



**OFFICIAL AGENDA OF THE TUALATIN DEVELOPMENT COMMISSION  
FOR FEBRUARY 27, 2012**

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**A. CALL TO ORDER**

**B. ANNOUNCEMENTS**

**C. CITIZEN COMMENTS**

*This section of the agenda allows citizens to address the Commission regarding any issue not on the agenda. The duration for each individual speaking is limited to **3** minutes. Matters requiring further investigation or detailed answers will be referred to City staff for follow-up and report at a future meeting.*

**D. CONSENT AGENDA**

*The Consent Agenda will be enacted with one vote. The Chairman will first ask the staff, the public and Commissioners if there is anyone who wishes to remove any item from the Consent Agenda for discussion and consideration. The matters removed from the Consent Agenda will be considered individually at the end of this Agenda under H) Items Removed from the Consent Agenda. The entire Consent Agenda, with the exception of items removed to be discussed under "Items Removed from the Consent Agenda," is then voted upon by roll call under one motion.*

1. Approval of the Minutes for the Meeting of July 25, 2011
2. Change Order No. 10 for the SW Herman Road Project

**E. SPECIAL REPORTS**

**F. PUBLIC HEARINGS**

**G. GENERAL BUSINESS**

**H. ITEMS REMOVED FROM CONSENT AGENDA**

*Items removed from the Consent Agenda will be discussed individually at this time. The Chairman may impose a time limit on speakers addressing these issues.*

**I. COMMUNICATIONS FROM COMMISSIONERS**

**J. EXECUTIVE SESSION**

**K. ADJOURNMENT**



## STAFF REPORT

### TUALATIN DEVELOPMENT COMMISSION

**TO:** Honorable Chairman and Members of the Commission

**THROUGH:** Sherilyn Lombos, City Manager

**FROM:** Maureen Smith, Executive Assistant

**DATE:** 02/27/2012

**SUBJECT:** Approval of the Minutes for the Meeting of July 25, 2011

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**ISSUE BEFORE THE COMMISSION:**

The issue before the Commission is to approve the minutes of the Meeting of July 25, 2011.

**RECOMMENDATION:**

Staff respectfully recommends that the Commission adopt the attached minutes.

**FINANCIAL IMPLICATIONS:**

There are no financial impacts associated with this item.

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**Attachments:** A - Meeting Minutes of July 25, 2011



OFFICIAL MINUTES OF TUALATIN  
DEVELOPMENT COMMISSION FOR JULY 25, 2011

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Present: Chairman Lou Ogden; Commissioner Monique Beikman; Commissioner Joelle Davis; Commissioner Wade Brooksby; Commissioner Frank Bubenik; Commissioner Nancy Grimes; Commissioner Ed Truax

Staff Present: Administrator Sherilyn Lombos; Administrator Sherilyn Lombos; City Attorney Brenda Braden; Police Chief Kent Barker; Operations Director Dan Boss; Community Development Director Alice Rouyer; Assistant to the City Manager Sara Singer; Executive Assistant Maureen Smith

Attendees: Mike McKillip

**A. CALL TO ORDER**

The meeting was called to order at 8:45 p.m.

**B. ANNOUNCEMENTS**

*None.*

**C. CITIZEN COMMENTS - None.**

**D. CONSENT AGENDA**

MOTION by Commissioner Monique Beikman, SECONDED by Commissioner Nancy Grimes to adopt the Consent Agenda as read.

**Vote:** 7 - 0 CARRIED.

1. Approval of the Minutes for the Meeting of July 11, 2011
2. Resolution No. **593-11** Authorizing the Chairman to Sign a Cooperative Improvement Agreement with Oregon Department of Transportation and the City of Tualatin for Improvements Associated with the SW Leveton Drive Project
3. Resolution No. **594-11** Awarding the Bid for the SW Leveton Drive Extension Project

**E. SPECIAL REPORTS - None.**

F. PUBLIC HEARINGS - *None.*

G. GENERAL BUSINESS - *None.*

1. Resolution No. **595-11** Awarding the Bid for the Tualatin-Sherwood Road Landscaping Project
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Civil Engineer Kaaren Hofmann and Community Development Director Alice Rouyer presented a PowerPoint on the award of bid for the Tualatin-Sherwood Road landscaping project. The scope of the project was reviewed, which includes constructing landscaping, illumination and a new traffic signal on SW Tualatin-Sherwood Road. Also included is the gateway Construction will start in August with the sculpture installed in December 2012 and the pond and sign will be installed when the gateway location is cleared. Staff noted two bids were received and recommend the resolution be adopted to award the bid.

Commissioner Bubenik asked and Civil Engineer Hofmann explained that the three sections of proposed landscaping is due to the differences in topography, etc. Commissioner Grimes asked about the impact the project will have on Tualatin-Sherwood Road. Civil Engineer Hofmann said any construction that impacts a travel lane would be done after 7:00 p.m. and no road closure of Tualatin-Sherwood Road.

MOTION by Commissioner Monique Beikman, SECONDED by Commissioner Ed Truax adopt the attached Resolution awarding the bid to Brant Construction for the amount of \$949,759.00.

**Vote:** 7 - 0 CARRIED.

H. ITEMS REMOVED FROM CONSENT AGENDA

I. COMMUNICATIONS FROM COMMISSIONERS  
*None.*

J. EXECUTIVE SESSION  
*None.*

K. ADJOURNMENT

MOTION by Commissioner Monique Beikman, SECONDED by Commissioner Joelle Davis to adjourn the meeting at 8:53 p.m.

**Vote:** 7 - 0 CARRIED.

Sherilyn Lombos, Administrator



/ Maureen Smith, Recording Secretary



# STAFF REPORT

## TUALATIN DEVELOPMENT COMMISSION

**TO:** Honorable Chairman and Members of the Commission

**THROUGH:** Sherilyn Lombos, Administrator

**FROM:** Kaaren Hofmann, Engineering Manager  
Alice Rouyer, Community Development Director

**DATE:** 02/27/2012

**SUBJECT:** Change Order No. 10 for the SW Herman Road Project

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### ISSUE BEFORE THE COMMISSION:

Should the Commission approve Change Order No. 10 for the Herman Road Project.

### RECOMMENDATION:

Staff is recommending approval of this change order.

### EXECUTIVE SUMMARY:

The SW Herman Road Project was a joint project between the Development Commission and the City to construct improvements to Herman Road from Teton Avenue to 124th Avenue. This project included two new signals, railroad crossings, widening, storm drainage, and the installation of bike lanes and sidewalks.

This change order includes:

1. the installation of early strength concrete to allow paving to occur during good weather,
2. re-pouring of existing curb and gutter to correct a drainage issue,
3. hand setting curb at Teton Avenue to work around the railroad crossing equipment, and
4. additional earthwork quantities necessary to complete the project.

This project is fully complete and we have been working to close out the project paperwork. The earthwork quantity payment was agreed to last year between the parties; however, as the final payment was being finalized these issues came to light. The total change order cost is \$202,863.

### OUTCOMES OF DECISION:

If the change order is approved, the contractor can be paid this amount and all final monies and the project will be closed out.

### FINANCIAL IMPLICATIONS:

These costs will be paid for out of the project budget; there are sufficient funds to cover these costs.

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**Attachments:** A - Change Order

CHANGE ORDER NO.10

TO THE CONTRACT DOCUMENTS FOR CONSTRUCTION  
OF THE SW HERMAN ROAD PROJECT FROM SW TETON AVENUE TO SW 124<sup>TH</sup>  
AVENUE

This Change Order No. 10 modifies the agreement by and between Moore Excavation Inc., hereinafter referred to as the Contractor, and the Tualatin Development Commission, hereinafter referred to as the Owner, for the construction of SW HERMAN ROAD PROJECT FROM SW TETON AVENUE TO SW 124<sup>TH</sup> AVENUE, to the extent described below:

1. For the additional work pertaining to using early strength concrete for pouring a driveway to take advantage of good weather. It is agreed that the Owner will be charged \$425.00 by the Contractor for the following work incorporated into the project:

ITEM NO.	ITEM DESCRIPTION	UNIT OF MEASURE	UNIT PRICE
991	Early Strength Concrete for Driveway	CY	\$17.00

2. For the additional work pertaining to re-pouring an existing curb and gutter. It is agreed that the Owner will be charged \$1000.00 by the Contractor for the following additional work incorporated into the project:

ITEM NO.	ITEM DESCRIPTION	UNIT OF MEASURE	UNIT PRICE
992	Re-pour Existing Curb & Gutter	LS	\$1000.00

3. For the additional work pertaining to hand setting curbs at SW Teton Avenue. It is agreed that the owner will be charged \$1388.00 by the Contractor for the following work incorporated into the project:

ITEM NO.	ITEM DESCRIPTION	UNIT OF MEASURE	UNIT PRICE
993 & 994	Hand Set Curb at Teton Avenue	LF	\$4.00

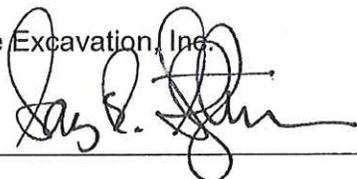
4. For the additional work pertaining a change in the earthwork quantities necessary to complete the project. It is agreed that the owner will be charged \$200,000.00 by the Contractor for the following work incorporated into the project:

ITEM NO.	ITEM DESCRIPTION	UNIT OF MEASURE	UNIT PRICE
---	Earthwork	LS	\$200,000

Except as herein modified, the terms of the basic contract between the Tualatin Development Commission and Moore Excavation, Inc. shall remain in full force and effect.

Dated this 27<sup>th</sup> day of February 2012.

Moore Excavation, Inc.

By 

Date FEB. 13, 2012

TUALATIN DEVELOPMENT COMMISSION

By 

Chairman

ATTEST: 

Administrator