



TUALATIN CITY COUNCIL WORK SESSION MINUTES OF DECEMBER 13, 2010

PRESENT: Mayor Lou Ogden [*arrived at 5:14 p.m.*]; Councilors Chris Barhyte, Monique Beikman, Joelle Davis, Jay Harris, Donna Maddux, and Ed Truax, Councilor-elect Frank Bubenik; Sherilyn Lombos, City Manager; Mike McKillip, City Engineer; Kent Barker, Police Chief; Paul Hennon, Community Services Director; Don Hudson, Finance Director; Dan Boss, Operations Director; Aquilla Hurd-Ravich, Acting Planning Manager; Eric Underwood, Development Manager; Carl Switzer, Parks and Recreation Manager; Kaaren Hofmann, Civil Engineer; Ben Bryant; Maureen Smith, Recording Secretary

ABSENT: None.

[Unless otherwise noted, MOTION CARRIED indicates all in favor.]

A. CALL TO ORDER

Mayor Pro tem Barhyte called the work session to order at 5:09 p.m.

B. PRESENTATIONS, ANNOUNCEMENTS, SPECIAL REPORTS

1. *Storm Water Maintenance Program Audit Update*

City Engineer McKillip presented a PowerPoint with a brief background on the audit that was completed on the storm water maintenance program, and impacts to customer utility bills based on the results of the audit. A map was displayed indicating each account affected.

City Engineer McKillip said he personally spoke with each account that increased over \$100/month, and worked with those accounts on delaying implementation and making incremental payments. Of all the accounts, approximately half increased, half decreased, with nine exempt from monthly charge because they retain all runoff on site. City Engineer McKillip said all accounts have been addressed.

2. *Private Water Quality Facility Management Program*

Engineering Associate Laura Vierkandt presented information on the private water quality facility management program she has been working on the past 18 months. It is required to be in place per Clean Water Services (CWS).

Engineering Associate Vierkandt indicated on a map where the private water quality facilities are located in the city. The major goals were reviewed, which include complete inventory and mapping, education and outreach, annual noticing, and inspection of 25% of

facilities, and a five year plan, and by year five achieving 100% of facilities in a fair or better condition. There are two types of facilities: mechanical and vegetative, as reviewed by Engineering Associate Vierkandt. Discussion followed, and it was asked and explained about the overall quality of the facilities; there are 35 non-functional, which is approximately 24% of inventory. It was asked and answered that most people are not completely aware of their facility. It was asked and answered there are funds set aside to bring all facilities up to standard.

3. *Basalt Creek Planning Update*

City Manager Lombos began by noting the Basalt Creek Planning is being done jointly with Wilsonville on the area of land between the two cities.

Management Intern Ben Bryant gave an update on the Basalt Creek / West Railroad planning. Mr. Bryant noted there is a new website with information – www.basaltcreek.com, and also a link on the City of Tualatin's website. Mr. Bryant showed a short video from the website explaining the concept plan of the 600 acres located between Wilsonville and Tualatin, which was placed in the Urban Growth Boundary by Metro. It was asked and answered how the website is managed.

Discussion followed on what the expectations are of Wilsonville on development, and in working with Tualatin. City Manager Lombos explained how the education process will work to reach the community. Concern was expressed about having a consultant going in a direction that would not necessarily be the way of the Council. Some concern was also expressed about not having adequate discussion materials, ideas, etc. as to what Council has in mind for the planning of the area before the joint work session. Mayor Ogden said the joint session idea was originally brought forward as more of a introductions, a beginning to determine the process.

After further discussion, it was decided by Council to postpone the joint meeting and hold a special work session January 11, 2011 for further discussion before the meeting with Wilsonville.

4. *Tonquin Trail Alignment*

Community Services Director Paul Hennon began by noting various discussions have been held on the Tonquin Trail project, which Metro is leading with the cities of Tualatin, Sherwood, and Wilsonville.

Parks and Recreation Manager Carl Switzer displayed a PowerPoint of the various alignments. No decision is needed tonight from Council. Discussion followed, and a suggestion was made that perhaps this could be the topic of discussion with Wilsonville instead of Basalt Creek, at the January 11th joint session.

City Manager Lombos said that type of discussion wouldn't necessarily be needed with both councils at this point. It was asked and answered that there are funds available for master planning, some funding available for the parcel acquisition, and actual construction would fall to the jurisdictions.

Discussion followed, and mention was made of the direction of Metro's lead of the project. Councilor Truax and Community Services Director Hennon will get together to review what is happening with Metro on the project and how the Willamette River Water Coalition can be part of the project process.

Parks and Recreation Manager Switzer reviewed the easterly portion of the proposed trail alignment, noting it is difficult in finding an alignment without a fatal flaw, as in keeping with Council direction of no trails on the street. Parks and Recreation Manager Switzer reviewed the (large) map reviewing the proposed trail alignments.

Parks and Recreation Switzer continued review of the proposed trail alignments, and what the next steps are. There is an upcoming meeting with all jurisdictions on the trail alignment. Discussion followed on what trail alignment would be the best/conducive for Tualatin users. Particular areas of the city for the proposed alignments was also reviewed. The "aqua" trail alignment (indicated on the map) was determined, by consensus of all Council present, based on the information Council has before them, as the preferred alignment.

C. CITIZEN COMMENTS

N/A

D. CONSENT AGENDA

Council reviewed the Consent Agenda with no changes.

E. PUBLIC HEARINGS – Legislative or Other

N/A

F. PUBLIC HEARINGS – Quasi-Judicial

N/A

G. GENERAL BUSINESS

1. Consideration of an Ordinance Relating to Allowing Dogs at the Lake of the Commons and Amending TMC 5-3-040

MOTION by Councilor Barhyte, SECONDED by Councilor Harris for a first reading by title only. MOTION by Councilor Barhyte, SECONDED by Councilor Harris for a second reading by title only. MOTION CARRIED. The poll was unanimous. *[none absent.]* MOTION by Councilor Barhyte SECONDED by Councilor Harris to place adoption of the ordinance on the Consent Agenda. MOTION CARRIED.

2. Consideration of an Ordinance Establishing Rules for Off-Leash Dog Areas; and Amending TMC 5-2-040

MOTION by Councilor Barhyte, SECONDED by Councilor Maddux for a first reading by title only. MOTION by Councilor Maddux, SECONDED by Councilor Barhyte for a second reading by title only. MOTION CARRIED. The poll was unanimous. *[none absent.]* MOTION by Councilor Barhyte, SECONDED by Councilor Maddux to place adoption of the ordinance on the Consent Agenda. MOTION CARRIED.

3. Consideration of an Ordinance relating to Conditional and Permitted Uses in Residential Planning Districts, and Amending TDC 31.060, 35.030, 40.015, 40.020, 40.030, 41.020, and 41.030; and Adding Map 9-6 (PTA-09-09)

MOTION by Councilor Barhyte, SECONDED by Councilor Maddux for a first reading by title only. MOTION by Councilor Barhyte, SECONDED by Councilor Harris for a second reading by title only. MOTION CARRIED. The poll was unanimous. *[none absent.]* MOTION by Councilor Barhyte SECONDED by Councilor Harris to place adoption of the ordinance on the Consent Agenda. MOTION CARRIED.

H. ITEMS REMOVED FROM CONSENT AGENDA

N/A

I. COMMUNICATIONS FROM COUNCILORS

Councilor Beikman said the Washington County Coordinating Committee (WCCC) continued to discuss goals and projects to advance, but there will likely not be earmarks with the turn of events with the federal government.

Mayor Ogden noted a letter received from the David Emami, which he has not read in its entirety, but in conversations with the Emami's, they have a serious concern that the downtown core area does not provide enough parking spaces based upon the needs of the businesses, and more building continues without additional parking. The Emami's are suggesting Council perhaps rethink how funds are being spent, and instead of expending all of the urban renewal funds for the Tualatin-Sherwood Road corridor, to take a look at the entire downtown core area parking in its entirety.

Councilor Beikman said as the liaison to the Core Area Parking District Board, the opinion of the Board is there is a sufficient amount of parking. She also noted the district is not sustaining itself on its own. Discussion followed on urban renewal funds and City Manager Lombos mentioned funds could be repurposed if that what is decided. There is also a lack of available land other than the old "Hanegan" site. It was mentioned having a work session of sorts to further discuss and look at the entire downtown core area parking.

J. EXECUTIVE SESSION

None.

K. ADJOURNMENT

The work session adjourned at 7:08 p.m.

Sherilyn Lombos, City Manager

Recording Secretary / Maureen Smith





City of Tualatin

www.ci.tualatin.or.us

APPROVED BY TUALATIN CITY COUNCIL

Date 1-24-11

Recording Secretary M. Smith

TUALATIN CITY COUNCIL MEETING MINUTES OF DECEMBER 13, 2010

PRESENT: Mayor Lou Ogden, Councilors Chris Barhyte, Monique Beikman, Joelle Davis, Jay Harris, Donna Maddux, and Ed Truax; Sherilyn Lombos, City Manager; Mike McKillip, City Engineer; Paul Hennon, Community Services Director; Kent Barker, Police Chief; Maureen Smith, Recording Secretary

ABSENT: None.

[Unless otherwise noted, MOTION CARRIED indicates all in favor.]

A. CALL TO ORDER

Mayor Ogden called the meeting to order at 7:12 p.m.

The Pledge of Allegiance was led by Councilor Maddux.

B. PRESENTATIONS, ANNOUNCEMENTS, SPECIAL REPORTS

- Tualatin Youth Advisory Council Update*
Members of the Youth Advisory Council (YAC) were present and gave an update on their recent trip to the NLC Congress of Cities conference. They also reviewed the latest events that the YAC participated in. Councilor Beikman asked if the YAC would participate in the "Fit Kids" Task Force.
- Mayor Ogden noted there will not be a second Council meeting held in December, and the Council meeting for January 10, 2011 will not be held.
- Commuter / High Speed Rails Update*
City Engineer Mike McKillip gave a brief update on high speed rail. ODOT will be the sponsor of the project, going through the Federal Railroad Administration (FRA). ODOT has a consultant team selected and will be conducting a series of workshops to figure out the best way to address the issues/process. City Engineer McKillip briefly reviewed the funding portion, and said he will report back as it moves forward.

C. CITIZEN COMMENTS

Linda Moholt, Tualatin Chamber of Commerce, 18791 SW Martinazzi Ave, Tualatin, OR, said December 17, 2010 is the last Chamber Networking Event of the year, held at the Garden Corner and invited Council to attend.

Kathy Newcomb, 17515 SW Cheyenne Way, Tualatin, OR, thanked staff for the work on providing hearing devices for audience members use during meetings. Ms. Newcomb said she also has information for Council that she will provide to Council and staff.

D. CONSENT CALENDAR

Items G-1, G-2, and G-3 had first and second readings in Work Session and were placed on the Consent Agenda.

Bonnie Peterson, 10155 SW Jurgens Lane, Tualatin, OR, had a clarifying question about Item G-3, regarding livestock and asked that it be removed from the Consent Agenda.

MOTION by Councilor Barhyte, SECONDED by Councilor Beikman to adopt the Consent Agenda as amended and read:

1. Approval of Minutes of the Work Session and Meeting of November 22, 2010
 2. Resolution No. 5013-10 Accepting Canvassing Results of the General Election for Council Positions held in the City of Tualatin, Washington and Clackamas Counties, Oregon on November 2, 2010 Election
 3. Resolution No. 5014-10 Accepting Public Improvements for SW 124th Avenue, SW Myslony Street to SW Tualatin-Sherwood Road
 4. Fiscal Year 09/10 Parks Systems Development Charge (SDC) Annual Report
 5. Approval of New Liquor License Application for Roxy's Island Grill
 6. Approval of a Change of Ownership Liquor License Application for Bushwhacker's
 7. Resolution No. 5015-10 Authorizing a Revocable Permit for a Sign in the Public Right-of-Way of SW Borland Road
- G-1. Ordinance No. 1315-10 Relating to Allowing Dogs at the Lake of the Commons and Amending TMC 5-3-040
- G-2. Ordinance No. 1316-10 Establishing Rules for Off-Leash Dog Areas; and Amending TMC 5-2-040

MOTION CARRIED.

E. PUBLIC HEARINGS – Legislative or Other
None.

F. PUBLIC HEARINGS – Quasi-Judicial
None.

G. GENERAL BUSINESS

3. Consideration of an Ordinance relating to Conditional and Permitted Uses in Residential Planning Districts, and Amending TDC 31.060, 35.030, 40.015, 40.020, 40.030, 41.020, and 41.030; and Adding Map 9-6 (PTA-09-09)

Ordinance No. 1317-10 Relating to Conditional and Permitted Uses in Residential Planning Districts, and Amending TDC 31.060, 35.030, 40.015, 40.020, 40.030, 41.020, and 41.030; and Adding Map 9-6 (PTA-09-09)

Bonnie Peterson, 10155 SW Jurgens Lane, Tualatin, OR, referenced the ordinance that reflects the outcome of the hearing that was held where it speaks to agricultural animals, and the mention of including goats and llamas that was brought up. City Attorney Braden said the ordinance could still be amended to specifically add "goats and llamas." Brief discussion followed and process questions were asked and also whether to reopen the hearing. City Attorney Braden suggested that Council can pass the ordinance tonight and bring back a discussion for an amendment on the definition of "animals."

MOTION by Councilor Barhyte, SECONDED by Councilor Beikman to adopt an ordinance modifying conditional and permitted uses in residential districts, and amending TDC 31.060, 35.030, 40.015, 40.020, 40.030, 41.020, and 41.030; and adding Map 9-6. MOTION CARRIED. [Vote: 7-0]

4. Selection of the Public Involvement Consultant for the Transportation System Plan Update

City Manager Sherilyn Lombos gave an update on selection of a public involvement consultant for the Transportation System Plan (TSP) update. A review committee comprised of city staff and citizens met and reviewed the responses from the Request for Qualifications (RFQ). Ten companies responded with five companies selected to interview. The unanimous choice was JLA Public Involvement. They have done TSP's and have a good sense of transportation system work, and have a fundamental understanding of helping the City meet its goals.

Jan Giunta, 17655 SW Shawnee Trail, Tualatin, OR, chair of the citizen ad hoc committee, supports the vision and is excited with the selection of JLA. They stood out primarily because of one reason – the importance of "neighborhood."

Mayor Ogden said he looking forward to the discussions of balancing the needs of the community, and the involvement and problem-solving.

It was asked and explained by City Manager Lombos that funds are available in the Road Operating and Gas Tax fund. There is not a scope of work as yet, as the consultant is currently putting it together, but City Manager Lombos said the amount will likely be in the \$100,000 range. Discussion followed, and Council expressed concern about not knowing the actual amount of the contract beforehand, and asked to review the scope of work before sign-off of the contract. City Manager Lombos said staff can bring back the contract at the January 24, 2011 meeting.

H. ITEMS REMOVED FROM CONSENT AGENDA

Items removed from the Consent Agenda will be discussed individually at this time. The Mayor may impose a time limit on speakers addressing these issues.

I. EXECUTIVE SESSION

None.

J. COMMUNICATIONS FROM COUNCILORS

Councilor Barhyte congratulated the Tualatin High School Water Polo Team for taking the state title.

K. ADJOURNMENT

MOTION by Councilor Maddux, SECONDED by Councilor Barhyte to adjourn the meeting at 8:12 p.m. MOTION CARRIED.

Sherilyn Lombos, City Manager

Recording Secretary / Maureen Smith


