund consists of a gas tax, vehicle registration fees, and weighted mile taxes for heavy vehicles. It is projected to be apportioned to the City at a rate of \$58.68 per capita for FY 2014-2015.

Per ORS, 1% of State Gas Tax funds are set aside for footpath/bike trail projects; if these funds are not used annually, they may be held for up to ten years in a reserve fund.

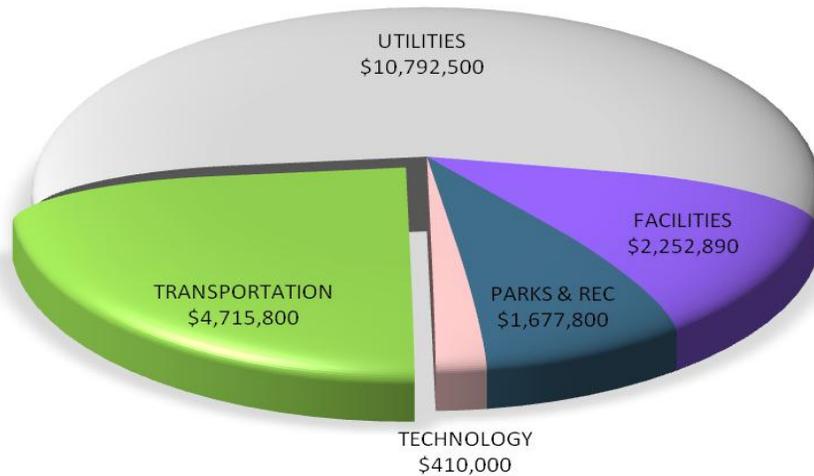
The Road Utility Fund is designed to fund maintenance of City streets, including repairing sidewalks, landscape enhancements along the rights-of-way, street tree replacement, and for operational costs of street lights. Revenue for this fund is generated through a monthly utility fee paid by residents and businesses.

The Transportation Development Tax Fund is supported by one-time fees levied against new development within Washington County. The fund pays for capital costs associated with roads and transit to serve new development.

ISSUES FACING TRANSPORTATION

The Transportation System Plan, updated in 2012, identified many projects which have been prioritized and included in this CIP based on available funding. Those projects which do not have available funding are included in the Appendix under Unfunded Projects.

TRANSPORTATION	FY14/15	FY15/16	FY16/17	FY17/18	FY18/19
65th Ave at Sagert St: Add traffic signal	0	0	0	272,000	408,600
105th/Blake/108th: Design Alignment	0	0	0	200,000	0
Borland Road, 65th to east city limits: Fill in sidewalk	50,000	0	0	0	0
I5 Southbound Off Ramp at Nyberg: move guardrail	0	0	0	0	32,000
Neighborhood Transportation Solutions	80,000	80,000	80,000	80,000	80,000
Pavement Maintenance	500,000	500,000	500,000	500,000	500,000
Sidewalk - Street Tree - Road Surface Projects	50,000	0	0	0	0
Tualatin Road at Teton Ave: Add traffic signal	0	0	243,000	365,000	0
Unimproved roadway maintenance	31,876	35,663	38,569	42,425	46,667
TOTAL TRANSPORTATION	711,876	615,663	861,569	1,459,425	1,067,267



65TH AVE AT SAGERT ST: ADD TRAFFIC SIGNAL

DEPARTMENT: **ENGINEERING**
 CATEGORY: **TRANSPORTATION**
 TOTAL COST: **\$680,600**

RANKING CRITERIA MET:		PROJECT TYPE:	NEW ON-GOING COSTS?	
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input checked="" type="checkbox"/> Maintenance	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input type="checkbox"/> Replacement	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Service Delivery Need	<input type="checkbox"/> New/Expansion	Yes <input type="checkbox"/>	No <input type="checkbox"/>

This intersection is currently controlled with a stop sign. As traffic increases, a signal will be necessary. The signal will be coordinated with the signal at 65th and Borland to ensure continuous, smooth traffic flow.

FUNDING SOURCES FOR THIS PROJECT:		AMOUNT
Transportation Development Tax Fund	FY17/18	\$272,000
Transportation Development Tax Fund	FY18/19	\$408,600
	TOTAL:	\$680,600



105TH AVE/BLAKE ST/108TH AVE: DESIGN ALIGNMENT

DEPARTMENT: **ENGINEERING**
 CATEGORY: **TRANSPORTATION**
 TOTAL COST: **\$200,000**

RANKING CRITERIA MET:		PROJECT TYPE:	NEW ON-GOING COSTS?	
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input checked="" type="checkbox"/> Maintenance	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input type="checkbox"/> Replacement	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Service Delivery Need	<input type="checkbox"/> New/Expansion	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Redesign the alignment of the road from 105th Avenue to 108th Avenue to reduce common traffic issues.

FUNDING SOURCES FOR THIS PROJECT:		AMOUNT
Transportation Development Tax Fund	FY17/18	\$200,000
	TOTAL:	\$200,000



BORLAND RD, 65TH TO EASTERN CITY LIMITS: FILL IN SIDEWALK GAPS

DEPARTMENT: **ENGINEERING**
 CATEGORY: **TRANSPORTATION**
 TOTAL COST: **\$50,000**

RANKING CRITERIA MET:		PROJECT TYPE:	NEW ON-GOING COSTS?	
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input checked="" type="checkbox"/> Maintenance	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input type="checkbox"/> Replacement	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Service Delivery Need	<input type="checkbox"/> New/Expansion	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Add sidewalks to Borland Road from 65th Avenue to the eastern boundary of the City limits to enable safe pedestrian traffic.

FUNDING SOURCES FOR THIS PROJECT:		AMOUNT
Transportation Development Tax Fund	FY14/15	\$50,000
	TOTAL:	\$50,000



15 SOUTHBOUND OFF RAMP AT NYBERG ST: MOVE GUARDRAIL

DEPARTMENT: **ENGINEERING**
 CATEGORY: **TRANSPORTATION**
 TOTAL COST: **\$32,000**

RANKING CRITERIA MET:		PROJECT TYPE:	NEW ON-GOING COSTS?	
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input checked="" type="checkbox"/> Maintenance	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input type="checkbox"/> Replacement	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input checked="" type="checkbox"/> Health & Safety	<input type="checkbox"/> Service Delivery Need	<input type="checkbox"/> New/Expansion	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Removing this guardrail will solve a site distance issue identified at this location.

FUNDING SOURCES FOR THIS PROJECT:		AMOUNT
Transportation Development Tax Fund	FY18/19	\$32,000
	TOTAL:	\$32,000



NEIGHBORHOOD TRANSPORTATION SOLUTIONS

DEPARTMENT: **ENGINEERING**
 CATEGORY: **TRANSPORTATION**
 TOTAL COST: **\$400,000**

RANKING CRITERIA MET:		PROJECT TYPE:	NEW ON-GOING COSTS?	
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input checked="" type="checkbox"/> Maintenance	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input type="checkbox"/> Replacement	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input checked="" type="checkbox"/> Health & Safety	<input type="checkbox"/> Service Delivery Need	<input type="checkbox"/> New/Expansion	Yes <input type="checkbox"/>	No <input type="checkbox"/>

This fund is set aside every fiscal year to help deal with Neighborhood Traffic issues, speeding, cut through traffic, lack of sidewalks, etc.

FUNDING SOURCES FOR THIS PROJECT:		AMOUNT
Road Gas Tax Fund	FY14/15	\$80,000
Road Gas Tax Fund	FY15/16	\$80,000
Road Gas Tax Fund	FY16/17	\$80,000
Road Gas Tax Fund	FY17/18	\$80,000
Road Gas Tax Fund	FY18/19	\$80,000
	TOTAL:	\$400,000



PAVEMENT MAINTENANCE

DEPARTMENT: **OPERATIONS**
 CATEGORY: **TRANSPORTATION**
 TOTAL COST: **\$2,500,000**

RANKING CRITERIA MET:		PROJECT TYPE:	NEW ON-GOING COSTS?	
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input checked="" type="checkbox"/> Maintenance	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input type="checkbox"/> Replacement	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Service Delivery Need	<input type="checkbox"/> New/Expansion	Yes <input type="checkbox"/>	No <input type="checkbox"/>

The Pavement Maintenance Program consists of overlays, slurry seals, full depth patches and crack sealing city streets and roadways. With the use of these methods, we strive to meet the City’s goals of an overall Pavement Condition Index rating of over 90.

FUNDING SOURCES FOR THIS PROJECT:		AMOUNT
Road Utility Fee Fund	FY14/15	\$500,000
Road Utility Fee Fund	FY15/16	\$500,000
Road Utility Fee Fund	FY16/17	\$500,000
Road Utility Fee Fund	FY17/18	\$500,000
Road Utility Fee Fund	FY18/19	\$500,000
	TOTAL:	\$2,500,000



SIDEWALK / STREET TREE / ROAD SURFACE PROJECT

DEPARTMENT: **OPERATIONS**
 CATEGORY: **TRANSPORTATION**
 TOTAL COST: **\$50,000**

RANKING CRITERIA MET:		PROJECT TYPE:	NEW ON-GOING COSTS?	
<input checked="" type="checkbox"/> Council Goals	<input checked="" type="checkbox"/> Regulatory Requirement	<input checked="" type="checkbox"/> Maintenance	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input checked="" type="checkbox"/> Replacement	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
<input checked="" type="checkbox"/> Health & Safety	<input type="checkbox"/> Service Delivery Need	<input type="checkbox"/> New/Expansion	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Annual capital improvement costs for sidewalk, drive approaches, handicap ramps, curb repairs, and water meter conflicts associated with street trees that have compromised public infrastructure. This project would fund extraordinary projects that are beyond the scope of normal maintenance and may fund ADA compliance projects.

FUNDING SOURCES FOR THIS PROJECT:		AMOUNT
Road Utility Fee Fund	FY14/15	\$50,000
	TOTAL:	\$50,000



UNIMPROVED ROADWAY MAINTENANCE

DEPARTMENT: **OPERATIONS**
 CATEGORY: **TRANSPORTATION**
 TOTAL COST: **\$195,200**

RANKING CRITERIA MET:		PROJECT TYPE:	NEW ON-GOING COSTS?	
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input checked="" type="checkbox"/> Maintenance	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input type="checkbox"/> Replacement	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Service Delivery Need	<input type="checkbox"/> New/Expansion	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Funds are dedicated each year for repair of unimproved road ways which are roads that are not up to City standards. McEwan, 108th, Blake, and part of Herman Road are considered unimproved and will continue to receive only minimum maintenance until they can be reconstructed. Unimproved streets receive patch work, thin mix overlays, shoulder repair, or cold mix for pot holes.

FUNDING SOURCES FOR THIS PROJECT:		AMOUNT
Road Utility Fee Fund	FY14/15	\$31,876
Road Utility Fee Fund	FY15/16	\$35,663
Road Utility Fee Fund	FY16/17	\$38,569
Road Utility Fee Fund	FY17/18	\$42,425
Road Utility Fee Fund	FY18/19	\$46,667
	TOTAL:	\$195,200



TUALATIN RD AT TETON AVE: ADD TRAFFIC SIGNAL

DEPARTMENT: **ENGINEERING**
 CATEGORY: **TRANSPORTATION**
 TOTAL COST: **\$608,000**

RANKING CRITERIA MET:		PROJECT TYPE:	NEW ON-GOING COSTS?	
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input checked="" type="checkbox"/> Maintenance	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input type="checkbox"/> Replacement	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Service Delivery Need	<input type="checkbox"/> New/Expansion	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Add new traffic signal to the intersection of Tualatin Road and Teton Avenue to improve traffic flow.

FUNDING SOURCES FOR THIS PROJECT:		AMOUNT
Transportation Development Tax Fund	FY16/17	\$243,000
Transportation Development Tax Fund	FY17/18	\$365,000
	TOTAL:	\$608,000



UTILITIES

WATER Tualatin’s water comes from the Bull Run Watershed and the Columbia Southshore wellfield systems which is an unfiltered system. The City purchases the water from the City of Portland and distributes it to Tualatin residents.

The City’s distribution system contains 109 miles of water lines ranging from 4 to 36 inches in diameter, 4 reservoirs, and 3 pump stations.

WASTEWATER The City owns and operates a wastewater collection system consisting of 94 miles of sewer pipes (88 miles are maintained by the City and 6 miles are maintained by Clean Water Services (CWS)), over 6,400 sewer connections, hundreds of manholes, and 10 lift stations maintained by CWS.

Wastewater generated in Tualatin is treated at Clean Water Services’ Durham Creek Waste Water Treatment Plant.

STORMWATER The 1987 revisions to the Federal Clean Water Act placed stringent water quality standards on the discharge of storm water runoff into streams, lakes, and rivers. The Surface Water Management (SWM) program was developed to address these water quality regulations and ongoing flooding problems throughout Tualatin.

Tualatin’s storm drain system consists of approximately 89 miles of pipes, 12 drainage basins, over 2,800 catch basins, 65 public water quality facilities, and hundreds of manholes.

FUNDING SOURCES

Fees collected in Enterprise Funds provide funding for, and are restricted to, maintenance and capital construction of their corresponding utility distribution and collection systems.

Developers are required to pay System Development Charges to cover the costs associated with extending service to new and expanding developments. These funds can be used to construct capital improvements thus increasing the capacity of the system.

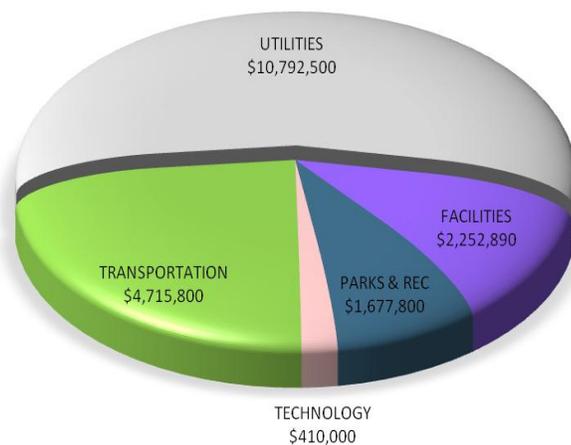
ISSUES FACING UTILITIES

Aging parts of infrastructure—While Tualatin’s distribution system is relatively young, regular replacement and upgrades are needed to prevent disruption of services.

Regulatory requirements— As new or more stringent regulatory requirements are put into place, changes to the distribution and collection systems are necessary to stay in compliance.

Expansion to serve new development— New development requires new infrastructure be constructed to meet the increasing demands.

	FY14/15	FY15/16	FY16/17	FY17/18	FY18/19
UTILITIES					
89th Ave and TSR: Upgrade Stormwater Outfall	90,000	0	0	0	0
90th Ave, N of TSR: Upgrade Stormwater Outfall	70,000	0	0	0	0
125th Ct/Herman: Upgrade Stormwater Outfall	60,000	150,000	0	0	0
Amu St thru Walgreave: Upsize Bluff/Cipole Sewer	0	0	313,000	1,957,000	0
Bluff-Cipole, 108th Ave to Amu St: Upsize Sewer	0	420,000	200,000	0	0
Bluff-Cipole, 118th Ave to Herman: Upsize sewer	0	0	140,000	574,000	0
Bluff-Cipole, Cipole PS to 124th: Upsize sewer	0	187,000	0	0	0
Bluff-Cipole, Koller St to 108th: Upsize sewer	0	242,000	200,000	0	0
Childs Rd, Lower BFR: Replace water lines	0	0	150,000	50,000	0
Control Valve Maintenance	0	30,000	0	0	0
Grahams Ferry/Ibach: Upgrade Stormwater	80,000	345,000	0	0	0
Hedges Dr at 99th: Upgrade Stormwater Outfall	10,500	0	0	0	0
Martinazzi Ave at TSR: Upgrade Stormwater	37,000	0	0	0	0
McEwan Rd, 65th to I5: Replace water lines	0	0	0	225,000	0
TSR to Tigard Sand/Gravel: Install new sewer	0	0	414,000	1,248,000	0
Tualatin High School: Fire Hydrants	0	0	0	0	100,000
Water Reservoirs: C2: Construct new	500,000	100,000	0	0	0
Water Reservoirs: B1 , Ext/Interior Paint/Clean	650,000	0	0	0	0
Water Reservoirs: C1 , Ext/Interior Paint/Clean	0	225,000	0	0	0
Water Reservoirs: A1 , Ext/Interior Paint/Clean	0	675,000	0	0	0
Water Reservoirs: B2 , Ext/Interior Paint/Clean	0	0	550,000	0	0
Water Reservoirs: A2 , Interior Paint/Clean	0	0	0	0	300,000
TOTAL UTILITIES	1,497,500	2,374,000	1,967,000	4,054,000	400,000



89TH AVE AND TUALATIN-SHEROOD RD: UPGRADE STORMWATER OUTFALL

DEPARTMENT: **COMMUNITY DEVELOPMENT**

CATEGORY: **UTILITIES**

TOTAL COST: **\$120,000***

RANKING CRITERIA MET:

<input type="checkbox"/> Council Goals	<input checked="" type="checkbox"/> Regulatory Requirement
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership
<input type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Service Delivery Need

PROJECT TYPE:

<input type="checkbox"/> Maintenance
<input type="checkbox"/> Replacement
<input checked="" type="checkbox"/> New/Expansion

NEW ON-GOING COSTS?

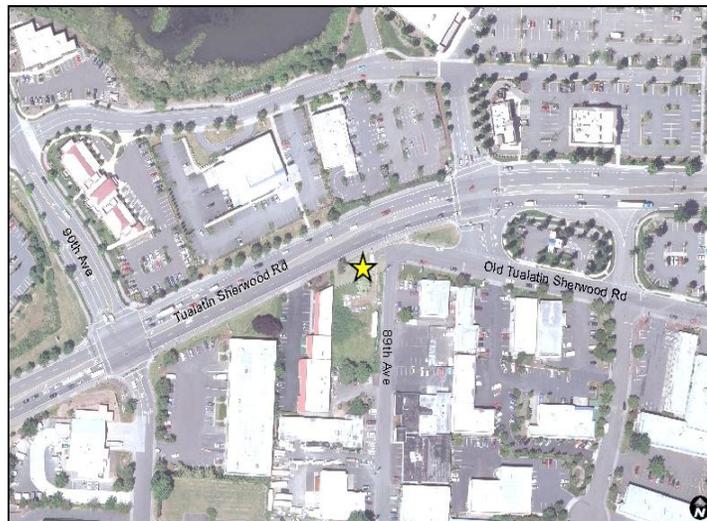
Yes <input type="checkbox"/>	No <input type="checkbox"/>
Yes <input type="checkbox"/>	No <input type="checkbox"/>
Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

A stormwater outfall at 89th Avenue and Tualatin-Sherwood Road is currently being designed and constructed for water quality treatment. Clean Water Services' Stormwater Discharge Permit (MS4) through DEQ required that all conveyance systems within their jurisdiction be retrofitted to provide water quality.

*This project began in FY13/14 with approved funding of \$30,000.

FUNDING SOURCES FOR THIS PROJECT:

	FY14/15	AMOUNT
Storm Drain Operating Fund		\$90,000
	TOTAL:	\$90,000



90TH, NORTH OF TUALATIN—SHERWOOD ROAD: UPGRADE STORMWATER OUTFALL

DEPARTMENT: **COMMUNITY DEVELOPMENT**

CATEGORY: **UTILITIES**

TOTAL COST: **\$70,000**

RANKING CRITERIA MET:

Council Goals Regulatory Requirement
 Master Plan Outside Funding/Partnership
 Health & Safety Service Delivery Need

PROJECT TYPE:

Maintenance
 Replacement
 New/Expansion

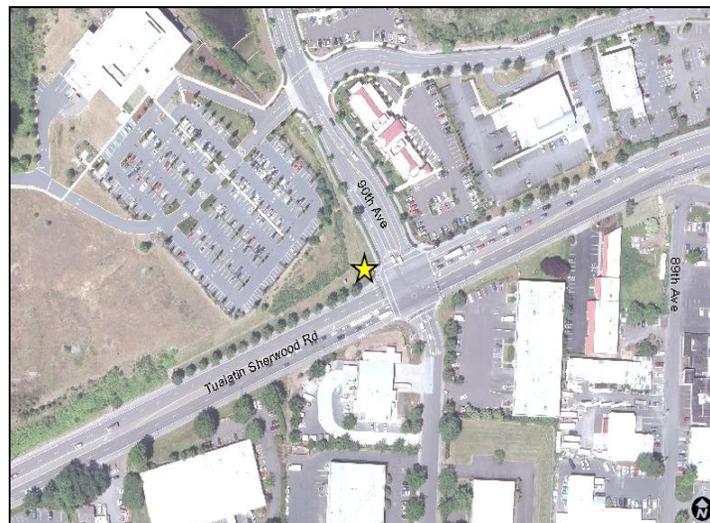
NEW ON-GOING COSTS?

Yes No
 Yes No
 Yes No

The stormwater outfall at 90th Avenue north of Tualatin Road currently has no water quality treatment and serves 262 acres of impervious surface. Clean Water Services’ Stormwater Discharge Permit (MS4) through DEQ required that all conveyance systems within their jurisdiction be retrofitted to provide water quality.

FUNDING SOURCES FOR THIS PROJECT:

FUNDING SOURCES FOR THIS PROJECT:	FY14/15	AMOUNT
Storm Drain Operating Fund	FY14/15	\$70,000
	TOTAL:	\$70,000



124TH WATER LINE

DEPARTMENT: **COMMUNITY DEVELOPMENT**

CATEGORY: **UTILITIES**

TOTAL COST: **\$500,000**

RANKING CRITERIA MET:

<input type="checkbox"/> Council Goals	<input checked="" type="checkbox"/> Regulatory Requirement
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership
<input type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Service Delivery Need

PROJECT TYPE:

<input type="checkbox"/> Maintenance
<input type="checkbox"/> Replacement
<input checked="" type="checkbox"/> New/Expansion

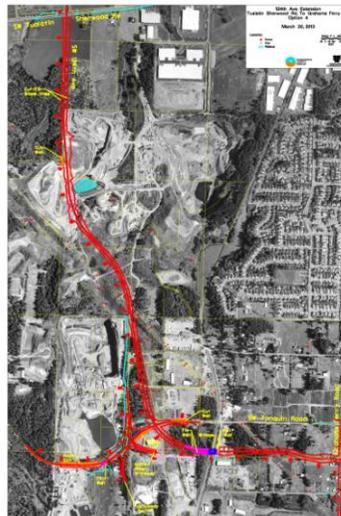
NEW ON-GOING COSTS?

Yes <input type="checkbox"/>	No <input type="checkbox"/>
Yes <input type="checkbox"/>	No <input type="checkbox"/>
Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

Washington County will be extending 124th Avenue south from Tualatin-Sherwood Road to Grahams Ferry Road. The City's Master Plan calls for a 16" water line to be installed in 124th Avenue to serve the SW Concept Plan area. This project will allow the water line to be installed when the road is constructed to coordinate projects.

FUNDING SOURCES FOR THIS PROJECT:

	AMOUNT
FY14/15	\$500,000
TOTAL:	\$500,000



125TH TO HERMAN ROAD: UPGRADE STORMWATER OUTFALL

DEPARTMENT: **COMMUNITY DEVELOPMENT**

CATEGORY: **UTILITIES**

TOTAL COST: **\$210,000**

RANKING CRITERIA MET:

- Council Goals
- Regulatory Requirement
- Master Plan
- Outside Funding/Partnership
- Health & Safety
- Service Delivery Need

PROJECT TYPE:

- Maintenance
- Replacement
- New/Expansion

NEW ON-GOING COSTS?

- Yes No
- Yes No
- Yes No

The stormwater outfall currently has no water quality treatment and serves 143 acres of impervious surface. Clean Water Services’ Stormwater Discharge Permit (MS4) through DEQ required that all conveyance systems within their jurisdiction be retrofitted to provide water quality.

FUNDING SOURCES FOR THIS PROJECT:

		AMOUNT
Storm Drain Operating Fund	FY14/15	\$60,000
Storm Drain Operating Fund	FY15/16	\$150,000
	TOTAL:	\$210,000



AMU ST-WALGREAVE: UPSIZE TUALATIN RESERVOIR SEWER LINE

DEPARTMENT: **COMMUNITY DEVELOPMENT**

CATEGORY: **UTILITIES**

TOTAL COST: **\$2,270,000**

RANKING CRITERIA MET:

Council Goals Regulatory Requirement
 Master Plan Outside Funding/Partnership
 Health & Safety Service Delivery Need

PROJECT TYPE:

Maintenance
 Replacement
 New/Expansion

NEW ON-GOING COSTS?

Yes No
 Yes No
 Yes No

This project will upsize the public sanitary sewer lines to serve future development.

A portion of the cost may be funded by Clean Water Services.

FUNDING SOURCES FOR THIS PROJECT:

		AMOUNT
Sewer SDC Fund	FY16/17	\$313,000
Sewer SDC Fund	FY17/18	\$1,957,000
	TOTAL:	\$2,270,000



BLUFF-CIPOLE, 108TH TO AMU ST: UPSIZE SEWER LINE

DEPARTMENT: **COMMUNITY DEVELOPMENT**

CATEGORY: **UTILITIES**

TOTAL COST: **\$620,000**

RANKING CRITERIA MET:

<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement
<input checked="" type="checkbox"/> Master Plan	<input checked="" type="checkbox"/> Outside Funding/Partnership
<input type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Service Delivery Need

PROJECT TYPE:

<input type="checkbox"/> Maintenance
<input type="checkbox"/> Replacement
<input checked="" type="checkbox"/> New/Expansion

NEW ON-GOING COSTS?

Yes <input type="checkbox"/>	No <input type="checkbox"/>
Yes <input type="checkbox"/>	No <input type="checkbox"/>
Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

This project will upsize the public sanitary sewer lines to serve future development.

A portion of the cost may be funded by Clean Water Services.

FUNDING SOURCES FOR THIS PROJECT:

		AMOUNT
Sewer SDC Fund	FY15/16	\$420,000
Sewer SDC Fund	FY16/17	\$200,000
	TOTAL:	\$620,000



BLUFF-CIPOLE, 118TH TO HERMAN RD: UPSIZE SEWER LINE

DEPARTMENT: **COMMUNITY DEVELOPMENT**

CATEGORY: **UTILITIES**

TOTAL COST: **\$714,000**

RANKING CRITERIA MET:

- Council Goals
- Master Plan
- Health & Safety
- Regulatory Requirement
- Outside Funding/Partnership
- Service Delivery Need

PROJECT TYPE:

- Maintenance
- Replacement
- New/Expansion

NEW ON-GOING COSTS?

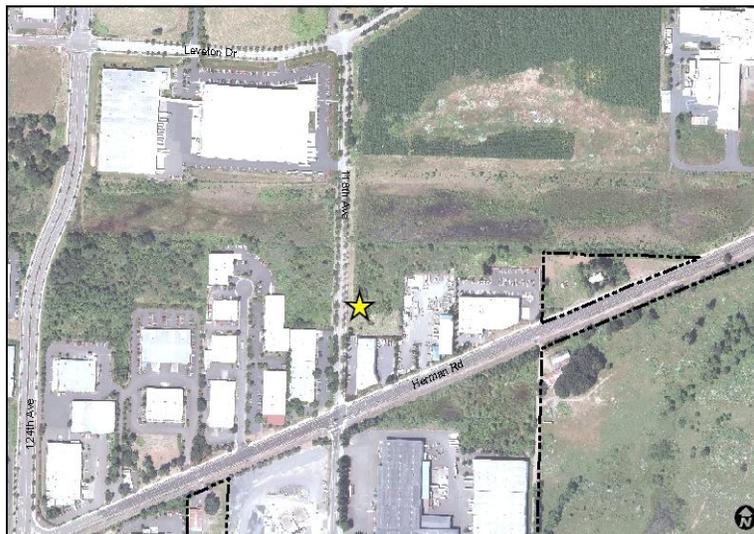
- Yes No
- Yes No
- Yes No

This will upsize the public sanitary sewer lines to serve future development.

A portion of the cost may be funded by Clean Water Services.

FUNDING SOURCES FOR THIS PROJECT:

		AMOUNT
Sewer SDC Fund	FY16/17	\$140,000
Sewer SDC Fund	FY17/18	\$574,000
	TOTAL:	\$714,000



BLUFF-CIPOLE, CIPOLE PUMP STATION TO 124TH: UPSIZE SEWER LINE

DEPARTMENT: **COMMUNITY DEVELOPMENT**

CATEGORY: **UTILITIES**

TOTAL COST: **\$187,000**

RANKING CRITERIA MET:

- | | |
|---|---|
| <input type="checkbox"/> Council Goals | <input type="checkbox"/> Regulatory Requirement |
| <input checked="" type="checkbox"/> Master Plan | <input checked="" type="checkbox"/> Outside Funding/Partnership |
| <input type="checkbox"/> Health & Safety | <input checked="" type="checkbox"/> Service Delivery Need |

PROJECT TYPE:

- | |
|---|
| <input type="checkbox"/> Maintenance |
| <input type="checkbox"/> Replacement |
| <input checked="" type="checkbox"/> New/Expansion |

NEW ON-GOING COSTS?

- | | |
|------------------------------|--|
| Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

This will upsize the public sanitary sewer lines to serve future development.

A portion of the cost may be funded by Clean Water Services.

FUNDING SOURCES FOR THIS PROJECT:

		AMOUNT
Sewer SDC Fund	FY15/16	\$187,000
	TOTAL:	\$187,000



BLUFF-CIPOLE, KOLLER ST TO 108TH: UPSIZE SEWER LINE

DEPARTMENT: **COMMUNITY DEVELOPMENT**

CATEGORY: **UTILITIES**

TOTAL COST: **\$442,000**

RANKING CRITERIA MET:		PROJECT TYPE:	NEW ON-GOING COSTS?	
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input checked="" type="checkbox"/> Master Plan	<input checked="" type="checkbox"/> Outside Funding/Partnership	<input type="checkbox"/> Replacement	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Service Delivery Need	<input checked="" type="checkbox"/> New/Expansion	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

This will upsize the public sanitary sewer lines to serve future development.

A portion of the cost may be funded by Clean Water Services.

FUNDING SOURCES FOR THIS PROJECT:		AMOUNT
Sewer SDC Fund	FY15/16	\$242,000
Sewer SDC Fund	FY16/17	\$200,000
	TOTAL:	\$442,000



CHILDS, LOWER BOONES FERRY RD TO I-5: REPLACE WATER LINES

DEPARTMENT: **COMMUNITY DEVELOPMENT**

CATEGORY: **UTILITIES**

TOTAL COST: **\$200,000**

RANKING CRITERIA MET:

- Council Goals
- Regulatory Requirement
- Master Plan
- Outside Funding/Partnership
- Health & Safety
- Service Delivery Need

PROJECT TYPE:

- Maintenance
- Replacement
- New/Expansion

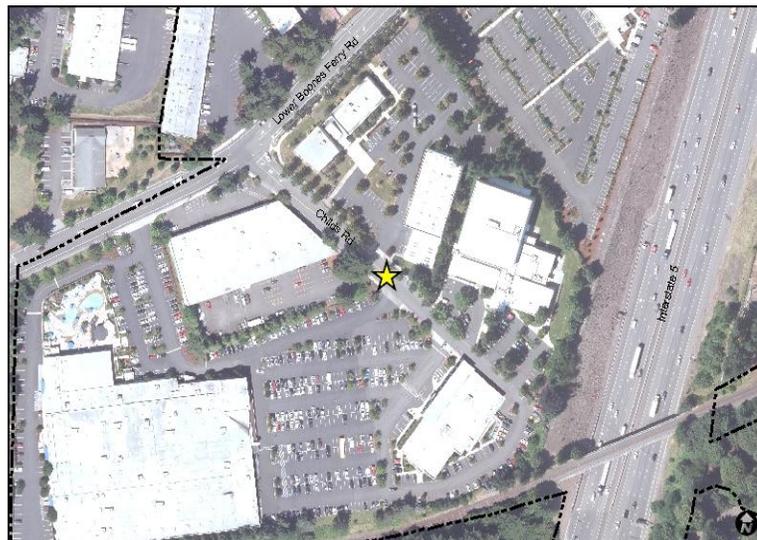
NEW ON-GOING COSTS?

- Yes No
- Yes No
- Yes No

The existing Asbestos Concrete water lines in Childs Road and Lower Boones Ferry Road were installed in 1972 and are starting to fail. Replacing the lines with modern piping will assist in the goal of removing all asbestos piping from the City’s distribution system and will prevent water leaks.

FUNDING SOURCES FOR THIS PROJECT:

		AMOUNT
Water Operating Fund	FY16/17	\$150,000
Water Operating Fund	FY17/18	\$50,000
	TOTAL:	\$200,000



CONTROL VALVE MAINTENANCE

DEPARTMENT: **OPERATIONS**
 CATEGORY: **FACILITIES & EQUIPMENT**
 TOTAL COST: **\$30,000**

RANKING CRITERIA MET:		PROJECT TYPE:	NEW ON-GOING COSTS?	
<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement	<input checked="" type="checkbox"/> Maintenance	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input type="checkbox"/> Replacement	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Service Delivery Need	<input type="checkbox"/> New/Expansion	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Every five years the City initiates rebuilding of all thirty-five water control valves in the City’s distribution system. This rebuild consists of the cleaning of the main valve, pilot controls and the replacement of all rubber parts to these devices.

FUNDING SOURCES FOR THIS PROJECT:		AMOUNT
Operations Water Fund	FY15/16	\$30,000
	TOTAL:	\$30,000



GRAHAMS FERRY RD/IBACH ST: UPGRADE STORMWATER OUTFALL

DEPARTMENT: **COMMUNITY DEVELOPMENT**

CATEGORY: **UTILITIES**

TOTAL COST: **\$425,000**

RANKING CRITERIA MET:

- Council Goals
- Regulatory Requirement
- Master Plan
- Outside Funding/Partnership
- Health & Safety
- Service Delivery Need

PROJECT TYPE:

- Maintenance
- Replacement
- New/Expansion

NEW ON-GOING COSTS?

- Yes No
- Yes No
- Yes No

This outfall currently has no water quality treatment and serves 113 acres of impervious surface. As a part of the MS4 permit, outfalls are required to be retrofitted to provide water quality.

FUNDING SOURCES FOR THIS PROJECT:

		AMOUNT
Storm Drain Operating Fund	FY14/15	\$80,000
Storm Drain Operating Fund	FY15/16	\$345,000
	TOTAL:	\$425,000



HEDGES DR AT 99TH AVE: UPGRADE STORMWATER OUTFALL

DEPARTMENT: **OPERATIONS**

CATEGORY: **UTILITIES**

TOTAL COST: **\$10,500**

RANKING CRITERIA MET:

Council Goals Regulatory Requirement
 Master Plan Outside Funding/Partnership
 Health & Safety Service Delivery Need

PROJECT TYPE:

Maintenance
 Replacement
 New/Expansion

NEW ON-GOING COSTS?

Yes No
Yes No
Yes No

These stormwater inlets were designed and installed without field catch basin structures. The upgrades will prevent unwanted entry into the system and reduce the threat of possible blockage and flooding.

FUNDING SOURCES FOR THIS PROJECT:

		AMOUNT
Storm Drain Operating Fund	FY14/15	\$10,500
	TOTAL:	\$10,500



MARTINAZZI AVE AT TSR: UPGRADE STORMWATER OUTFALL

DEPARTMENT: **OPERATIONS**
 CATEGORY: **UTILITIES**
 TOTAL COST: **\$37,000**

RANKING CRITERIA MET:		PROJECT TYPE:	NEW ON-GOING COSTS?	
<input type="checkbox"/> Council Goals	<input checked="" type="checkbox"/> Regulatory Requirement	<input checked="" type="checkbox"/> Maintenance	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input type="checkbox"/> Replacement	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Service Delivery Need	<input type="checkbox"/> New/Expansion	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

Maintenance of this ditch and cleaning sediment debris from the water detention pond area will help reduce the potential flooding on major roadways.

FUNDING SOURCES FOR THIS PROJECT:		AMOUNT
Storm Drain Operating Fund	FY14/15	\$37,000
	TOTAL:	\$37,000



MCEWAN RD, 65TH TO I5: REPLACE WATER LINES

DEPARTMENT: **COMMUNITY DEVELOPMENT**
 CATEGORY: **UTILITIES**
 TOTAL COST: **\$225,000**

RANKING CRITERIA MET:		PROJECT TYPE:	NEW ON-GOING COSTS?	
<input type="checkbox"/> Council Goals	<input checked="" type="checkbox"/> Regulatory Requirement	<input type="checkbox"/> Maintenance	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Master Plan	<input type="checkbox"/> Outside Funding/Partnership	<input type="checkbox"/> Replacement	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Service Delivery Need	<input checked="" type="checkbox"/> New/Expansion	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

The existing Asbestos Concrete water lines in McEwan Road between 65th Avenue and Interstate 5 were installed in 1972 and are starting to fail. Replacing the lines with modern piping will assist in the goal of removing all asbestos piping from the City’s distribution system and will prevent water leaks.

FUNDING SOURCES FOR THIS PROJECT:		AMOUNT
Water Operating Fund	FY17/18	\$225,000
	TOTAL:	<u>\$225,000</u>



TUALATIN—SHERWOOD ROAD TO TIGARD SAND & GRAVEL: NEW SEWER EXTENSION

DEPARTMENT: **COMMUNITY DEVELOPMENT**

CATEGORY: **UTILITIES**

TOTAL COST: **\$1,662,000**

RANKING CRITERIA MET:

<input type="checkbox"/> Council Goals	<input type="checkbox"/> Regulatory Requirement
<input checked="" type="checkbox"/> Master Plan	<input checked="" type="checkbox"/> Outside Funding/Partnership
<input type="checkbox"/> Health & Safety	<input checked="" type="checkbox"/> Service Delivery Need

PROJECT TYPE:

<input type="checkbox"/> Maintenance
<input type="checkbox"/> Replacement
<input checked="" type="checkbox"/> New/Expansion

NEW ON-GOING COSTS?

Yes <input type="checkbox"/>	No <input type="checkbox"/>
Yes <input type="checkbox"/>	No <input type="checkbox"/>
Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

This will extend the public sanitary sewer lines to serve future development.

A portion of the cost may be funded by Clean Water Services.

FUNDING SOURCES FOR THIS PROJECT:

		AMOUNT
Sewer SDC Fund	FY16/17	\$414,000
Sewer SDC Fund	FY17/18	\$1,248,000
	TOTAL:	\$1,662,000



TUALATIN HIGH SCHOOL FIRE HYDRANTS

DEPARTMENT: **COMMUNITY DEVELOPMENT**

CATEGORY: **UTILITIES**

TOTAL COST: **\$100,000**

RANKING CRITERIA MET:

Council Goals Regulatory Requirement
 Master Plan Outside Funding/Partnership
 Health & Safety Service Delivery Need

PROJECT TYPE:

Maintenance
 Replacement
 New/Expansion

NEW ON-GOING COSTS?

Yes No
 Yes No
 Yes No

Installation of three fire hydrants on SW Boones Ferry Road to improve fire flow capacity at Tualatin High School.

FUNDING SOURCES FOR THIS PROJECT:

		AMOUNT
Water Operating Fund	FY18/19	\$100,000
	TOTAL:	<u>\$100,000</u>



WATER RESERVOIR: CONSTRUCT NEW C2 RESERVOIR

DEPARTMENT: **COMMUNITY DEVELOPMENT**

CATEGORY: **UTILITIES**

TOTAL COST: **\$600,000**

RANKING CRITERIA MET:

- | | |
|---|---|
| <input type="checkbox"/> Council Goals | <input type="checkbox"/> Regulatory Requirement |
| <input checked="" type="checkbox"/> Master Plan | <input type="checkbox"/> Outside Funding/Partnership |
| <input checked="" type="checkbox"/> Health & Safety | <input checked="" type="checkbox"/> Service Delivery Need |

PROJECT TYPE:

- | |
|---|
| <input type="checkbox"/> Maintenance |
| <input type="checkbox"/> Replacement |
| <input checked="" type="checkbox"/> New/Expansion |

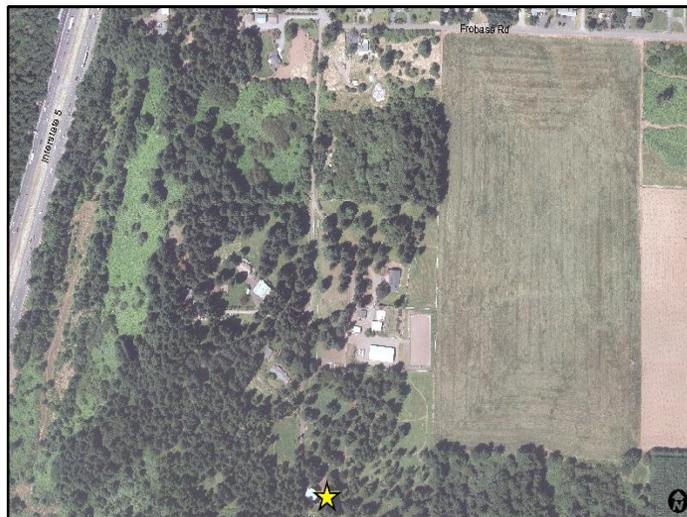
NEW ON-GOING COSTS?

- | | |
|------------------------------|--|
| Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

There is currently only one reservoir for the C level. This would provide additional storage for this pressure level. We have a current Conditional Use Permit from Washington County that will expire soon if a building permit is not obtained.

FUNDING SOURCES FOR THIS PROJECT:

		AMOUNT
Water SDC Fund	FY15/16	\$500,000
Water SDC Fund	FY16/17	\$100,000
	TOTAL:	\$600,000



WATER RESERVOIRS: EXTERIOR AND INTERIOR REPAINT – B1, C1, A1, B2

DEPARTMENT: **COMMUNITY DEVELOPMENT**

CATEGORY: **UTILITIES**

TOTAL COST: **\$2,100,000**

RANKING CRITERIA MET:

Council Goals Regulatory Requirement
 Master Plan Outside Funding/Partnership
 Health & Safety Service Delivery Need

PROJECT TYPE:

Maintenance
 Replacement
 New/Expansion

NEW ON-GOING COSTS?

Yes No
 Yes No
 Yes No

Repaint the exterior and interior of B1, C1, A1 and B2 reservoirs. The existing lead based exterior paint is approximately 15 years old and requires containment while being removed.

FUNDING SOURCES FOR THIS PROJECT:

			AMOUNT
Water Operating Fund	B1	FY14/15	\$650,000
Water Operating Fund	C1	FY15/16	\$225,000
Water Operating Fund	A1	FY15/16	\$675,000
Water Operating Fund	B2	FY16/17	\$550,000
		TOTAL:	\$2,100,000



WATER RESERVOIRS: INTERIOR REPAINT – A2

DEPARTMENT: **COMMUNITY DEVELOPMENT**

CATEGORY: **UTILITIES**

TOTAL COST: **\$300,000**

RANKING CRITERIA MET:

Council Goals Regulatory Requirement
 Master Plan Outside Funding/Partnership
 Health & Safety Service Delivery Need

PROJECT TYPE:

Maintenance
 Replacement
 New/Expansion

NEW ON-GOING COSTS?

Yes No
 Yes No
 Yes No

Repaint the inside of A2 reservoir. The existing paint is approximately 15 years old.

FUNDING SOURCES FOR THIS PROJECT:

		AMOUNT
Water Operating Fund	FY18/19	\$300,000
	TOTAL:	\$300,000



APPENDIX A: All funded projects - listed alphabetically

Project Name	Class	Page No.
65th Ave at Sagert St: Add traffic signal	Transportation	
89th Ave and T-S Road: Upgrade Stormwater Outfall to the west	Utilities	
90th Ave, North of T-S Rd: Upgrade Stormwater Outfall	Utilities	
105th/Blake/108th: Design Alignment	Transportation	
124th Water Line	Utilities	
125th Ct/Herman Rd: Upgrade or Install Stormwater Outfall	Utilities	
Amu St thru Walgreave: Upsize Bluff/Cipole Sewer Line	Utilities	
Atfalati Park Tennis Court Reconstruction	Recreation	
Bluff-Cipole, 108th Ave to north of Amu St: Upsize sewer to 30"	Utilities	
Bluff-Cipole, 118th Ave to Herman Rd: Upsize sewer to 18"	Utilities	
Bluff-Cipole, Cipole PS to 124th Ave: Upsize sewer line to 12"	Utilities	
Bluff-Cipole, Koller St to 108th Ave: Upsize sewer line to 30"	Utilities	
Borland Road, 65th to eastern city limits: Fill in sidewalk gaps	Transportation	
Childs Rd, Lower Boones Ferry Rd: Replace water lines	Utilities	
Citywide: Battery Backup Systems	Technology	
Citywide: Microsoft Office, Adobe & Other Licenses	Technology	
Citywide: Network Switches Replacement	Technology	
Citywide: Computer Server Replacement	Technology	
Community Park: Ball Field Park Lighting Retrofit	Recreation	
Community Park: North Drive Aisle/Boat Ramp Repair	Recreation	
Control Valve Maintenance	Utilities	
Core Area Parking Green Lot: Slurry Seal Type	Facilities	
Council Building: Roof Replacement	Facilities	
Fiber Installation to all City Buildings	Technology	
Grahams Ferry Rd/Ibach St: Upgrade Stormwater Outfall	Utilities	
Greenway Enhancements	Recreation	
Greenway Enhancements	Recreation	
Hedges Dr at 99th Ave: Upgrade Stormwater Outfall	Utilities	
Heritage Center: Roof Replacement	Recreation	
I5 Southbound Off Ramp at Nyberg : move guardrail to north	Transportation	
65th Ave at Sagert St: Add traffic signal	Transportation	
Juanita Pohl Center: Fire Sprinklers	Recreation	
Juanita Pohl Center: Fire Sprinklers	Recreation	
Juanita Pohl Center: Parking Lot	Recreation	
Juanita Pohl Center: Roof	Recreation	
Lafky House: Replace Roof	Facilities	
Library Furnishing Replacement	Facilities	

		Page No.
Library Self-Check Machine	Facilities	
Library Shelving Improvements	Facilities	
Library/City Offices: Employee Parking Lot Repavement	Facilities	
Martinazzi Ave at TSR: Upgrade Stormwater Outfall	Utilities	
McEwan Rd, 65th to I5: Replace water lines	Utilities	
Neighborhood Transportation Solutions	Transportation	
Operations Master Plan Update	Facilities	
Operations: Covered Parking Structure for Trucks	Facilities	
Parks and Recreation Master Plan: Plan Update	Recreation	
Pavement Maintenance	Transportation	
Police Dept: Carpet Replacement - Phase I, II, III West End of Plaza	Facilities	
Police Station: HVAC Unit Replacements	Facilities	
Police Station: HVAC Unit Replacements	Facilities	
Police Station: Roof Replacement	Facilities	
Public Arts Plan	Recreation	
Sidewalk - Street Tree - Road Surface Projects	Transportation	
T-S Rd to Tigard Sand & Gravel: Install new sewer extension	Utilities	
Tualatin Commons Fountain Tile Repair	Recreation	
Tualatin High School: Fire Hydrants	Utilities	
Tualatin River Greenway: Land Acquisition	Recreation	
Tualatin Road at Teton Ave: Add traffic signal	Transportation	
Unimproved roadway maintenance	Transportation	
Van Raden Comm Center & CSAD : Exterior Paint	Facilities	
Van Raden Comm Center: Replace Roof	Facilities	
Van Raden Comm Center: Window Replacement	Facilities	
Vehicles: CHEV TAHOE (0802)	Facilities	
Vehicles: CHEVY IMPALA SEDAN (0905)	Facilities	
Vehicles: Dodge Stratus (0002)	Facilities	
Vehicles: FORD 3/4 Ton Pick Up	Facilities	
Vehicles: FORD AEROSTAR (9502)	Facilities	
Vehicles: FORD CROWN VIC (0602)	Facilities	
Vehicles: FORD CROWN VIC (0603)	Facilities	
Vehicles: FORD CROWN VIC (0703)	Facilities	
Vehicles: FORD CROWN VIC (0704)	Facilities	
Vehicles: FORD CROWN VIC (1003)	Facilities	
Vehicles: FORD CROWN VIC (1004)	Facilities	
Vehicles: FORD CROWN VIC (1101)	Facilities	
Vehicles: FORD CROWN VIC (1102)	Facilities	
Vehicles: CHEVY TAHOE (1201)	Facilities	

Project Name	Class	Page No.
Vehicles: CHEVY TAHOE (1202)	Facilities	
Vehicles: FORD F250 (0302)	Facilities	
Vehicles: FORD F350 (0203)	Facilities	
Vehicles: FORD F350 (0305)	Facilities	
Vehicles: FORD F350 (0605)	Facilities	
Vehicles: FORD F350(0304)	Facilities	
Vehicles: FORD RANGER (0001)	Facilities	
Vehicles: FORD RANGER (0204)	Facilities	
Vehicles: FORD RANGER (0205)	Facilities	
Vehicles: FORD RANGER (0207)	Facilities	
Vehicles: FORD RANGER (0301)	Facilities	
Vehicles: FORD RANGER (9702)	Facilities	
Vehicles: FORD RANGER (9801)	Facilities	
Vehicles: FORD RANGER (9902)	Facilities	
Vehicles: FORD RANGER (Add Replaces held over 9206)	Facilities	
Vehicles: GEM CAR -electric used for parking attendant (0406)	Facilities	
Vehicles: Heavy Equip - Air Compressor Trlr (9404)	Facilities	
Vehicles: Heavy Equip - Air Compressor Trlr (9404)	Facilities	
Vehicles: Heavy Equip - Air Compressor Trlr (9404)	Facilities	
Vehicles: Heavy Equip - Air Compressor Trlr (9404)	Facilities	
Vehicles: Heavy Equip - Forklift	Facilities	
Vehicles: Heavy Equip - Forklift	Facilities	
Vehicles: Heavy Equip - Sewer Easement Machine (9501)	Facilities	
Vehicles: HONDA M-CYCLE (0506)	Facilities	
Vehicles: Large Vehicles - HOOK TRUCK (8107)	Facilities	
Vehicles: Large Vehicles - HOOK TRUCK (8107)	Facilities	
Vehicles: Large Vehicles - HOOK TRUCK (8107)	Facilities	
Vehicles: Large Vehicles - HOOK TRUCK (8107)	Facilities	
Water Reservoirs: A1 , Exterior/Interior Painting & Cleaning	Utilities	
Water Reservoirs: A2 , Interior Repaint	Utilities	
Water Reservoirs: B1 , Exterior/Interior Painting & Cleaning	Utilities	
Water Reservoirs: B2 , Exterior/Interior Painting & Cleaning	Utilities	
Water Reservoirs: C1 , Exterior/Interior Painting & Cleaning	Utilities	
Water Reservoirs: C2: Construct new	Utilities	

APPENDIX B : Unfunded projects - listed by class

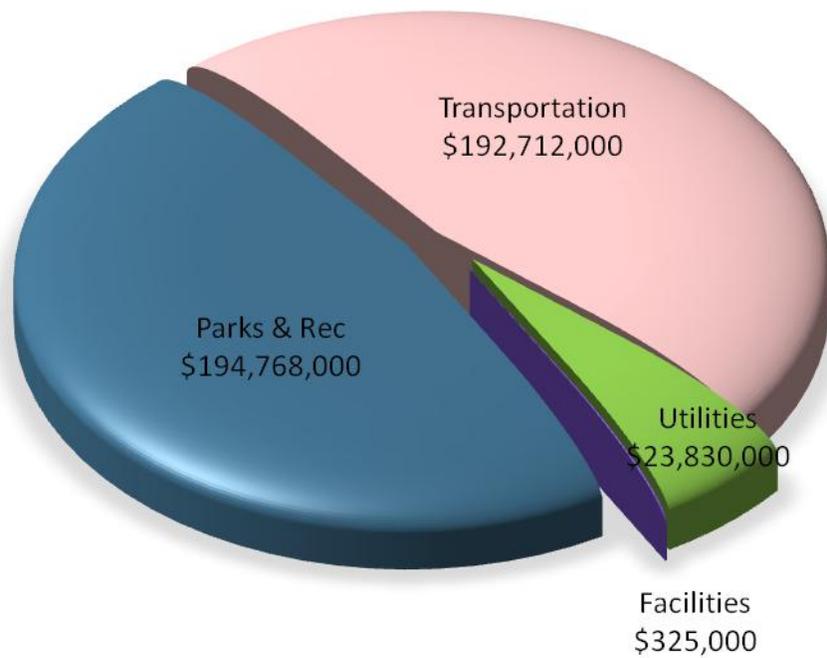
Facilities & Equipment Projects	Project Amt
Hanegan Lot: Paving	325,000
Total Facilities & Equipment Projects	325,000
Parks & Recreation Projects	Project Amt
Artificial Field Replacement at Tualatin HS	500,000
Multi-Use Paths: I5 Path - Bridgeport Village to Norwood Rd	3,245,000
Multi-Use Paths: I5 Path - Connect Martinazzi to I5 Path	209,000
Multi-Use Paths: Norwood Rd Path - BFR to I5	3,757,000
Mult-Use Paths: Tualatin River Greenway fill in gaps at east UGB	123,000
Multi-Use Paths: I5 Path - Undercrossing to connect with Nyberg Creek Greenway	1,947,000
Bikeways: I205 Feasibility Study	25,000
Bikeways: I5 Feasibility Study	25,000
Bikeways: Southwest Concept Plan Trails Master Plan	50,000
Bikeways: Tualatin River Bicycle Bridge at Iceage Tonquin/Westside Trails	5,000,000
Bikeways: Tualatin River Bicycle Bridge at Westside Trail, north of Cipole	2,434,000
Bikeways: Tualatin River Bicycle Bridge at 108th	2,434,000
Community Pks: Brown's Ferry Park - Picnic Shelters, BF Community Ctr Renovation	2,000,000
Community Pks: Riverside Wayside Parks - Land acquisition and development	5,000,000
Community Pks: Tualatin Community Park - Expand Park	3,750,000
Community Pks: Tualatin Community Park - Floating Dock and Kayak Rental Facility	400,000
Community Pks: Tualatin Community Park - Major Pedestrian Linkage to BFR	500,000
Greenways: Tualatin River Greenway, Herons Landing to west UGB	6,641,000
Greenways: Tualatin River Greenway Connections	1,810,000
Greenways: Hedges Creek Greenway connections	199,000
Greenways: Hedges Creek Greenway	7,000,000
Greenways: Nyberg Creek Greenway	8,500,000
Greenways: Nyberg Creek Greenway-South	5,300,000
Greenways: Saum Creek Greenway connection	30,000
Greenways: Saum Creek Greenway	2,135,000
Greenways: Tonquin Trail Preliminary Design/Cost Estimating	50,000
Greenways: Tualatin River Greenway Library to Nyberg Lane access way	2,135,000
Greenways: Tualatin River Greenway Cost Estimating Study	10,000
Juanita Pohl Center Building and Grounds Improvements	1,500,000
Natural Areas: 108th Reservoir	400,000
Natural Areas: Other Acquisitions and Development to meet goals	15,000,000

Parks & Recreation Projects	Project Amt
Natural Areas: Sweek Woods	1,000,000
Neighborhood Pks: Area 1 - North/Central Planning Area (10 AC) New parkland	12,500,000
Neighborhood Pks: Area 2 South/Central Planning Area (15 AC) New park land	18,750,000
Neighborhood Pks: Area 3 East Planning Area (5 AC) New parkland	6,250,000
Neighborhood Pks: Area 4 West Planning Area - Jurgens Addition	500,000
Park Improvements: Atfalati Park Playground Renovation	150,000
Park Improvements: Brown's Ferry Park Amphitheater Improvements	50,000
Park Improvements: Community Gardens	60,000
Parks and Recreation Equipment Replacements	1,500,000
Sports Fields: Atfalati Park Lower Field Renovation	525,000
Sports Fields: Bridgeport Elementary School Multipurpose Field Renovation	2,010,000
Sports Fields: Hazelbrook Elementary School (renovate soil to sand-based)	1,816,000
Sports Fields: Ibach Park Soccer Field Conversion to Artificial Turf	888,000
Sports Fields: Jurgens Park Master Plan - Update for westside addition	15,000
Sports Fields: Jurgens Park North Fields (renovate soil to sand-based)	550,000
Sports Fields: New Sports Field Complex (includes site acquisition)	17,000,000
Sports Fields: New Tualatin Elementary School (renovate soil to sand-based)	2,349,000
Sports Fields: Tualatin Community Park Main Field Renovation and Pathways	400,000
Sports Fields: Tualatin Community Park North Fields (renovate soil to sand- based, dog park	161,000
Sports Fields: Tualatin High School (renovate soil to artificial turf)	500,000
Trails: 105th/Blake/108th through Ibach Park	810,000
Trails: Ice Age Tonquin Trail connect to neighborhoods	7,626,000
Trails: Ice Age Tonquin Trail western segment, Cipole Rd	14,615,000
Trails: Ice Age Tonquin Trail eastern segment, Hedges Crk and WES	22,705,000
Total Unfunded Parks & Recreation Projects	194,768,000
Transportation Projects	
65th Ave, Tualatin River to I205: Add multi-use path	9,734,000
65th Ave, Hospital to Nyberg Ln: Construct Sidewalk on East Side	1,700,000
65th Ave, Nyberg Lane to Borland Rd: Construct Bike Lanes	2,600,000
95th Ave, Avery St to TSR: Construct Bike Lanes	2,920,000
103rd Ave to Grahams Ferry Rd: Extend	312,000
105th Ave at Avery St: Add Signal	325,000
105th Ave/Blake St/108th Ave: Add No Trucks signage	12,000
105th Ave/Blake St/108th Ave, from Avery to Willow: Upgrade to standards	5,086,000
108th Ave at Leveton: Add Signal	600,000
115th Ave (SW Concept Plan): Extend to 124th to the south and east-west	31,446,000
124th Ave: Extend south, include multi-use path(s)	15,000,000

Transportation Projects	Project Amt
Avery, Teton to TSR: Widen to three lanes	3,600,000
Avery St at Teton Ave: Add traffic signal	609,000
Avery St, BFR: Add dedicated bike lane through intersection	117,000
Avery St at TSR Rd: Construct Sidewalk on West Side of Intersection	85,000
BFR: Add bus pullouts (10 stops)	200,000
BFR, Tualatin HS to southern city limits: Fill in sidewalk gaps	315,000
BFR, Martinazzi north to city limits: Widen to 5 lanes	17,818,000
BFR, TSR: Restripe turn lanes to accommodate more vehicles	8,000
BFR at Iowa Dr: Improve Intersection	425,000
BFR at Norwood Rd: Improve Intersection	425,000
BFR, north of Tualatin River: Add crosswalk at Tualatin View Apts	59,000
BFR, Ibach to Norwood: Upgrade to standards	660,000
BFR: Improve bike and pedestrian railroad crossing panels	310,000
Borland Rd at Wilke Rd: Improve Intersection	637,000
Borland Rd, 65th to eastern city limits: Fill sidewalk gaps	2,603,000
Borland Rd, 65th Ave to City Limit: Upgrade to standards	9,646,000
Borland Rd, PGE Substation & Sagert Property Frontage: Construct Sidewalk on South Side	115,000
Bridgeport Rd, 72nd Ave: Add colored bike lane to improve visibility	10,000
Cipole at Cumins: Add Signal	600,000
Cipole Rd, Pacific Hwy to TSR Rd: Upgrade to standards & add multi-use path	20,030,000
Grahams Ferry Rd at Helenius Rd: Add Signal	530,000
Grahams Ferry Rd at Ibach St: Add Signal	430,000
Grahams Ferry Rd, Ibach to Helenius: Upgrade to standards	3,300,000
Grahams Ferry Rd: Ibach to southern city limits: Fill in sidewalk gaps	1,680,000
Hazelbrook Rd, 99W to Jurgens: Upgrade to standards	3,543,000
Hedges Creek Pedestrian Bridge, behind Haggen: Upgrade surface	100,000
Helenius Rd, 109th Terr to Grahams Ferry Rd: Upgrade to standards	1,403,000
Herman Rd at Cipole Rd: Improve Intersection	6,000,000
Herman Rd, 124th Ave to Cipole Rd: Improve to 3 lanes & fill in sidewalk gaps	2,574,000
Herman Rd, Tualatin Rd to Teton Ave: Improve & fill in sidewalk gaps	2,390,000
I5 southbound off ramp at Nyberg: Add skip striping for bikes	2,000
I5 northbound at Nyberg Interchange: Add signage to discourage reentry to I5	2,000
I5, southbound off-ramp: Move guardrails to improve sight distance	32,000
Martinazzi Ave, Warm Springs to BFR: Add bike lanes	2,403,000
Martinazzi Ave at Sagert St: Improve Intersection	1,800,000
McEwan Rd, 65th Ave to Railroad Tracks/LO City Limits: Rebuild	3,600,000
Myslony St, entire length: Upgrade to standards	11,437,000
Myslony St: Extend to connect with 112th Ave, build bridge over Hedges Crk	2,593,000
Norwood Rd, BFR to eastern City limits: upgrade to standards	2,824,000

Transportation Projects	Project Amt
Norwood Rd, BFR to eastern City limits: Add sidewalks & bike lane or multi-use path	305,000
Nyberg St at Fred Meyer intersection: Improve pedestrian crossing	156,000
Nyberg St: Add on-ramp to northbound I5 traffic	1,071,000
Nyberg St: Redesign bike lane on east side	62,000
Nyberg St: Add colored bike lane	24,000
Sagert St bridge over I5: Widen to add sidewalk or multi-use path	3,282,000
School Signage: Provide wayfinding signs for Safe Routes to School	73,000
Siletz Dr, BFR: Add signs and restripe crosswalk	24,000
Teton Ave, Herman to TSR: Widen to 3 lanes add bike lane	2,464,000
Teton Ave at Tualatin Rd: Add signal	609,000
Teton Ave: Add right-turn onto TSR	890,000
Teton at Avery St: Add southbound turn pocket	274,000
Tonquin Rd, Waldo Way to Grahams Ferry Rd: Upgrade to standards	11,193,000
TSR: Add right turn lane to northbound 124th Ave	320,000
TSR, Teton to Cipole: Widen to 5 lanes	10,883,000
TSR: Improve I5 signage west of the interchange	345,000
TSR at BFR: add eastbound right-turn lane	792,000
Tualatin Rd at 115th Ave: Add traffic signal	609,000
Tualatin Rd: Add local traffic only signage	20,000
Tualatin Rd, at Herman Rd: Add roundabout	1,631,000
Tualatin Road at 108th Ave: Remove Trees	8,000
Total Unfunded Transportation Projects	192,712,000

Utility Projects	Project Amt
65th Ave at Saum Creek: Upgrade Stormwater Outfall	890,000
90th Ave: Fire Flow	70,000
Leveton: Fire Flow	150,000
Manhasset: Fire Flow	130,000
Myslony at 112th: Fire Flow	240,000
Norwood Rd Tanks: New Water Line to tanks	1,010,000
Nyberg Ln adjacent to Brown's Ferry Pk: Upgrade Stormwater Outfall	1,140,000
Pump Station near Water Reservoir A2	950,000
SW Concept Plan Water Piping	8,200,000
TSR Rd near Avery St: Upgrade Stormwater Outfall	610,000
TSR, 115th Ave to 120th Ave: Upgrade Stormwater Outfall	1,850,000
Tualatin Rd near Community Park entrance: Upgrade Stormwater Outfall	940,000
Water Reservoirs: 2.2 MG for SW Concept Plan area	3,700,000
Water Reservoirs: 2.2 MG next to ASR	2,600,000
Water Reservoirs: B3 Reservoir on 108th Ave	1,350,000
Total Unfunded Utility Projects	23,830,000
TOTAL ALL UNFUNDED PROJECTS	815,044,000





Contact Us

Contact Your City of Tualatin Capital Improvement Plan Team:

Finance Director

Don Hudson, dhudson@ci.tualatin.or.us

Contact Don with general questions about City finances, forecasts, budgets, taxes, and debt.

•

Community Services Director

Paul Hennon, phenon@ci.tualatin.or.us

Contact Paul with questions about the City's Library, parks & recreation, parks bond, and parks SDC projects.

•

Assistant City Manger

Alice Cannon Rouyer, arouyer@ci.tualatin.or.us

Contact Alice with questions about the City's planned water, sewer, stormwater, streets, and associated SDC projects.

•

Operations Department

Jerry Postema, jpostema@ci.tualatin.or.us

Contact Jerry with questions about the City's Facility and Equipment projects.

City of Tualatin

18880 SW Martinazzi Ave • Tualatin, Oregon 97062

Phone: 503-692-2000 • www.tualatinoregon.gov



MEMORANDUM

CITY OF TUALATIN

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos

FROM: Cindy Hahn, Associate Planner
Aquilla Hurd-Ravich Planning Manager

DATE: 12/09/2013

SUBJECT: Preliminary Review of Draft Amendments to the Industrial Business Park Overlay District (TDC Chapter 69) to implement Linking Tualatin.

ISSUE BEFORE THE COUNCIL:

City Council will receive a presentation on draft amendments to the Industrial Business Park Overlay District (Tualatin Development Code Chapter 69) that would allow more flexibility in uses within manufacturing districts in Tualatin. The proposed changes are intended to help implement land use recommendations from Linking Tualatin, a land use plan aimed at increasing transit access.

EXECUTIVE SUMMARY:

Background

The Linking Tualatin Final Plan was accepted by City Council Resolution No. 5143-13 on June 24, 2013. Implementation actions contained in the Resolution included the following:

- Submit accepted Final Plan to Metro
- Prepare code changes that will allow greater flexibility and support transit use
- Recommend local street connections to include in a future Capital Improvement Plan (CIP) as funding becomes available
- Review paths and trails as part of Parks and Recreation Master Plan Update process
- Provide continued input to Southwest Corridor Plan and TriMet Southwest Service Enhancement Study

The draft amendments to the Industrial Business Park Overlay District (Tualatin Development Code Chapter 69) being presented to City Council tonight are intended to help implement the land use recommendations in the second action listed above - to allow more flexibility in uses within manufacturing districts in Tualatin and support transit use.

These code amendments, when adopted through a Plan Text Amendment (PTA), will enable the City to fulfill the final Milestone #8 in the Construction Excise Grant (CET) for this project from Metro.

Property and Business Owner Review

The idea of allowing more flexibility in uses within manufacturing districts was first presented to property and business owners in meetings in spring 2013 related to "vetting" the Linking Tualatin Final Plan recommendations. Planning staff subsequently reviewed the possible code amendments with Engineering and Economic Development staff and asked for their comments. Finally in October 2013 staff presented the possible changes to Tualatin's Commercial Citizen Involvement Organization (CCIO) for input.

Possible Code Amendments

The purpose of the Industrial Business Park Overlay (IBPO) is to recognize and accommodate the changing Industrial Commercial marketplace by allowing small-scale, mixed uses within the manufacturing districts approved through Architectural Review. Attachment A includes the existing IBPO as contained in TDC Chapter 69.

The following discussion outlines possible changes to the IBPO to allow more flexibility and support transit use.

Permitted Uses. The following are permitted when the IBPO is applied (underlined uses are proposed to be added through code amendment):

1. Office Uses:
 - a. Business or commercial offices
 - b. General offices, but not government offices
 - c. Real estate offices
2. Retail Uses:
 - a. Food or convenience store
 - b. Restaurant or deli, without drive-up or drive through facilities
 - c. Mobile food and flower vendors in conformance with Chapter 34.013
3. Service Uses:
 - a. Correspondence, trade and vocational schools, except vocational high schools
 - b. Health or fitness facilities
 - c. Job training and related services
 - d. Mailing operations
 - e. Reproduction, photocopying
 - f. Branch banks and banking kiosks
 - g. Dry cleaning
 - h. Child day care center... (further description and restriction detailed in draft code language)
 - i. Medical and healing arts offices
4. Other uses of a similar character found by the Community Development Director to meet the purpose of this district, as provided in TDC 31.070 - Interpretation of Code Provisions.

Proposed language applies the above uses to all sites in Light Manufacturing, General Manufacturing and Manufacturing Park Planning Districts. A minor amendment to TDC Chapter 34 will be needed to include mobile food and flower vendors as a permitted retail use in the IBPO.

Prohibited Uses. As per the underlying District. No proposed changes.

Implementation of the IBPO. An applicant may request that the IBPO be applied to their

property through an Architectural Review application which can be separate from a request for development. Minor amendments to a few TDC Chapters will be needed to enable this change including: Chapters 60-62, ML, MG and MP Planning Districts; and Chapter 73, Community Design Standards.

Timing of Uses. No proposed changes. Development of industrial uses, and their approval through Architectural Review and the Building Permit process, must come first. Office uses are secondary to industrial uses and their review and development must either be concurrent with or follow that of industrial uses. Retail and service uses are supportive of industrial and office uses and their review and development must either be concurrent with or follow that of industrial and office uses.

Site Size. The proposed changes delete references to a minimum site size.

Lot Size. As per the underlying District. No proposed changes.

Urban Renewal Area - Lot Size. As per block area requirements in the underlying District. No proposed changes.

Mixed Use Percentage. The code amendments detailed below simplify the language and remove the site size thresholds contained in the existing code:

1. Gross floor area of office uses in the IBPO shall not exceed 25% of the total gross floor area of buildings on the development site.
2. Gross floor area of an individual retail service use listed in the IBPO shall not be greater than 5,000 square feet.
3. Gross floor area of combined retail and service uses listed in the IBPO shall not be greater than 20,000 square feet per development site.
4. Retail, service and office uses may be located in a stand-alone building, or combined in a building with other uses, so long as the size limitations in (1) through (3) above are met.

Setback Requirements. As per the underlying District, except that retail and service uses shall be set back from SW Tualatin-Sherwood Road right-of-way and any Residential District not less than 80 feet.

Structure Height. Where a property line or alley separates IBPO land from land in a residential district, a building shall not be greater than 28 feet in height at the setback line. No other proposed changes.

Access. As per Tualatin Development Code Chapter 75 and the underlying District; except that retail and service uses shall not have access directly onto an arterial or collector street. No proposed changes.

No changes are proposed to TDC 69.110-69.170 for off-street parking and loading, environmental standards, flood plain district, wetlands protection district, greenway and riverbank protection district, community development standards, and landscaping standards.

NEXT STEPS

Staff presented the draft amendments to Planning Commission on November 21, 2013, and will provide a verbal update to City Council summarizing their comments at tonight's meeting. Staff

will return to Planning Commission in January 2014 to seek a formal recommendation to City Council on the Plan Text Amendment (PTA).

Staff will present the Planning Commission's recommendation and the PTA to City Council at a public hearing in February 2014.

Attachments: A. Existing TDC Chapter 69
 B. Presentation

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Sections:

69.010 Purpose.

69.020 Permitted Uses.

69.030 Prohibited Uses.

69.040 Implementation of the Industrial Business Park Overlay District.

69.045 Timing of Uses.

69.050 Site Size.

69.055 Lot Size.

69.060 Urban Renewal Area - Lot Size.

69.065 Mixed Use Percentage.

69.070 Setback Requirements.

69.090 Structure Height.

69.100 Access.

69.110 Off-Street Parking and Loading.

69.120 Environmental Standards.

69.130 Flood Plain District.

69.140 Wetlands Protection District.

69.150 Greenway and Riverbank Protection District.

69.160 Community Design Standards.

69.170 Landscaping Standards.

Section 69.010 Purpose.

The purpose of this district is to recognize and accommodate the changing Industrial Commercial marketplace by allowing mixed uses within the context of an enforceable Master Plan reviewed and approved during Architectural Review. Industrial uses are emphasized, but office and selected service and retail uses are allowed through the operation of the Industrial Business Park Overlay District. A second purpose of this district is to recognize that it is not necessarily appropriate to assume that all industrial, office, service and retail uses are incompatible and, therefore, must be separated based on planning districts. The Industrial Business Park Overlay District allows flexibility in the uses permitted for properties in the Light Manufacturing (ML) District and for selected General Manufacturing (MG) District areas. Further, the purpose of this district is to allow selected retail and service uses that are supportive of and secondary to the industrial and office uses. [Ord. 1040-99 §5, 12/13/99]

Section 69.020 Permitted Uses.

(1) The following additional uses are permitted when the Industrial Business Park Overlay District is applied to a property in the Light Manufacturing (ML) District or to a property in one of the selected General Manufacturing (MG) District areas and the site is 10 acres or greater:

- (a) Business offices.
- (b) Commercial offices.
- (c) Branch banks and banking kiosks.
- (d) General offices, but not government offices.
- (e) Medical and healing arts offices.
- (f) Real estate offices.
- (g) Child day care center, provided that all exterior walls and outdoor play areas shall be a minimum distance of 400 feet from the exterior walls and pump islands of any automobile service station, irrespective of any structures in between.

(2) The following additional uses are permitted when the Industrial Business Park Overlay District is applied to a property in the Light Manufacturing (ML) District or to a property in one of the selected General Manufacturing (MG) District areas and the site is 20 acres or greater:

- (a) Retail Uses:
 - (i) Food store of less than 4,000 square feet of gross floor area.
 - (ii) Restaurant, without drive-up or drive through facilities.
- (b) Service Uses:
 - (i) Correspondence, trade and vocational schools, except vocational high schools.
 - (ii) Health or fitness facility.
 - (iii) Job training and related services.
 - (iv) Mailing operations.
 - (v) Reproduction, photocopying.

(3) The properties in the General Manufacturing (MG) District where the Industrial Business Park Overlay District may be applied in accordance with TDC 69.040 are:

- (a) North of the G.I. Joe's/Safeway Shopping Center and more particularly described

as:

(i) Tax Map T2S, R1W, Section 13A, Tax Lot 800. (As of September 1, 1994 described as T2S, R1W, 13AA, Tax Lot 1200).

(ii) Tax Map T2S, R1E, Section 18BB, Tax Lots 2200, 2300, and 2400.

(iii) Tax Map T2S, R1E, Section 18BC, Tax Lots 200, 300, and 400. (As of September 1, 1994 described as T2S, R1E, 18BC, Tax Lots 200, 202, 300, and 400).

(b) PacTrust Area (Upper and Lower Boones Ferry Road) and more particularly described as Tax Map T2S, R1W, Section 24B, Tax Lots 1000, 1007, and 1008.

(c) Drake Management Company ownership at the northwest corner of SW Tualatin-Sherwood Road and Avery Street and more particularly described as Tax Map TS1, R1W, Section 27B, Tax Lots 100, 102 and 200. [Ord. 849-91 §37, 11/25/91; Ord. 1040-99 §1 and §2, 12/13/99; Ord. No. 1251-08 §1, 1/28/08]

Section 69.030 Prohibited Uses.

As per the underlying ML District or MG District, except as permitted in TDC 69.020. [Ord. 1040-99 §3, 12/13/99]

Section 69.040 Implementation of the Industrial Business Park Overlay District.

At the time of application for Architectural Review, the applicant shall state in writing if the proposed project is to be developed under the provisions of the Industrial Business Park Overlay District. Selection of the overlay district is at the option of the developer and application of the overlay district shall be implemented upon the developer's statement as part of the Architectural Review application. No public hearing shall be held to decide to apply the overlay district. The overlay district shall only be used in conjunction with the ML District and selected MG District areas. The Architectural Review decision may include conditions of approval in accordance with TDC 73.055. [Ord. 1040-99 §4, 12/13/99]

Section 69.045 Timing of Uses.

The retail and service uses shall be supportive of and secondary to the industrial and office uses and shall follow or be concurrent with the development of industrial and office uses. Office uses shall be secondary to industrial uses and shall follow or be concurrent with the development of industrial uses. Architectural Review approval, Building Permit issuance and Final Occupancy sign-off for office, retail and service uses shall follow or be concurrent with Architectural Review approval, Building Permit issuance and Final Occupancy sign-off for industrial uses. [Ord. 1040-99 §5, 12/13/99]

Section 69.050 Site Size.

The minimum site size for the application of the Industrial Business Park Overlay District shall be 10 acres for the uses listed in TDC 69.020(1) and 20 acres for the uses listed in TDC 69.020(2). [Ord. 1040-99 §6, 12/13/99]

Section 69.055 Lot Size.

As per the underlying ML District or MG District.

Section 69.060 Urban Renewal Area - Lot Size.

As per block area requirements in the underlying ML District or MG District.

Section 69.065 Mixed Use Percentage.

(1) When the Industrial Business Park Overlay District site size is 10.00 to 19.99 acres, the combined gross floor area of office and child day care center uses shall not be greater than 50 percent of the total gross floor area of buildings on the site. The gross floor area of a child day care center use listed in TDC 69.020(1)(g) may occupy up to 10 percent of the total gross floor area of buildings on the site, except as provided in TDC 69.065(2)(a).

(2) When the site size is 20.00 acres or greater:

(a) The gross floor area of office, service and retail buildings combined shall not be greater than 50 percent of the total gross floor area of buildings on the site.

(b) The gross floor area of office uses listed in TDC 69.020(1) may occupy up to 50 percent of the total gross floor area of buildings on the site, except as provided in TDC 69.065(2)(a).

(c) The gross floor area of retail uses listed in TDC 69.020(2)(a) may occupy up to 10 percent of the total gross floor area of buildings on the site, except as provided in TDC 69.065(2)(a).

(d) The gross floor area of service uses listed in TDC 69.020(2)(b) and a child day care center use listed in TDC 69.020(1)(g) may occupy up to 10 percent of the total gross floor area of buildings on the site, except as provided in TDC 69.065(2)(a).

(3) The percentages in (1) and (2) of this section shall not be exceeded and may be reduced in the Architectural Review decision when information shows the impact, or the cumulative impact, of the development generated by the uses allowed through the Industrial Business Park Overlay District exceed the capacity of the onsite or offsite public infrastructure to support the development. [Ord. 1040-99 §7, 12/13/99; Ord. 1251-08 §2, 1/28/08]

Section 69.070 Setback Requirements.

As per the underlying ML or MG District, except that retail and service uses be set back from any designated arterial or collector street right-of-way and any Residential District not less than 80

feet.

Section 69.080 [Repealed by Ord. 862-92 §49, 3/23/92]

Section 69.090 Structure Height.

(1) No structure which is in the ML District and is overlaid by the Industrial Business Park Overlay District shall exceed a height of 70 feet, except as provided pursuant to TDC Chapter 32, in which case the maximum permitted structure height may be increased to 85 feet, provided that all yards adjacent to the structure are not less than a distance equal to 1½ times the height of said structure.

(2) No structure which is in the MG District and is overlaid by the Industrial Business Park Overlay District shall exceed a height of 70 feet, except as provided in TDC Chapter 32, in which case the maximum permitted structure height may be increased to 100 feet, provided that all yards adjacent to the structure are not less than a distance equal to the height of the structure.

(3) Height Adjacent to a Residential District. Where a property line or alley separates ML and MG land from land in a residential district, a building shall not be greater than 28 feet in height at the setback line. No building or structure shall extend above a plane beginning at 28 feet in height above the setback line and extending inward and upward at a slope of 45 degrees, subject always to the maximum height limitation set in subsection (1) and (2) above. [Ord. 1040-99 §8, 12/13/99]

Section 69.100 Access.

Access shall be in accordance with the Access Management Standards in TDC Chapter 75 and the underlying ML or MG District, except that retail and service uses shall not have access directly onto an arterial or collector street. [Ord. 1040-99 §9, 12/13/99]

Section 69.110 Off-Street Parking and Loading.

Refer to TDC Chapter 73.

Section 69.120 Environmental Standards.

Refer to TDC Chapter 63.

Section 69.130 Floodplain District.

Refer to TDC Chapter 70.

Section 69.140 Wetlands Protection District.

Refer to [TDC Chapter 71](#).

Section 69.150 Greenway and Riverbank Protection District.

Refer to [TDC Chapter 72](#).

Section 69.160 Community Design Standards.

Refer to [TDC Chapter 73](#).

Section 69.170 Landscaping Standards.

Refer to [TDC Chapter 73](#). [Ord. 862-92, §50, 3/23/92]

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Linking Tualatin

Tualatin City Council

December 9, 2013

DRAFT AMENDMENTS TO INDUSTRIAL BUSINESS PARK OVERLAY



Background

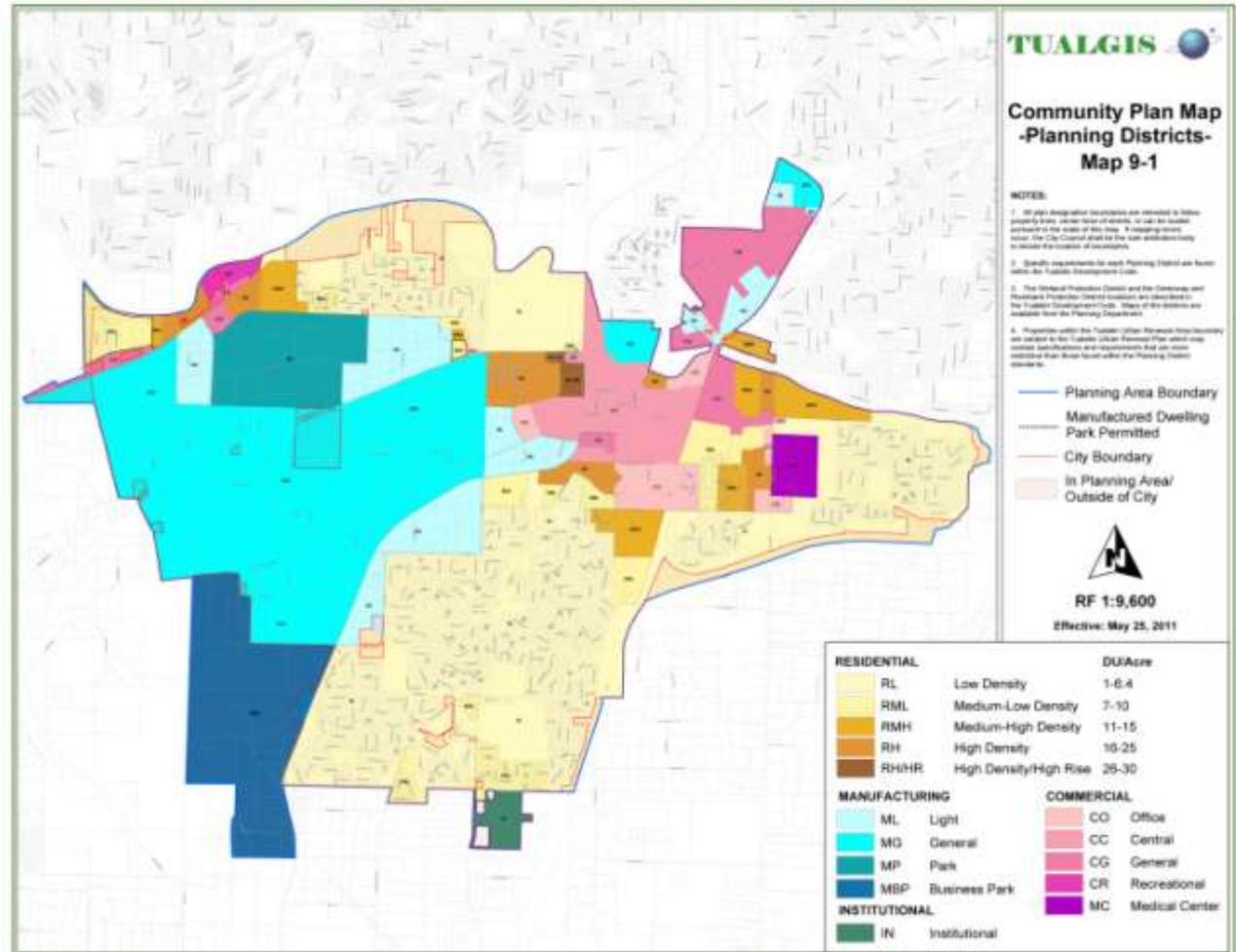


- Linking Tualatin Final Plan accepted by City Council Resolution No. 5143-13 on June 24, 2013
- Implementation actions included:
 - Submit accepted Final Plan to Metro
 - Prepare code changes allowing greater flexibility and supporting transit use
 - Recommend local street connections
 - Review paths and trails
 - Provide continued input to Southwest Corridor Plan and TriMet Southwest Service Enhancement Study

Purpose of Industrial Business Park Overlay



- Recognize and accommodate the changing Industrial Commercial marketplace by allowing small-scale, mixed uses within ML, MG and MP Planning Districts approved through Architectural Review.



Possible Code Amendments



- Expand permitted uses
- Remove minimum site size threshold
- Allow application of IBPO and these uses separate from individual request for development
- Simplify mixed use percentages
- Limit 80-foot setback to retail and service uses to SW Tualatin-Sherwood Road and from residential districts
- No change to prohibited uses, timing of uses, lot size, structure height, and access requirements

Next Steps



- **January 2014:**
 - Return to Planning Commission for recommendation to City Council on Plan Text Amendment (PTA)
- **February 2014:**
 - Present Planning Commission's recommendation and PTA to City Council at a public hearing

Questions/Feedback?





MEMORANDUM

CITY OF TUALATIN

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos

FROM: Sara Singer, Deputy City Manager

DATE: 12/09/2013

SUBJECT: Medical Marijuana Dispensaries

ISSUE BEFORE THE COUNCIL:

At the November 25th City Council Meeting, the Council requested staff to schedule time on the next Work Session to discuss the issue of medical marijuana dispensaries in Tualatin following the passage of House Bill (HB) 3460.

DISCUSSION:

On August 14, 2013, Governor Kitzhaber signed House Bill 3460 (see Attachment A) into law, authorizing the Oregon Health Authority to establish procedures to license and regulate medical marijuana dispensaries. On September 4, the Oregon Health Authority (OHA) appointed a rules advisory committee to advise the agency as the rules for medical marijuana dispensaries are drafted. The Committee has met three times to discuss various drafts of the administrative rules. The most recent draft of the rules is attached to this report as Attachment B. The rules will be in place by January 31, 2014, allowing time for the Oregon Health Authority to have a process in place to begin receiving applications for medical marijuana dispensaries on March 1, 2014 as required by the provisions of HB 3460.

The sections of HB 3460 which authorize the OHA to register medical marijuana facilities do not go into effect until March 1, 2014. A person responsible for a registered marijuana facility is not excepted from the criminal laws governing possession, delivery or production of marijuana as specified in ORS 475.309 until March 1, 2014, and then only if the facility has been registered by OHA. Nothing in Oregon law protects dispensaries, growers, caregivers or patients from federal prosecution.

As states have passed legislation regarding medical marijuana in recent years, many cities across the country have placed bans or certain restrictions on dispensaries in their communities. There are different policy options which can be explored and analyzed for addressing the issues of medical marijuana dispensaries in local communities. Some of the options discussed in Tualatin include:

- Regulating dispensaries through the business license process

- Regulating dispensaries through zoning regulations
- Developing more restrictive policy than state regulations
- Doing nothing

There could also be additional options to explore based on recent actions in other cities.

Council must decide if they are interested in regulating medical marijuana dispensaries. If the Council is interested in regulating these establishments, then staff would like to identify Council's concerns around medical marijuana dispensaries. This input will help to guide the research and analysis for developing policy options for further Council consideration.

Additionally, various stakeholders in the community have expressed interest in this topic. Staff is seeking Council input on a public involvement strategy to gather public input on this topic.

RECOMMENDATION:

Staff respectfully requests City Council direction regarding whether or not the Council wants to regulate medical marijuana dispensaries in the City of Tualatin. Staff also requests Council input on the issues or concerns related to medical marijuana dispensaries and input regarding a public involvement strategy to gather input on this topic.

Attachments: [Attachment A: House Bill 3460](#)
 [Attachment B: House Bill 3460 Draft Rules](#)

Enrolled House Bill 3460

Sponsored by Representative BUCKLEY, Senator PROZANSKI; Representative FREDERICK, Senator DINGFELDER

CHAPTER

AN ACT

Relating to medical marijuana; creating new provisions; amending ORS 475.302, 475.304, 475.309, 475.320, 475.323 and 475.331; limiting expenditures; and declaring an emergency.

Be It Enacted by the People of the State of Oregon:

SECTION 1. Section 2 of this 2013 Act is added to and made a part of ORS 475.300 to 475.346.

SECTION 2. (1) The Oregon Health Authority shall establish by rule a medical marijuana facility registration system to authorize the transfer of usable marijuana and immature marijuana plants from:

(a) A registry identification cardholder, the designated primary caregiver of a registry identification cardholder, or a person responsible for a marijuana grow site to the medical marijuana facility; or

(b) A medical marijuana facility to a registry identification cardholder or the designated primary caregiver of a registry identification cardholder.

(2) The registration system established under subsection (1) of this section must require a medical marijuana facility to submit an application to the authority that includes:

(a) The name of the person responsible for the medical marijuana facility;

(b) The address of the medical marijuana facility;

(c) Proof that the person responsible for the medical marijuana facility is a resident of Oregon;

(d) Documentation, as required by the authority by rule, that demonstrates the medical marijuana facility meets the qualifications for a medical marijuana facility as described in subsection (3) of this section; and

(e) Any other information that the authority considers necessary.

(3) To qualify for registration under this section, a medical marijuana facility:

(a) Must be located in an area that is zoned for commercial, industrial or mixed use or as agricultural land and may not be located at the same address as a marijuana grow site;

(b) Must be registered as a business or have filed a pending application to register as a business with the Office of the Secretary of State;

(c) Must not be located within 1,000 feet of the real property comprising a public or private elementary, secondary or career school attended primarily by minors;

(d) Must not be located within 1,000 feet of another medical marijuana facility; and

(e) Must comport with rules adopted by the authority related to:

(A) Installing a minimum security system, including a video surveillance system, alarm system and safe; and

(B) Testing for pesticides, mold and mildew and the processes by which usable marijuana and immature marijuana plants that test positive for pesticides, mold or mildew must be returned to the registry identification cardholder, the cardholder's designated primary caregiver or the cardholder's registered grower.

(4)(a) The authority shall conduct a criminal records check under ORS 181.534 of a person whose name is submitted as the person responsible for a medical marijuana facility under subsection (2) of this section.

(b) A person convicted for the manufacture or delivery of a controlled substance in Schedule I or Schedule II may not be the person responsible for a medical marijuana facility for five years from the date the person is convicted.

(c) A person convicted more than once for the manufacture or delivery of a controlled substance in Schedule I or Schedule II may not be the person responsible for a medical marijuana facility.

(5) If a person submits the application required under subsection (2) of this section, the medical marijuana facility identified in the application meets the qualifications for a medical marijuana facility described in subsection (3) of this section and the person responsible for the medical marijuana facility passes the criminal records check required under subsection (4) of this section, the authority shall register the medical marijuana facility and issue the person responsible for the medical marijuana facility proof of registration. The person responsible for the medical marijuana facility shall display the proof of registration on the premises of the medical marijuana facility at all times when usable marijuana or immature marijuana plants are being transferred as described in subsection (1) of this section.

(6)(a) A registered medical marijuana facility may receive usable marijuana or immature marijuana plants only from a registry identification cardholder, designated primary caregiver or person responsible for a marijuana grow site if the registered medical marijuana facility obtains authorization, on a form prescribed by the authority by rule and signed by a registry identification cardholder, to receive the usable marijuana or immature marijuana plants.

(b) A registered medical marijuana facility shall maintain:

(A) A copy of each authorization form described in paragraph (a) of this subsection; and

(B) Documentation of each transfer of usable marijuana or immature marijuana plants.

(7) A medical marijuana facility registered under this section may possess usable marijuana and immature marijuana plants in excess of the limits imposed on registry identification cardholders and designated primary caregivers under ORS 475.320.

(8) The authority may inspect:

(a) The premises of an applicant for a medical marijuana facility or a registered medical marijuana facility to ensure compliance with the qualifications for a medical marijuana facility described in subsection (3) of this section; and

(b) The records of a registered medical marijuana facility to ensure compliance with subsection (6)(b) of this section.

(9)(a) A registry identification cardholder or the designated primary caregiver of a registry identification cardholder may reimburse a medical marijuana facility registered under this section for the normal and customary costs of doing business, including costs related to transferring, handling, securing, insuring, testing, packaging and processing usable marijuana and immature marijuana plants and the cost of supplies, utilities and rent or mortgage.

(b) A medical marijuana facility may reimburse a person responsible for a marijuana grow site under this section for the normal and customary costs of doing business, including costs related to transferring, handling, securing, insuring, testing, packaging and processing usable marijuana and immature marijuana plants and the cost of supplies, utilities and rent or mortgage.

(10) The authority may revoke the registration of a medical marijuana facility registered under this section for failure to comply with ORS 475.300 to 475.346 or rules adopted under ORS 475.300 to 475.346. The authority may release to the public a final order revoking a medical marijuana facility registration.

(11) The authority shall adopt rules to implement this section, including rules that:

(a) Require a medical marijuana facility registered under this section to annually renew that registration; and

(b) Establish fees for registering and renewing registration for a medical marijuana facility under this section.

SECTION 3. ORS 475.302 is amended to read:

475.302. As used in ORS 475.300 to 475.346:

(1) "Attending physician" means a physician licensed under ORS chapter 677 who has primary responsibility for the care and treatment of a person diagnosed with a debilitating medical condition.

(2) "Authority" means the Oregon Health Authority.

(3) "Debilitating medical condition" means:

(a) Cancer, glaucoma, agitation due to Alzheimer's disease, positive status for human immunodeficiency virus or acquired immune deficiency syndrome, or treatment for these conditions;

(b) A medical condition or treatment for a medical condition that produces, for a specific patient, one or more of the following:

(A) Cachexia;

(B) Severe pain;

(C) Severe nausea;

(D) Seizures, including but not limited to seizures caused by epilepsy; or

(E) Persistent muscle spasms, including but not limited to spasms caused by multiple sclerosis;

or

(c) Any other medical condition or treatment for a medical condition adopted by the authority by rule or approved by the authority pursuant to a petition submitted pursuant to ORS 475.334.

(4)(a) "Delivery" has the meaning given that term in ORS 475.005.

(b) "Delivery" does not include transfer of:

(A) Marijuana by a registry identification cardholder to another registry identification cardholder if no consideration is paid for the transfer[.];

(B) Usable marijuana or immature marijuana plants from a registry identification cardholder, the designated primary caregiver of a registry identification cardholder or a marijuana grow site to a medical marijuana facility registered under section 2 of this 2013 Act; or

(C) Usable marijuana or immature marijuana plants from a medical marijuana facility registered under section 2 of this 2013 Act to a registry identification cardholder or the designated primary caregiver of a registry identification cardholder.

(5) "Designated primary caregiver" means an individual 18 years of age or older who has significant responsibility for managing the well-being of a person who has been diagnosed with a debilitating medical condition and who is designated as such on that person's application for a registry identification card or in other written notification to the authority. "Designated primary caregiver" does not include the person's attending physician.

(6) "Marijuana" has the meaning given that term in ORS 475.005.

(7) "Marijuana grow site" means a location where marijuana is produced for use by a registry identification cardholder and that is registered under the provisions of ORS 475.304.

(8) "Medical use of marijuana" means the production, possession, delivery, or administration of marijuana, or paraphernalia used to administer marijuana, as necessary for the exclusive benefit of a person to mitigate the symptoms or effects of the person's debilitating medical condition.

(9) "Production" has the meaning given that term in ORS 475.005.

(10) "Registry identification card" means a document issued by the authority that identifies a person authorized to engage in the medical use of marijuana and the person's designated primary caregiver, if any.

(11) "Usable marijuana" means the dried leaves and flowers of the plant Cannabis family Moraceae, and any mixture or preparation thereof, that are appropriate for medical use as allowed in ORS 475.300 to 475.346. "Usable marijuana" does not include the seeds, stalks and roots of the plant.

(12) "Written documentation" means a statement signed by the attending physician of a person diagnosed with a debilitating medical condition or copies of the person's relevant medical records.

SECTION 4. ORS 475.304 is amended to read:

475.304. (1) The Oregon Health Authority shall establish by rule a marijuana grow site registration system to authorize production of marijuana by a registry identification cardholder, a designated primary caregiver who grows marijuana for the cardholder or a person who is responsible for a marijuana grow site. The marijuana grow site registration system adopted must require a registry identification cardholder to submit an application to the authority that includes:

- (a) The name of the person responsible for the marijuana grow site;
- (b) The address of the marijuana grow site;
- (c) The registry identification card number of the registry cardholder for whom the marijuana is being produced; and

(d) Any other information the authority considers necessary.

(2) The authority shall issue a marijuana grow site registration card to a registry identification cardholder who has met the requirements of subsection (1) of this section.

(3) A person who has been issued a marijuana grow site registration card under this section must display the registration card at the marijuana grow site at all times when marijuana is being produced.

(4) A marijuana grow site registration card must be obtained and posted for each registry identification cardholder for whom marijuana is being produced at a marijuana grow site.

(5) All usable marijuana, plants, seedlings and seeds associated with the production of marijuana for a registry identification cardholder by a person responsible for a marijuana grow site are the property of the registry identification cardholder and must be provided to the registry identification cardholder, **or, if the marijuana is usable marijuana or an immature marijuana plant, transferred to a medical marijuana facility registered under section 2 of this 2013 Act**, upon request.

(6)(a) The authority shall conduct a criminal records check under ORS 181.534 of any person whose name is submitted as a person responsible for a marijuana grow site.

(b) A person convicted of a Class A or Class B felony under ORS 475.752 to 475.920 for the manufacture or delivery of a controlled substance in Schedule I or Schedule II may not be issued a marijuana grow site registration card or produce marijuana for a registry identification cardholder for five years from the date of conviction.

(c) A person convicted more than once of a Class A or Class B felony under ORS 475.752 to 475.920 for the manufacture or delivery of a controlled substance in Schedule I or Schedule II may not be issued a marijuana grow site registration card or produce marijuana for a registry identification cardholder.

(7) A registry identification cardholder or the designated primary caregiver of the cardholder may reimburse the person responsible for a marijuana grow site for the costs of supplies and utilities associated with the production of marijuana for the registry identification cardholder. No other costs associated with the production of marijuana for the registry identification cardholder, including the cost of labor, may be reimbursed.

(8) The authority may adopt rules imposing a fee in an amount established by the authority for registration of a marijuana grow site under this section.

SECTION 5. ORS 475.309 is amended to read:

475.309. (1) Except as provided in ORS 475.316, 475.320 and 475.342, a person engaged in or assisting in the medical use of marijuana is excepted from the criminal laws of the state for possession, delivery or production of marijuana, aiding and abetting another in the possession, delivery or production of marijuana or any other criminal offense in which possession, delivery or production of marijuana is an element if the following conditions have been satisfied:

(a)(A) The person holds a registry identification card issued pursuant to this section, has applied for a registry identification card pursuant to subsection (9) of this section, is the designated primary caregiver of the cardholder or applicant, or is the person responsible for a marijuana grow site that is producing marijuana for the cardholder and is registered under ORS 475.304; and

~~[(b)]~~ (B) The person who has a debilitating medical condition, the person's primary caregiver and the person responsible for a marijuana grow site that is producing marijuana for the cardholder and is registered under ORS 475.304 are collectively in possession of, delivering or producing marijuana for medical use in amounts allowed under ORS 475.320[.]; **or**

(b) The person is responsible for or employed by a medical marijuana facility registered under section 2 of this 2013 Act and does not commit any of the acts described in this subsection anywhere other than at the medical marijuana facility.

(2) The Oregon Health Authority shall establish and maintain a program for the issuance of registry identification cards to persons who meet the requirements of this section. Except as provided in subsection (3) of this section, the authority shall issue a registry identification card to any person who pays a fee in the amount established by the authority and provides the following:

(a) Valid, written documentation from the person's attending physician stating that the person has been diagnosed with a debilitating medical condition and that the medical use of marijuana may mitigate the symptoms or effects of the person's debilitating medical condition;

(b) The name, address and date of birth of the person;

(c) The name, address and telephone number of the person's attending physician;

(d) The name and address of the person's designated primary caregiver, if the person has designated a primary caregiver at the time of application; and

(e) A written statement that indicates whether the marijuana used by the cardholder will be produced at a location where the cardholder or designated primary caregiver is present or at another location.

(3) The authority shall issue a registry identification card to a person who is under 18 years of age if the person submits the materials required under subsection (2) of this section, and the custodial parent or legal guardian with responsibility for health care decisions for the person under 18 years of age signs a written statement that:

(a) The attending physician of the person under 18 years of age has explained to that person and to the custodial parent or legal guardian with responsibility for health care decisions for the person under 18 years of age the possible risks and benefits of the medical use of marijuana;

(b) The custodial parent or legal guardian with responsibility for health care decisions for the person under 18 years of age consents to the use of marijuana by the person under 18 years of age for medical purposes;

(c) The custodial parent or legal guardian with responsibility for health care decisions for the person under 18 years of age agrees to serve as the designated primary caregiver for the person under 18 years of age; and

(d) The custodial parent or legal guardian with responsibility for health care decisions for the person under 18 years of age agrees to control the acquisition of marijuana and the dosage and frequency of use by the person under 18 years of age.

(4) A person applying for a registry identification card pursuant to this section may submit the information required in this section to a county health department for transmittal to the authority. A county health department that receives the information pursuant to this subsection shall transmit the information to the authority within five days of receipt of the information. Information received by a county health department pursuant to this subsection shall be confidential and not subject to disclosure, except as required to transmit the information to the authority.

(5)(a) The authority shall verify the information contained in an application submitted pursuant to this section and shall approve or deny an application within thirty days of receipt of the application.

(b) In addition to the authority granted to the authority under ORS 475.316 to deny an application, the authority may deny an application for the following reasons:

(A) The applicant did not provide the information required pursuant to this section to establish the applicant's debilitating medical condition and to document the applicant's consultation with an attending physician regarding the medical use of marijuana in connection with such condition, as provided in subsections (2) and (3) of this section;

(B) The authority determines that the information provided was falsified; or

(C) The applicant has been prohibited by a court order from obtaining a registry identification card.

(c) Denial of a registry identification card shall be considered a final authority action, subject to judicial review. Only the person whose application has been denied, or, in the case of a person under the age of 18 years of age whose application has been denied, the person's parent or legal guardian, shall have standing to contest the authority's action.

(d) Any person whose application has been denied may not reapply for six months from the date of the denial, unless so authorized by the authority or a court of competent jurisdiction.

(6)(a) If the authority has verified the information submitted pursuant to subsections (2) and (3) of this section and none of the reasons for denial listed in subsection (5)(b) of this section is applicable, the authority shall issue a serially numbered registry identification card within five days of verification of the information. The registry identification card shall state:

(A) The cardholder's name, address and date of birth;

(B) The date of issuance and expiration date of the registry identification card;

(C) The name and address of the person's designated primary caregiver, if any;

(D) Whether the marijuana used by the cardholder will be produced at a location where the cardholder or designated primary caregiver is present or at another location; and

(E) Any other information that the authority may specify by rule.

(b) When the person to whom the authority has issued a registry identification card pursuant to this section has specified a designated primary caregiver, the authority shall issue an identification card to the designated primary caregiver. The primary caregiver's registry identification card shall contain the information provided in paragraph (a) of this subsection.

(7)(a) A person who possesses a registry identification card shall:

(A) Notify the authority of any change in the person's name, address, attending physician or designated primary caregiver.

(B) If applicable, notify the designated primary caregiver of the cardholder, *[and]* the person responsible for the marijuana grow site that produces marijuana for the cardholder **and any person responsible for a medical marijuana facility that transfers usable marijuana or immature marijuana plants to the cardholder under section 2 of this 2013 Act** of any change in status including, but not limited to:

(i) The assignment of another individual as the designated primary caregiver of the cardholder;

(ii) The assignment of another individual as the person responsible for a marijuana grow site producing marijuana for the cardholder; or

(iii) The end of the eligibility of the cardholder to hold a valid registry identification card.

(C) Annually submit to the authority:

(i) Updated written documentation from the cardholder's attending physician of the person's debilitating medical condition and that the medical use of marijuana may mitigate the symptoms or effects of the person's debilitating medical condition; and

(ii) The name of the person's designated primary caregiver if a primary caregiver has been designated for the upcoming year.

(b) If a person who possesses a registry identification card fails to comply with this subsection, the card shall be deemed expired. If a registry identification card expires, the identification card of any designated primary caregiver of the cardholder shall also expire.

(8)(a) A person who possesses a registry identification card pursuant to this section and who has been diagnosed by the person's attending physician as no longer having a debilitating medical condition or whose attending physician has determined that the medical use of marijuana is contraindicated for the person's debilitating medical condition shall return the registry identification card and any other associated Oregon Medical Marijuana Program cards to the authority within 30 calendar days of notification of the diagnosis or notification of the contraindication.

(b) If, due to circumstances beyond the control of the registry identification cardholder, a cardholder is unable to obtain a second medical opinion about the cardholder's continuing eligibility to use medical marijuana before the 30-day period specified in paragraph (a) of this subsection has expired, the authority may grant the cardholder additional time to obtain a second opinion before requiring the cardholder to return the registry identification card and any associated cards.

(9) A person who has applied for a registry identification card pursuant to this section but whose application has not yet been approved or denied, and who is contacted by any law enforcement officer in connection with the person's administration, possession, delivery or production of marijuana for medical use may provide to the law enforcement officer a copy of the written documentation submitted to the authority pursuant to subsection (2) or (3) of this section and proof of the date of mailing or other transmission of the documentation to the authority. This documentation shall have the same legal effect as a registry identification card until such time as the person receives notification that the application has been approved or denied.

(10)(a) A registry identification cardholder has the primary responsibility of notifying the **designated** primary caregiver [*and*], **the** person responsible for the marijuana grow site that produces marijuana for the cardholder **and any person responsible for a medical marijuana facility that transfers usable marijuana or immature marijuana plants to the cardholder under section 2 of this 2013 Act** of any change in status of the cardholder.

(b) If the authority is notified by the cardholder that a primary caregiver or person responsible for a marijuana grow site has changed, the authority shall notify the primary caregiver or the person responsible for the marijuana grow site by mail at the address of record confirming the change in status and informing the caregiver or person **responsible for the marijuana grow site** that their card is no longer valid and must be returned to the authority.

(11) The authority shall revoke the registry identification card of a cardholder if a court has issued an order that prohibits the cardholder from participating in the medical use of marijuana or otherwise participating in the Oregon Medical Marijuana Program under ORS 475.300 to 475.346. The cardholder shall return the registry identification card to the authority within seven calendar days of notification of the revocation. If the cardholder is a patient, the patient shall return the patient's card and all other associated Oregon Medical Marijuana Program cards.

(12) The authority shall revoke the registration of a medical marijuana facility registered under section 2 of this 2013 Act if a court has issued an order that prohibits the person responsible for the medical marijuana facility from participating in the Oregon Medical Marijuana Program under ORS 475.300 to 475.346.

~~[(12)]~~ (13) The authority and employees and agents of the authority acting within the course and scope of their employment are immune from any civil liability that might be incurred or imposed for the performance of or failure to perform duties required by this section.

SECTION 6. ORS 475.320 is amended to read:

475.320. (1)(a) A registry identification cardholder or the designated primary caregiver of the cardholder may possess up to six mature marijuana plants and 24 ounces of usable marijuana.

(b) Notwithstanding paragraph (a) of this subsection, if a registry identification cardholder has been convicted of a Class A or Class B felony under ORS 475.752 to 475.920 for the manufacture or delivery of a controlled substance in Schedule I or Schedule II, the registry identification

cardholder or the designated primary caregiver of the cardholder may possess one ounce of usable marijuana at any given time for a period of five years from the date of the conviction.

(2) A person authorized under ORS 475.304 to produce marijuana at a marijuana grow site:

(a) May produce marijuana for and provide marijuana:

(A) To a registry identification cardholder or *[that person's]* **a cardholder's** designated primary caregiver as authorized under this section[.]; or

(B) If the marijuana is usable marijuana or an immature marijuana plant and the registry identification cardholder authorizes the person responsible for the marijuana grow site to transfer the usable marijuana or immature marijuana plant to a medical marijuana facility registered under section 2 of this 2013 Act, to the medical marijuana facility.

(b) May possess up to six mature plants and up to 24 ounces of usable marijuana for each cardholder or caregiver for whom marijuana is being produced.

(c) May produce marijuana for no more than four registry identification cardholders or designated primary caregivers concurrently.

(d) Must obtain and display a marijuana grow site registration card issued under ORS 475.304 for each registry identification cardholder or designated primary caregiver for whom marijuana is being produced.

(e) Must provide all marijuana produced for a registry identification cardholder or designated primary caregiver to the cardholder or caregiver at the time the person responsible for a marijuana grow site ceases producing marijuana for the cardholder or caregiver.

(f) Must return the marijuana grow site registration card to the registry identification cardholder to whom the card was issued when requested to do so by the cardholder or when the person responsible for a marijuana grow site ceases producing marijuana for the cardholder or caregiver.

(3) Except as provided in subsections (1) and (2) of this section, a registry identification cardholder, the designated primary caregiver of the cardholder and the person responsible for a marijuana grow site producing marijuana for the registry identification cardholder may possess a combined total of up to six mature plants and 24 ounces of usable marijuana for that registry identification cardholder.

(4)(a) A registry identification cardholder and the designated primary caregiver of the cardholder may possess a combined total of up to 18 marijuana seedlings or starts as defined by rule of the Oregon Health Authority.

(b) A person responsible for a marijuana grow site may possess up to 18 marijuana seedlings or starts as defined by rule of the authority for each registry identification cardholder for whom the person responsible for the marijuana grow site is producing marijuana.

SECTION 7. ORS 475.323 is amended to read:

475.323. (1) Possession of a registry identification card *[or]*, designated primary caregiver identification card pursuant to ORS 475.309 **or proof of registration as a medical marijuana facility under section 2 of this 2013 Act** does not alone constitute probable cause to search the person or property of the cardholder or otherwise subject the person or property of the cardholder to inspection by any governmental agency. **However, the Oregon Health Authority may inspect a medical marijuana facility registered under section 2 of this 2013 Act at any reasonable time to determine whether the facility is in compliance with ORS 475.300 to 475.346.**

(2) Any property interest possessed, owned or used in connection with the medical use of marijuana or acts incidental to the medical use of marijuana that has been seized by state or local law enforcement officers may not be harmed, neglected, injured or destroyed while in the possession of any law enforcement agency. A law enforcement agency has no responsibility to maintain live marijuana plants lawfully seized. No such property interest may be forfeited under any provision of law providing for the forfeiture of property other than as a sentence imposed after conviction of a criminal offense. Usable marijuana and paraphernalia used to administer marijuana that was seized by any law enforcement office shall be returned immediately upon a determination by the district attorney in whose county the property was seized, or the district attorney's designee, that the per-

son from whom the marijuana or paraphernalia used to administer marijuana was seized is entitled to the protections contained in ORS 475.300 to 475.346. The determination may be evidenced, for example, by a decision not to prosecute, the dismissal of charges or acquittal.

SECTION 8. ORS 475.331 is amended to read:

475.331. (1)(a) The Oregon Health Authority shall create and maintain a list of the persons to whom the authority has issued registry identification cards, the names of any designated primary [*caregivers and the addresses of authorized marijuana grow sites.*] **caregivers, the names of persons responsible for a medical marijuana facility registered under section 2 of this 2013 Act, the addresses of authorized marijuana grow sites and the addresses of registered medical marijuana facilities.** Except as provided in subsection (2) of this section, the list shall be confidential and not subject to public disclosure.

(b) The authority shall develop a system by which authorized employees of state and local law enforcement agencies may verify at all times that: [*a person is a lawful possessor of a registry identification card or the designated primary caregiver of a lawful possessor of a registry identification card or that a location is an authorized marijuana grow site.*]

(A) A person is a lawful possessor of a registry identification card;

(B) A person is the designated primary caregiver of a lawful possessor of a registry identification card;

(C) A location is an authorized marijuana grow site;

(D) A location is a registered medical marijuana facility; or

(E) A person is the person listed as the person responsible for a registered medical marijuana facility.

(2) Names and other identifying information from the list established pursuant to subsection (1) of this section may be released to:

(a) Authorized employees of the authority as necessary to perform official duties of the authority.[: and]

(b) Authorized employees of state or local law enforcement agencies, **who provide to the authority adequate identification, such as a badge number or similar authentication of authority,** only as necessary to verify that: [*a person is a lawful possessor of a registry identification card or the designated primary caregiver of a lawful possessor of a registry identification card or that a location is an authorized marijuana grow site. Prior to being provided identifying information from the list, authorized employees of state or local law enforcement agencies shall provide to the authority adequate identification, such as a badge number or similar authentication of authority.*]

(A) A person is a lawful possessor of a registry identification card;

(B) A person is the designated primary caregiver of a lawful possessor of a registry identification card;

(C) A location is an authorized marijuana grow site;

(D) A location is a registered medical marijuana facility; or

(E) A person is the person listed as the person responsible for a registered medical marijuana facility.

(3) Authorized employees of state or local law enforcement agencies that obtain identifying information from the list as authorized under this section may not release or use the information for any purpose other than verification that: [*a person is a lawful possessor of a registry identification card or the designated primary caregiver of a lawful possessor of a registry identification card or that a location is an authorized marijuana grow site.*]

(a) A person is a lawful possessor of a registry identification card;

(b) A person is the designated primary caregiver of a lawful possessor of a registry identification card;

(c) A location is an authorized marijuana grow site;

(d) A location is a registered medical marijuana facility; or

(e) A person is the person listed as the person responsible for a registered medical marijuana facility.

SECTION 9. (1) Sections 1 and 2 of this 2013 Act and the amendments to ORS 475.302, 475.304, 475.309, 475.320, 475.323 and 475.331 by sections 3 to 8 of this 2013 Act become operative on March 1, 2014.

(2) The Oregon Health Authority may take any action before the operative date specified in subsection (1) of this section to enable the authority to exercise, on and after the operative date specified in subsection (1) of this section, all of the duties, functions and powers conferred on the authority by sections 1 and 2 of this 2013 Act and the amendments to ORS 475.302, 475.304, 475.309, 475.320, 475.323 and 475.331 by sections 3 to 8 of this 2013 Act.

SECTION 10. Notwithstanding any other law limiting expenditures, the amount of \$803,276 is established for the biennium beginning July 1, 2013, as the maximum limit for payment of expenses from fees, moneys or other revenues, including Miscellaneous Receipts, but excluding lottery funds and federal funds, collected or received by the Oregon Health Authority for administrative and operating expenses incurred in implementing section 2 of this 2013 Act and the amendments to ORS 475.302, 475.304, 475.309, 475.320, 475.323 and 475.331 by sections 3 to 8 of this 2013 Act.

SECTION 11. This 2013 Act being necessary for the immediate preservation of the public peace, health and safety, an emergency is declared to exist, and this 2013 Act takes effect on its passage.

Passed by House June 24, 2013

Received by Governor:

Repassed by House July 6, 2013

.....M.,....., 2013

Approved:

.....
Ramona J. Line, Chief Clerk of House

.....M.,....., 2013

.....
Tina Kotek, Speaker of House

.....
John Kitzhaber, Governor

Passed by Senate July 3, 2013

Filed in Office of Secretary of State:

.....M.,....., 2013

.....
Peter Courtney, President of Senate

.....
Kate Brown, Secretary of State

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DRAFT

OREGON HEALTH AUTHORITY
DIVISION X

333-008-1000

Applicability

(1) A person may not establish, conduct, maintain, manage or operate a facility on or after March 1, 2014, unless the facility has been registered by the Authority under these rules.

(2) Nothing in these rules exempts a PRF, an employee, or a registered facility from complying with any other applicable state laws and registration of a facility does not protect a PRF or employees from possible criminal prosecution under federal law.

Stat. Auth.: ORS 475.314; 475.338

Stats. Implemented: ORS 475.314

333-008-1010

Definitions

For the purposes of OAR 333-008-1000 to 333-008- the following definitions apply:

- "Agricultural land" means land that is located within an exclusive farm use zone as that term is described in ORS 215.203.
- "Attended primarily by minors" means that a majority of the students are minors.
- "Authority" means the Oregon Health Authority.
- "Batch" means "a specific harvest of usable marijuana transferred to a facility by an authorized person."
- "Career school" means any private proprietary professional, technical, ~~home study,~~ ~~correspondence,~~ business or other school instruction, organization or person that offers any instruction or training for the purpose or purported purpose of instructing, training or preparing persons for any profession at a physical location.
- "Conviction" means an adjudication of guilt upon a verdict or finding entered in a criminal proceeding in a court of competent jurisdiction
- "Designated primary caregiver" means an individual 18 years of age or older who has significant responsibility for managing the well-being of a person who has been diagnosed with a debilitating medical condition and who is designated as such on that person's application for a registry identification card or in other written notification to the Authority. "Designated primary caregiver" does not include the person's attending physician.
- "Domicile" means the place of abode of an individual where the person intends to remain and to which, if absent, the individual intends to return.
- "Employee" means -a person who, in exchange for monetary compensation provides services exclusively under the direction of a PRF at a registered facility.
- "Facility" means a medical marijuana facility.
- "Farm use" has the meaning given that term in ORS 215.203.

- “Finished product” means a product infused with marijuana that is intended for use or consumption other than by smoking, including but not limited to edible products, ointments, and tinctures. “Finished product” is a form of usable marijuana.
- “Grower” has the same meaning as “person responsible for a marijuana grow site.”
- “Immature marijuana plant” means a marijuana plant that has no flowers, is less than 12 inches in height, and less than 12 inches in diameter. A seedling or start that does not meet all three criteria is a mature plant.
- “Macroscopic screening” means visual observation without the aid of magnifying lens(es).
- “Microscopic screening” means visual observation with a minimum magnification of 40x.
- “Minor” means an individual under the age of 18.
- “Oregon Medical Marijuana Program or OMMP” means the program operated and administered by OHA that registers patients, designated primary caregivers, and growers.
- “OMRI-listed” means any material listed or registered by the Organic Materials Review Institute (OMRI) as allowable for use in organic production, processing, and handling under the U.S. Department of Agriculture’s national organics standards, also called the National Organic Program (NOP), consistent with requirements at 7 C.F.R. Part 205.
- “Patient” has the same meaning as “registry identification cardholder.”
- “Person” means an individual.
- “Person responsible for a marijuana grow site” means a person who has been selected by a patient to produce medical marijuana for the patient, and who has been registered by the Authority for this purpose and has the same meaning as “grower”.
- “Person responsible for a medical marijuana facility or PRF” means an individual who owns, operates, or otherwise has legal responsibility for a facility.
- “Pesticide” means any substance or mixture of substances, intended to prevent, destroy, repel, or mitigate any pest including insects, animals, weeds, fungi, or micro-organisms; does not include OMRI-listed materials
- “Primary school” means a learning institution containing any combination of grades Kindergarten - 8 or age level equivalent.
- “Random sample” means an amount of usable marijuana taken from a batch in which different fractions of the usable marijuana have an equal probability of being represented.
- “Registry identification cardholder” means a person who has been diagnosed by an attending physician with a debilitating medical condition and for whom the use of medical marijuana may mitigate the symptoms or effects of the person's debilitating

medical condition, and who has been issued a registry identification card by the Authority.

- “Resident” means an individual who has a domicile within this state.
- “Safe” means a metal receptacle with a locking mechanism capable of storing all usable marijuana at a registered facility.
- “Secondary school” means a learning institution containing any combination of grades 9 - 12 or age level equivalent and includes those institutions that provide junior high schools which include 9th grade.
- “Usable marijuana” has the meaning given that term is ORS 475.302 and includes “finished product”.
- “Valid testing methodology” means a validated testing methodology described in the Cannabis Inflorescence and Leaf Monograph published by the American Herbal Pharmacopoeia (AHP), incorporated by reference, or an alternative scientifically valid testing methodology described in a published national or international regulation or standard.

Stat. Auth.: ORS 475.314, 475.338

Stats. Implemented: ORS 475.314

333-008-1020

Application for Medical Marijuana Facility Registration

(1) Beginning on March 3, 2014, at 8:00 a.m. Pacific Standard Time, the Authority shall begin accepting applications for the registration of a facility. An application may be submitted at any time on or after March 3, 2014, at 8:00 a.m., Pacific Standard Time.

(2) A PRF wishing to apply to register a facility must provide to the Authority:

- (a) An application on a form prescribed by the Authority;
- (b) Documentation that shows the facility is in compliance with OAR 333-008-XXXX to 333-008-XXXX;

(c) The applicable fee as specified in OAR XXX-XXX; and

(d) The form and fingerprints required for a criminal background check along with the applicable fee.

(3) An application for the registration of a facility must be submitted by a PRF may only be submitted electronically via the Authority’s website, [insert web address]. The documentation described in section (1)(b) of this rule and the form and fingerprints described in section (1)(d) of this rule may be submitted electronically to the Authority or may be mailed but must be postmarked within five calendar days of the date the application was submitted electronically to the Authority or the application will be considered to be incomplete. Applicable fees must be paid on-line, at [insert web link].

(4) An application must be signed by the PRF.

(5) The Authority must review each application received to ensure the application is complete, that the required documentation has been submitted, and the fee paid. The Authority shall

return an incomplete application ~~and the fee minus a \$ _____ service charge~~ to the person that submitted the application. A person may re-submit an application that was returned as incomplete at any time.

(6) Applications will be reviewed in the order they are received by the Authority. An application that is returned as incomplete must be treated by the Authority as if it was never received.

(7) A PRF who wishes to register more than one location must submit a separate application and application fee for each location.

(8) At the time of application the Authority must request that a PRF sign an authorization permitting the Authority to publish the location of the facility if the facility is registered.

Stat. Auth.: ORS 475.314, 475.338

Stats. Implemented: ORS 475.314

333-008-1030

Fees

(1) The initial application fee for the registration of a facility is \$4000, \$500 of which is non-refundable.

(2) The annual renewal fee for the registration of a facility is \$4000, \$500 of which is non-refundable.

(3) The Authority must return the refundable portion of the application or renewal fee if:

(a) An application is returned to the applicant as incomplete;

(b) fee, minus a \$ _____ service charge The Authority denies an application; or

(c), is refundable if a An applicant submits a request to the Authority in writing to withdraw an application and the Authority has not yet begun any significant work in reviewing the application.

~~(4) If the Authority denies the application in accordance with OAR XXX-XXX-eeee, the registration fee is not refundable.~~

Stat. Auth.: ORS 475.314, 475.338

Stats. Implemented: 475.314

333-008-1040

Application Review

(1) Once the Authority has determined that an application is complete it must review the application to determine compliance with ORS 475.314 and these rules.

(2) The Authority may, in its discretion, prior to acting on an application:

(a) Contact the applicant and request additional documentation or information; and

(b) Inspect the premises of the proposed facility.

(3) Prior to making a decision whether to approve or deny an application the Authority must:

(a) Ensure that the criminal background check process has been completed and review the results;

(b) Contact the OMMP and obtain documentation of whether the location of the facility is the same location as a registered grow site under OAR 333-008-0025; and

(c) Review the list of registered facilities to determine whether any registered facilities are within 1,000 feet of the proposed facility.

(4) If during the review process the Authority determines that the application or supporting documentation contains intentionally false or misleading information the Authority must return the application to the applicant as incomplete. ~~If an application is returned as incomplete under this section the application fee may not be refunded.~~

Stat. Auth.: ORS 475.314, 475.338

Stats. Implemented: 475.314

333-008-1050

Approval of Application

(1) If the proposed facility appears to be in compliance with ORS 475.314 and these rules, and the PRF has passed the criminal background check, the Authority must notify the applicant in writing that the application has been approved, that the facility is registered, and provide the applicant with proof of registration that includes a unique registration number.

(2) A facility that has been registered must display proof of registration in prominent places inside the facility so that proof of registration is easily visible ~~inside or outside the facility~~ to individuals authorized to transfer usable marijuana and immature plants and individuals who are authorized to receive a transfer of usable marijuana and immature plants at all times when usable marijuana or immature plants are being transferred. A registered facility may not post any signs at the facility that use the Authority or the OMMP name or logo except to the extent that information is contained on the proof of registration.

(3) A facility's registration is only valid for the location indicated on the proof of registration and is only issued to the PRF that is listed on the application.

(4) A facility's registration may not be transferred to another location or to a person other than the PRF that is listed on the application.

(5) If a proposed facility appears to be in compliance with ORS 475.314 and these rules except that the proposed facility does not yet have a security system installed and other security requirements in place, the Authority may issue a provisional registration that is valid for 60 days. The provisionally registered facility may not receive transfers of usable marijuana or immature plants or transfer usable marijuana or immature plants until the security system and other security requirements are in place and the Authority has approved the provisionally registered facility to begin operating. When the security system and other security requirements are in place the PRF must notify the Authority and if the Authority determines that the provisionally registered facility is in full compliance with these rules, the Authority must approve the facility for operation.

Stat. Auth.: ORS 475.314, 475.338

Stats. Implemented: 475.314

333-008-1060

Denial of Application

- (1) The Authority ~~must~~ deny an application if:
 - (a) An applicant fails to provide sufficient documentation that the proposed facility meets the qualifications for a facility in these rules; or
 - (b) The PRF has been:
 - (A) Convicted for the manufacture or delivery of a controlled substance in Schedule I or Schedule II within five years from the date the application was received by the Authority; or
 - (B) Convicted more than once for the manufacture or delivery of a controlled substance in Schedule I or Schedule II; or
 - (C) Prohibited by a court from participating in the OMMP.
- (2) If the Authority intends to deny an application for registration it must issue a Notice of Proposed Denial in accordance with ORS 183.411 through 183.470.

Stat. Auth.: ORS 475.314, 475.338

Stats. Implemented: 475.314

333-008-1070

Expiration and Renewal of Registration

- (1) A facility's registration expires one year following the date of application approval.
- (2) If a PRF wishes to renew the facility's registration, the person must submit to the Authority within 90 days of the registration's expiration:
 - (a) An application renewal form prescribed by the Authority;
 - (b) The required renewal fee;
 - (c) Forms required for the Authority to do a criminal background check.

Stat. Auth.: ORS 475.314, 475.338

Stats. Implemented: 475.314

333-008-1080

Notification of Changes

- (1) A PRF must notify the Authority within 10 days of any of the following:
 - (a) The person's conviction of a manufacture or delivery of a controlled substance in Schedule I or Schedule II;
 - (b) The issuance of a court order that prohibits the person from participating in the OMMP;
 - (c) A decision to change the PRF;
 - (d) A decision to close the facility;
 - (e) A decision to move to a new location;
 - (f) A change in the person's residency; and
 - (g) The location of an elementary, secondary or career school attended primarily by minors within 1,000 feet of the facility; and

~~_____ (h) A change in the zoning where the facility is located that would affect the facility's ability to meet the criteria in XX-XXX-KKKK(1).~~

(2) The notification required in section (1) of this rule must include a description of what has changed and any documentation necessary for the Authority to determine whether the facility is still in compliance with ORS 474.314 and these rules including but not limited to:

- (a) A copy of the criminal judgment or order;
- (b) A copy of the court order prohibiting the PRF from participating in the OMMP;
- (c) The location of the school that has been identified as being within 1,000 feet of the facility.

(3) Failure of the PRF to notify the Authority in accordance with this rule may result in revocation of a facility's registration.

Stat. Auth.: ORS 475.314, 475.338

Stats. Implemented: 475.314

333-008-1090

Required Closures

A facility may not receive transfers of usable marijuana or immature plants or transfer usable marijuana or immature plants if:

(1) The PRF is convicted for the manufacture or delivery of a controlled substance in Schedule I or Schedule II; as described in OAR XXX-XXX-XXXX-iii(1)(a) or (b);

(2) The PRF changes and the Authority has not:

(a) Performed a criminal background check on the proposed PRF in accordance with XXX-XXX-mmmm;

(b) Determined whether the individual is a resident of Oregon; and

(c) Provided written approval that the new PRF meets the requirements of ORS 475.314.

(3) The PRF has been ordered by the court not to participate in the OMMP; or

(4) An elementary, secondary or career school attended primarily by minors is found to be within 1,000 of the registered facility; ~~or~~

~~_____ (5) The location of the facility has been re-zoned such that the facility no longer meets the requirements of OAR XXX-XXX-kkkk(1).~~

Stat. Auth.: ORS 475.314, 475.338

Stats. Implemented: 475.314

333-008-1100

Business Qualifications for Medical Marijuana Facility Registration

(1) A facility must be registered as a business or at the time of applying to register a facility have filed a pending application to register as a business with the Office of the Secretary of State.

(2) The Authority may not approve an application until the applicant provides proof of registration as a business with the Office of the Secretary of State.

[Stat. Auth.: ORS 475.314, 475.338](#)
[Stats. Implemented: 475.314](#)

333-008-1110

Locations of Medical Marijuana Facilities

(1) ~~In order to be registered a facility may only must~~ be located in an area that is zoned by the ~~local governing agency appropriate governmental body~~ for commercial, industrial or mixed use or as agricultural land.

(2) A facility may not be located:

(a) At the same address as a registered marijuana grow site;

(b) Within 1,000 feet of the real property comprising a public or private elementary, secondary or career school attended primarily by minors; or

(c) Within 1,000 feet of another medical marijuana facility;

(3) In order for the Authority to ensure compliance with this rule a PRF must submit with an initial application:

(a) A document from a governmental entity that shows the current zoning for the location of the proposed facility and ~~that indicates whether the zoning falls into one of the zoning categories described in subsection (1) of this section that if the facility is proposed to be located in agricultural land that the facility's use is an approved use within an exclusive farm use zone;~~

(b) A map of the area in which the proposed facility is located that identifies by name, all public or private elementary, secondary or career schools.

(c) A document that shows the addresses and contact information of all the schools referenced in subsection (b) of this section, the distances between each of the schools and the proposed facility, and a description of how the distances were determined.

(4) For purposes of determining the distance between a facility and a school referenced in section (3)(b) of this rule, "within 1,000 feet" means a straight line measurement in a radius extending for 1,000 feet or less in every direction from any point on the boundary line of the real property comprising an existing public or private elementary, secondary or career school primarily attended by minors.

(5) For purposes of determining the distance between a facility and another registered facility "within 1,000 feet" means a straight line measurement in a radius extending for 1,000 feet or less in every direction from any point on the boundary line of the real property comprising a registered facility.

(6) In order to be registered a facility must operate at a particular location as specified in the application and may not be mobile.

[Stat. Auth.: ORS 475.314, 475.338](#)
[Stats. Implemented: 475.314](#)

333-008-1120

Person Responsible for a Medical Marijuana Facility (PRF)

(1) A PRF must:

(a) Be a resident of Oregon. Residency may be proved by submitting to the Authority:
(A) An Oregon Driver's license or Oregon identification card that includes a photograph of the person; and

(B) Copies of utility bills, rental receipts, mortgage statements or similar documents that contain the name and address of the domicile of the PRF.

(b) Have legal authority to act on behalf of the facility; and

(c) Be responsible for ensuring the facility complies with applicable laws, if registered;

(2) A PRF may not:

(a) Have been convicted in any state for the manufacture or delivery of a controlled substance in Schedule I or Schedule II within five years from the date of ~~the person is convicted and the date of~~ application; or

(b) Have been convicted more than once in any state for the manufacture or delivery of a controlled substance in Schedule I or Schedule II .

(3) At the time of application a PRF must submit to the Authority a copy of the information described in section (1)(a)(A and B) of this rule and must disclose whether he or she has any disqualifying convictions as described in section (2) of this rule..

(4) A PRF is accountable for any intentional or unintentional action of its owners, officers, managers, employees or agents, with or without the knowledge of the PRF, who violate ORS 475.314 or these rules.

Stat. Auth.: ORS 475.314, 475.338

Stats. Implemented: 475.314

333-008-1130

Criminal Background Checks

(1) A PRF must, at the time of application, provide to the Authority:

(a) A criminal background check request form, prescribed by the Authority that must include but is not limited to the person's:

(A) First, middle and last name;

(B) Any aliases;

(C) Date of birth;

(D) Driver's license information; and

(E) Address and recent residency information;

(b) A fingerprint card; and

(c) A fee of \$_____.

(2) The Authority may request that the PRF disclose his or her Social Security Number if notice is provided that:

(a) Indicates the disclosure of the Social Security Number is voluntary; and

(b) That the Authority requests the Social Security Number solely for the purpose of positively identifying the PRF during the criminal records check process.

(3) The Authority shall conduct a criminal records check in order to determine whether the PRF has been convicted of the manufacture or delivery of a controlled substance in Schedule I or Schedule II in any state.

(4) The Authority must conduct a criminal background check in accordance with this rule on a PRF every year at the time of application renewal.

(5) If a PRF wishes to challenge the accuracy or completeness of information provided by the Department of State Police, the Federal Bureau of Investigation and agencies reporting information to the Department of State Police or Federal Bureau of Investigation, those challenges must be made through the Department of State Police, Federal Bureau of Investigation or reporting agency and not through the contested case process specified in [OAR 333-008-1060\(2\)](#).

[Stat. Auth.: ORS 475.314, 475.338](#)

[Stats. Implemented: 475.314](#)

[333-008-1140](#)

[Security for Registered Facilities](#)

[\(1\) The PRF must ensure that a registered facility complies with OAR 333-008-1140 to 333-008-1180.](#)

[\(2\) At the time of application the PRF must submit to the Authority a floor plan of the facility that has marked and labeled all points of entry to the facility, all secure areas required by these rules and placement of all video cameras.](#)

[\(3\) The PRF is responsible for the security of all usable marijuana and immature plants in the registered facility, including providing adequate safeguards against theft or diversion of usable marijuana and immature plants and records that are required to be kept.](#)

[\(4\) The PRF must ensure that commercial grade, non-residential door locks are installed on every door at a registered facility prior to opening for business and used while a facility is registered.](#)

[\(5\) During all hours when the registered facility is open for business, the PRF must ensure that all usable marijuana and immature plants available for transfer to a patient or a designated primary caregiver are kept in a locked, secure room that can only be accessed by authorized employees of the registered facility. An authorized employee must accompany a patient or designated primary caregiver into the locked, secure room when conducting a transfer and remain in the room with the patient or designated primary caregiver at all times.](#)

[\(6\) The PRF must ensure that the registered facility has a secure room where transfers of usable marijuana or immature plants are received and the receiving room may not be the same secure room described in section \(5\) of this rule.](#)

[\(7\) During all hours when the registered facility is not open for business the PRF must ensure that:](#)

[\(a\) All entrances to and exits from the facility are securely locked and any keys or key codes to the facility remain in the possession of the PRF or authorized employees;](#)

[\(b\) All usable marijuana is kept in a safe that is rendered immobile by being securely anchored to a permanent structure of the building; and](#)

[\(c\) All immature plants are in a locked room.](#)

[\(8\) The PRF must ensure that:](#)

- (a) Electronic Records are encrypted, and securely stored to prevent unauthorized access and ensure confidentiality;
 - (b) There is an electronic back-up system for all electronic records; and
 - (c) All video recordings and archived required records not stored electronically are kept in a locked storage area. Current records may be kept in a locked cupboard or desk outside the locked storage area during hours when the registered facility is open.
- (9) A PRF must have detailed written policies and procedures and training for all authorized employees to ensure that the rules concerning security in OAR 333-008-1140 to 333-008-1180 are followed.

Stat. Auth.: ORS 475.314, 475.338
Stats. Implemented: 475.314

333-008-1150
Alarm System for Registered Facilities

- (1) Prior to opening for business, a registered facility must have a security alarm system, installed by an alarm installation company, on all facility entry or exit points and perimeter windows.
- (2) At the time of application a PRF must submit to the Authority documentation of the alarm system that is installed or proposed for installation, the company that installed the system or plans to install the system, and the features of the system that meet the criteria of this rule.
- (3) A PRF must ensure that the facility is continuously monitored by the alarm system.
- (4) The security alarm system for the registered facility must:
 - (a) Be able to detect movement inside the registered facility;
 - (b) Be programmed to notify the PRF or authorized employees to call a security company that will notify the PRF or authorized employees in the event of a breach; and
 - (c) Have at least two "panic buttons" located inside the registered facility.

Stat. Auth.: ORS 475.314, 475.338
Stats. Implemented: 475.314

333-008-1160
Video Surveillance Equipment for Registered Facilities

- (1) Prior to opening for business, a PRF must install a fully operational video surveillance recording system.
- (2) At the time of application a PRF must submit to the Authority documentation of the video surveillance system that is installed or proposed for installation, the company that installed the system or plans to install the system, and the features of the system that meet the criteria of this rule.
- (3) Video surveillance equipment must, at a minimum:
 - (a) Consist of digital or network video recorders, cameras capable of meeting the requirements of OAR 333-008-1170 and this rule, video monitors, digital archiving devices and a color printer capable of producing still photos;

(b) Be equipped with a failure notification system that provides prompt notification to employees of any prolonged surveillance interruption or failure; and

(c) Have sufficient battery backup to support a minimum of four hours of recording time in the event of a power outage.

(4) All video surveillance equipment and recordings must be stored in a locked secure area that is accessible only to the PRF, authorized employees of the registered facility and the Authority.

(5) The PRF must notify the Authority of any loss of video surveillance capability that lasts beyond four hours.

Stat. Auth.: ORS 475.314, 475.338

Stats. Implemented: 475.314

333-008-1170

Required Camera Coverage and Camera Placement for Registered Facilities

(1) A PRF must ensure that a registered facility has camera coverage for:

(a) All secure areas described in OAR 333-008-1140;

(b) All point of sale areas;

(c) All points of entry or exit to secure areas; and

(d) All points of entry or exit to the registered facility.

(2) Camera placement must be capable of identifying activity occurring within 15 feet of all points of entry to the registered facility and exit from the registered facility and shall allow for the clear and certain identification of any individual and activities on the facility premises.

Stat. Auth.: ORS 475.314, 475.338

Stats. Implemented: 475.314

333-008-1180

Video Recording Requirements for Registered Facilities

(1) All camera views of all secure areas and points of entry to or exit from the registered facility must be continuously recorded 24 hours a day.

(2) A PRF must ensure that:

(a) All surveillance recordings are kept for a minimum of 30 days and are in a format that can be easily accessed for viewing by the Authority;

(b) The surveillance system has the capability to produce a color still photograph from any camera image;

(c) That the date and time is embedded on all surveillance recordings without significantly obscuring the picture;

(d) Video recordings are archived in a format that ensures authentication of the recording as a legitimately-captured video and guarantees that no alterations of the recorded image has taken place; and

(e) Video surveillance records and recordings are available upon request to the Authority for inspection or investigation purposes.

Stat. Auth.: ORS 475.314, 475.338
Stats. Implemented: 475.314

333-008-1190

Testing

(1) A PRF must ensure that usable marijuana and immature plants are tested for pesticides, mold and mildew in accordance with this rule prior to the useable marijuana or immature plants being transferred to a patient or a designated primary caregiver.

~~(2) Notwithstanding section (1) of this rule a PRF may accept the results of testing from a authorized to transfer useable marijuana to the facility, if:~~

~~_____ (a) The testing complies with this rule; and~~

~~_____ (a) The useable marijuana being transferred is a finished product.~~

~~(3) At the time of application a PRF must submit to the Authority written detailed policies and procedures that describe how the facility will comply ensure compliance with this rule.~~

~~(4) A PRF must ensure that when usable marijuana or an immature plant is sent for testing the following information is documented:~~

~~_____ (a) The amount of usable marijuana or number of immature plants that are being sent for testing;~~

~~_____ (b) A tracking number associated with that usable marijuana or immature plant;~~

~~_____ (c) The date usable marijuana or an immature plant was sent for testing; and~~

~~(d) Where the usable marijuana or immature plant was sent for testing.~~ ~~(3) Upon usable marijuana being transferred to a registered facility in accordance with OAR 333-008-XXXX, the PRF must ensure the usable marijuana is segregated into homogenized batches and placed in an individual container or bag with a label attached to the container or batch that includes at least the following information:~~

~~_____ (a) A unique identifier;~~

~~_____ (b) The name of the person who transferred it; and~~

~~_____ (c) The date the usable marijuana was received by the registered facility.~~

~~(4) A PRF must ensure that:~~

~~_____ (a) Random samples from each batch are taken in accordance with section (5) of this rule, that the samples are labeled with the batch's unique identifier; and~~

~~_____ (b) Each sample is tested for pesticides, mold, and mildew and for an analysis of the levels of THC and CBN.~~

~~(5) A PRF must ensure that random sampling is conducted as follows:~~

~~_____ (a) Cannabis Flowers: For every _____ grams in a batch, (insert number of sample sizes) _____ gram random samples must be taken from different places within the batch (bottom, center, top, random).~~

~~_____ (b) Solid Extracts: For every _____ grams in a batch, (insert number of sample sizes) _____ gram random samples must be taken from the batch in various random locations within the batch.~~

~~_____ (c) Liquids: For every _____ millileters/liters in a container, (insert number of sample sizes) _____ milliliter samples must be taken from different places within the container (bottom, center top, random).~~

(d) Edibles: For every _____ grams in a batch, (insert number of sample sizes) _____ gram random samples must be taken from different places within the batch (bottom, center, top, random).

(6) If a sample of usable marijuana tests positive for pesticides, mold or mildew based on the standards in this rule the PRF must ensure the entire batch from which the sample was taken is disposed of or, at the discretion of the PRF, returned to the person who transferred the usable marijuana or immature plants in an unusable form, and document whether the batch was disposed or returned, when it was disposed of or returned, and if returned, the amount returned and to whom.

(7) A sample shall be deemed to test negative for mold and mildew (mycotoxin) if the sample meets Section 1111 of the Pharmacopeia [will need edition and date], incorporated by reference.

(8) A sample shall be deemed to test negative for pesticides if it contains less than 0.01 parts per million of any pesticide.

(9) Testing Immature Plants:

(a) For purposes of testing an immature plant for pesticides, mold or mildew, macroscopic or microscopic screening may be used to determine if the plant has visible pesticide residue, mold or mildew.

(b) If the immature plant has visible pesticide residue, mold or mildew it must be deemed to test positive and must be disposed of or at the discretion of the PRF, returned to the person who transferred the immature plant.

(c) Macroscopic or microscopic screening may be done by a person designated by the PRF who has a minimum of a bachelor's degree in horticulture, botany, plant pathology, microbiology, or an equivalent degree and is not required to be done by a laboratory.

(10) A PRF must ensure that all testing is done by a third party or in-house laboratory that:

(a) Uses valid testing methodologies; and

(b) Has a Quality System for testing of pesticides, mold and mildew that meets the 2009 National Environmental Laboratory Accreditation Conference Institute TNI Standards, incorporated by reference.

(11) A registered facility may perform its own testing as long as the testing complies with this rule.

(12) The PRF may permit laboratory personnel or other persons authorized to do testing access to secure areas of the registered facility where usable marijuana or immature plants are stored. The PRF must log the date and time in and out of all such persons.

Stat. Auth.: ORS 475.314, 475.338

Stats. Implemented: 475.314

333-008-1200

Operation of Registered Facilities

(1) A PRF must ensure that a registered facility does not permit:

(a) A person to enter into an area of a registered facility where usable marijuana or immature plants are present unless the registered facility has documented ~~by any individual~~

~~unless that the person individual shows proof that he or she is a patient, caregiver or grower currently registered with OMMP;~~

~~(b) The custodial parent or legal guardian accompanying a minor patient currently registered with OMMP; or~~

~~(c) Has submitted an application to the OMMP;~~

~~(b) A minor to be present anywhere on the premises of the registered facility, even if the minor is a patient or an employee; or~~

~~(c) Consumption or use of usable marijuana anywhere on the premises of the registered facility.~~

~~(2) A PRF must ensure that a registered facility uses an Oregon Department of Agriculture approved scale to weigh all usable marijuana.~~

~~(3) The following persons are the only persons permitted in any area of a registered facility where usable marijuana or immature plants are present, and only in accordance with these rules, as applicable:~~

~~(a) A PRF;~~

~~(b) An owner of a registered facility;~~

~~(c) Employees of the registered facility;~~

~~(d) Authorized employees or authorized contractors of OHA; and~~

~~(e) Other government officials that may have jurisdiction over some aspect of the registered facility or that otherwise have authority to be on the premises of the registered facility.~~

~~Stat. Auth.: ORS 475.314, 475.338~~

~~Stats. Implemented: 475.314~~

333-008-1210

Record Keeping

(1) A PRF must ensure that the following information is documented and maintained electronically in a manner that can easily be shared with the Authority or accessed by the Authority:

(a) All Authorization to Transfer forms, including the date on which a form was received;

~~(b) All transfer agreement forms;~~

~~(c) Any written notifications from a patient with regard to any change in status as required by ORS 475.309(7)(a)(B) or (10)(a);~~

~~(c) Any revocation of an Authorization to Transfer form;~~

~~(d) All transfer information required in OAR 333-008-1230 and 333-008-1240;~~

~~The weight or volume, in grams, milliliters or liters of all usable marijuana and number of immature plants, including finished products received by the registered facility, who the marijuana, plants, or finished products was received from, and the date received;~~

~~(f) A description of the form the usable marijuana was in when it was received (for example plant material, oil, food, etc.);~~

~~(g) The name and OMMP card number or proof of application of each individual to whom the registered facility transfers usable marijuana or an immature plant, the amount of~~

~~usable marijuana and number of plants transferred to each individual, and the date of the transfer;~~

~~(h) The amount of money paid by a patient or a designated primary caregiver for a patient to a registered facility for a transfer of usable marijuana or an immature plant;~~

~~(e) Documentation of the costs of doing normal and customary business used to establish the reimbursement amounts for transfers of usable marijuana or immature plants, including costs related to transferring, handling, securing, insuring, testing, packaging and processing usable marijuana and immature marijuana plants and the cost of supplies, utilities and rent or mortgage.~~

~~(f) The amount of money paid by a registered facility to a grower for each transfer of usable marijuana or immature plants; and~~

~~(g) The results of all testing and other information required to be documented in OAR 333-008-1190(4);~~

~~(l) [something related to security?]~~

~~(m) All policies and procedures.~~

(2) The PRF must ensure that information required to be documented and maintained pursuant to section (1) of this rule is maintained in a safe and secure manner at the registered facility that protects the information from theft, fire, or other destructive forces, and is easily retrievable for inspection by the Authority upon request. ~~If the information required to be documented is kept at a location other than the registered facility the PRF must inform the Authority where the information is kept and that location is subject to inspection.~~

(3) A PRF must ensure that a registered facility uses a point of sale system for the recording of transfers of medical marijuana. The POS system must meet the following minimum requirements:

(a) Record the information required to be documented in this rule and OAR 333-008-1230 and 1240;

(b) Provide for off-site or secondary backup system;

(c) Assign a unique transaction number for each transfer to or from the registered facility;

(d) Monitor date of testing and testing results;

(e) Track products by unique transaction number through the transfer in, testing and transfer out processes;

(f) Generate transaction and other reports requested by the Authority viewable in pdf format;

(g) Produce reports that allow the Authority to inspect reports either on-site of through data generated by the POS system; and

(h) Provide security measures to ensure patient and grower records are kept confidential.

~~A PRF must use an inventory tracking system that has features similar to those in the software marketed by BiotrackTHC or MJ Freeway®.~~

(4) Documents and information required to be maintained in these rules must be retained ~~maintained~~ by the PRF for at least one years.

Stat. Auth.: ORS 475.314, 475.338
Stats. Implemented: 475.314

333-008-1220

Labeling

(1) Prior to transferring usable marijuana a PRF must ensure that a label is affixed to the usable marijuana that includes but is not limited to:

(a) The amount of tetrahydrocannabinol (THC) and cannabanoids (CBN) in the usable marijuana;

(b) The weight or volume of the usable marijuana;

(c) The amount of usable marijuana in a finished product~~and description of any pesticides in the usable marijuana; and~~

(d) ~~A warning, if applicable, that the usable marijuana tested positive for mold or mildew~~Potency information; and

(e) Who performed the testing.

(2) If the registered facility transfers usable marijuana in a form that is edible, the PRF must ensure that the usable marijuana has a warning label that includes the following: “**WARNING: MEDICINAL PRODUCT – KEEP OUT OF REACH OF CHILDREN**” in bold -capital letters in at least 16 point font, and prominently displayed on the product.

Stat. Auth.: ORS 475.314, 475.338
Stats. Implemented: 475.314

333-008-1230

Transfers to a Registered Facility

(1) A patient may authorize usable marijuana or immature marijuana plants to be transferred to a registered facility by signing an Authorization to Transfer form prescribed by the Authority. A patient may authorize transfers to more than one registered facility. A separate form must be provided ~~used~~ for each registered facility. The Authorization must include, but is not limited to, the following information:

(a) The patient’s name, OMMP card number and expiration date and contact information;

(b) The name and contact information of the individual who is authorized to transfer the usable marijuana or immature marijuana plants to the registered facility and that individuals’ OMMP card number and expiration date;

(c) The name and address of the registered facility that is authorized to receive the usable marijuana or immature marijuana plants; and~~and~~

(d) ~~The maximum amount of usable marijuana, maximum number of immature plants or type and amount of finished product that is authorized to be transferred to the registered facility~~The date the authorization expires, if applicable.

(2) Only a patient, the patient’s designated primary caregiver, or the patient’s grower may be authorized to transfer usable marijuana or immature plants to a registered facility.

(3) An Authorization to Transfer form must be provided submitted by the patient to the registered facility to which a transfer may be made.

(4) Once usable marijuana or an immature plant is transferred to a registered facility pursuant to a valid Authorization to Transfer form, the usable marijuana or immature plant is no longer the property of the patient unless the usable marijuana or immature plants are returned by the registered facility because they tested positive for pesticides, mold, mold or mildew.

~~(4) Once a PRF receives an Authorization to Transfer form the PRF must provide the patient with a transfer agreement that the patient, the PRF, and any individual authorized to transfer must sign, date, and return to the PRF. A registered facility may not receive a transfer until a transfer agreement has been signed in accordance with this rule.~~

~~(5) A transfer agreement must include but is not limited to:~~

~~—— (a) A description of what the PRF will accept, including amounts and numbers, and how often;~~

~~—— (b) The amount of money, if any, the person responsible for the registered facility will provide to the grower and how and when this reimbursement will occur;~~

~~—— (c) Under what conditions usable marijuana, immature plants, or finished product will be returned to the patient or individual who made the transfer, as applicable, if the usable marijuana, immature plants, or finished product are found to be contaminated with pesticides, mold, or mildew;~~

~~—— (d) The notice required to be given by a PRF or a patient if either party no longer wishes to transfer or receive transfers. Nothing in this section relieves the patient of his or her responsibility to provide notice in accordance with ORS 475.309(7)(a)(B) and (10)(a).~~

~~(5) Prior to a registered facility transferring usable marijuana or an immature plant to a patient or a designated primary caregiver the facility must:~~

~~—— (a) Verify that the product is free from mold mildew and pesticides in accordance with OAR XXX-XXX-0000.~~

~~—— (b) Verify the identity of the person requesting usable marijuana or an immature plant by looking at the individual's picture identification;~~

~~—— (c) Verify that the person requesting usable marijuana or an immature plant is a patient or designated primary caregiver by looking at the individual's OMMP card or by reviewing the proof that an application has been submitted to the OMMP;~~

~~—— (d) Ensure that the names on the person's picture identification and OMMP card match;~~

~~—— (e) Verify that an adult accompanying a minor who is a patient is the minor's custodial parent or legal guardian; and~~

~~—— (f) Document the information required in OAR XXX-XXX-pppp.~~

(4) Prior to a registered facility accepting a transfer of usable marijuana or immature plants the PRF must ensure that:

(a) It has a valid Authorization to Transfer form on file that authorizes the individual that is transferring the usable marijuana or immature plants to make the transfer; and

(b) The individual transferring the usable marijuana or immature plants is the individual authorized to make the transfer;

(5) A PRF must ensure that when a registered facility accepts a transfer of usable marijuana or an immature plant usable marijuana and immature plants are given a unique identifier and that the following information is documented, as applicable:

(a) The unique identifier;

(b) The weight in grams or volume in milliliters or liters of all usable marijuana received by the registered facility;

(c) The number of immature plants received by the registered facility;

(d) The amount of a finished product received by the registered facility, including, as applicable, the weight in grams or volume in milliliters or liters, or the number of units;

(e) A description of the form the usable marijuana was in when it was received, for example, oil or an edible product;

(f) Who transferred the usable marijuana or an immature plant, the individual's OMMP card number and expiration date of the card, a copy of the individual's picture identification, the date the usable marijuana or an immature plant was received, and the name of the patient who authorized the transfer; and

(g) The amount of reimbursement paid by the registered facility.

(6) Nothing in these rules requires a PRF or a registered facility to accept a transfer of usable marijuana or immature plants.

(7) A PRF must ensure that:

(a) Usable marijuana and immature plants received by the registered facility are segregated and withheld from use, kept in a secure, cool and dry location so as to prevent the marijuana from becoming contaminated or losing its efficacy, except the samples that have been removed for testing, from the time that a batch has been received by the registered facility until it is tested in accordance with these rules; and

(b) That no usable marijuana or immature plants are transferred to a patient or designated primary caregiver until testing has been completed, the registered facility has received written results, and the usable marijuana and immature plants have tested negative for pesticides, mold and mildew.

(8) Usable marijuana and immature plants must be kept on-site at the facility. The Authority may cite a PRF for a violation of these rules if during an inspection it cannot account for its inventory or if the amount of usable marijuana at the registered facility is not within 3% of the documented inventory. and his or her cardholder status by taking the steps identified in Section (5)(a) to (c) of this rule; and

(c) Ensure that there is a signed transfer agreement that meets the criteria in XXX XXX-~~qqqq~~.

~~(7) A PRF may not transfer usable marijuana or an immature plant to a minor unless the minor is accompanied by his or her custodial parent or legal guardian.~~

Stat. Auth.: ORS 475.314, 475.338

Stats. Implemented: ORS 475.3154

333-008-1240

Transfers to a Patient or Designated Primary Caregiver

(1) Prior to a registered facility transferring usable marijuana or an immature plant to a patient or a designated primary caregiver the PRF must ensure that:

(a) The usable marijuana or an immature plant has not tested positive for mold, mildew or pesticides as specified in OAR 333-008-1 ;

(b) The identity and cardholder status of the person requesting usable marijuana or an immature plant is verified by viewing the person's OMMP card and picture identification and making sure the two match; and

(c) That the person requesting the transfer has a current valid OMMP card by contacting the OMMP and requesting verification of the person's cardholder status.

(2) The PRF must ensure that for each transfer of usable marijuana or an immature plant to a patient or a designated primary caregiver the following information is documented:

(a) The name, OMMP card number and expiration date of the card of each person to whom the registered facility transfers usable marijuana or an immature plant;

(b) A copy of the person's picture identification;

(c) The amount of usable marijuana transferred in grams, milliliters or liters, or units, as applicable;

(d) The number of immature plants, if applicable;

(e) The amount of a finished product transferred in grams, milliliters, or units, as applicable;

(f) A description of what was transferred;

(g) The date of the transfer; and

(h) The amount of money paid by a patient or a designated primary caregiver to a registered facility for the transfer of usable marijuana or an immature plant.

(3) The PRF must ensure that a registered facility does not transfer at any one time more usable marijuana or immature plants than a patient or designated primary caregiver is permitted to possess under ORS 475.320(1)(a). A PRF is not responsible for determining whether a patient or designated primary caregiver is limited in the amount of usable marijuana he or she can possess under ORS 475.320(1)(b).

Stat. Auth.: ORS 475.314, 475.338

Stats. Implemented: ORS 475.314

333-008-1250

Inspections

(1) The Authority must conduct an initial inspection of every registered facility within three months of approving an application to ensure compliance with these rules, and must conduct a routine inspection of every registered facility at least every year.

(2) The Authority may conduct a complaint inspection at any time following the receipt of a complaint that alleges a registered facility is in violation of ORS 475.314 or these rules.

(3) The Authority may conduct an inspection at any time if it believes, for any reason, that a registered facility or a PRF is in violation of ORS 475.314 or these rules.

(4) A PRF and any employees, contractors, or other individuals working at a registered facility must cooperate with the Authority during an inspection.

(5) If an individual at a registered facility fails to permit the Authority to conduct an inspection the Authority may seek an administrative warrant authorizing the inspection pursuant to ORS 431.262.

Stat. Auth.: [ORS 431.262, 475.314, 475.338](#)

Stats. Implemented: [ORS 431.262, 475.314](#)

333-008-1260

Violations

(1) A PRF is in violation of [ORS 475.314](#) or these rules for:

- (a) Failing to cooperate with an inspection;
- (b) Submitting false or misleading information to the Authority in support of an application or in seeking to retain registration;
- (c) Transferring usable marijuana or immature plants to an individual who is not a patient or a designated primary caregiver;
- (d) Accepting a transfer of usable marijuana or immature plants without a valid authorization from the patient;
- (e) Possessing a mature marijuana plant;
- (f) Failing to document and maintain information in the manner required by these rules;
- (g) [Failing to account for usable marijuana or immature plants on the premises of the registered facility;](#)
- (g) Failing to submit a plan of correction in accordance with [OAR333-008-1270](#);
- (h) Failing to comply with a final order of the Authority, [including failing to pay a civil penalty](#); or
- (i) Failing to comply with [ORS 475.314](#) or any of these rules.

(2) It is a violation of [ORS 475.314](#) and these rules to operate a facility without being registered by the Authority.

Stat. Auth.: [ORS 475.314, 475.338](#)

Stats. Implemented: [ORS 475.314](#)

333-008-1270

Enforcement

(1) Informal Enforcement

(a) If, during an inspection the Authority documents violations of [ORS 475.314](#) or any of these rules, the Authority may issue a written Notice of Violation to the PRF that cites the laws alleged to have been violated and the facts supporting the allegations.

(b) The PRF must submit to the Authority a signed plan of correction within 10 business days from the date the Notice of Violation was mailed to the person. A signed plan of correction will not be used by the Authority as an admission of the violations alleged in the Notice.

(c) A PRF must correct all deficiencies within 10 days from the date of the Notice, unless an extension of time is requested from the Authority. A request for such an extension shall be submitted in writing and must accompany the plan of correction.

(d) The Authority must determine if a written plan of correction is acceptable. If the plan of correction is not acceptable to the Authority it must notify the PRF in writing and request that the plan of correction be modified and resubmitted no later than 10 working days from the date the letter of non-acceptance was mailed.

(e) If the registered facility does not come into compliance by the date of correction reflected on the plan of correction, the Authority may propose to revoke the registration of the facility or impose civil penalties.

(f) The Authority may conduct an inspection at any time to determine whether a registered facility has corrected the deficiencies in a Notice of Violation.

(2) Formal Enforcement: If, during an inspection or based on other information the Authority determines that a registered facility or PRF is in violation of [ORS 475.314](#) or these rules the Authority may issue:

(a) A Notice of Proposed Revocation in accordance with ORS 183.411 through 183.470; and

(b) A Notice of Imposition of Civil Penalties in accordance with ORS 183.745. Civil penalties may be issued for any violation of Oregon Laws 2013, Chapter 726 and these rules, not to exceed \$500 per violation per day.

(3) The Authority must determine whether to use the informal or formal enforcement process based on the nature of the alleged violations, whether there are mitigating or aggravating factors, and whether the PRF or the registered facility has a history of violations.

(4) The Authority must issue a Notice of Proposed Revocation if a court has issued an order that prohibits the PRF from participating in the OMMP under ORS 475.300 – 475.346.

(5) The Authority may maintain a civil action against a facility that is operating but not registered in accordance with [ORS 475.314](#) and these rules.

(6) The Authority must post a final order revoking the registration of a facility on the Authority's website and provide a copy of the final order to the OMMP.

Stat. Auth.: ORS 431.262, [475.314](#), [475.338](#)

Stats. Implemented: [ORS 431.262](#), [475.314](#)

333-008-1280

Confidentiality

(1) Any criminal background information received by the Authority about a PRF during the criminal background check process is confidential and is not subject to disclosure without a court order.

(2) The name of a PRF and the address of a registered facility is confidential and is not subject to disclosure without a court order, except as provided in section (5) of this rule, or unless a PRF has authorized disclosure.

(3) If an application has been denied, the information submitted to the Authority in an application for registration of a facility is not confidential and may be subject to disclosure under ORS 192.410 -192.505.

(4) A final order revoking the registration of a facility is not confidential and may be posted on the Authority's website or otherwise made public by the Authority.

(5) Authorized employees of state and local law enforcement agencies may verify with the Authority at all times that:

(a) A location is a registered medical marijuana facility; or

(b) A person is the person listed as the PRF.

Stat. Auth.: [ORS 475.314, 475.338](#)

Stats. Implemented: [ORS 475.314, 475.331](#)

[333-008-1290](#)

Change of Location

(1) A registered facility that changes location must submit a new application that complies with [OAR 333-008-1020](#).

(2) A facility may not operate at a new location unless it is registered by the Authority.

Stat. Auth.: [ORS 475.314, 475.338](#)

Stats. Implemented: [ORS 475.314](#)



MEMORANDUM

CITY OF TUALATIN

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos

FROM: Sara Singer, Deputy City Manager

DATE: 12/09/2013

SUBJECT: Tualatin Tomorrow Vision Plan Update

ISSUE BEFORE THE COUNCIL:

The Tualatin Tomorrow Vision Plan Update started in June 2013, and the draft Vision Action Plan has been developed through an extensive public outreach process. The purpose of this report is to provide the Council with an update on the process and to share information regarding upcoming public involvement events and the next steps for plan adoption.

DISCUSSION:

Tualatin Tomorrow is a community-driven Vision for the future of the City. The plan was first developed in 2007 and modified in 2009. Tualatin Tomorrow describes the way citizens want their community to look, feel and function over a twenty-year horizon. The Vision "action plan" outlines specific programs and projects designed to help achieve these community goals. This year's update is the first major update of the Vision Action Plan. Periodic updates improve Community Visioning outcomes by:

- Ensuring the long-range plan reflects current community aspiration
- Incorporating new approaches and technologies to achieve evolving community goal
- Restocking the Action Plan as earlier community priorities have been completed

The project has been organized into three phases: 1) Collect Community Ideas, 2) Action Planning, and 3) Final Action Plan Update and Implementation. The project is at the end of phase two as a draft Vision Action Plan (Attachment A) has been developed and is now available for community review and prioritization.

Staff's report to Council will provide a summary of public involvement activities, overview of the draft Vision Action Plan, and a schedule of upcoming outreach activities.

Attachments: [Attachment A: Tualatin Tomorrow Draft Vision Action Plan](#)
[Attachment B: Community Priorities Survey](#)
[Tualatin Tomorrow PowerPoint Presentation](#)

Tualatin Tomorrow Vision Action Plan: Preliminary Framework (DRAFT)

Vision Component: Physical and Social Connectivity

Focus Area: Fostering Shared Sense of Place and Community Identity

Goal 1: Establish a stronger sense of place through improvements to our built environment

#	Action	Action Notes
1.1	Create and implement an actionable city center plan	Establish boundaries (possibly within former Urban Renewal Area); address integration with surrounding area, parking, accessibility and visibility with help from Citizen Involvement Organizations (CIOs) and property owners
1.2	Continue award-winning landscaping and development of key City gateways	Use similar materials; consider Arts Plan if developed
1.3	Extend community landscaping to maintain City's identity as a clean, welcoming place to live and invest	Extend City Reverse Frontage program to private property as feasible; replace dying/damaged street trees where needed
1.4	Strengthen guidelines that preserve open space and natural areas as the City grows and expands	Maintain vegetative buffers between cities and planning subareas; promote mixed use that offers amenities rather than housing-only
1.5	Enhance the winter seasonal light display in the city center	Become a local and regional wintertime destination; light the oak tree at gateway

Goal 2: Increase sense of belonging by enhancing community connections and amenities

#	Action	Action Notes
2.1	Complete and periodically update a Parks Master Plan with clear priorities based on public input	
2.2	Facilitate local access to fresh foods through zoning and regulatory code amendments	Develop food cart policy, regulations that allow local food to be sold in public areas
2.3	Continue to create distinct retail activity centers throughout the City	Look to Metro preference survey to ID future priorities; expand Industrial/Business Park overlays to residential areas where appropriate
2.4	Continue to preserve historic buildings to ensure our proud past remains part of our future	Consider establishing an "Historic District"

Goal 3: Make it easier for people to gather and connect

#	Action	Action Notes
3.1	Facilitate connections within and between neighborhoods , including apartment residents	Host City events to connect with citizens and build trust; Consider new block party program; expand National Night Out program to more neighborhoods (partner with CIOs); outreach to multi-family housing
3.2	Take steps to create a community meeting facility that can accommodate large gatherings	To accommodate over 100 people
3.3	Facilitate the creation of gathering locations where people can meet outside of home and work	In pursuit of a "village feel"

Goal 4: Proactively engage diverse community groups in local events and decision-making

#	Action	Action Notes
4.1	Facilitate connections between diverse cultures and interests in Tualatin schools	E.g. Day of the Dead/Dia de los Muertos at Tualatin Schools; partner with Family Literacy
4.2	Establish a Task Force to develop a formal, sustained Latino outreach program	
4.3	Engage and empower youth to get involved in and shape community decisions	Track interests through Youth Survey
4.4	Continue to promote volunteer opportunities and encourage participation from new residents	Publicize volunteer opportunities in multiple languages
4.5	Unite churches, social service organizations, schools, seniors and youth to work on common causes	E.g. Food Bank/Rolling Hills Church; consider transportation support for seniors, youth in need; partner with Family Resource Center, Tualatin Together, Tualatin Fit City, etc.

Focus Area: Creating Activities and Attractions for All Ages

Goal 5: Develop and facilitate access to activities for residents of all ages

#	Action	Action Notes
5.1	Expand the Farmers Market season and offerings as financially feasible	Look at other Market models for best practice ideas
5.2	Create more sports and recreational activities for youth and adults	As determined through Parks Master Plan update and by expanding special events
5.3	Expand sports and recreational venues	Demand for: baseball, PickleBall, basketball, soccer (with artificial turf, multi-use OK)
5.4	Host sports tournaments as facilities are added	
5.5	Create a formal multi-purpose community center based on market demand and financial feasibility	Also described as a new cultural, arts and events center; interest in multi-generational center to serve and connect people of all ages
5.6	Establish a teen center with 18-hour activities and services	Coordinate through Parks and Recreation
5.7	Expand after school programs and transportation access	Especially on Fridays and holidays; partner with schools, library, City parks
5.8	Build a water park and/or aquatics recreation center	Focus on local market; consider special district formation for financing mechanism or look to private sector partners if focus is local <i>and</i> external markets

Goal 6: Establish and promote the city as a destination for unique activities

#	Action	Action Notes
6.1	Expand retail, dining and nightlife places	Includes recommendation to “re-imagine the vision for The Commons” (parking, access, boutique shops, events)
6.2	Maintain existing and add new community events to bring people together	e.g. “Bite of Tualatin” (City and Chamber); facilitate process to secure event permits
6.3	Capitalize on the opportunity to serve as a hub for the upcoming Ice Age Tonquin Discovery Trail	Strengthening tourism activities will also result in more venues for local residents to visit; partner with National Park Service
6.4	Facilitate outdoor theatre performances in summer and fall	Also interest in a formal Performing Arts Center and/or Children’s Museum
6.5	Maximize use and access to river	Could be part of “Trails Master Plan”

Focus Area: Sustaining Quality Community Services

Goal 7: Make municipal services more accessible

#	Action	Action Notes
7.1	Establish a civic center that unifies city services in one location and serves as a central gathering place	Start by inventorying and documenting space needs (present and twenty-year build-out)
7.2	Enhance the City’s use of social media and technology to share critical information	
7.3	Post an inventory of service organizations , after-school locations and other activities on the web	Expand on and promote the existing resource guide
7.4	Create and promote an electronic newsletter and calendar that provides updates on activities, events and services	People can sign-up online at City website
7.5	Provide a one-stop city information line so residents can immediately connect to the right contact	Train reception staff so they know how to direct inquiries
7.6	Rebrand City departments to make access more intuitive for customers	For example, separate Parks and Recreation from Community Services umbrella
7.7	Increase the presence of minorities in the municipal labor force	Use internships/other methods to engage minorities in public service, advisory boards
7.8	Increase the Library’s role as a community center and central information point	Consider moving adjacent city services to new central location, expanding library into those facilities; secure additional parking

Goal 8: Sustain community services through collaborative efforts and stable funding

#	Action	Action Notes
8.1	Enhance the customer experience and support for services by improving customer service training	
8.2	Provide traffic and mobility updates via newsletter, e-blast and public forums so people see progress	
8.3	Conduct forums and campaigns to educate the public about service needs and funding requirements	

8.4	Establish dedicated funds for priority City infrastructure and capital facilities needs	Prioritize transportation; prepare for expansion to new/underdeveloped portions of City
8.5	Promote community participation in Council, Advisory Boards and other leadership roles	

Focus Area: Enhancing Mobility

Goal 9: Make it easier to get around town and to and from employment centers

#	Action	Action Notes
9.1	Create a Pedestrian Network Master Plan	Adopt policies that make it easier to walk in Tualatin; Add walking paths connecting neighborhoods
9.2	Implement the Trail and Bike Master Plan	Connect ped/bicycle pathway to regional segments; Connect the trail from Brown's Ferry to Community Park
9.3	Develop a local transit plan including adopted design guidelines and best practices	Establish Dial-A-Ride or similar shuttle service for mobility-limited populations, and/or other local transit that extends to neighborhoods
9.4	Improve regional transit access and route options for service through Metro area	e.g. TriMet station addition or relocation, commuter rail service expansion; partnership with other transit providers to ensure more efficient flow of workforce; longer hours and more frequent stops(e.g. PCC shuttle, bus, etc.)
9.5	Reduce traffic volumes and flow issues in key locations	Prioritize flow improvements at Fred Meyer and Cabela's, Stafford Triangle, Tualatin-Sherwood Rd., Boones Ferry, etc.
9.6	Install smart metering along major state and local thoroughfares	

Goal 10: Make it safer to drive, walk and bike

#	Action	Action Notes
10.1	Complete and implement the City's new mid-block crossing policy	Become known as a "pedestrian-friendly" city
10.2	Implement best practice street crossing enhancements at critical intersections city-wide	Use pedestrian-activated signals, more visible crossing marks, longer lights, audible crossings for the impaired, sidewalks, and other best practices
10.3	Continue to extend the sidewalk network	
10.4	Complete critical neighborhood traffic safety improvements	e.g. Garden Corner curves on SW 108 th Ave.

Vision Component: Community Health and Wealth

Focus Area: Promoting Environmental Sustainability

Goal 11: Facilitate environmentally-friendly practices, programs and policies

#	Action	Action Notes
11.1	Add electric vehicle charging stations and pursue other alternative fuel options as proven viable	Partner with local providers such as POWIN; Promote use of transit, other transportation alternatives that reduce our carbon footprint
11.2	Enhance waste recycling and reuse programs , education and drop off options	Continue City bulk waste and yard debris collection programs; Find new partnership opportunities with Republic Services/Allied Waste
11.3	Promote the use of non-invasive trees and plants in community and home landscaping projects	Promote "Plant with a Purpose" education; educate about dangers of blackberry, reed canary grass and other invasive species
11.4	Encourage environmentally-friendly products and energy-efficiency in new construction and remodels	Promote participation in PGE, other provider retrofit and rebate programs; update codes to make it easy to incorporate pervious pavement, green roofs, solar energy, water conservation

Goal 12: Protect and enhance our environmental resources and assets

#	Action	Action Notes
12.1	Pursue policies and actions that protect and enhance river, wetland and other natural area resources	Expand use of integrated pest management (IPM) on public and private lands to reduce toxic seepage into waterways
12.2	Expand volunteer corps programs which help restore and maintain riparian and other natural areas	Partner with SOLVE, Clean Water Services and Hands-On Greater Portland
12.3	Increase appreciation for natural areas by expanding access and increasing educational programming	Partner with Wetlands Conservancy, Clean Water Services and schools
12.4	Strengthen policies and model practices that reduce stormwater runoff to local water bodies	Partner with River Keepers, Wetlands Conservancy and Clean Water Services; Consider increasing local improvement district (LID) requirements

12.5	Actively support and participate in Clean Water Services' Tree for All Program	Find ways to expand tree planting to private property with support from willing owners
12.6	Create river and wetland cleanup projects that teach sustainability through fun events	Partner with Wetlands Conservancy, Clean Water Services and schools
12.7	Expand the City's " Adopt a Park " program so citizens can help maintain resources	Involve the community in inventorying "special spaces and places"

Focus Area: Ensuring Community Health and Safety

Goal 13: Promote and facilitate community health and wellness

#	Action	Action Notes
13.1	Conduct a community health needs assessment to determine priority areas	Legacy, Providence, Kaiser and other entities can provide data, help close gaps
13.2	Promote 211-Info telephone and online tools that link to physical and mental health resources	Partner with Community Action Organization, Police, TVF&R and others
13.3	Track and implement TVF&R Patient Follow-Up Program and other practices that reduce health costs	Ask partners to host in easily-accessible, central locations
13.4	Encourage participation in community health partners' wellness education and training programs	Host at centrally-located public facilities (e.g. library)
13.5	Organize community health clinics that facilitate affordable, convenient access to services	Facilitate access to wellness services for seniors –areas of need: transportation, clinics at Juanita Pohl, fitness center at Juanita Pohl and/or future senior centers
13.6	Partner with the state, Metro, TVF&R and other entities to execute health awareness campaigns	Consider adopting Healthy Eating, Active Living (HEAL) City principles, following Healthy Cities model
13.7	Promote drug and alcohol awareness and addiction prevention	Emphasize education in schools
13.8	Expand community gardens , increase access and promote the value of healthy meals	Emphasize healthy eating education in schools; donate portion of garden production to local food banks; build on existing movement to convert underutilized open spaces for gardens

Goal 14: Expand the community public safety network

#	Action	Action Notes
14.1	Expand funding for drug and gang enforcement , community policing, K-9 patrols and safety training	Hold periodic public safety forums to engage and inform community. This could eventually lead to support for a police training facility.
14.2	Continue and expand as feasible Tualatin Police's School Resource Officer program	
14.3	Increase trail safety by adding lighting and periodic patrols at strategic locations	Maintain and expand existing Park Ranger Program
14.4	Partner with churches and other entities to extend homeless and mental health services to Tualatin	Participate in Washington County's plan to eradicate homelessness and facilitate rapid re-housing for people in need

Focus Area: Facilitating Economic Opportunity

Goal 15: Identify and accelerate business development within targeted industry clusters

#	Action	Action Notes
15.1	Conduct an industry cluster analysis to identify advantages, growth opportunities and workforce needs	May need to extrapolate Tualatin data from Washington County or Metro sources
15.2	Target business recruitment to attract firms that grow employment and build community wealth	Emphasize traded-sector businesses that import dollars into the community and generate tax revenue to support essential services
15.3	Ensure infrastructure capacity and facility planning is aligned with future employer growth projections	
15.4	Facilitate housing options that meet wage projections and employee preferences	See Metro Preferences Survey for direction on preferred housing type
15.5	Incubate and facilitate the creation of local businesses	Consider establishing incubator downtown to cultivate innovation and vitality; use or repurpose existing structures
15.6	Establish a single point-of-entry for business investors and developers	Direct to other resources as appropriate; make business tool-kit more broadly available
15.7	Create marketing materials that communicate a unified City brand	Collateral materials for employers and employees; in partnership with the Chamber

Goal 16: Prioritize economic development that catalyzes community benefits

#	Action	Action Notes
16.1	Create a city-businesses economic development partnership to track and coordinate opportunities	Partner with Chamber, Greater Portland Inc.
16.2	Prioritize businesses that provide family-wage jobs (defined as \$40k + by US Census 2010)	Incentivize and recruit “clean and green” business to locate in Tualatin
16.3	Identify and facilitate development of business that enhances downtown retail opportunities	Full development of Commons desired
16.4	Provide guidance and incentives for small and family-owned businesses	Boutique retail, dining are priorities
16.5	Host and post informational forums that connect residents to job training and employment resources	Goal is to reduce the need for “outside” hires; consider job fairs and city-hosted links to local job openings in partnership with employers

Focus Area: Advancing Education and Learning Opportunities

Goal 17: Maintain and perfect existing education and training programs

#	Action	Action Notes
17.1	Involve the community in forums and decisions about our educational structure and funding priorities	Goal is earned-support for future bonds, levies and private sector support; find ways to involve parents/guardians in middle and high schools during critical transition period for children
17.2	Coordinate efforts to expand and maximize literacy campaigns	Partners: Library, schools, City, regional advocacy groups; include “information” and “math” advocacy in addition to reading
17.3	Take steps to reduce class size and increase individual student attention	Goal is to maintain reputation as one of highest-quality school districts in Metro
17.4	Grow and sustain participation in education mentorship programs that help underserved populations	Partner with Intercambio, Dual Language Immersion and other existing programs
17.5	Increase after-school programming to ensure safe, productive learning options for youth	Partner with City Parks and Recreation, Boys and Girls Club, Early Learning Center and others
17.6	Expand and promote availability of personal growth classes and education for post K-12 adults	Formalize and expand opportunities through PCC, Library, Juanita Pohl Center and School District Adult Education Program; long-term goal is to add local community college offerings

Goal 18: Strengthen learning options that align with future employment opportunities

#	Action	Action Notes
18.1	Grow and promote business education resources for youth and entrepreneurs	Partner with schools, Small Business Administration (SBA), DECA (program for young entrepreneurs), Junior Achievement, Intercambio, etc. to build network; prioritize job preparedness for youth, business start-up for emerging entrepreneurs
18.2	Facilitate access to technology for all income groups	Expand Online Academy offerings; partner with Maker Space Labs and private sector orgs
18.3	Increase access to STEAM learning (STEAM = Science, Technology, Engineering, Arts and Math)	Partner with private sector orgs; long-term goal to establish Magnet School
18.4	Expand skills training to connect students with local employers and part-time jobs	Increase access for minorities; increase private sector participation; generate internships and apprenticeships (e.g. via pipefitters, colleges)
18.5	Continue to connect colleges and high schools to jump-start post K-12 opportunities and awareness	Goal is to help prepare students for the next step; increase access to and participation in distance learning as “head start”
18.6	Create entrepreneurial training programs or classes for young professionals and students	Build on Future Business Leaders of America and High School Business programs

Tualatin Tomorrow Community Priorities Survey



The Tualatin Tomorrow Vision and Action Plan serves as a road map for the way our city will grow and evolve over time. The plan consists of community-defined aspirations in numerous goal areas, from community identity to transportation and mobility and many other topics. Most of the original plan, first adopted in 2007, is now underway. We need YOUR help to shape the **next round of priorities**.

Please vote for the ideas you think are most important below. All action ideas are based on community suggestions received over six months of outreach. The Tualatin Tomorrow Advisory Committee wants to know which ideas matter most to the community. Voting results will influence which actions move forward into the plan as well as the timing of future implementation. There are a total of eight unique focus areas and 100 specific actions proposed. This survey will only take a few minutes of your time. There are eight total questions, so please share your input! You can view the full list of proposed action items at www.tualatintomorrow.org.

Return completed survey forms to: City of Tualatin, Attn. Tualatin Tomorrow, 18880 SW Martinazzi Ave., Tualatin, OR 97062 - or email to ssinger@ci.tualatin.or.us. You may also complete the survey online at: www.tualatintomorrow.org

Community Goal: Fostering Shared Sense of Place and Community Identity (check up to 8 boxes)

- | | |
|--|--|
| <input type="checkbox"/> Create and implement a city center plan | <input type="checkbox"/> Facilitate local access to fresh foods |
| <input type="checkbox"/> Continue landscaping and development of City gateways | <input type="checkbox"/> Continue to create distinct retail activity centers |
| <input type="checkbox"/> Extend community landscaping to maintain City's identity | <input type="checkbox"/> Continue to preserve historic buildings |
| <input type="checkbox"/> Strengthen guidelines to preserve open space / natural areas | <input type="checkbox"/> Facilitate personal connections for neighborhoods |
| <input type="checkbox"/> Enhance the winter seasonal light display in the city center | <input type="checkbox"/> Create a meeting facility that can host large gatherings |
| <input type="checkbox"/> Complete and periodically update the Parks Master Plan | <input type="checkbox"/> Develop gathering locations where people can meet socially |
| <input type="checkbox"/> Facilitate integration of diverse cultures in schools | <input type="checkbox"/> Continue to promote volunteer opportunities |
| <input type="checkbox"/> Establish a Task Force to develop a Latino outreach program | <input type="checkbox"/> Unite community groups to work on common causes |
| <input type="checkbox"/> Engage and empower youth to get involved | |

Community Goal: Creating Activities and Attractions for All Ages (check up to 6 boxes)

- | | |
|---|--|
| <input type="checkbox"/> Expand the Farmers Market season and offerings | <input type="checkbox"/> Create a formal multi-purpose community center |
| <input type="checkbox"/> Create more sports and recreational activities | <input type="checkbox"/> Establish a teen center |
| <input type="checkbox"/> Expand sports and recreational venues | <input type="checkbox"/> Expand after school programs and access |
| <input type="checkbox"/> Host sports tournaments | <input type="checkbox"/> Build an aquatics recreation center |
| <input type="checkbox"/> Expand retail, dining and nightlife places | <input type="checkbox"/> Facilitate outdoor theatre performances |
| <input type="checkbox"/> Maintain existing and add new community events | <input type="checkbox"/> Maximize use and access to river |
| <input type="checkbox"/> Serve as a hub for the upcoming Ice Age Tonquin Discovery Trail | |

Community Goal: Sustaining Quality Community Services (check up to 6 boxes)

- | | |
|---|---|
| <input type="checkbox"/> Establish a civic center to unify services/create gathering place | <input type="checkbox"/> Provide a one-stop city information line |
| <input type="checkbox"/> Enhance use of social media/ technology to share information | <input type="checkbox"/> Rebrand City departments to make access more intuitive |
| <input type="checkbox"/> Inventory service organizations , after-school activities/locations | <input type="checkbox"/> Increase presence of minorities in labor force |
| <input type="checkbox"/> Create e-newsletter/calendar with updates on activities/events | <input type="checkbox"/> Increase the Library's role as a community center |
| <input type="checkbox"/> Enhance City customer service training | <input type="checkbox"/> Establish dedicated funds for infrastructure/capital facilities |
| <input type="checkbox"/> Provide transportation updates via newsletter, e-blast, forums | <input type="checkbox"/> Promote community participation in leadership roles |
| <input type="checkbox"/> Conduct forums and campaigns about service/funding needs | |

More Ideas on Other Side!

Community Goal: Enhancing Mobility (check up to 6 boxes)

- Create a **Pedestrian Network Master Plan**
- Implement the **Trail and Bike Master Plan**
- Develop a **local transit/circulation plan**
- Complete and implement **mid-block crossing policy**
- Implement best practice **street crossing enhancements**
- Improve **regional transit access and route options**
- Reduce traffic volumes** and flow issues in key locations
- Install **smart metering** along major thoroughfares
- Continue to extend the **sidewalk network**
- Complete **neighborhood traffic safety** improvements

Community Goal: Promoting Environmental Sustainability (check up to 6 boxes)

- Expand network of **electric vehicle charging stations**
- Enhance waste **recycling and reuse programs**
- Protect/enhance river, wetland, other **natural area resources**
- Expand **volunteer habitat restoration programs**
- Expand natural area access and **educational programming**
- Strengthen policies and practices to **reduce stormwater runoff**
- Promote the use of **non-invasive trees and plants**
- Encourage **energy-efficiency** in new construction and remodels
- Participate in Clean Water Services **Tree for All Program**
- Create **river and wetland cleanup projects**
- Use **Adopt a Park program** to help maintain natural resources

Community Goal: Ensuring Community Health and Safety (check up to 6 boxes)

- Conduct a community **health needs assessment**
- Promote **211-Info** phone and online links to health resources
- Conduct **patient follow-up** to reduce readmission, health costs
- Encourage participation in **wellness education/training**
- Fund **drug / gang enforcement**, K-9 patrols and safety training
- Continue and expand **School Resource Officer Program**
- Organize **health clinics** to facilitate access to services
- Execute **health awareness campaigns**
- Promote **drug and alcohol awareness** and addiction prevention
- Expand and increase access to **community gardens**
- Increase trail safety** by adding lighting and patrols
- Extend **homeless and mental health services** to Tualatin

Community Goal: Facilitating Economic Opportunity (check up to 6 boxes)

- Conduct an **industry cluster analysis** to identify opportunities
- Target business recruitment** to grow jobs/community wealth
- Ensure **infrastructure capacity** meets growth projections
- Facilitate **housing options** that meet employee preferences
- Incubate and facilitate the creation of **local businesses**
- Establish a **single point-of-entry** for investors and developers
- Create **marketing materials** that communicate unified City
- Create a city-business **economic development partnership**
- Recruit businesses that provide **family-wage jobs**
- Identify businesses to enhance **downtown retail opportunities**
- Provide guidance/incentives for **small/family-owned business**
- Connect residents to job **training and employment resources**

Community Goal: Advancing Education and Learning Opportunities (check up to 6 boxes)

- Involve community in **education structure/funding** decisions
- Coordinate efforts to expand and maximize **literacy campaigns**
- Take steps to **reduce class size/increase** student attention
- Promote **business education** for youth/entrepreneurs
- Facilitate access to technology** for all income groups
- Increase **Science/Technology/Engineering/Arts/Math** learning
- Grow **mentorship programs** for underserved populations
- Increase **after-school programs** for productive learning options
- Expand personal growth classes/**education for post K-12 adults**
- Expand **skills training** to match local employers/jobs
- Connect colleges/high schools** to increase post K-12 awareness
- Create **entrepreneurial training programs** for youth

Would you like to share other comments or ideas? Please enter them here:

Thank You!



TUALATIN
TOMORROW

**TUALATIN
TOMORROW
VISION AND
STRATEGIC ACTION
PLAN
UPDATE**

City Council Work Session – December 9, 2013

Overview

- Vision Plan Update
- Public Outreach Summary
- Draft Vision Action Plan
- Upcoming Schedule of Outreach Opportunities
- Questions & Discussion

Vision Plan Update, in a Nutshell

- Don't reinvent the wheel. Just make it better.
- The Vision is constant. It's a community-driven snapshot of the future.
- Focus areas are constant. They're how we think about and organize our mobilization approach.
- The Action Plan is fluid. Programs and projects need to adapt to changing times and technology.
- The Action Plan should reflect contemporary values and priorities.

Project Timeline

1

Community Ideas



+

2

Action Planning



=

3

Final Action Plan Update



Community Leader Interviews
Community Conversations
Collect Community Ideas

Public Forums
Surveys
Theme Team Meetings
Community Review & Prioritization

Recruit Partners
Complete Plan
City Council Review

Step 1: Community Ideas



Community Leader Interviews
Community Conversations
Collect Community Ideas



Step 2: Action Planning

2



Public Forums
Surveys
Theme Team Meetings
Community Review & Prioritization

Theme Teams:

September - October

Survey: www.tualatintomorrow.org

Community Review

Community Forum:

Wednesday, January 29th @ 6 p.m.

Draft Vision Action Plan

- The Draft Vision Action Plan includes 8 goals, 100 actions
 - ▣ Fostering Shared Sense of Place and Community Identity
 - ▣ Creating Activities and Attractions for All Ages
 - ▣ Sustaining Quality Community Services
 - ▣ Enhancing Mobility
 - ▣ Promoting Environmental Sustainability
 - ▣ Ensuring Community Health and Safety
 - ▣ Facilitating Economic Opportunity
 - ▣ Advancing Education and Learning Opportunities

Schedule of Outreach Opportunities

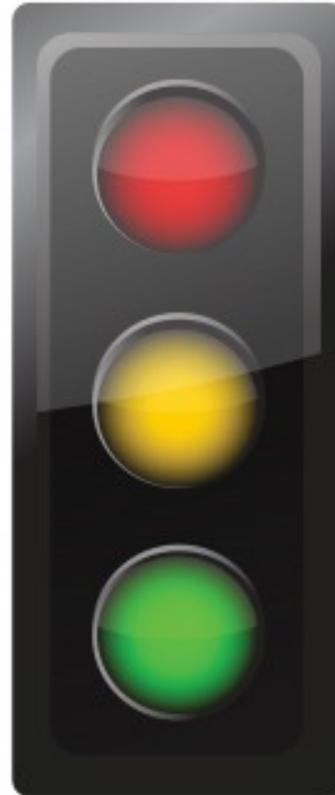
- Community Priorities Survey will be open until **January 6, 2014**
 - www.tualatintomorrow.org
- Community Forum:
 - **Wednesday, January 29, 2014 at 6 p.m.** at the Tualatin Police Department Training Room
- Present the Updated Vision Action Plan to City Council in February

Step 3: Final Action Plan Update

3



Recruit Partners
Complete Plan
City Council Review



IDEA

PLAN

ACTION

Questions & Discussion

www.tualatintomorrow.org