



# City of Tualatin

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Approved By Tualatin City Council

Date Sept 22, 2008

Recording Secretary J. Kirby

## TUALATIN CITY COUNCIL WORK SESSION MINUTES OF AUGUST 25, 2008

**PRESENT:** Mayor Lou Ogden, Councilors Monique Beikman, Bob Boryska, Jay Harris, and Donna Maddux; Sherilyn Lombos, City Manager; Brenda Braden, City Attorney; Doug Rux, Community Development Director; Don Hudson, Finance Director; Dan Boss, Operations Director; Kathy Kaatz, Program Coordinator; Carina Christensen, Assistant to the City Manager; John Stelzenmueller, Building Official; Kaaren Hofmann, Civil Engineer; Dayna Webb, Project Engineer; Kent Barker, Chief of Police; Eric Underwood, Program Coordinator; Aquilla Hurd-Ravich, Senior Planner; Ginny Kirby, Recording Secretary

**ABSENT:** Chris Barhyte\*, Ed Truax\* [\* denotes excused]

***[Unless otherwise noted, MOTION CARRIED indicates all in favor.]***

### **A. CALL TO ORDER**

Mayor Ogden called the meeting to order at 5:50 p.m.

### **B. PRESENTATIONS, ANNOUNCEMENTS, SPECIAL REPORTS**

#### ***Solid Waste Update***

Dan Boss, Operations Director, and Kathy Kaatz, Program Coordinator, gave a presentation on the rate increase / roll cart proposal brought to the City by Allied Waste, the City's franchise garbage hauler. Representatives from Allied Waste were in the audience.

After much discussion and some questions and answers, Council directed staff to bring back a resolution for the proposed rate increase and roll cart service.

*A five minute break was taken at 6:20 p.m.*

#### ***Partners for Sustainable Washington County***

Ms. Lombos gave a presentation regarding Tualatin's participation in Washington County's organization – Partners for a Sustainable Washington County (PSWC). Ms. Lombos stated that Tualatin's first year share would be \$4,300. After discussion and a few questions and answers, Council requested that Tualatin join the partnership and asked that they be updated within the next six months.

#### ***Stafford Basin Update***

Doug Rux, Community Development Director, and Aquilla Hurd-Ravich, Senior Planner, presented an update on the Stafford Hamlet and a "draft" Memorandum of Understanding (MOU). Stafford Hamlet adopted bylaws in November 2006, which

included the requirement of active communication with cities and entities that surround them. After some discussion and questions and answers, it was determined that staff will return at a later date with a finalized MOU.

**C. CITIZEN COMMENTS**

Not applicable.

**D. CONSENT AGENDA**

The Consent Agenda was reviewed by the Council.

**E. PUBLIC HEARINGS - *Legislative or Other***

Not applicable.

**F. PUBLIC HEARINGS - *Quasi-Judicial***

Not applicable.

**G. GENERAL BUSINESS**

None

**H. ITEMS REMOVED FROM CONSENT AGENDA**

Not applicable.

**I. COMMUNICATIONS FROM COUNCILORS**

None.

**J. EXECUTIVE SESSION**

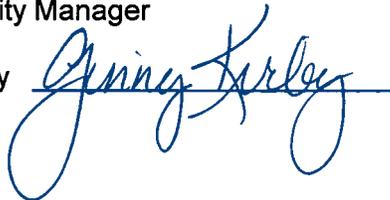
None.

**K. ADJOURNMENT**

Meeting adjourned at 6:55 p.m.

Sherilyn Lombos, City Manager

Recording Secretary

A handwritten signature in blue ink, appearing to read "Ginny Kirby", is written over a horizontal line.



TUALATIN CITY COUNCIL MEETING MINUTES OF AUGUST 25, 2008

PRESENT: Mayor Lou Ogden, Councilors Monique Beikman, Bob Boryska, Jay Harris, and Donna Maddux; Sherilyn Lombos, City Manager; Brenda Braden, City Attorney; Doug Rux, Community Development Director; Don Hudson, Finance Director; Dan Boss, Operations Director; Kathy Kaatz, Program Coordinator; Carina Christensen, Assistant to the City Manager; John Stelzenmueller, Building Official; Kaaren Hofmann, Civil Engineer; Dayna Webb, Project Engineer; Kent Barker; Chief of Police; Eric Underwood, Development Coordinator; Carl Switzer, Parks & Recreation Coordinator; Chanda Stone, Volunteer Specialist; Ginny Kirby, Recording Secretary

ABSENT: Chris Barhyte\*, Ed Truax\* [\* denotes excused]

**[Unless otherwise noted, MOTION CARRIED indicates all in favor.]**

**A. CALL TO ORDER**

Mayor Ogden called the meeting to order at 7:06 p.m.  
Councilor Boryska led the pledge of allegiance.

**B. PRESENTATIONS, ANNOUNCEMENTS, SPECIAL REPORTS**

1. Tualatin Tomorrow – Parks, Recreation, and Natural Areas Update – *Connie Ledbetter, Sheri Wantland, and Diane Lynch*

Ms. Lynch, Wetlands Conservancy, introduced Ms. Ledbetter, Tualatin Tomorrow Focus Group Lead, and Ms. Wantland, Clean Water Services (CWS). They gave an update on the activities of the Parks, Recreation, and Natural Areas section of Tualatin Tomorrow. Ms. Wantland stated that CWS is currently a partner on three projects with Tualatin Tomorrow. Ms. Ledbetter thanked Council for all their support with Tualatin Tomorrow projects.

Councilor Beikman thanked this great group for all their hard work. Councilor Maddux voiced her appreciation for the "Report Card" included in this evening's handouts; noting a visual such as this is an excellent format to use to disseminate information.

2. TEAM Tualatin Program Wrap-up - *Chanda Stone, Volunteer Specialist*

Ms. Stone gave a PowerPoint presentation regarding this years TEAM Tualatin activities. TEAM was initiated in 2001 and began with a 3-week program. Currently the program is 8-weeks in length. The capacity has increased from 10 to 72 this year; with 2,160 volunteer contact hours generated. Ms. Stone reported that they participated in the Crawfish Festival Parade; this year winning the Sweepstakes Award for their pirate ship float.

**C. CITIZEN COMMENTS**

*Richard Davis, SW 112<sup>th</sup> Avenue, Tualatin.* Mr. Davis said he moved to Tualatin approximately one year ago. He stated he is a cyclist and wanted to comment on two issues relating to bike lanes in the City: 1) bike lanes that abruptly "stop short"; and 2) street sweeping. After some discussion, Mayor Ogden stated staff would do some research and get answers for Mr. Davis.

Ms. Lombos stated she would talk with the Operations Director to research the street sweeping schedule and requirements. Ms. Lombos noted that there is a September 8 Council Work Session item addressing gas tax/road fund/pedestrian friendly projects.

**D. CONSENT AGENDA**

MOTION by Councilor Harris, SECONDED by Councilor Beikman to adopt the Consent Agenda as read:

1. Approval of Minutes of the Meetings of June 9, 2008 and August 11, 2008.
2. Resolution No. 4818-08 Authorizing a Revocable Permit for a Temporary Construction Staging Area in the Blue Lot
3. Resolution No. 4819-08 Amending Water Rates Inside the City of Tualatin and Rescinding Resolution No. 4805-08

MOTION CARRIED.

**E. PUBLIC HEARINGS - *Legislative or Other***

1. Measure 37 Claim, Zian Limited Partnership Located at 19150 and 19190 SW 90<sup>th</sup> and 8505 – 8845 SW Tualatin-Sherwood Road (M37-06-01)  
*[continued from February 25, 2008]*

Mayor Ogden opened the public hearing.

Mr. Doug Rux, Community Development Director, noted that staff's recommendation us to allow the withdrawal of the claim.

PROPONENTS - None.

OPPONENTS - None.

COUNCIL DISCUSSION – None.

Mayor Ogden closed the public hearing.

MOTION by Councilor Harris; SECONDED by Councilor Beikman to approve the withdrawal of the claim. MOTION CARRIED.

2. Resolution No. 4820-08 Requesting Exemption From Formal Competitive Bidding Requirements for the Bridgeport Stormwater Conveyance System – Phase 2 in Association with the Shoppes at Bridgeport Project

Mayor Ogden opened the public hearing.

Kaaren Hofmann, Civil Engineer, and Dayna Webb, Project Engineer, gave a PowerPoint presentation regarding the reasons for requesting the exemption from formal competitive bidding. Their presentation covered the advantages of this particular process.

Council asked a few questions and then noted their appreciation of staff taking advantage of this process.

Staff recommends that City Council (sitting as the local contract review board):

- adopt the resolution authorizing an exemption from the public bidding process, and
- direct the City Engineer to enter into an agreement with the developer to complete the Phase 2 storm drain work.

Ms. Lombos asked if the City would have to fund Change Orders. Ms. Webb noted if anything comes up directly related to the storm work, a price would be negotiated. If the issues are outside the storm work; the City would not have to cover those costs.

PROPONENTS - None.

OPPONENTS – None.

COUNCIL DISCUSSION – None.

Mayor Ogden closed the public hearing.

MOTION by Councilor Maddux; SECONDED by Councilor Harris to adopt staff's recommendation to adopt the resolution approving the exemption and directing the City Engineer to enter into an agreement with the developer to complete the storm drain work. MOTION CARRIED.

3. Resolution No. 4821-08 Approving Changes to the Adopted 2008-2009 Budget

Mayor Ogden opened the public hearing.

Don Hudson, Finance Director, presented the requirements of State budget law. There are three main changes proposed; only one requiring a public hearing. The public hearing tonight is necessary due to increased expenditures in the Tualatin Science & Technology Scholarship Fund.

PROPONENTS - None.

OPPONENTS - None.

COUNCIL DISCUSSION – None.

Mayor Ogden closed the public hearing.

MOTION by Councilor Harris; SECONDED by Councilor Beikman to approve the supplemental budget and changes to the adopted 2008-2009 budget and adopt the resolution. MOTION CARRIED.

F. **PUBLIC HEARINGS** - Quasi-Judicial  
None.

G. **GENERAL BUSINESS**  
None.

H. **ITEMS REMOVED FROM CONSENT AGENDA**  
No items were requested for removal from the Consent Agenda.

I. **COMMUNICATIONS FROM COUNCILORS**  
Councilor Maddux said she sits on the Washington County Council of Families and the group recently went through a budget prioritization process; family resource centers were the main focus. Funding increases were seen for After School programs, as well.

It was reported that Councilors Harris and Maddux, along with Mr. Rux, recently spent some time with Representative Wu touring the Tualatin area.

J. **EXECUTIVE SESSION**  
Not applicable.

K. **ADJOURNMENT**  
The meeting adjourned at 7:59 p.m.

Sherilyn Lombos, City Manager

Recording Secretary

