APPROVED BY TUALATIN CITY COUNCIL
Date 3-12-2012
Recording Secretary MSmith

OFFICIAL MINUTES OF TUALATIN CITY COUNCIL WORK SESSION FOR FEBRUARY 27, 2012

Present: Mayor Lou Ogden; Council President Monique Beikman; Councilor Frank Bubenik; Councilor Joelle Davis; Councilor Nancy Grimes; Councilor Ed Truax

Absent: Councilor Wade Brooksby

Staff Present: City Manager Sherilyn Lombos; City Attorney Brenda Braden; Police Chief Kent Barker; Operations Director Dan Boss; Community Services Director Paul Hennon; Finance Director Don Hudson; Planning Manager Aquilla Hurd-Ravich; Senior Planner William Harper; Associate Planner Cindy Hahn; Parks and Recreation Manager Carl Switzer; Engineering Manager Kaaren Hofmann; Management Analyst Ben Bryant; Executive Assistant Maureen Smith

1. CALL TO ORDER

Mayor Ogden called the Work Session to order at 5:00 p.m. Council immediately went into executive session pursuant to ORS 192.660(2)(d) to discuss labor relations.

2. *Executive Session*

An executive session pursuant to ORS 192.660(2)(d) to discuss labor relations was held at the beginning of the Work Session.

3. Briefing on Proposed Amendments that would Remove Core Area Parking District "Impact Fee" Provisions in the Tualatin Development Code and the Tualatin Municipal Code

Senior Planner Will Harper presented information and brief history on the Core Area Parking District (CAPD) and the upcoming Plan Text Amendment PTA-11-12 that would remove existing Code provisions that allow for payment of a parking impact fee within the District. This will be paired with an amendment to the Municipal Code that references the CAPD Board to remove "impact fee" provisions. Staff is seeking feedback from the Council prior to proceeding with the plan text amendment.

Senior Planner Harper went on to explain the "fee in lieu" (impact fee) provisions allow development in the CAPD to reduce required on-site parking by paying an "impact fee" for each required parking stall not constructed by the development. The funds collected are then available to help pay for construction of CAPD parking improvements. The current Impact Fee account balance is approximately $45,000 from payments by developers in lieu of providing required on-site parking spaces. The account funds are from three projects in the CAPD (Aspen Place, Martinazzi Commons, and Robinson Crossing I & II). Without urban renewal any longer or CAPD funds to supplement it, the program is not sustainable.

Discussion followed on the reasoning behind eliminating the impact fee. Concern was expressed about capacity and whether it is exacerbating it by discontinuing the fee. Council President Beikman, who serves on the Board, said the members reviewed this issue and recommending eliminating the fee. With no land available to expand in the downtown core area, it promises something that can't be delivered.

Brief discussion followed and the concensus of all Council present was to proceed with the Plan Text Amendment as presented.

4. Washington County Major Streets Transportation Improvement Program (MSTIP) Priorities

Staff noted Council held a discussion in January on the draft list of projects for funding in the latest cycle of the Washington County Major Streets Transportation Improvement Program (MSTIP). Management Analyst Ben Bryant was present with updated information on potential safety improvements to Grahams Ferry Road, at the request of the City Council. The Washington County Coordinating Committee (WCCC) is asking for input on the draft project list for the MSTIP. Cities, including Tualatin, have added projects to the original list, putting the County $75 million over budget.

Discussion followed on review of Tualatin's requested projects that would be funded by MSTIP. A map was displayed of potential projects and their locations. Staff noted Wilsonville's mayor, with unanimous approval of their Council, sent a letter to Washington County requesting modification to Project 12, by redirecting the $6 million towards improving the existing road network; specifically Boones Ferry Road, Day and Grahams Ferry Roads, and Tonquin Road, respectively.

Discussion followed on the projects list, specifically Wilsonville's request to redirect funding, and the 124th Avenue project, etc. Discussion then went to Grahams Ferry Road and what could be done to address the safety issues now, and the rebuild of Graham's Ferry in the future, with possible connection with the Basalt Creek planning. Although Council expressed disappointment in the County's proposal for Graham's Ferry Road improvements, it was agreed that it needs to be on a future MSTIP list. Council discussed for now, on the importance of getting a guardrail and sidewalk connections in the piece of road located in the City boundaries.

Management Analyst Bryant concluded by noting Washington County has planned an Open House for March 22, 2012, starting at 5:00 p.m. at Beaverton High School and will get more information out as soon as it becomes available.

5. Tualatin River Water Trail Update

Community Services Director Paul Hennon and Parks and Recreation Manager Carl Switzer presented a PowerPoint update on the Tualatin River Water Trail. As part of a regional vision for a Tualatin River trail, Metro is leading a feasibility study on the selection of a new location for a light water craft (canoe, kayak, etc) launch site. An entry point on the river will offer new recreational opportunities, increase public access to the Tualatin River and promote public awareness of water quality issues and wildlife habitat protection.

Staff gave a brief background on the water trail, noting two preferred sites have been identified, explaining the reasons for the preferred site suggestions. The information was taken to the public for review, but have not received the results as yet. Parks and Recreation said the suggested sites are not located in Tualatin, but is part of the overall water trail system.

Brief discussion followed on where the current entry points in Tualatin are located.

6. Centennial Celebration Update

Parks and Recreation Manager Carl Switzer gave an update on the preparations of Tualatin's Centennial Celebration in 2013. Work has been done by the ad hoc committee that includes Councilors Bubenik and Grimes, on a realistic year-long celebration program that will not require any additional resources. A PowerPoint was presented outlining the suggested preliminary schedule of events. Also identified was a list of other possible Centennial Celebration items and their associated costs. Parks Manager Switzer said the list is for information only, and there is no expectation of funding these items.

Discussion followed on the list of items and cost estimates, and it was suggested that fundraising could be done to fulfill some of the Centennial Celebration program. The proposed light pole banners were mentioned as a way to celebrate the event and could be displayed for the entire year. Other ideas and possible events were discussed, which included adding a Saturday evening barn-dance type of event during Crawfish Festival enlisting the Winona Grange, and the possibility of having fireworks. Concern was expressed that any fundraising efforts not take away other City sponsorships, and the Arts Advisory Committee has concern about the potential for commercialism. It was mentioned and suggested involving the Citizen Involvement Organizations (CIOs) in the planning and preparation of the celebration. Potential funding of the event was discussed and it was suggested having a discussion through the upcoming fiscal year budget process.

7. *Council Meeting Agenda Review, Communications & Roundtable*

CONSENT AGENDA REVIEW

Council reviewed the Consent Agenda with no questions or comments. Council placed Item H-1 on the Consent Agenda.

COMMUNICATIONS

Mayor Ogden mentioned being approached at the recent US Conference of Mayors, about the issue regarding an immigration discrimination suit that has been filed by Santa Clara, CA, looking for cities to support an amicus brief which is being rewritten. Councilor Davis said she will be taking this information to the Washington County Human Rights Council, which she serves on their board. Brief discussion followed. Councilor Davis will be attending the next Washington County Consolidated Communications Agency (WCCCA) meeting, and said if there are any issues to let her know.

Councilor Truax said he attended a Citizen Involvement Organization (CIO) meeting where naming the Helenius Greenway was discussed, and the communication process and the dissemination of information looks to be working as it supposed to do.

8. ADJOURNMENT

The Work Session adjourned at 6:48 p.m.

Sherilyn Lombos, City Manager

Maureen Smith, Recording Secretary