



**OFFICIAL MINUTES OF TUALATIN CITY COUNCIL WORK SESSION FOR MAY
14, 2012**

Present: Mayor Lou Ogden; Council President Monique Beikman; Councilor Wade Brooksby; Councilor Frank Bubenik; Councilor Joelle Davis; Councilor Nancy Grimes; Councilor Ed Truax

Staff Present: City Manager Sherilyn Lombos; City Attorney Brenda Braden; Police Chief Kent Barker; Operations Director Dan Boss; Community Development Director Alice Rouyer; Community Services Director Paul Hennon; Finance Director Don Hudson; Deputy City Manager Sara Singer; Associate Planner Cindy Hahn; Parks and Recreation Manager Carl Switzer; Library Manager Abigail Elder; Engineering Manager Kaaren Hofmann; Deputy City Recorder Maureen Smith

Attendees: William Harper

1. CALL TO ORDER

The work session was called to order at 5:30 p.m. and Council immediately went into executive session pursuant to ORS 192.660 (2)(d) to discuss labor relations.

2. Executive Session

An Executive Session pursuant to ORS 192.660(2)(d) to discuss labor relations was held at the beginning of the Work Session from 5:30 p.m. to 6:20 p.m.

The Work Session continued at 6:24 p.m.

3. Pohl Center Management and Staffing Discussion

Community Services Director Paul Hennon began the discussion on the Juanita Pohl Center, giving a brief history of the management and staffing of the Center. A long-standing partnership with the City and the Loaves & Fishes organization provides for management of the Center and the nutritional program. The Council Goal of expanding recreation programs for older adults and people of all ages resulted in a \$25,000 increase in contribution to Loaves & Fishes to fund a part time recreation programmer position, bringing the total annual funding to Loaves & Fishes to \$35,600.

Loaves & Fishes has recently experienced turnover and decreased staffing, and Director Hennon said he was approached by the organization for the City to consider taking over management of the Pohl Center. This would allow for Loaves & Fishes to focus their limited resources on continuing to provide the nutrition program. He noted the added costs above the current costs would be about \$30,000 more. Without increasing overall costs to the City, it is proposed to redirect funds the library allocated for the proposed part-time children's library position in the FY 2012/13 budget, and consider the position again when additional funding becomes available. Of the \$25,000 allocated to the Center, \$18,000 is left. There will be some costs associated with change over and staff is proposing to use the remaining funds for associated expenses. The relationship between the City and Loaves & Fishes is strong and mutually supportive, and the intention would be to continue the partnership with roles that are sustainable and enable each organization to realize its goals.

Brief discussion followed. Council consensus of all present was to move forward with staff's recommendation. City Manager Lombos said in terms of process, the FY 2012-13 budget is already being printed that indicates the part-time librarian position and a correction will be noted at the upcoming Budget Committee meeting.

4. Predatory Towing Practices Occuring from Private Property in Tualatin

City Attorney Brenda Braden began the discussion on predatory towing practices on private property, at the request of Council.

A recent incident by a citizen at a local business brought to the attention of the City has raised some concern as to whether the City should adopt an ordinance that would regulate some of the practices of tow companies. The cities of Gresham and Portland have adopted towing ordinances that call for towing companies to register with the city, among other requirements. City Attorney Braden went on to explain how the cities are handling their programs, and whether Council wants to have an ordinance as comprehensive as Gresham or if a modified ordinance needs to be considered.

Discussion followed regarding how a program could work in Tualatin. Regulation, requirements and adequate signage were among the issues discussed. Mayor Ogden said it appears to be more of a signage issue to him and questioned the need for an ordinance. City Manager Lombos said several options to consider are to have a certain level of signage, and another could be to require tow companies to register with the city. Council President Beikman suggested that the issue be tabled until the next meeting. Councilor Davis was not in favor of tabling the discussion and Called for the Question. Brief discussion followed and concluded with Council requesting more information and options. City Manager Lombos said staff will bring back various options at the next Council meeting.

5. Council Meeting Agenda Review, Communications & Roundtable

CONSENT AGENDA REVIEW

Council reviewed the Consent Agenda.

Councilor Bubenik said he had questions regarding Item D-2, Resolution Authorizing Bancrofting and removed the item from the Consent Agenda for discussion at the regular meeting.

6. ADJOURNMENT

The work session adjourned at 7:04 p.m.

Sherilyn Lombos, City Manager



Maureen Smith Maureen Smith, Recording Secretary