

**OFFICIAL MINUTES OF TUALATIN CITY COUNCIL WORK SESSION FOR
JANUARY 9, 2012**

Present: Mayor Lou Ogden; Council President Monique Beikman; Councilor Wade Brooksby (arrived at 5:41 p.m.); Councilor Frank Bubenik; Councilor Joelle Davis; Councilor Nancy Grimes

Absent: Councilor Ed Truax

Staff Present: City Manager Sherilyn Lombos; City Attorney Brenda Braden; Police Chief Kent Barker; Operations Director Dan Boss; Community Development Director Alice Rouyer; Finance Director Don Hudson; Planning Manager Aquilla Hurd-Ravich; Assistant to the City Manager Sara Singer; Engineering Manager Kaaren Hofmann; Maintenance Services Division Manager Clayton Reynolds; Management Analyst Ben Bryant; Executive Assistant Maureen Smith

1. CALL TO ORDER**2. Website Redesign Update**

Assistant to the City Manager Sara Singer presented a PowerPoint and gave an overview of the City's website. The City's website presence began approximately five years ago of development of a website with limited internal staff resources. The City's Tualatin Tomorrow Vision Plan has identified an update to the website, and the City Council identified a website update in their 2011-2012 Council goals that would enhance community involvement and interaction and provide a 24/7 "city hall." City staff also expressed a need for a more user-friendly website through a series of internal interviews. An internal web team, with a representative from each department was involved in identifying the needs of all departments, and developing a Request for Proposals (RFP), receiving a response of 21 proposals. The team narrow the proposals to three, and were interviewed, with the selection of Lake Oswego-based aHa! Consulting, Inc.

Brian Gilday, aHa! Consulting said their firm is excited to move forward with the website redesign and are committed to providing the best website and improving the City's web presence. He explained the internal process that has begun with staff and discussion followed on the redesign and its capabilities, such as an employee "intranet" and e-commerce function availability.

3. Aquifer Storage and Recovery Update

Operations Director Dan Boss and Engineering Manager Kaaren Hofmann presented an update on the Aquifer Storage and Recovery (ASR) well, starting with a brief background and explanation of ASR, which is an underground storage of treated drinking water that is injected into an underground aquifer during the winter months and pumped back into the water system during the summer months when water demands are high. The project was conceived in 2001 with the Feasibility Report and has slowly progressed. The pump house was completed in 2009, rehabilitation of the well was completed in May 2011, and injection of water started again in June. During Cycle 3 approximately 20 million gallons were injected and recovery of 14 million gallons, with no reported water quality issue or complaints received. The goal for Cycle 4 is the injection of 450 gpm in November, injecting 100 million gallons of water, and recover 90 million gallons starting in July. With ongoing operating and monitoring, the project is breaking even, and may allow the City to reduce peaking factor in the summer months and may eventually reduce water rates from Portland. Staff reviewed the next steps to determine what chlorination facilities will be necessary once Cycle 4 is complete, ongoing monitoring, and well cleaning every four to five years.

Brief discussion followed on the savings derived from having ASR and being able to break even at a certain point.

4. Basalt Creek Transportation Planning Update

Community Development Director Alice Rouyer and Management Analyst Ben Bryant presented a PowerPoint update on the Basalt Creek transportation planning. Also present was Washington County Principal Engineer Russ Knoebel. Staff reviewed the various project improvements and timelines of each, which include 124th Avenue Project (Tualatin-Sherwood Road to Tonquin Road), Boones Ferry Road Improvement Project (Norwood Road to Day Street), and East-West Alignment Concepts (i.e. Basalt Creek Area Transportation Refinement Plan). Washington County held an open house in December that was well attended, giving property owners and community members an opportunity to review and comment on the projects.

The various project improvements were discussed. Increased capacity and proposed alignments and access points were reviewed and questions were asked and explained by County Engineer Knoebel regarding the proposed transportation alignments and timelines, and the need at some point of providing I-5 improvements to provide adequate mobility for planned growth through 2035. Discussion followed.

Staff plans to return to Council in February after holding open houses for additional public comment, and come back again to Council in April for a decision. Council suggested to be certain that the community and Citizen Involvement Organizations (CIOs) be included in the projects as they progress.

5. Update on Metro's *Climate Smart Communities Scenarios Project*

Planning Manager Aquilla Hurd-Ravich gave an update on Metro's work on the *Climate Smart Communities Scenarios Project*. The project responds to state mandates to reduce Green House Gases (GHG), established by the Legislature in 2007. In 2009 the Legislature directed Metro to "develop two or more alternative land use and transportation scenarios" by January 2012, to reduce GHG emissions from light-duty vehicles. Metro began work on Phase I in 2011, focusing on the region's current reduction efforts, which resulted in a "draft" findings report.

Staff continued with a review of the report and general policies, etc., and Phase I purpose and conclusions, with Phase II work beginning in 2012. Discussion on the project followed and mention made that some communities in the Metro area were not aware of this mandate. Council expressed frustration with Metro's decision-making process and what this will mean to cities. Discussion continued on review of the report and next steps. Council asked staff to arrange a Metro councilor to come speak on the issue at an upcoming Council meeting.

6. Council Meeting Agenda Review, Communications & Roundtable

CONSENT AGENDA

Council reviewed the Consent Agenda with no changes. Councilor Brooksby made a comment on Consent Item D-4, Phase II Park Improvements.

7. **ADJOURNMENT**

Mayor Ogden adjourned the Work Session at 6:55 p.m.

Sherilyn Lombos, City Manager



Maureen Smith, Recording Secretary