



OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL MEETING FOR  
FEBRUARY 13, 2012

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Present: Mayor Lou Ogden; Council President Monique Beikman; Councilor Wade Brooksby; Councilor Frank Bubenik; Councilor Joelle Davis; Councilor Nancy Grimes; Councilor Ed Truax

Staff Present: City Manager Sherilyn Lombos; City Attorney Brenda Braden; Police Chief Kent Barker; Community Development Director Alice Rouyer; Finance Director Don Hudson; Planning Manager Aquilla Hurd-Ravich; Assistant to the City Manager Sara Singer; Associate Planner Cindy Hahn; Parks and Recreation Manager Carl Switzer; Library Manager Abigail Elder; Teen Program Specialist Julie Ludemann; Management Analyst Ben Bryant; Executive Assistant Maureen Smith

**A. CALL TO ORDER**

Mayor Ogden called the meeting to order at 7:06 p.m.

The Pledge of Allegiance was led by Tualatin Boy Scout Troop 35.

**B. ANNOUNCEMENTS**

**1. Tualatin Youth Advisory Council Update February, 2012**

Tualatin Youth Advisory Council (YAC) representatives gave an update on activities and upcoming events. Project F.R.I.E.N.D.S will be held again this year, an event that focuses on violence prevention/anti-bullying. The YAC received a grant of \$700 from the Washington County Commission on Children and Families, and 5th graders from Bridgeport, Byrom and Tualatin Elementary 5th will be participating this year. The event will be on April 20, 2012.

A grant from Target Stores was given on youth outreach, which encompasses holding a "Youth Summit" last done in 2009. It meets the YAC goal of providing the primary communication link for youth to government and identifying and advocating for needs of youth. The planning phase is starting, and the summit will be held by the end of the school year.

Councilor Davis commented that she is on the Board of the Washington County Human Rights Council, and noted the Council would be interested in their involvement with the YAC and upcoming Youth Summit.

2. Swearing-in of Police Officer - Kelley Fugate

Police Chief Kent Barker introduced Kelley Fugate and gave a brief background. She will begin the Police Academy training for approximately four months, starting February 27.

Officer Kelley Fugate parents were present and pinned her badge and Police Chief Barker swore in Officer Fugate.

3. Introduction of Employees - Cathy Hayes, Court Clerk, Finance Department  
Janet Newport, Human Resources Manager

Finance Director Don Hudson introduced Cathy Hayes, Court Clerk, and gave a brief summary of her background and duties. Council welcomed Ms. Hayes to the City.

City Manager Sherilyn Lombos introduced Human Resources Manager Janet Newport and gave a brief summary of her background and duties. Council welcomed Ms. Newport to the City.

4. Proclamation Declaring Abigail Elder 2011 Employee of the Year

Mayor Ogden introduced Library Manager Abigail Elder as the 2011 Employee of the Year. The City established a program to give recognition to employees for their exemplary performance, noting Ms. Elder was selected by her peers based on numerous nominations from multiple City departments. Mayor Ogden read the proclamation declaring Abigail Elder as the 2011 Employee of the Year.

C. **CITIZEN COMMENTS**

*Susan Miller and Steve McLellan, Tualatin residents*, spoke about her concern on receiving a citation, and the number of citations that have been issued in an approximately 500 foot area along 65th Avenue where the posted speed changes from 45 MPH to 35 MPH. Ms. Miller she has lived in Tualatin for 12 years and travels that stretch of road she believes has safety concerns, and a poorly placed speed change posting. She noted the road is not signed in both directions and is concerned that a traffic safety study should be done for this area. Ms. Miller also met with Police Chief Barker to discuss her safety concerns. Ms. Miller asked that Council request ODOT to provide a new traffic study on the safety and effectiveness of its current posted speeds and locations.

Mr. McLellan congratulated the Engineering Division and Police Department for their professionalism and responsiveness to the situation. Since the traffic study was done, the area has changed drastically since then, and said his request is the same as Ms. Miller.

Council asked for staff to review the situation and City Manager Lombos said staff will work with ODOT and the Police Department has reviewed their patrol of this

area and has made some changes.

*Steve Titus, Tualatin resident* spoke about the Tonquin Industrial Group with regards to the Southwest Concept Plan and the issue that if the land is annexed it would be a non-conforming use. From his point of view Mr. Titus believes the Group should have an overlay and urged staff to move forward. He mentioned the lack of in-depth information on various projects, etc. that is on the City's website, and said he was invited and attended the first meeting of the City's website redesign group and his frustration that the meeting did not address his issues with the website.

*Kathy Newcomb, Tualatin resident* , submitted her comments and spoke on Washington County's consideration of MSTIP funds for funding construction of Park and Ride areas. Her hope is Council is in favor of a locating a Park and Ride on the westside of Tualatin by 99W. Ms. Newcomb said two years ago it was asked that the City's Budget Advisory Committee consider funding for a Park and Ride, which did not happen and she now asked that Council and/or the Budget Advisory Committee consider funding match money to begin construction of a Park and Ride near 99W.

#### **D. CONSENT AGENDA**

MOTION by Councilor Joelle Davis, SECONDED by Council President Monique Beikman to adopt the Consent Agenda as read.

**Vote: 7 - 0 MOTION CARRIED**

1. Approval of the Minutes for the Work Session and Meeting of January 23, 2012
2. Approval of a New Liquor License Application for Christopher Michael Wines

#### **E. SPECIAL REPORTS**

1. Quarterly Financial Update

Finance Director Don Hudson presented the second Quarterly Financial Update. Council priorities and 2nd quarter accomplishments. Continued with review of General Fund Revenue, etc.

Council thanked staff for the good work and to continue to be fiscally prudent and appreciate everything staff has done.

2. 2011 Heritage Center Annual Report

Parks and Recreation Manager Carl Switzer introduced Tualatin Historical Society Co-President Norm Parker and Heritage Center Assistant Director Lindy Hughes who presented the 2011 Tualatin Heritage Center Annual Report.

A brief history given on how the Heritage Center came about was given, and the successful partnership with the City of Tualatin and the Tualatin Historical Society, which culminated in the creation of the Heritage Center. The Center is now celebrating its 6th anniversary, and a PowerPoint was given outlining the Center's mission and its successful operation, and of preserving an historical structure for public use. The activities and events that took place over the past year were presented.

Council thanked the Tualatin Historical Society and Tualatin Heritage Center Board and staff for all the work that has done to create the Center and keep it thriving.

**F. PUBLIC HEARINGS – *Legislative or Other***

**G. PUBLIC HEARINGS – *Quasi-Judicial***

**H. GENERAL BUSINESS**

1. Resolution No. **5087-12** Recognizing the Formation of the Commercial Citizen Involvement Organization
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Assistant to the City Manager Sara Singer presented a PowerPoint outlining the Citizen Involvement Organization Program (CIOP) and the process and standards needed to form the Commercial Citizen Involvement Organization (CIO).

Commercial CIO Board Members Jonathan Crane, President, Ron Audette, Vice-President, and Cheryl Dorman, Land Use Officer were present and spoke on the work that has been done leading up to formation of the Commercial CIO, and looking forward to being great partners in the community.

Council thanked the Commercial CIO Officers for all their work and the entire CIO program, and looks forward to working with all CIOs.

MOTION by Councilor Ed Truax, SECONDED by Council President Monique Beikman to adopt the Resolution recognizing the formation of the Commercial Citizen Involvement Organization.

**Vote: 7 - 0 MOTION CARRIED**

**I. ITEMS REMOVED FROM CONSENT AGENDA**

**J. COMMUNICATIONS FROM COUNCILORS**

**K. EXECUTIVE SESSION**

**L. ADJOURNMENT**

MOTION by Council President Monique Beikman, SECONDED by Councilor Frank Bubenik to adjourn the meeting at 8:27 p.m.

**Vote: 7 - 0 MOTION CARRIED**

Sherilyn Lombos, City Manager



Maureen Smith / Recording Secretary