



# MEMORANDUM

## CITY OF TUALATIN

**TO:** Honorable Mayor / Chair and Members of the City Council / Development Commission

**FROM:** Sherilyn Lombos, City Manager / Administrator

**DATE:** April 9, 2012

**SUBJECT:** City Council / Development Commission Work Session Memo for April 9, 2012

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- 1) **5:00 p.m. (20 min) – Tualatin Development Commission:** An executive session pursuant to ORS 192.660(2)(e) to discuss Real Property Transactions will be held at the beginning of the Tualatin Development Commission Work Session.
- 2) **5:30 p.m. (10 min) – Selection of the 2012 Outstanding Volunteers:** April is National Volunteer Appreciation month. The City of Tualatin has an outstanding group of volunteers who last year (2011) contributed over 42,000 hours (the equivalent of 20 full time employees). We are hosting a volunteer appreciation event on April 12th and will be awarding several “outstanding volunteer” awards. Tonight Victoria Eggleston, our Volunteer Coordinator will present the nominations and ask you to select outstanding volunteers in the various categories (information regarding the nominees are being sent separately).
- 3) **5:40 p.m. (15 min) – Update on the Tualatin Website Redesign Project:** One of the Council’s goals is to redesign the City’s website in order to provide a web presence that enhances community involvement, facilitates information gathering and gives users a 24/7 city hall. Work has been progressing on this project; tonight Sara Singer will give a brief update on the progress and coming features of the new website.
- 4) **5:55 p.m. (20 min) – Council Operations:** At the Council work session on March 12, Council asked to add this item to tonight’s work session agenda for discussion.
- 5) **6:15 p.m. (10 min) - Council Meeting Agenda Review, Communications & Roundtable:** This is the opportunity for the Council to review the agenda for the April 9 City Council meeting and take the opportunity to brief the rest of the Council on any issues of mutual interest.
- 6) **WORK SESSION OF THE TUALATIN DEVELOPMENT COMMISSION FOR APRIL 9, 2012**

## Urban Renewal Report

### **6:25 p.m. (30 min) – Tualatin Development Commission: Urban Renewal Report**

As part of the close of the Central Urban Renewal District (CURD) and the Leveton Tax Increment District (LTID), ECONorthwest was hired to conduct an independent evaluation of urban renewal in Tualatin. Their report highlights the accomplishments of each district and details the remaining fund balances for each district. The report will be distributed separately. The purpose of tonight's TDC work session is to discuss priorities for the remaining urban renewal funds, and discuss the status of the Urban Renewal Advisory Committee.