

APPROVED BY TUALATIN CITY COUNCIL
Date 7-23-2012
Recording Secretary M. Smith



STAFF REPORT CITY OF TUALATIN

TO: Honorable Mayor and Members of the City Council
THROUGH: Sherilyn Lombos, City Manager
FROM: Maureen Smith, Deputy City Recorder
DATE: 07/23/2012
SUBJECT: Approval of the Minutes for the Work Session and Meeting of July 9, 2012

ISSUE BEFORE THE COUNCIL:

The issue before the Council is to approve the minutes of the work session and meeting of July 9, 2012.

RECOMMENDATION:

Staff respectfully recommends that the Council adopt the attached minutes.

Attachments: A - Work Session Minutes of July 9, 2012
B - Meeting Minutes of July 9, 2012



OFFICIAL MINUTES OF TUALATIN CITY COUNCIL WORK SESSION FOR JULY 9, 2012

Present: Mayor Lou Ogden; Council President Monique Beikman; Councilor Wade Brooksby (present at 6:00 p.m.); Councilor Frank Bubenik; Councilor Joelle Davis; Councilor Nancy Grimes; Councilor Ed Truax

Staff Present: City Manager Sherilyn Lombos; City Attorney Brenda Braden; Police Chief Kent Barker; Operations Director Dan Boss; Community Development Director Alice Rouyer; Community Services Director Paul Hennon; Finance Director Don Hudson; Deputy City Manager Sara Singer; Information Services Manager Lance Harris; Parks and Recreation Manager Carl Switzer; Maintenance Services Division Manager Clayton Reynolds; Management Analyst Ben Bryant

1. CALL TO ORDER

The Work Session was called to order at 5:00 p.m.

2. Executive Session

An executive session was held at the start of the Work Session from 5:00 - 6:00 p.m., pursuant to ORS 192.660(2)(f) to discuss non-public information or records.

The remainder of the Work Session continued at 6:11 p.m.

4. Tonquin Trail Master Plan Update

Recreation Manager Carl Switzer provided a presentation on the Tonquin Trail Master Plan. The Tonquin Trail will be a regional trail connecting the Willamette River and Tualatin River with safe pedestrian and bicycle friendly connections between and through Wilsonville, Sherwood and Tualatin. The Tonquin Trail Master Plan is being developed by a partnership of agencies including Tualatin, Wilsonville, Sherwood, Clackamas and Washington counties and Metro. An update on the planning process was provided, and an overview of the remaining items to be completed was explained. Mr. Switzer explained that remaining work includes: identifying a facility name and logo, determining design guidelines, developing cost estimates, identifying which jurisdictions will operate and maintain which parts of the trail, and adopting and incorporating the master plan into land use and transportation plans.

Councilor Davis asked if Metro would be financing the construction and ongoing maintenance of the trail. Mr. Switzer said that financing for the construction, operation and maintenance of the trail has not yet been determined, but it is not likely that they will fund operation and maintenance. However, it was explained that there may be some funding available through Metro or through grant opportunities for construction of the trail. Mayor Ogden asked if a cost estimate has been developed for the construction of the trail. Switzer said cost estimate work is

currently underway. He also explained that Metro is working on developing a process for the naming of the trail. Councilor Davis said that if the City is responsible for operating and maintaining parts of the trail, then the City should get naming rights for those parts of the trail.

Community Services Director Paul Hennon said more information would be presented at a future meeting.

5. League of Oregon Cities 2013 Legislative Priorities

City Manager Lombos presented staff's recommendations for the 2013 Legislative Priorities for the League of Oregon Cities. The items being recommended are as follows:

1. *Eliminate the 3% discount for the early payment of property taxes (Item E).*
2. *Reform the court fines system in a manner that recognizes the value of both state and local courts (Item F).*
3. *Pass legislation that will allow cities greater authority to regulate liquor serving establishments (Item H).*
4. *Pass legislation renewing the 9-1-1 tax containing the following elements: a) A tax rate sufficient to ensure adequate resources for both the management of the system and the acquisition of the latest technology; b) no sunset provision; c) Requirement that the state use 9-1-1 tax revenues for 9-1-1 services, thereby ending the practice of diverting both the revenues and the interest earned on the revenues to the state's General Fund; d) Payment of the 9-1-1 tax by purchasers of pre-paid cell phones and Voice Over Internet Protocol (VoIP) services, if pending rulemaking and litigation that may follow overturns the opinion of Legislative Counsel stating that such authority already exists and legislation is unnecessary (HB 2075 from 2011) (Item K).*

Councilor Brooksby asked about the percentage of people in Tualatin that take advantage of the 3 percent discount for property taxes. Finance Director Hudson said that about 80 percent of the people in Washington County take advantage of this discount. He explained that by his estimates the City could receive an additional \$180,000 in property taxes. Councilor Truax said this is not on his list of things he would support, and in his opinion, this essentially amounts to a 3 percent tax increase for our residents. Councilor Brooksby agreed that this would appear to be tax increase, but that he would rather see a fee associated with spreading property tax payments out over time.

City Manager Lombos said another item that had been considered was Item O:

While supporting the creation of a dedicated, non-roadway transportation fund, oppose any attempt to fund it from existing revenue streams - especially transfers from local governments to the state.

Mayor Ogden asked if Item M was considered:

Defeat legislation that would extend or make permanent the moratorium of raising existing or levying new local gas taxes and/or any legislation that proposes to restrict or preempt cities' ability to charge any transportation-related fee or tax.

Councilor Davis said she would support Item M, and Mayor Ogden agreed. There was consensus to support Items F, H, K and M. City Manager Lombos said the priorities are due to the League on July 31st. Mayor Ogden said that a group of mayors from the Portland Metropolitan area were meeting this month to discuss the legislative priorities for their respective cities, and he could bring back information at the next Work Session if any new priorities were presented at the Metro Mayor's meeting.

6. Council Handbook Discussion

The City Council requested that staff develop a draft City Council handbook that includes any information regarding the Council policies and procedures, guidelines and other resources. City Manager Lombos presented the draft of the City Council handbook that was developed. Ms. Lombos indicated that staff is looking for Council direction on this draft so a final version can be presented to the Council in August. Councilor Davis said the draft is a very good start. She suggested creating a Council subcommittee to discuss the details in the document. Councilor Bubenik agreed with Councilor Davis about creating a Council subcommittee to discuss the details. Councilor Grimes agreed to the Council subcommittee, but she said that anything related to mission or values of the Council should be discussed with the whole Council. Mayor Ogden suggested that Council submit their comments to Ms. Lombos to forward to the subcommittee for their discussion. Mayor Ogden also suggested that the Council as a whole examine the health insurance benefits, and suggested providing the same health benefits for the entire Council as employees receive. Mayor Ogden, Councilor Davis and Councilor Grimes will be serving on the subcommittee to discuss the handbook. This item will be brought back to a future work session in August.

7. Council Meeting Agenda Review, Communications & Roundtable

CONSENT AGENDA

Council reviewed the Consent Agenda with no changes.

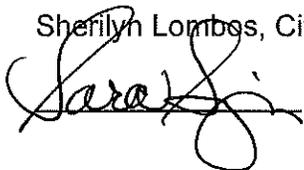
COMMUNICATIONS FROM COUNCIL

Mayor Ogden said that the Washington County Coordinating Committee (WCCC) accepted the MSTIP list today which includes the 124th roadway project.

8. **ADJOURNMENT**

The Work Session adjourned at 7:00 p.m.

Sherilyn Lombos, City Manager



/ Sara Singer, Deputy City Manager