



# MEMORANDUM CITY OF TUALATIN

**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Sherilyn Lombos, City Manager   
**DATE:** July 10, 2008  
**SUBJECT:** Work Session for July 14, 2008

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**Work Session will begin at 5:30 p.m.**

There are six items to be discussed at this work session:

- 1) 5:30 p.m. (25 min) – Emergency Preparedness Discussion.** The City of Tualatin has an excellent reputation for having an outstanding emergency preparedness program. Coordinated by Dan Boss in Operations, the organization recently participated in a county-wide disaster drill / exercise with a duck/cover/hold drill for the entire organization and then opening the emergency operations center for a day. Dan will give you an overview of the city's program, tell you a little bit about the drill and then discuss the City Council's role in a disaster. Attached are slides that will be used for the presentation

**Action requested:** No action requested.

- 2) 5:55 p.m. (15 min) – Floodplain Regulations Briefing.** On the Public Hearings section of the agenda is a plan text amendment regarding floodplain regulations. Will Harper from Planning and Dayna Webb from Engineering will give you a briefing on why this issue is before you and answer any questions you have.

**Action requested:** No action requested.

- 3) 6:10 p.m. (20 min) – Recreation Bond Measure Voter Information Program.** At the June 23<sup>rd</sup> Council meeting, Council passed a resolution referring the bond measure to the November 4<sup>th</sup> ballot. While a voter information program was mentioned, the specifics were not discussed. Paul Hennon & Carina Christensen will be discussing a specific proposal for a voter information program along with associated costs.

**Action requested:** Approval of a voter information program.

- 4) **6:30 p.m. (10 min) – Urban / Rural Reserves Update.** Councilor Barhyte sits on the Urban/Rural Reserves committee representing cities in Washington County. He has been attending meetings for the last several months and would like to update the Council on progress of the committee. Attached are several slides that will be used for the update.

**Action requested:** No action requested.

- 5) **6:40 p.m. (10 min) – Council agenda review & Council communications.**

**Action requested:** Council review the agenda for the July 14<sup>th</sup> City Council and Development Commission meetings.

- 6) **6:50 p.m. (10 min) – Chamber Audio Update / Training.** The new audio/video system is installed and working. June 23<sup>rd</sup> was the first meeting using the new system and there were some obvious bugs to be worked out. The TVCTV producers suggested holding a little “training” on the audio system so that everyone understands how the microphones work and how we can get the best production possible.

Other items of interest:

Food for Monday night: We will be enjoying assorted sandwiches and an Asian Sesame Chicken salad from Panera Bread.

Other Presentations for Monday night: Attached are the following presentations that will be given Monday night:

- Youth Advisory Council Update
- Library Opening & Grand Opening Announcement
- Tualatin Tomorrow Annual Report

Upcoming Council Meetings & Work Sessions: Attached is a three-month look ahead for upcoming Council meetings and work sessions. If you have any questions, please let me know.

Dates to Note: Attached is the updated community calendar for the next three months. Some dates you may want to note:

- July 12, Saturday, 9am – Noon: Police Meet & Greet at Ibach Park
- July 25 – 27, Friday – Sunday: ArtSplash on the Commons
- August 5, Tuesday, 6pm: National Night Out (*please contact Kent Barker if you are interested in participating*)
- August 8 – 10, Friday – Sunday: Crawfish Festival
- August 9, Saturday, 11:30am: Library Grand Opening Ceremony
- September 18, Thursday, 5:00pm: Volunteer Recognition BBQ in Community Park

*East Commons Project*: Attached is a memo from Doug Rux regarding the East Commons project. If you have any questions, please let either Doug or I know.

As always, if you need anything from your staff, please feel free to let me know.

Attachments:

- A. Emergency preparedness slides
- B. Urban/rural reserves slides
- C. Presentations for Monday night
- D. Upcoming meeting and work session items (July – September)
- E. Tualatin Calendar of Events (July – September)
- F. East Commons project memorandum

## **EMERGENCY MANAGEMENT IN THE CITY OF TUALATIN**



**July 14, 2008**

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## **EMERGENCY MANAGEMENT PLAN ADOPTION**

- ✦ Pursuant to ORS 401.305 an Emergency Management Agency for the City of Tualatin was established.
- ✦ In December 1990 the City's Emergency Plan was adopted by Ordinance 817-90.
- ✦ Operations Director serves as Emergency Program Manager—responsible for organization, administration and operation of the Emergency Management Agency during an emergency in accordance with the Emergency Management Plan.

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## **EMERGENCY MANAGEMENT PLANNING GROUP**

- ✦ An Emergency Management Planning Group was established in 1990
  - Dan Boss & Kathy Kaatz – Operations
  - Don Hudson – Finance
  - Brenda Braden – Legal Services
  - Nancy McDonald – Human Resources
  - Mike McKillip – Engineering & Building
  - Kent Barker – Police
  - Eric Underwood – Community Development
  - Sue Patterson – Washington County Emergency Management
  - Jeff Rubin – Tualatin Valley Fire & Rescue

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## **EMERGENCY MANAGEMENT PLANNING GROUP**

- ✦ Roles and responsibilities of the Emergency Management Planning Group include:
  - Quarterly meetings
  - Update half of the Plan each year
  - Discuss future exercise plans
  - Review and plan for training
  - Focused on making sure the organization is prepared

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## **EMERGENCY MANAGEMENT 10 CATEGORIES**

- ✦ Severe Weather
- ✦ Hazardous Materials
- ✦ Utility Failures
- ✦ Earthquake
- ✦ Volcanic Eruption
- ✦ Flood
- ✦ Public Health Epidemic
- ✦ Transportation/Industrial
- ✦ Fire
- ✦ Civil Disorder/Terrorism



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## **EMERGENCY MANAGEMENT EXERCISE LEVELS**

- ✦ City participates in two training exercises per year.
- ✦ Three levels of exercises:
  - Tabletop
  - Functional
  - Full Scale



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## **EMERGENCY MANAGEMENT EXERCISE TYPES**

✦ Exercises conducted in the past include:

- Earthquakes
- Hazardous materials incidents
- Floods
- Wind storms
- Winter storms
- Acts of terrorism
- Mixtures of several



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## **EMERGENCY MANAGEMENT Seismic Slam 08 EXERCISE**

- ✦ At 9 a.m. on Wednesday, June 4th, a strong earthquake hit the Portland metropolitan area creating widespread power outages, building damage, transportation problems and water outages.
- ✦ Tualatin experienced them all as part of a County wide earthquake exercise known as Seismic Slam 08.

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## **EMERGENCY MANAGEMENT WHO WAS INVOLVED**

- ✦ Washington County, ARES
- ✦ ODOT, PGE, TVF&R, TVWD, WCCCA, OEM, Oregon State Defense Force, and ARC
- ✦ Cities of Banks, Beaverton, Hillsboro, Sherwood, Tigard, Hillsboro JWC and Wilsonville
- ✦ Kaiser, Legacy Health, Providence, SW Washington Medical Center, Tuality Healthcare, Willamette Falls Hospital, Metro West,
- ✦ Nike, Intel, and OREN

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**EMERGENCY MANAGEMENT  
WHAT WE DID IN TUALATIN**

- ✘ We conducted a cold start.
- ✘ Agency-wide duck cover and hold drill.
- ✘ Each department followed its procedures and reported status to the City Manager.
- ✘ Our Primary Emergency Operations Center was opened.
- ✘ All of our critical facilities were checked.
- ✘ We staffed an ICS organization pulling from every department with over 40 staff members.

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**EMERGENCY MANAGEMENT  
COUNCIL ROLES**

- ✘ Before: Set policy, adopt ordinances, approve budgets.
- ✘ During: Communicate with the City Manager, community liaison, may be spokesperson for the city.
- ✘ After: Ratify declaration of State of Emergency, review budget impacts, policies and ordinances, give direction on rebuilding damaged areas.

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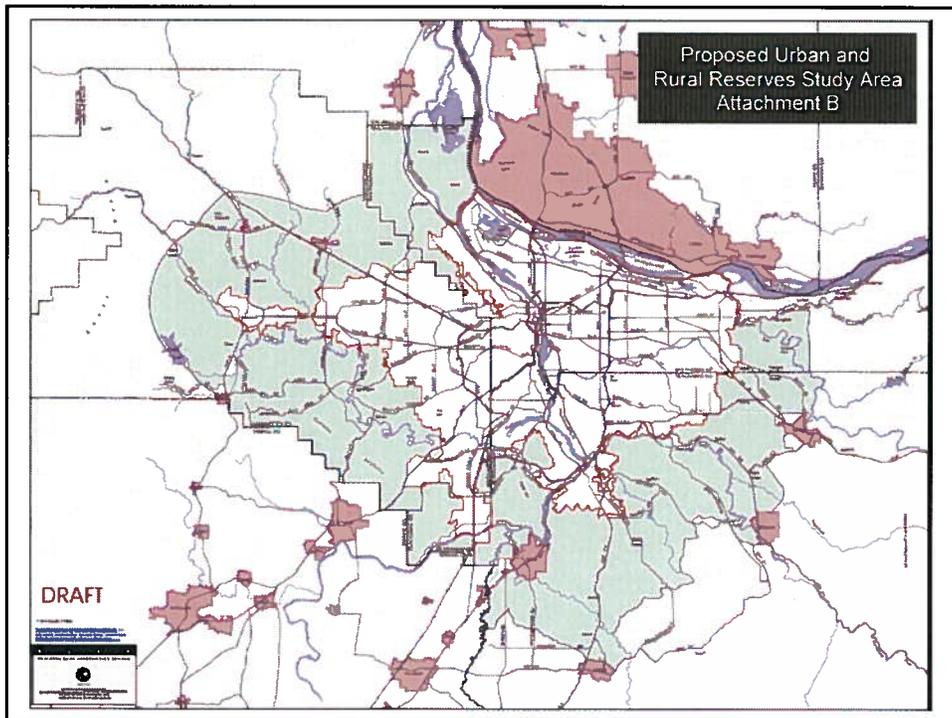
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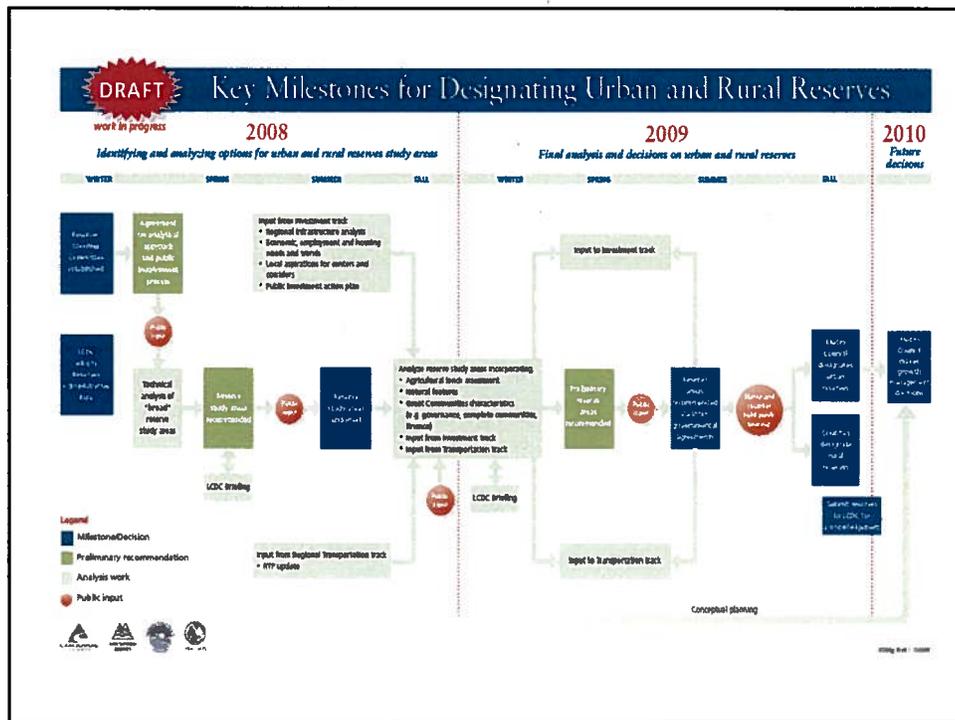
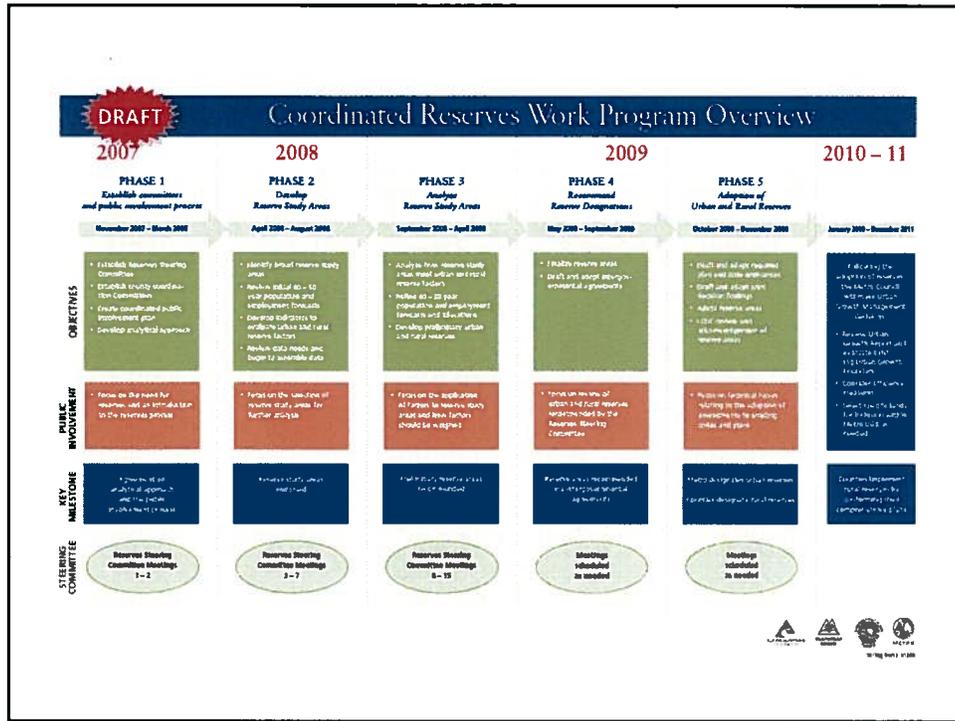
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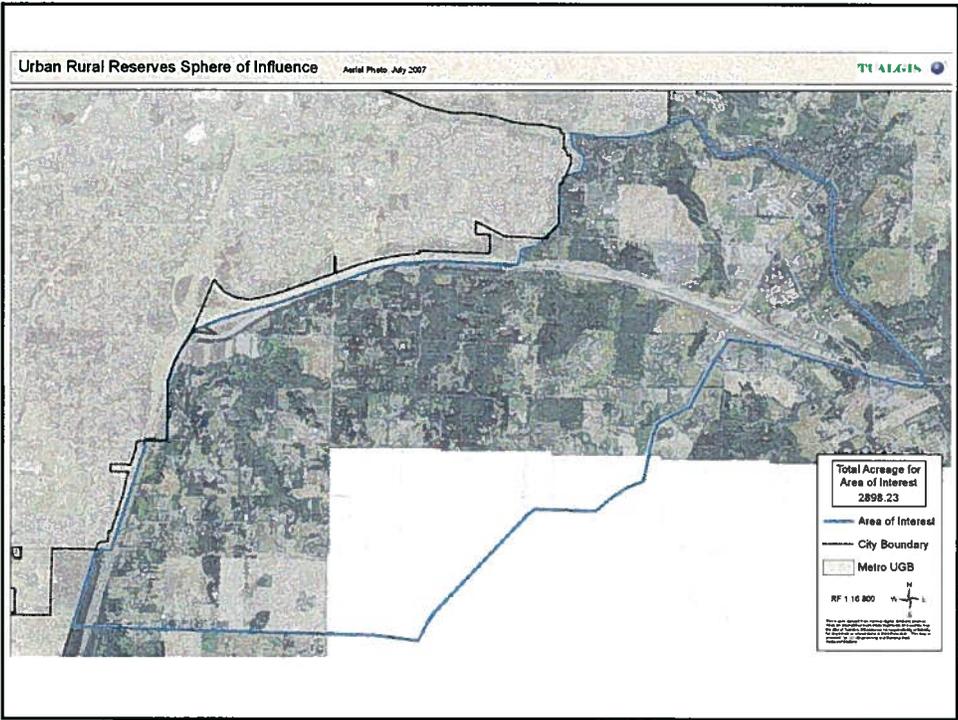
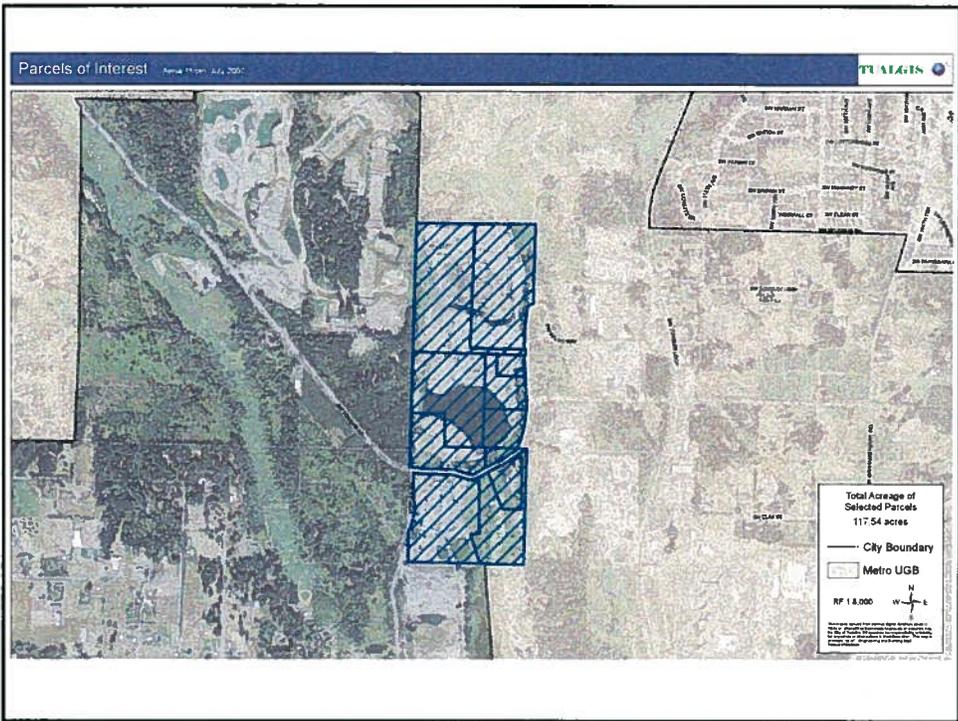
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# URBAN/RURAL RESERVES UPDATE

July 14, 2008







**Tualatin**  
**Youth Advisory Council**



**City Council Update**  
**July 14, 2008**

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**New YAC Members**

We would like to welcome our newest YAC members:

Robby Richardson	12 <sup>th</sup> grade
Nichole Abbey	11 <sup>th</sup> grade
Matthew Banse-Fay	11 <sup>th</sup> grade
Sam Ford	9 <sup>th</sup> Grade
Bella Koessler	8 <sup>th</sup> grade
Libbie Banse-Fay	7 <sup>th</sup> grade
Miranda Saari	7 <sup>th</sup> grade

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**YAC Elections**

Executive Board Elections were held in late May.  
Our new EB members are:

Michelle Brecunier	Co-Chair
Laura Houlberg	Co-Chair
Katie Ogden	Co-Chair
Lindsey Pozo	Records Coordinator
Will Downey	Communications Coordinator
Anna Cincera	Community Relations Coordinator

*We are excited to be leading the YAC group this year!*

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## More Changes!

*Ryan is leaving us for San Diego!*



We think she will fit right in with the California crowd...  
*but she has to leave the gorilla suit with us!*

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## Interviews

The YAC will participate in the interview process to find a new Teen Program Specialist on Thursday, July 17<sup>th</sup>.

Last week the YAC created a list of interview questions and selected a group of members to interview the candidates. We are excited to meet the candidates and are looking forward to getting to know each of them.

We are thankful we will have the opportunity to be a part of the process of selecting our new advisor.

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## Movies on the Commons

*Don't forget to attend a movie night this summer!*



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|-----------|----------------------|
| July 19   | Shrek the Third (PG) |
| July 26   | Transformers (PG-13) |
| August 2  | Bee Movie (PG)       |
| August 9  | Stardust (PG-13)     |
| August 19 | Wizard of Oz (PG)    |
| August 23 | Hairspray (PG)       |

*Hope to see you there!*

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**TualaFest 2008  
Battle of the Bands**

*This year's event will be held in conjunction with Crawfish Festival.*

**Support your local teen musicians!**



Friday, August 8  
Tualatin Community Park  
6:00 – 9:00 p.m.

***Come out to hear local teen bands compete!***



Band merchandise and event t-shirts will be sold. Hawaiian shaved ice, henna tattoos and other food will also be sold. Free raffle prizes will be drawn between performances – win gift cards, movie tickets and more!

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**New City Project**

One of our new project groups has decided to take on the challenge of organizing several youth summits this Fall.

The youth summits will be held to help the YAC learn more about what issues are important to Tualatin youth and to brainstorm solutions to these problems.

We plan to present the information we gain from in our October council update. In addition, we hope to use the information to help us select a topic for future recommendations and projects.

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**Thank you!**

**Questions?**

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Community Services Department  
**TUALATIN PUBLIC LIBRARY REOPENS**  
**JULY 14, 2008**



Construction was substantially complete at the end of June.

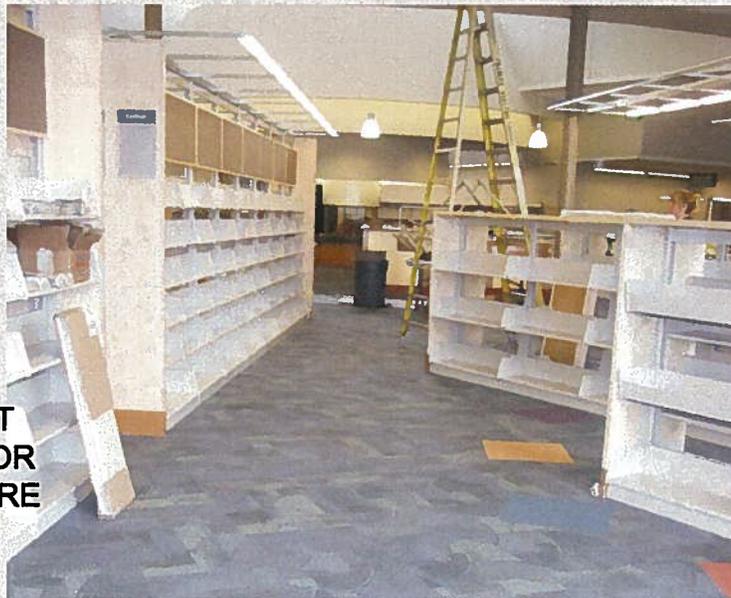


TUALATIN PUBLIC LIBRARY

**LESS THAN A MONTH AGO IT  
LOOKED LIKE THIS.**



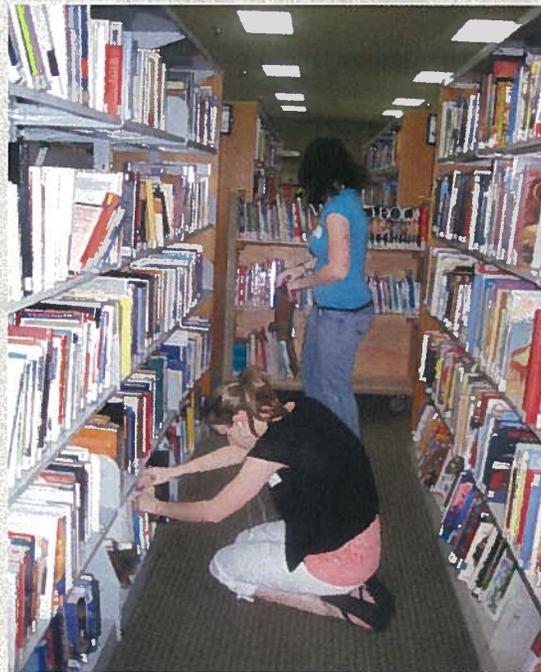
**WITHOUT  
BOOKS OR  
FURNTURE**

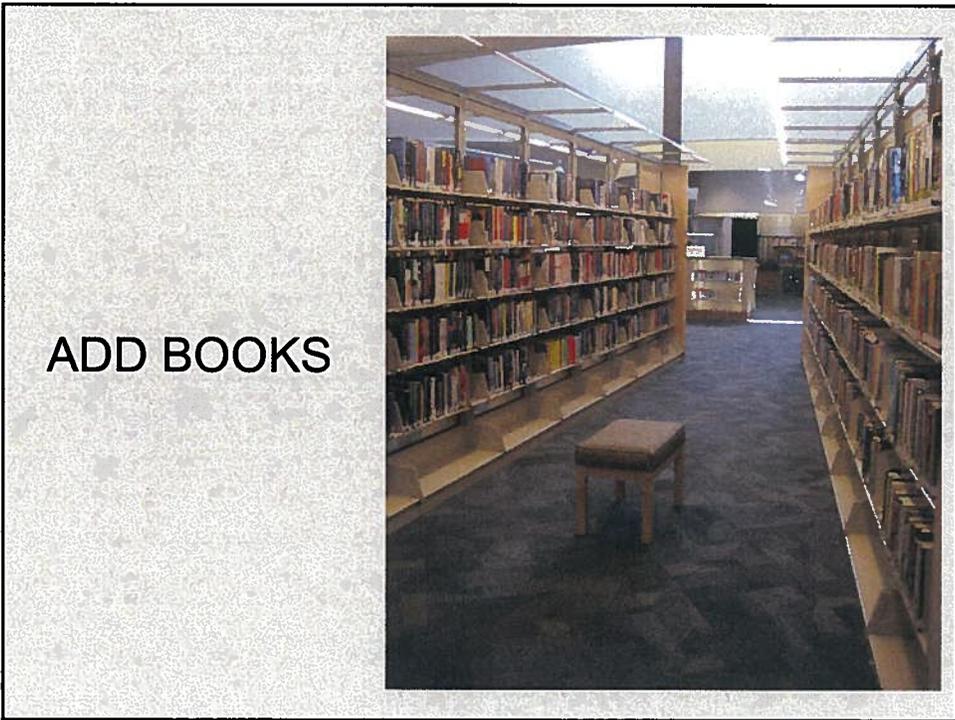
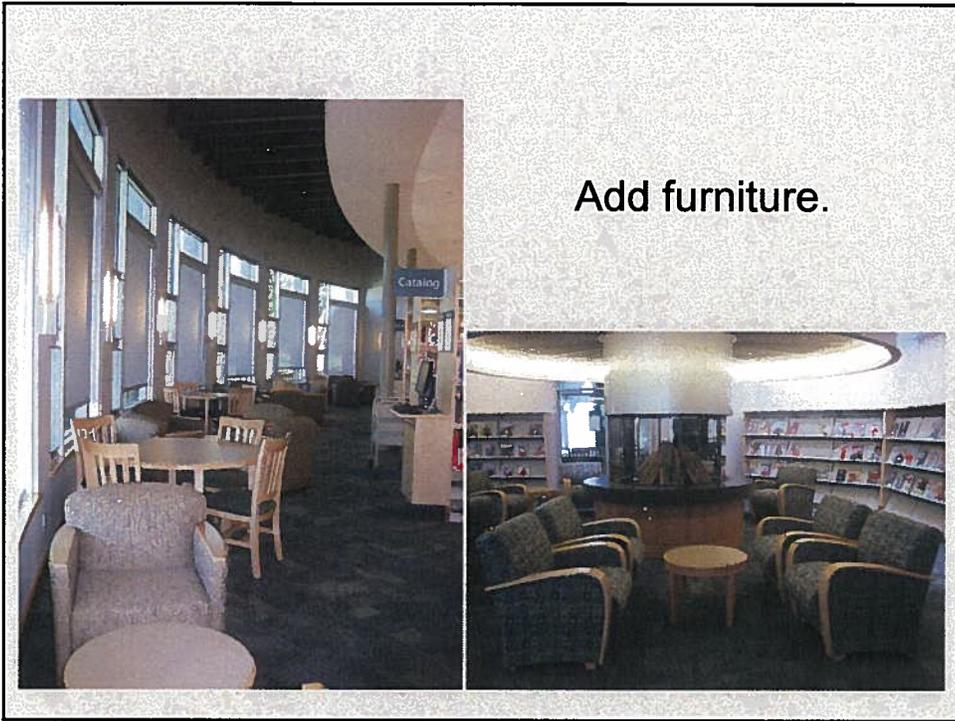


**TEAM Tualatin  
pitches in to  
reshelve books.**



**130  
volunteers  
contributed  
380 hours  
moving  
books.**

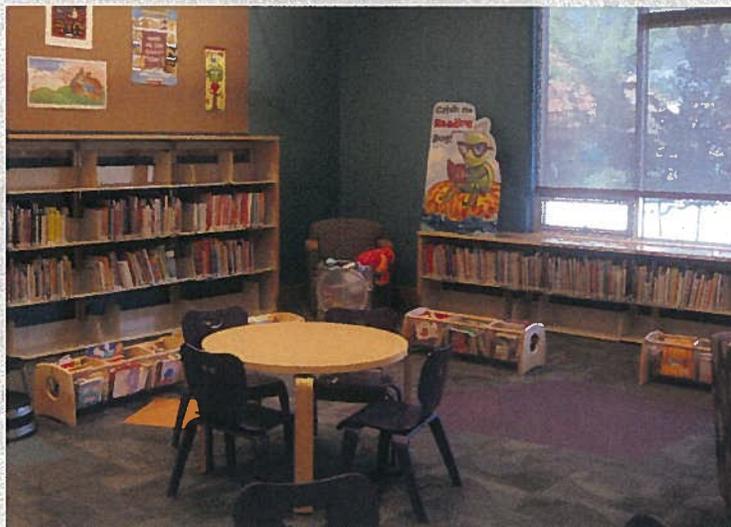




We're done!



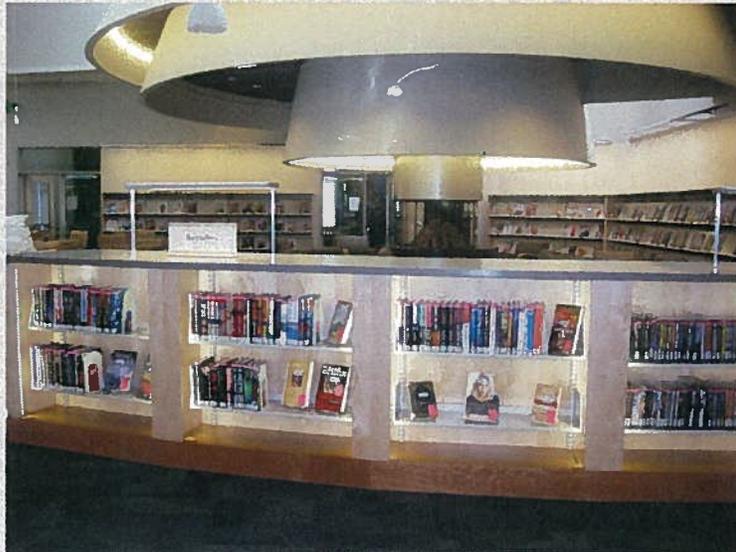
Children's room



## Teen Room



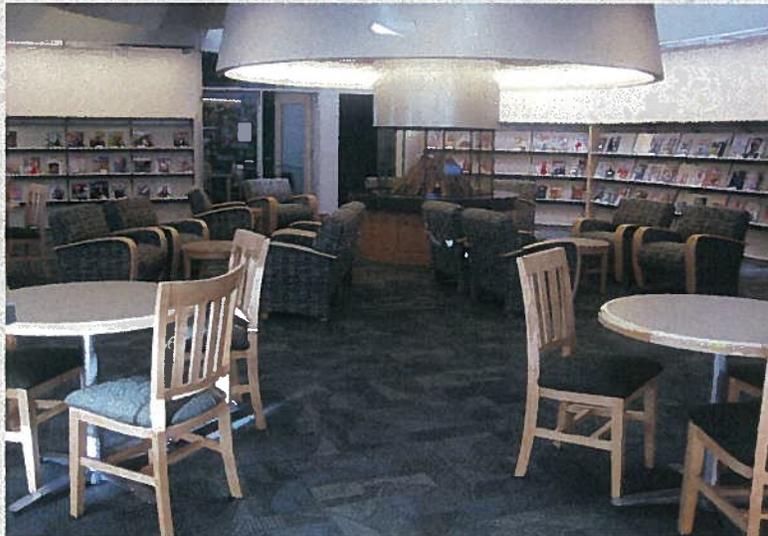
## New Books Display



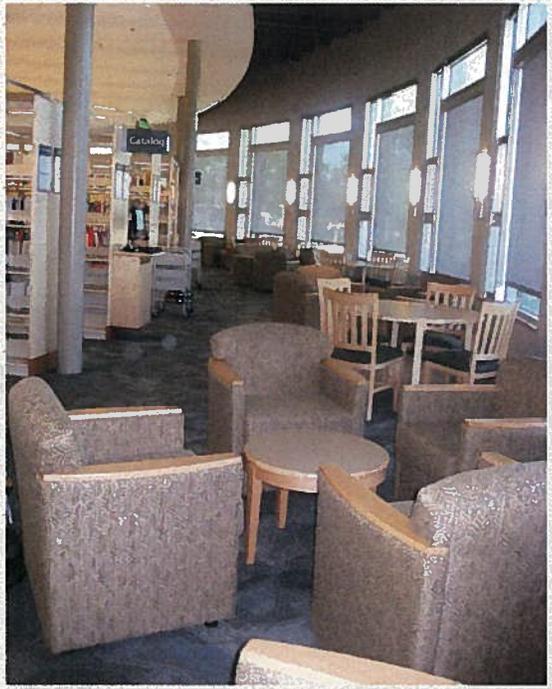
## Main Reading Room



## Hearth Area



Along the  
window  
wall





**Tualatin Tomorrow** 

**The Vision Continues**

Fiscal Year 07/08 Annual Report  
July 14, 2008

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**Background**

- Tualatin Tomorrow's [Vision and Strategic Action Plan](#) was accepted by the Tualatin City Council on June 25, 2007.
  - The Action Plan is our map that outlines the actions that we are taking now or plan to take in the near future to move in the direction of our Achieving Tualatin Tomorrow's Vision.
- Not all Actions need to be completed right away. This is a 20-year plan. It reflects the Vision, which is a statement of a preferred future in the year 2030.

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**First Fiscal Year**

- Developed budget for 2008/2009
  - Developed goals and identified resources
- Hillsboro 2020
  - John Coulter and Erik Jensen - Hillsboro has been engaged in their visioning project for eight years.
  - They shared with us an overview of what they experienced as both successes and a few minor failures, so we can take what works and avoid some of their pitfalls.

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### **The Vision Continues – Annual Event**

- Held on Thursday, May 8<sup>th</sup>, 5:30 to 7:30 P.M. at Legacy Meridian Park Hospital's Education Center
- Over 150 people attended, with partners and volunteers working hard to show what they have been doing for the City of Tualatin and what they intend to accomplish in the future

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### **The Vision Continues – Annual Event**

- Informed the Community of what is being worked on now and planned for the future
- Received the community's input to see if they have new ideas or change requests for the Vision, Strategies and most especially the Actions

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### **The Vision Continues – Crawfish Festival**

- Finished year planning our involvement in the Crawfish Festival Parade and the operation of an information booth at the festival itself

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**How We Live and Learn – Arts, Culture, Education,  
Youth and Family Activities (ACE)**

- **Portland Community College** is offering several enrichment classes and will do more as needed. **WorkSource Tualatin** is assisting post-high school residents with a wide variety of employment readiness activities.
- The **Tualatin Arts Advisory Committee** has been busy with public art selection for the new library opening in July, 2008.

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**How We Live and Learn – Arts, Culture, Education,  
Youth and Family Activities (ACE)**

- Arts activities at the **Tualatin Heritage Center** continue to attract more and more visitors, including visual arts, music and the **Lumiere Players**, Tualatin's community theatre.
- **Willowbrook**, Tualatin's summer day camp in art, music, drama and nature awareness based at Browns Ferry Park had its biggest-ever summer in 2007 with 1900 students involved.
- Tualatin's **Teen Program** is guided by an active **Youth Advisory Council** that strives to involve more adolescents in its many activities.

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**How We Decide - Governance, Leadership and  
Community Engagement (GLC)**

- The City is working to promote community involvement and engagement with its citizens by clear communication through the newsletter and website. Improvements to both the newsletter and website are an ongoing process. Aggressive planning is in progress with Wilsonville, and the City is working closely with the State, Metro, Washington and Clackamas counties as well as other agencies addressing issues that effect Tualatin. Regularly scheduled meetings are being held with the **Tigard Tualatin School District** involving school properties and programs which can be shared by both entities.

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**How We Decide - Governance, Leadership and Community Engagement (GLC)**

- **Tualatin Valley Fire and Rescue** is remodeling the Tualatin fire station to improve the seismic features as well as expand the Battalion Headquarters, which can be used during large-scale emergencies. These changes and others being made District-wide will help the Fire District maintain response times to the more than 2,600 emergency incidents per year in Tualatin.

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**How We Plan and Grow – Growth, Housing and Town Center (GHT)**

- Deals with planning the growth of Tualatin. It involves new development and redevelopment, and encompasses both residential and commercial strategies as identified in the Town Center Plan, Southwest Concept Plan, and Urban Rural Reserve program. This is a unique section, as the City of Tualatin is the lead partner on all but 2 of the 41 actions identified by Tualatin Tomorrow's Vision Plan.
- Currently the city is already working on 23 of the action items with another 8 to be addressed within the next 4 years.

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**How We Care For One Another - Health, Safety and Social Services Focus Area (HSS)**

- Partnered with the Tualatin-Durham Senior Center for their annual health fair. The Vision Implementation Committee plans to continue our support of the Health Fair to make it larger and more universally used next year.
- The Tualatin School House Pantry increased their board membership to nine (9) individuals and continues to serve over 300 families each month. Their programs now include a Client Referral Service to other programs in Washington County along with an Adult "Go to Work Clothing Closet." The goal of securing a permanent and accessible location remains their top long-term priority.

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**How We Care For One Another - Health, Safety and Social Services Focus Area (HSS)**

- The Tualatin Police continue to support the DARE and GREAT programs and are moving ahead on their portions of the Vision. At our May Event the Chief of Police was available to answer questions.
- We continue to reach out to the Faith-based community to try to get them involved in some of our social issues, poverty, homelessness and health care.

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**How We Connect With Nature – Parks, Recreation and Natural Areas (PRN)**

- We have found that many Action Items are either completed or in progress. Here are some examples:
  - Existing and potential open spaces and water resources have been inventoried.
  - Additional property is being acquired to expand the Greenway Trail.
  - The City has sponsored surveys and community meetings investigating construction of a multi-purpose community recreational facility and is now pursuing funding.
  - A Dog Park at the north end of Community Park has been proposed, and funding is being pursued.

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**How We Connect With Nature – Parks, Recreation and Natural Areas (PRN)**

- Existing open spaces and natural buffers are being expanded and enhanced such as the 30-acre Hedges Creek Marsh/Pascuzzi Pond restoration project by The Wetland Conservancy and Clean Water Services.

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### How We Get Around – Traffic, Transportation and Connectivity (TTC)

- Commuter Rail Project and the I5-99W Connector Project
- Photo Red Light program
- Work continues on a number of other Tualatin transportation projects that are designed to improve safety and traffic flow. These projects include improvements to various Tualatin streets and roads, enhanced traffic signaling, and railroad crossing improvements. Work also continues on solutions to mitigate or eliminate commuter train horn noise.

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### Requests for Council Action

- **1 - Three Action Changes:** This first year the VIC has its first minor Action changes request to the Council and they are as follows:
  - **PRN 2.2 - Environmentally Sound Development Practices.** "Research and promote best practices to design, develop and manage new construction in a more environmentally sound manner."
    - This to be moved to GHT – suggested by the Council and unanimously approved by the full VIC on May 14, 2008.

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### Requests for Council Action

- **PRN 2.3 - Water Quality Retrofitting.** "Develop or expand existing land use regulations to require retrofitting of commercial/industrial and community water systems to improve water quality. Retrofitting could include actions such as:
  - Requiring a larger percentage of native vegetation versus lawns
  - Replacing impervious surfaces, for example using pavers
  - Creating bioswales."
  - This to be moved to GHT – also suggested by the Council and unanimously approved by the full VIC on May 14, 2008.

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**Requests for Council Action**

- PRN 10.1 - Art Walk. "Consider expanding sites/venues and scope of Tualatin's Art Walk to incorporate information on natural historical events and on local cultural history of significance."
  - This to be moved to ACE – this was unanimously approved at the VIC meeting on May 14, 2008 with input from the PRN Focus Area Lead and Buck Braden of the Tualatin Arts Advisory Committee and a VIC member.

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**Requests for Council Action**

- 2 - Presentation Time at City Council Meetings: Starting in August 2008, the VIC would like to present a short update to the City Council summarizing actions occurring in a particular focus area. Future presentations would occur every other month following August 2008. This would allow all six areas to present updates to the Council over the course of a year.

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**Comments?  
Want to know more?**

- Contact Project staff: 503-691-3018 or [drux@ci.tualatin.or.us](mailto:drux@ci.tualatin.or.us)
- Visit [www.tualatintomorrow.org](http://www.tualatintomorrow.org)
- Volunteer
- VIC Meetings open to public

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**WORK SESSION ITEMS**

**PowerPoint?**

1. WES Update (incl noise, safety, funding sources etc.) – 60 minutes
2. Transportation Policy / Funding Discussion (Eng) – 15 minutes
4. Solid waste update (rate history, audit, roll cart) – 30 minutes
5. Library coffee service discussion – 30 minutes

**PRESENTATIONS / ANNOUNCEMENTS / SPECIAL REPORTS**

**PowerPoint?**

- 1.
- 2.
- 3.

**CONSENT CALENDAR ITEMS**

2. Resolution – IGA w/TriMet on Shelter Maintenance (Comm. Dev)
3. Resolution, CUP-08-02 Mutual Materials (Comm Dev)
4. TDC Annual Report (TDC) (Comm Dev)

**PUBLIC HEARINGS – Legislative, Other, Quasi-Judicial**

**PowerPoint?**

1. Ordinance Amending the Historic Landmark Demolition Criteria; Amending TDC Section 68.060(1) and (2) (PTA-08-03) (continued from June 9, 2008)
- 2.
- 3.

**GENERAL BUSINESS ITEMS (not consent)**

**PowerPoint?**

1. Ordinance, PTA-08-02 Floodplain Regulations (Engineering/Planning)
- 2.
- 3.
- 4.

**EXECUTIVE SESSION ITEMS**

1. City Manager's Annual Performance Evaluation

**WORK SESSION ITEMS**

*PowerPoint?*

1. Code enforcement policy
  2. Underground utilities policy (*tentative on this date*)
  3. Gas tax/road fund prioritization
  4. WRWC IGA Amendments
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**PRESENTATIONS / ANNOUNCEMENTS / SPECIAL REPORTS**

*PowerPoint?*

1. Youth Advisory Council Update
  - 2.
  - 3.
- 

**CONSENT CALENDAR ITEMS**

1. Resolution approving WRWC IGA amendments
  - 2.
  - 3.
  - 4.
- 

**PUBLIC HEARINGS – Legislative, Other, Quasi-Judicial**

*PowerPoint?*

1. Supplemental Budget for Municipal Court
  - 2.
  - 3.
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**GENERAL BUSINESS ITEMS (not consent)**

*PowerPoint?*

1. Ordinance PTA-08-03 – Historic Landmark Demo Criteria
  2. Resolution – solid waste rate increase
  - 3.
  - 4.
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**EXECUTIVE SESSION ITEMS**

- 1.
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**WORK SESSION ITEMS**

**PowerPoint?**

1. Legislative Program

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2. Central Urban Renewal – Maximum Indebtedness (*Comm. Dev.*) - **need special meeting or perhaps start at 3p?**

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- 3.

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- 4.

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- 5.

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**PRESENTATIONS / ANNOUNCEMENTS / SPECIAL REPORTS**

**PowerPoint?**

1. Tualatin Tomorrow – PRN Update

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2. TEAM Tualatin Program Wrap-up (Ops)

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**CONSENT CALENDAR ITEMS**

- 1.

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- 2.

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- 3.

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- 4.

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**PUBLIC HEARINGS – Legislative, Other, Quasi-Judicial**

**PowerPoint?**

1. M37-06-01 ZIAN Limited Partnership cont. from 2/25/08 (**Other**) (*Comm. Dev.*)

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- 2.

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- 3.

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**GENERAL BUSINESS ITEMS (not consent)**

**PowerPoint?**

- 1.

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- 2.

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- 3.

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- 4.

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- 5.

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**EXECUTIVE SESSION ITEMS**

- 1.

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**WORK SESSION ITEMS**

*PowerPoint?*

1. Urban / Rural Reserves Update

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2.

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3.

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4.

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5.

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**PRESENTATIONS / ANNOUNCEMENTS / SPECIAL REPORTS**

*PowerPoint?*

1. Tualatin Youth Advisory Committee Update

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2.

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3.

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**CONSENT CALENDAR ITEMS**

1.

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**PUBLIC HEARINGS – Legislative, Other, Quasi-Judicial**

*PowerPoint?*

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**GENERAL BUSINESS ITEMS (not consent)**

*PowerPoint?*

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**EXECUTIVE SESSION ITEMS**

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**WORK SESSION ITEMS**

**PowerPoint?**

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**PRESENTATIONS / ANNOUNCEMENTS / SPECIAL REPORTS**

**PowerPoint?**

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**CONSENT CALENDAR ITEMS**

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**PUBLIC HEARINGS – Legislative, Other, Quasi-Judicial**

**PowerPoint?**

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**GENERAL BUSINESS ITEMS (not consent)**

**PowerPoint?**

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**EXECUTIVE SESSION ITEMS**

1. \_\_\_\_\_

# July

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		<b>1</b> 7p Summer Reading Event on the Commons "Tater A. Peel the Clown"	<b>2</b> 12p-7p (W-F) Kayak and Canoe rentals at BFP (through 8/29) 1:15p Tualatin Historical Soc 5:30p Alive After Five Location TBA	<b>3</b>	<b>4</b> <b>Independence Day Holiday</b> <b>CITY OFFICES CLOSED</b> 4p Foxhill 4th of July Parade (Bridgeport Elem.) 6:30p Concerts on the Commons	<b>5</b> 10p-7p (Sat/Sun) Kayak and Canoe rentals at BFP (through 9/21)  9p Movies on the Commons
<b>6</b>	<b>7</b> 5-8p Urban Rural Reserves Open House- Multnomah County East Building	<b>8</b> 7p Summer Reading Event on the Commons "Penny's Puppet Show"	<b>9</b> 6:30p Tualatin Tomorrow VIC Steering Committee Meeting, City Offices 7:30p ARB (Alexan), Council Chambers	<b>10</b> 5-8p Urban Rural Reserves Open House- Tualatin High School (Commons Area) <b>*No TPAC Meeting</b>	<b>11</b> 7:30a Chamber Networking AM, Haggen's 11-1p 4th Annual Policy Makers Bike Ride - TCP/Tualatin Commons 6:30p Concerts on the Commons	<b>12</b> 9a-12p Police Meet & Greet (Ibach Park)  9p Movies on the Commons
<b>13</b>	<b>14</b> 10a Library Opens  5:00p Work Session 7:00p Council/TDC Mitg	<b>15</b> 7p Summer Reading Event on the Commons "Victor Johnson Music for Kids"	<b>16</b> 5-8p Urban Rural Reserves Open House- Clackamas County Public Services Building 5:30p Alive After Five @ Chamber Office 7p ARB (if necessary)	<b>17</b> 12p Friends of Library Mtg  6:30-8p WCCLS Photo Contest Reception  7p Urban Renewal Advisory Committee Mtg	<b>18</b> 7:30a Chamber Networking AM, GolfTEC, 7059 SW Nyberg /road (Nyberg Woods)  6:30p Concerts on the Commons	<b>19</b>    9p Movies on the Commons
<b>20</b>	<b>21</b>	<b>22</b> 5:30p VFW Ground - breaking, 8455 SW Seneca  7p Summer Reading Event on the Commons "Omar Vargas"	<b>23</b>   7:00p ARB (if necessary)	<b>24</b> 11:30a Chamber Luncheon @ Country Club	<b>25</b> 7:30a Chamber Networking AM, Design Resource Group @ Heritage Center 12p-9p Artsplash, Commons 6:30p Concerts on the Commons	<b>26</b> 10a-9p ArtSplash, Commons  6:30p Concerts on the Commons 9p Movies on the Commons
<b>27</b> 10a-3p Summer Reading Event on the Commons "Chalk it Up" with Artist Daniel Wood 10a-4p ArtSplash, Commons	<b>28</b> 5:00p Work Session 7:00p Council/TDC Mitg	<b>29</b> 7p Summer Reading Event on the Commons "Magic Show by Jay Frasier"	<b>30</b> 7p ARB (if necessary)	<b>31</b> 10a-3p pm Summer Reading Event @ Heritage Ctr "Hay Caramba"		

# 2008

# August

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					<b>1</b> 7a Chamber Mtg @ Library  6:30p Concerts on the Commons	<b>2</b> 9a-12p Police Meet & Greet (Jurgens Park) 10p-7p (Sat/Sun) Kayak and Canoe rentals at BFP (through 9/21) 9p Movies on the Commons
<b>3</b>	<b>4</b>	<b>5</b> 3-6p Darrel Condra's Retirement Open House 6p National Nite Out-Police Dept. in Neighborhoods 7p Summer Reading Event on the Commons "Juggling w/ Tom Question"	<b>6</b> 12p-7p (W-F) Kayak and Canoe rentals at BFP (through 8/29) 1:15p Tualatin Historical Soc  6:30p Tualatin Tomorrow VIC Steering Committee Meeting, Chambers	<b>7</b>   7p Special URAC Meeting, Council Chambers	<b>8</b> 6-9pm Tualatfest (teen battle of the bands), Comm. Park 6-10p <i>Crawfish Cook-off</i> at Tualatin Commons 6:30p Concerts on the Commons put on by Crawfish Festival <b>Willowbrook Arts Camp 6/30 - 8/8</b>	<b>9</b> 8:00a-Crawfish Crawl 10k 10:00a-Crawfish Parade 11:30a-Library Grand Opening 10a-9p - <b>Crawfish Festival at Community Park</b> 9p Movies on the Commons
<b>10</b> All Day - <i>Crawfish Car Show</i> at Haggan's	<b>11</b> 10:30-12 WES 1 <sup>st</sup> Ride  5:00p Work Session 7:00p Council/TDC Mtg	<b>12</b>  7m Summer Reading Finale Event on the Commons "Creature Feature"	<b>13</b>  7p ARB (if necessary)	<b>14</b>  7:00p TPAC	<b>15</b> 2-4p Teen Library Open House  6:30p Concerts on the Commons	<b>16</b>  9p Movies on the Commons
<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b> 12pm Core Area Parking District Board, Council Chambers 7:00p ARB (if necessary)	<b>21</b> 12pm Friends of Library Mtg	<b>22</b>  6:30p Concerts on the Commons	<b>23</b> 9p Movies on the Commons
<b>24</b>	<b>25</b> 5:00p Work Session 7:00p Council/TDC Mtg	<b>26</b> 7-9p Teen Library Open House	<b>27</b> 7p ARB (if necessary)	<b>28</b> 11:30a Chamber Luncheon @ Country Club	<b>29</b> 6:30p Concerts on the Commons	<b>30</b> 9p Movies on the Commons
<b>31</b>					6:30p Concerts on the Commons	

2008

# September

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
	<b>1</b> Labor Day Holiday <b>CITY OFFICES</b> <b>CLOSED</b>	<b>2</b>	<b>3</b> 1:15p Tualatin Historical Soc	<b>4</b>	<b>5</b>	<b>6</b> 10p-7p (Sat/Sun) Kayak and Canoe rentals at BFP (through 9/21)
<b>7</b>	<b>8</b>	<b>9</b>	7p ARB (if necessary) <b>10</b> 6:30p Tualatin Tomorrow Vision Implementation Committee, Library Community Room	<b>11</b> 7p TPAC	<b>12</b>	<b>13</b>
<b>14</b>	5:00p Work Session 7:00p Council/TDC Mtg <b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>
<b>21</b>	<b>22</b>	<b>23</b>	7p ARB (if necessary) <b>24</b>	5p Volunteer BBQ Community Park <b>25</b> 11:30a Chamber Luncheon @ Country Club	<b>26</b>	<b>27</b>
<b>28</b>	<b>29</b> 5:00p Work Session 7:00p Council/TDC Mtg	<b>30</b>	7p ARB (if necessary)			

2008



# MEMORANDUM

## TUALATIN DEVELOPMENT COMMISSION

**TO:** Honorable Chairman and Members of the Commission

**THROUGH:** Sherilyn Lombos, Administrator 

**FROM:** Doug Rux, Community Development Director 

**DATE:** July 14, 2008

**SUBJECT:** EAST COMMONS PLANNING LEVEL COST ESTIMATES

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### BACKGROUND

On February 11, 2008 the Tualatin Development Commission was presented five options to address potential streetscape improvements for the East Commons project, which included SW Martinazzi Avenue from SW Tualatin-Sherwood Road to SW Boones Ferry Road, SW Nyberg Street from SW Martinazzi Avenue to the Lake of the Commons and SW Seneca Street from SW Martinazzi Avenue to the Lake of the Commons. The streetscape improvements would match those already completed on SW Boones Ferry Road, SW Nyberg Street and SW Seneca Street west of the Lake of the Commons.

The Commission directed staff at the February 11<sup>th</sup> meeting to:

1. Not widen SW Martinazzi Avenue from SW Nyberg Street to SW Boones Ferry Road to accommodate bike lanes.
2. Give high priority to SW Martinazzi Avenue from SW Tualatin-Sherwood Road to SW Nyberg Street in order to dovetail the proposed East Commons improvements with the proposed SW Tualatin-Sherwood Road Landscaping and Pedestrian Enhancements. This latter project includes a fountain in the Commons Triangle Park.
3. Expand the project scope by adding SW Nyberg Street from the SW Tualatin-Sherwood Road Y to SW Martinazzi Avenue to create a finished appearance around the Commons Triangle Park.
4. Evaluate SW Nyberg Street from SW Martinazzi Avenue to Lake of the Commons as the next priority component of the East Commons project.
5. Consider SW Martinazzi Avenue on the west side from SW Nyberg Street to SW Boones Ferry Road if funds appear to be adequate to construct.
6. Make no streetscape improvements on the east side of SW Martinazzi Avenue from SW Nyberg Street to SW Boones Ferry Road. Any future improvements along this stretch of roadway should wait until redevelopment of the K-Mart/Michael's area.

**MEMORANDUM: East Commons Cost Estimates**

July 14, 2008

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7. Bring back planning-level cost estimates for the various priorities to show what can be accomplished given the estimated financial capacity of \$2.1 million.

**COST ESTIMATES**

CH2M Hill and staff have prepared planning level cost estimates for design, construction including a contingency, permitting, construction management and right-of-way acquisition summarized as follows:

SW Martinazzi Avenue (no widening) – SW Tualatin-Sherwood to SW Nyberg Street - \$770,000

**Assumptions:**

- Includes construction contingency (30%), design, construction management, right-of-way/easements
- 12' sidewalk on both sides of street
- Streetlights on both sides of street
- Street trees/wells on both sides of street
- Sanitary sewer line starting at Boones Ferry and turning east at the future new access to K-Mart (Seneca Street).
- Water line from Boones Ferry to Nyberg Street (to be paid for out of Water Fund)
- No curb-to-curb pavement improvements

SW Martinazzi Avenue (widening for bike lanes) – SW Tualatin-Sherwood to SW Nyberg Street - \$1,350,000

**Assumptions:**

- Includes construction contingency (30%), design, construction management, right-of-way/easements
- Widen Martinazzi to get 6' bike lanes each side of street
- 12' sidewalk on both sides of street
- Streetlights on both sides of street
- Street trees/wells on both sides of street
- Sanitary sewer line starting at Boones Ferry and turning east at the future new access to K-Mart (Seneca Street).
- Water line from Boones Ferry to Nyberg Street (to be paid for out of Water Fund)
- No curb-to-curb pavement improvements except for bike lane widening

SW Nyberg Street – SW Tualatin-Sherwood Road to Lake of the Commons - \$1,185,000

**Assumptions:**

- Includes construction contingency (30%), design, construction management, right-of-way/easements
- 10' sidewalk on both sides of street
- Streetlights on both sides of street
- Street trees/wells on both sides of street

**MEMORANDUM: East Commons Cost Estimates**

July 14, 2008

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- Replace existing signal at Nyberg/Martinazzi with decorative signal
- Decorative crosswalks on 3 legs
- No curb-to-curb pavement improvements

**SW Seneca Street –SW Martinazzi Avenue to Lake of the Commons - \$420,000**

**Assumptions:**

- Includes construction contingency (30%), design, construction management, right-of-way/easements
- 10' sidewalk on south side of street
- Streetlights on south side of street
- Street trees/wells on south side of street
- Remove existing landscaping strip on north side from Martinazzi Avenue to first entrance to White Lot and replace with parallel parking, new sidewalk, streetlights and tree wells
- Decorative crosswalk on west leg (across Seneca Street)
- No curb-to-curb pavement improvements

**SW Martinazzi Avenue (west side only) – SW Nyberg Street to SW Boones Ferry Road - \$410,000**

**Assumptions:**

- Includes construction contingency (30%), design, construction management, right-of-way/easements
- 12' sidewalk on west side of street
- Streetlights on west side of street
- Street trees/wells on west side of street
- No curb-to-curb pavement improvements

**CONCLUSION**

A total of \$2.1 million has been budgeted for the East Commons project in FY 08/09 for design, right-of-way acquisition, permitting, construction and construction management. Based on the above priority established by the Commission in February 2008 and the planning level cost estimates funds are adequate to cover:

- SW Martinazzi Avenue (no widening) – SW Tualatin-Sherwood to SW Nyberg Street - \$770,000
- SW Nyberg Street – SW Tualatin-Sherwood Road to Lake of the Commons - \$1,185,000
- Total - \$1,955,000

Funds may also be available based on a final scope of work to cover design for:

- SW Seneca Street – SW Martinazzi Avenue to Lake of the Commons - \$29,400

**MEMORANDUM: East Commons Cost Estimates**

July 14, 2008

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- SW Martinazzi Avenue (west side only) – SW Nyberg Street to SW Boones Ferry Road - \$26,400

Staff will track the various costs and where feasible, work to include possible right-of-way acquisition and construction for SW Seneca Street – SW Martinazzi Avenue to Lake of the Commons and SW Martinazzi Avenue (west side only) –SW Nyberg Street to SW Boones Ferry Road depending on how project costs flow for the Commuter Rail and the SW Tualatin-Sherwood Road Landscaping and Pedestrian Enhancements projects.

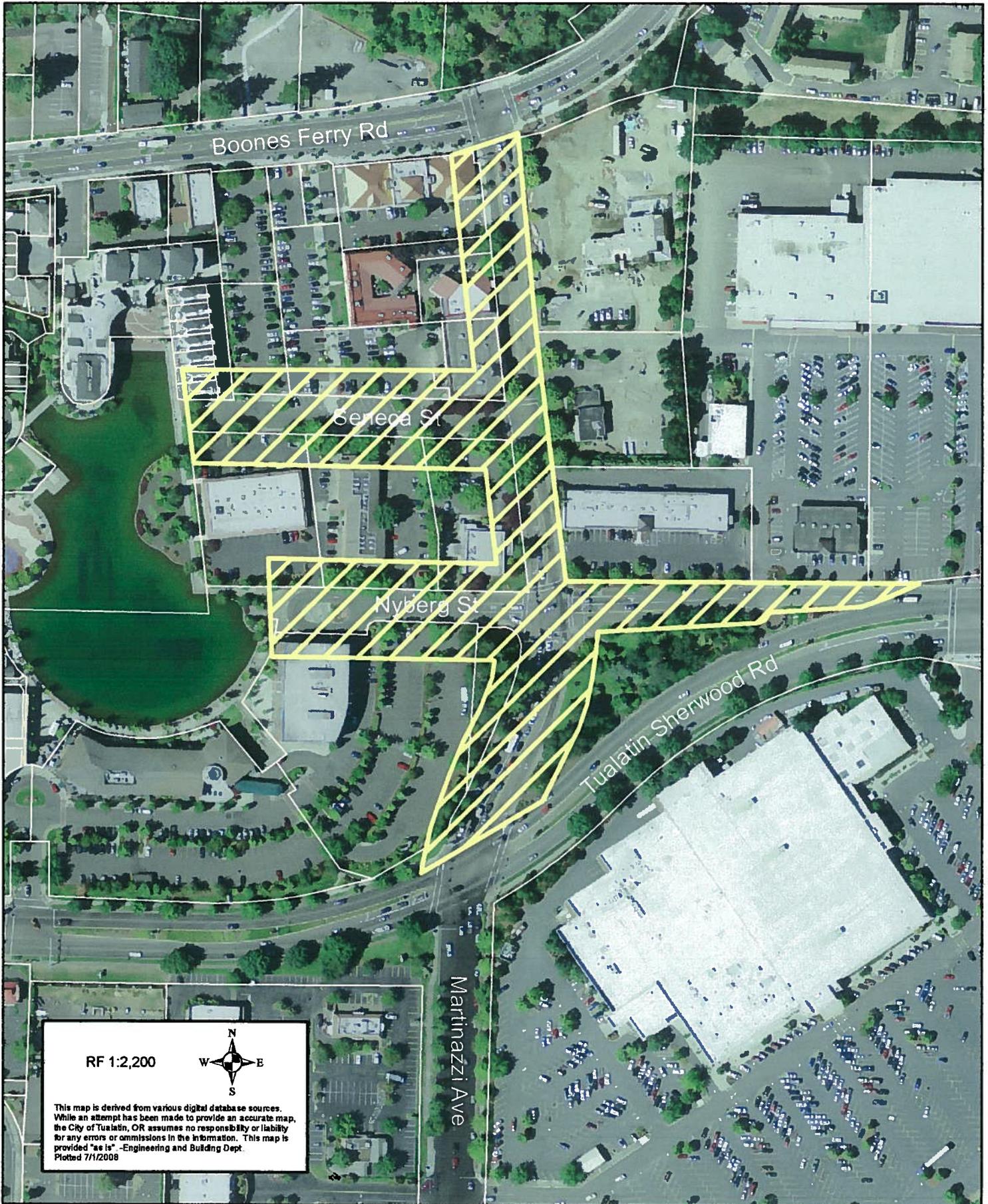
**NEXT STEPS**

Unless the Commission directs otherwise, staff will proceed with:

1. Design – to start within next 30-60 days:
  - SW Martinazzi Avenue (no widening) – SW Tualatin-Sherwood to SW Nyberg Street
  - SW Nyberg Street – SW Tualatin-Sherwood Road to Lake of the Commons
  - SW Seneca Street – SW Martinazzi Avenue to Lake of the Commons - \$29,400
  - SW Martinazzi Avenue (west side only) – SW Nyberg Street to SW Boones Ferry Road - \$26,400
2. Construction – Estimated to begin in summer 2009:
  - SW Martinazzi Avenue (no widening) – SW Tualatin-Sherwood to SW Nyberg Street
  - SW Nyberg Street – SW Tualatin-Sherwood Road to Lake of the Commons

**Attachments:**      A. Project Map

# East Commons - Project Scope



RF 1:2,200



This map is derived from various digital database sources. While an attempt has been made to provide an accurate map, the City of Tualatin, OR assumes no responsibility or liability for any errors or omissions in the information. This map is provided "as is" -Engineering and Building Dept. Plotted 7/1/2008