



STAFF REPORT CITY OF TUALATIN

TO: Honorable Mayor and Members of the City Council
THROUGH: Sherilyn Lombos
FROM: Nicole Morris, Deputy City Recorder
DATE: 03/25/2013
SUBJECT: Approval of the Minutes for the City Council Regular Meeting on March 11, 2013

ISSUE BEFORE THE COUNCIL:

The issue before the Council is to approve minutes from the City Council Regular Meeting on March 11, 2013.

RECOMMENDATION:

Staff respectfully recommends that the Council adopt the attached minutes.

Attachments: City Council Minutes March 11, 2013



OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL MEETING FOR MARCH 11, 2013

Present: Councilor Wade Brooksby; Councilor Frank Bubenik; Councilor Joelle Davis; Councilor Nancy Grimes; Councilor Ed Truax

Absent: Mayor Lou Ogden; Council President Monique Beikman

Staff City Manager Sherilyn Lombos; City Attorney Sean Brady; Community Development

Present: Director Alice Rouyer; Deputy City Manager Sara Singer; Deputy City Recorder Nicole Morris; Information Services Manager Lance Harris; Library Manager Abigail Elder; Engineering Manager Kaaren Hofmann; Police Captain Mark Gardner

A. CALL TO ORDER

Pledge of Allegiance

Councilor Truax called the meeting to order at 7:00 p.m.

B. ANNOUNCEMENTS

1. Youth Advisory Council Update March 11, 2013

Members of the Youth Advisory Council (YAC) presented a PowerPoint updating the Council of their current projects. YAC is currently working on Project FRIENDS an anti-bullying workshop to be held on April 19th at Byrom and Tualatin Elementary Schools. They also will be participating in Arbor Week and the Tualatin Discovery Challenge sponsored by the Tualatin Historical Society. YAC is preparing for Movies on the Commons to be held on Saturdays in July and August. They will be helping to select the films and sell concessions at the events.

2. Food for Fines Week at Tualatin Public Library

The Tualatin Public Library will be sponsoring Food for Fines this year from March 10-16. All donations will go to the Tualatin Food House Pantry. For every pound of food donated to the pantry, participants will receive a \$1 voucher good towards the forgiveness of fines at the library, up to \$10.

3. Proclamation Declaring April 1 - 6, 2013 National Community Development Week

Councilor Davis stated that the week of April 1-6, 2013 has been designated as National Community Development Week by the National Community Development Association to celebrate the Community Development Block Grant (CDBG) Program and the HOME Investment Partnerships (HOME) Program. Councilor Davis noted that these programs provide annual funding and flexibility to local communities to provide decent, safe and sanitary housing, a suitable living environment and economic opportunities to low-and moderate-income people. Since the program's inception, Tualatin has received a total of \$1,466,617 in CDBG funds to provide house rehabilitation, neighborhood revitalization and expansion of community facilities.

Councilor Davis read the proclamation declaring April 1-6, 2013 "National Community Development Week" in the City of Tualatin.

4. Proclamation Declaring March 21, 2013 Breast Restoration AdVocacy Education (BRAVE) Day

Councilor Grimes read the proclamation declaring March 21, 2013 as "Breast Restoration AdVocacy Education (BRAVE) Day" in the City of Tualatin.

C. CITIZEN COMMENTS

This section of the agenda allows citizens to address the Council regarding any issue not on the agenda. The duration for each individual speaking is limited to 3 minutes. Matters requiring further investigation or detailed answers will be referred to City staff for follow-up and report at a future meeting.

D. CONSENT AGENDA

The Consent Agenda will be enacted with one vote. The Mayor will first ask staff, the public and Councilors if there is anyone who wishes to remove any item from the Consent Agenda for discussion and consideration. The matters removed from the Consent Agenda will be considered individually at the end of this Agenda under, 1) Items Removed from the Consent Agenda. The entire Consent Agenda, with the exception of items removed from the Consent Agenda to be discussed, is then voted upon by roll call under one motion.

MOTION by Councilor Wade Brooksby, SECONDED by Councilor Joelle Davis to approve the consent agenda.

Vote: 5 - 0 MOTION CARRIED

Other: Mayor Lou Ogden (Absent)

Council President Monique Beikman (Absent)

1. Approval of the Minutes for the City Council Work Session and Regular Meeting on February 25, 2013
2. Approval of a New Liquor License Application for Thai Cuisine Restuarant.
3. Approval of 2013 Liquor License Renewals Late Submittals

E. SPECIAL REPORTS

1. Private Water Quality Facility Management Program Overview

Engineering Technician Matt Scheidegger and Engineering Manager Kaaren Hofmann presented an update on the Private Water Quality Facility Management Program. The purpose of this program is to improve water quality in the Tualatin River Watershed by bringing existing water quality facilities into compliance and establishing a formal inspection program. This program was implemented as a requirement of Clean Water Services. The program has a five year implementation plan and the City is currently in year four. Engineering Technician Scheidegger noted that they are on track to meet their inspection goals for the year and that he has been receiving a good response rate in regards to compliance from businesses in the community.

Councilor Truax asked how many sites needed remediation. Scheidegger stated that 50% need remediation and have been brought back to a functioning state.

2. Announcement of SW 124th Street Open House

Engineer Manager Kaaren Hofmann announced the open house for the SW 124th Avenue Alignment Options to be held on March 20th from 5:00-7:30 p.m. at the Tualatin Valley Fire and Rescue Training Center. The purpose of the open house is to gather alignment options from Tualatin Sherwood Road to Grahams Ferry Road and to solicit feedback from residents. The County will be at the April 8th work session to brief the Council on the open house.

Councilor Truax asked if this would be the only local open house. Hofmann stated that this would be the only scheduled event. City Manger Lombos noted that all interested parties including directly affected property owners have been invited to be on the Interested Party Committee by the County. Councilor Truax encouraged everyone interested to attend and voice their opinions on the matter.

F. **PUBLIC HEARINGS – Legislative or Other**

G. **PUBLIC HEARINGS – Quasi-Judicial**

H. **GENERAL BUSINESS**

1. Acceptance of the 2013 Water Master Plan Document

Engineering Manager Kaaren Hofmann and Community Development Director Alice Rouyer presented the Water Master Plan Update. Engineering Manager Hofmann stated that the master plan identifies deficiencies, determines future system supply requirements, and recommends improvements that correct existing deficiencies and provide for future expansion. The supply needs for water in the City will continue to be adequate until 2030 if conservation continues and economic growth continues to be slow. The proposed plan addresses potential supply issues by recommending revisiting the water demand projections in three years. The majority of the proposed projects totaling \$20.5 million are associated with growth in the area and will be funded by a combination of water rates and System Development Charges (SDC's). Ms. Hofmann noted that the plan has been before the Tualatin Planning Commission and they presented no concerns. It has also been been available on the City's website and they have received no comments from the public.

Councilor Truax is happy with the recommendation to revisit the plan every 2-3 years and would like to see this continued in the future. He does not want to lose sight of the conversation regarding water rates either. Engineering Manager Hofmann stated that the fee schedule will go into place this June and has been factored into the budget at the 4.5% rate as proposed in the plan.

Community Development Director Rouyer stated that the next steps for the plan are possible acceptance tonight and then incorporation in to the Tualatin Development Code. The plan would then come back to Council in the Spring for acceptance of the amendments to the code.

MOTION by Councilor Nancy Grimes, SECONDED by Councilor Frank Bubenik to accept the Water Master Plan document and direct staff to prepare plan text amendments and ordinance amendments to incorporate the master plan work into the Tualatin Development Code.

Vote: 5 - 0 MOTION CARRIED

Other: Mayor Lou Ogden (Absent)

Council President Monique Beikman (Absent)

I. ITEMS REMOVED FROM CONSENT AGENDA

Items removed from the Consent Agenda will be discussed individually at this time. The Mayor may impose a time limit on speakers addressing these issues.

J. COMMUNICATIONS FROM COUNCILORS

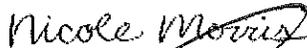
Councilor Grimes complimented the staff and Councilor Truax on their leadership in completing the Water Master Plan. She noted how well it was planned. Councilor Truax stated that the City of Tualatin has done a great job in maintaining the water supply system and have a regular program in place for ongoing maintenance.

Councilor Truax thanked those who participated in the CIO 2 traffic forum last weekend. He stated that it was well attended and appreciated everyone's efforts.

K. ADJOURNMENT

Councilor Truax adjourned the meeting at 7:33 p.m.

Sherilyn Lombos, City Manager



/ Nicole Morris, Recording Secretary



/ Lou Ogden, Mayor