



**OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL MEETING FOR MAY
14, 2012**

Present: Mayor Lou Ogden; Council President Monique Beikman; Councilor Wade Brooksby; Councilor Frank Bubenik; Councilor Joelle Davis; Councilor Nancy Grimes; Councilor Ed Truax

Staff Present: City Manager Sherilyn Lombos; City Attorney Brenda Braden; Police Chief Kent Barker; Community Development Director Alice Rouyer; Community Services Director Paul Hennon; Finance Director Don Hudson; Deputy City Manager Sara Singer; Associate Planner Cindy Hahn; Parks and Recreation Manager Carl Switzer; Library Manager Abigail Elder; Engineering Manager Kaaren Hofmann; Teen Program Specialist Julie Ludemann; Program Coordinator Kathy Kaatz; Deputy City Recorder Maureen Smith

A. CALL TO ORDER

Council President Beikman called the meeting to order at 7:09 p.m.

The Pledge of Allegiance was led by Councilor Truax.

B. ANNOUNCEMENTS

1. Tualatin Youth Advisory Council Update for May 14, 2012

Members of the Tualatin Youth Advisory Council (YAC) gave a PowerPoint on the latest YAC activities and upcoming events. The 2012 Project F.R.I.E.N.D.S event was held with 300 students from the three elementary schools in attendance. They conducted three anti-bullying workshops and discussed the transition of the students to middle school. The Youth Summit survey is continuing with plans to distribute to students in late spring. Summer Movies on the Commons event, and additional activities were reviewed.

Council President Beikman noted the YAC did a great job with Project F.R.I.E.N.D.S this year and that all three elementary schools participated this year. Mayor Ogden asked and the YAC members replied how the results of the Youth Summit survey would be distributed.

2. Proclamation Designating the Week of May 20 - 26, 2012 as Emergency Medical Services Week in the City of Tualatin

Councilor Davis read the proclamation designating the week of May 20 -26, 2012 as "Emergency Medical Services Week."

MetroWest representative Jan Lee was present to acknowledge Tualatin's support of emergency medical services. Ms. Lee said EMS Week is important to recognize the value and accomplishments of emergency medical services providers that provide a vital service 24/7. Ms. Lee presented a plaque to Council recognizing the support they receive from Tualatin.

3. Proclamation Declaring the Week of May 13 - 19, 2012 as National Police Week in the City of Tualatin

Councilor Truax gave a brief narration of Tualatin's Police Department, and read the proclamation declaring the Week of May 13 - 19, 2012 as National Police Week in the City of Tualatin.

4. Proclamation Recognizing the Week of May 20 - 26, 2012 as National Public Works Week in the City of Tualatin

Council President Beikman read the proclamation recognizing the week of May 20 - 26, 2012 as Public Works Week in the City of Tualatin. Council President Beikman also mentioned the great job by the employees of the City's Operations Department and thanked them for their hard work.

5. Employee Introduction - Jennifer Patterson, Community Services/Library

Community Services Director Paul Hennon introduced Library Assistant Jennifer Patterson and gave a brief explanation of her experience and background. The City Council welcomed Jennifer to the City of Tualatin.

6. Online Utility Payments

Finance Director Hudson said he was excited to announce the ability of making online utility payments. It is in the final testing stages and will go "live" on the City's website in the coming weeks. There will be a link on the front page of the website, and a flyer explaining the online payments process will be in the next utility billing.

C. **CITIZEN COMMENTS** - None.

D. **CONSENT AGENDA**

Councilor Bubenik removed Item D-2 from the Consent Agenda at Work Session. MOTION by Councilor Ed Truax, SECONDED by Council President Monique Beikman to adopt the Consent Agenda as read and amended.

Vote: 7 - 0 MOTION CARRIED

1. Approval of the Minutes for the Work Session and Meeting of April 23, 2012
2. Resolution No. **5096-12** to Adopt an Amendment to the Intergovernmental Agreement Between Tri-County Metropolitan Transportation District of Oregon, and the City of Portland for Transit Police Services
3. Resolution No. **5097-12** Authorizing a Revocable Permit to Allow Potted Plants Within the Right-of-Way on SW Boones Ferry Road and SW Seneca Street Adjacent to the Robinson Crossing II Building
4. Resolution No. **5098-12** Allowing the Mayor to Sign a Quitclaim of a Public Easement Over Private Property Located at 7655 SW Nyberg Street
5. Recommendations from the Council Committee on Advisory Appointments

E. SPECIAL REPORTS

1. *"If I Were Mayor..." Contest Winners Announcement*
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Parks and Recreation Manager Carl Switzer opened the presentation on the "If I Were Mayor...." contest. Program Specialist Julie Ludemann presented a PowerPoint outlining the contest program that is designed for youth in grades 4-12 and is a unique opportunity to promote local government involvement. It is sponsored by the Oregon Mayors Association and this is Tualatin's first year of participating in the contest. The theme of "If I were Mayor, afterschool would be...." contest winners Hailey Kang, representing Grades 4-5, and Gillian Downey, representing High School level were introduced. Each contest winner was awarded \$50.00 and their entries have been sent on to the statewide contest program. All other entries are on display in the children's room in the Library.

Council congratulated the winners and Mayor Ogden turned over the gavel at the meeting to Hailey Kang and Gillian Downey for a moment as "mayor."

2. Quarterly Financial Update
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Finance Director Don Hudson gave a Powerpoint Presentation on the Quarterly Financial Update, noting it is the third quarter of the fiscal year.

The overview included a Council priorities update, 3rd quarter accomplishments, review of revenues and expenditures, a fiscal health model update, property taxes, and an FY 2012-13 Budget process update. Director Hudson said the budget is trending as expected for the third quarter. A review of the decrease in real market value (RMV) and increase in assessed value (AV) was explained, noting Tualatin is trending as expected on the reduction of assessed value (AV). Director Hudson said other areas of the state are experiencing a greater percentage of compression, but it is not happening to the same degree in cities in Washington County. Tualatin is not experiencing compression, noting the total compression loss is \$4.59. Brief discussion followed about AV in relation to compression.

Director Hudson said the proposed FY 2012/13 budget is being printed, and the first Budget Committee meeting is on Thursday, May 17, 2012.

F. PUBLIC HEARINGS – Legislative or Other

1. Resolution No. **5099-12** Public Hearing on Proposed Supplemental Budget and Changes to Adopted 2011-2012 Budget
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Mayor Ogden opened the public hearing and noted although the hearing is not quasi-judicial in nature, he will follow that hearing process.

Finance Director Don Hudson gave a brief overview of the reason for holding the public hearing. It can become necessary after a budget has been adopted to increase total expenditures of a fund. State statutes allow under certain circumstances an adjustment by 10% or more of the expenditures of that fund, requiring a supplemental budget. Due to the timing of the completion of projects in the Water Development Fund, it necessitated the need for a supplemental budget.

PROPOSERS/OPPONENTS - None.

Mayor Ogden closed the public hearing.

MOTION by Councilor Ed Truax, SECONDED by Council President Monique Beikman to adopt the resolution authorizing changes to the adopted FY 2011/12 budget.

Vote: 7 - 0 MOTION CARRIED

G. PUBLIC HEARINGS – Quasi-Judicial

H. GENERAL BUSINESS

1. Ordinance No. **1344-12** Relating to Public Contracting: Amending the Applicable Time Period for the Qualified Pool List
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MOTION by Councilor Truax, SECONDED by Council President Beikman for a first reading by title only. MOTION by Councilor Truax, SECONDED by Council President Beikman for a second reading by title only. MOTION CARRIED. The poll was unanimous. MOTION by Councilor Truax, SECONDED by Council President Beikman to adopt the ordinance. MOTION CARRIED.

2. Ordinance No. **1345-12** Amending Community Design Standards by Removing Core Area Parking District "Impact Fee" Provisions and Amending Off-Street Parking Provisions; and Amending TDC 73.370 (PTA-11-12)
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MOTION by Councilor Truax, SECONDED by Council President Beikman for a first reading by title only. MOTION by Councilor Truax, SECONDED by Council President Beikman for a second reading by title only. MOTION CARRIED. The poll was unanimous. MOTION by Councilor Truax, SECONDED by Council President Beikman to adopt the ordinance. MOTION CARRIED.

3. Ordinance No. 1346-12 Amending the Core Area Parking District Board: Tax Rate and Impact Fees Committee; Repealing TMC 11-3-100 and Amending TMC 11-3 Schedule A and B
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MOTION by Councilor Truax, SECONDED by Council President Beikman for a first reading by title only. MOTION by Councilor Truax, SECONDED by Council President Beikman for a second reading by title only. MOTION CARRIED. The poll was unanimous. MOTION by Councilor Truax, SECONDED by Council President Beikman to adopt the ordinance. MOTION CARRIED.

I. ITEMS REMOVED FROM CONSENT AGENDA

1. Resolution Authorizing Bancrofting of Transportation Development Tax Related to the Stafford Hills Club and Authorizing the City Recorder to Enter Certain Real Properties Within the City of Tualatin onto the City of Tualatin Lien Docket
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Finance Director Don Hudson gave a brief background on the request by the developer of the Stafford Hills Club. Their request is to utilize bancroft bonding to pay their Transportation Development Tax (TDT) related to the development in installment payments. At the time of their request the Tualatin Municipal Code (TMC) allowed for bancroft bonding. The TMC has since been amended to no longer allow for bancrofting of commercial, industrial and multi-family residential property. The Bancroft Bonding Act allows a property owner or developer to finance these charges through the City. Interest is set by Council resolution and is proposed at a rate of 7%.

Staff recommends adoption of the attached resolution authorizing the acceptance of an application to pay the TDT in installment payments and establishing the interest rate for the unpaid balance.

Councilor Bubenik asked for an explanation of the bonding. Director Hudson explained the process and that the cost of bonding would be covered by the developer. It was asked about default or bankruptcy and Director Hudson said the City would have the first lien for payment if that were to occur.

MOTION by Councilor Ed Truax, SECONDED by Council President Monique Beikman to adopt the resolution authorizing the acceptance of an application to pay the TDT in installment payments and establishing the interest rate for the unpaid balance.

Vote: 7 - 0 MOTION CARRIED

J. COMMUNICATIONS FROM COUNCILORS

Councilor Bubenik reminded everyone to vote on the May 15, 2012 primary election.

Council President Beikman mentioned the success and participation in the *Walk + Bike to School* program.

K. EXECUTIVE SESSION

An executive session pursuant to ORS 192.660 (2)(d) to discuss labor relations was held at the beginning of the Work Session.

L. ADJOURNMENT

adjourned the meeting at 8:09 p.m.

Sherilyn Lombos, City Manager



Maureen Smith / Recording Secretary