



City of Tualatin

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Approved By Tualatin City Council
Date January 28, 2008
Recording Secretary G. Kirby

TUALATIN CITY COUNCIL SPECIAL WORK SESSION MINUTES OF JANUARY 9, 2008

PRESENT: Mayor Lou Ogden; Councilors Chris Barhyte, Monique Beikman, Bob Boryska, Jay Harris, Donna Maddux, and Ed Truax; Sherilyn Lombos, City Manager; Brenda Braden, City Attorney; Mike McKillip, City Engineer; Doug Rux, Community Development Director; Carina Christensen, Assistant to the City Manager; Dan Boss, Operations Director; Paul Hennon, Community Services Director; Eric Underwood, Program Coordinator; Ginny Kirby, Recording Secretary

ABSENT: [*denotes excused]

[Unless otherwise noted, MOTION CARRIED indicates all in favor.]

A. CALL TO ORDER

Mayor Ogden called the meeting to order at 6:05 p.m.

B. PRESENTATIONS, ANNOUNCEMENTS, SPECIAL REPORTS

Transportation Funding & Priorities

Ms. Lombos noted there would be a brief presentation and then she wanted to get an idea on how Council wants to allocate the MSTIP4 dollars and, secondly, start a discussion about Council's transportation priorities.

Michael McKillip, City Engineer, gave a PowerPoint presentation on transportation. He explained MSTIP's purpose and how funds are allocated. The purpose - to relieve the current "pain and suffering" due to traffic and the limits of the current transportation systems, and System Development Charges (SDCs) to deal with future growth. Funds allocated - property taxes allocated through the Washington County General Fund.

Mr. McKillip reviewed past MSTIP projects, which include Tualatin-Sherwood Road, Tualatin Road, 124th Avenue, Boones Ferry Road; Local funds: 15 to 99W and Commuter Rail.

Funding sources/options include: MSTIP, TIF/SDC, Urban Renewal, MTIP, gas tax, new development, and Local improvement districts. Mayor Ogden asked if a sales tax was possible; it was noted that it would be. Mr. McKillip said that potential new projects must be mindful of environmental impacts/concerns, which is currently something taken into great consideration with projects.

Transportation System Plan (TSP) was the next topic. Ms. Lombos reiterated that Council discussed this item at their recent retreat. The information is provided tonight to give Council a chance to step back and examine exactly what it is. TSP is a plan to develop roads in response to existing and proposed land uses that will result in the adopted levels of service being met. It was last adopted in 2001. It will be reviewed again beginning in 2009 as part of a periodic review. It could be partly amended as part of I5-99W Connector Study, UGB expansions, or other major events.

Brief discussion followed regarding development plans, the transportation plan, and levels of service. It was noted that Tualatin can't do the final approval of its own TSP; it has to go "above" to Metro and the State for approval. Discussion continued regarding processes.

The next two slides showed completed projects and future projects. Future projects include projects that are on a list that includes funded and "wish list" projects. Future is defined to reach out as far as the year 2020-2021.

It was noted that when the TSP has a project listed (ex: Boones Ferry Road expansion to 5-lanes), it doesn't necessarily mean that Boones Ferry Road will be 5-lanes at some point in the future; rather, the TSP is providing for the possibility that if warranted, Boones Ferry Road may be widened to 5-lanes in the future if deemed needed. Discussion followed.

Next Mr. McKillip reviewed other projects to consider for funding:

1. 124th Avenue (full width)
2. Teton Avenue/Tualatin-Sherwood Road intersection
3. Avery Street/Boones Ferry Road intersection

Discussion continued regarding Tualatin-Sherwood Road traffic volumes and potential development plans along the route. Also, what plans the County has for the facility, which include widening Tualatin-Sherwood Road to 5-lanes from Avery Street to 99W. It was asked about possible improvements in the area of Tonquin Road, Day Road, and Grahams Ferry Road; brief discussion followed.

Mayor Ogden asked if Council wanted to have a dollar figure and then see which projects could be done for that now that don't necessarily have longterm benefits; or would Council rather decide on a major project that could use MSTIP dollars as "seed" money to accomplish, even possibly partnering with Sherwood or other neighboring communities if they were interested. Mr. McKillip said Tualatin would most likely receive in the neighborhood of \$8-\$10 million in MSTIP dollars.

The next topic of discussion was transportation priorities and philosophy. Tualatin is broken down into three "areas": Central Core, Tualatin-Sherwood Road and Industrial land, and Residential areas. Each area has a different priority. Downtown would be oriented to be user-friendly for shopping, community events, and nightlife; Tualatin-Sherwood Road/Industrial contains our economic drivers that includes the need for a way for their trucks to get out of town; and then there is the Residential areas.

The idea of parallel routes to Tualatin-Sherwood Road were discussed. Concerns were expressed that when you build a new facility to alleviate congestion, it typically attracts more vehicles and then the new facility becomes congested and the problem you were trying to "fix" is recreated.

Ms. Lombos said she wanted to get back to the question of "around town" or "through town". Council favored "around town". Discussion followed regarding possible partnering with Sherwood for a bypass route.

November 13, 2007 project list:

1. 124th Avenue - share with Sherwood; need to annex and start development; another potential route for traffic to I-5; could be done in smaller cross-sections.
2. Herman Road - could be completed; Tualatin Road-Teton Avenue \$2.5 million; 124th Avenue-Cipole Road \$4.1 million.
3. Boones Ferry Road, Martinazzi Avenue-Lower Boones Ferry Road - could share with Durham/ODOT \$12.3 million.

4. Grahams Ferry Road, Ibach Street to County line – share with Washington County, Wilsonville; Helenius Street-Day Road \$28 million; Helenius Street-Ibach Street \$11.3 million
5. Tualatin Road, Lower Boones Ferry Road through Community Park – coordinate with development; relieve traffic in town center \$33.6 million
6. Myslony Street, 112th Avenue-124th Avenue - \$9.4 million

Some other projects for consideration are:

1. 124th Avenue – full width, 750 LF, \$10 million; 28' width, 3000 LF \$10 million
2. Teton Avenue/Tualatin-Sherwood Road intersection – add left turn lane for dual lefts from southbound to eastbound for trucks; add right turn lane for northbound to eastbound for trucks \$2.2 million
3. Avery Street/Boones Ferry Road intersection – add right turn lane for southbound to westbound; add right turn lane for eastbound to southbound \$1.5 million

Mayor Ogden said he felt Council needed a project list and then decide priorities for the MSTIP dollars. Councilor Boryska suggested a gas tax for Tualatin. Councilor Harris asked if Council could get the Tualatin-Sherwood Road traffic volume information. Councilor Maddux asked if there were a regional transportation lobbyist.

It was decided that Council would schedule a block of time to continue the transportation discussion at a future date.

[10 minute break was taken at 8:21 p.m.]

Criteria for Allocation of Funds to Outside Agencies

Ms. Lombos reviewed some methods of evaluation of funding requests that a few other agencies use. Ideas for criteria were discussed, including establishing a numeric value for a set of questions, or possibly establish a subcommittee to make the decisions.

Ms. Lombos reiterated that Mr. Park had given a \$30,000 gift to the City with the stipulation that it be education-related. Councilor Harris asked if there could be some system set up for next year's budget committee; possible to get a new system on board for this year's requests.

The Mayor posed the question to Council - Do we want to be able to have a set amount of money to "award" as we see fit or do we want to keep the funds limited to social services.

Councilor Truax expressed concerns about going too far with formal criteria. If you adopt very specific criteria, such as those listed in the memo, some funding requests would not be legal due to tax status. Discussion followed.

Mayor Ogden asked if Council wanted to take the full \$30,000 and spend it on traditional social service entities or put a dollar cap on funding and decide what groups would receive some dollars – not limited to social services only.

Social Service and Community Service categories were discussed; it was finally decided to use the Outside Agencies terminology. Discussion continued regarding what types of information would be desired of potential funding recipients and possible questions to include on a funding request form.

Mayor Ogden asked staff to research the issue of giving funds to agencies that may not have non-profit status. Consensus of Council was to take City of Tigard's form and modify for City of Tualatin to use; possibly limit past tax records request to one year. Council then briefly discussed historically received funds.

Ms. Lombos summarized Council's decisions:

Subcommittee – no

Request for funds application – yes

Forced rating or numerical values - no

Keep amounts open – yes (not "\$ buckets" idea)

Use the term "Outside Agencies" - yes

Keep simple process for the Outside Agency and the City

Hard deadline or keep open - Go through budget and establish a dollar figure; then send out letters

Discussion continued about how to deal with the remaining funds available from the original \$30,000; several ideas on method were suggested.

[Councilor Beikman left at 9:57 p.m.]

It was reiterated that at a previous Council work session, Council had decided on how to distribute \$17,500 of the total \$30,000; leaving \$12,500 to allot. Council then began deliberations on how to apportion the remaining \$12,500. After much discussion, Council decided the TOTAL allocation of funds would be:

Family Resource Center	\$5,500
Schoolhouse Food Pantry	\$5,000
Domestic Violence Resource Center	\$4,000
Good Neighbor Center	\$4,000
Sexual Assault Resource Center	\$3,000
Special Olympics Oregon	\$2,500
Community Action Organization	\$2,000
Tualatin City Little League	\$1,000
Tualatin Fastpitch Softball	\$1,000
Timberwolves Youth Football	\$1,000
Oregon Dog Rescue	\$ 500
Boy Scout Troop #35	\$ 500

C. CITIZEN COMMENTS

Not applicable.

D. CONSENT AGENDA

Not applicable.

E. PUBLIC HEARINGS - Legislative or Other

Not applicable.

F. PUBLIC HEARINGS - Quasi-Judicial

Not applicable.

G. GENERAL BUSINESS

Not applicable.

H. ITEMS REMOVED FROM CONSENT AGENDA

Not applicable.

I. COMMUNICATIONS FROM COUNCILORS

Councilor Truax wanted to say, since he may not make it to the meeting on January 14, 2008 in time for the Killamey Lane item, that he is comfortable with the original decision made by Council, but he wants sidewalks.

J. EXECUTIVE SESSION

none

K. ADJOURNMENT

Meeting adjourned at 10:17 p.m.

Sherilyn Lombos, City Manager

Recording Secretary

A handwritten signature in blue ink that reads "Ginny Kirby". The signature is written in a cursive style and is positioned to the right of the printed text "Recording Secretary".