



# City of Tualatin

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Approved By Tualatin City Council

Date May 26, 2009

Recording Secretary g. Kerby

## TUALATIN CITY COUNCIL WORK SESSION MINUTES OF MAY 11, 2009

PRESENT: Mayor Lou Ogden; Councilors Chris Barhyte, Monique Beikman, Joelle Davis, Jay Harris, Donna Maddux, and Ed Truax, Sherilyn Lombos, City Manager; Brenda Braden, City Attorney; Doug Rux, Community Development Director; Dan Boss, Operations Director; Kent Barker, Police Chief; Don Hudson, Finance Director; Carina Christensen, Assistant to the City Manager; Paul Hennon, Community Services Director; Abigail Elder, Library Manager; Aquilla Hurd-Ravich, Senior Planner; Eric Underwood, Development Coordinator; Maureen Smith, Recording Secretary

ABSENT: None.

***[Unless otherwise noted, MOTION CARRIED indicates all in favor.]***

### **A. CALL TO ORDER**

Mayor Ogden called the work session to order at 6:35 p.m.

### **B. PRESENTATIONS, ANNOUNCEMENTS, SPECIAL REPORTS**

#### *1. City Fee Schedule Update*

Community Development Director Doug Rux and Senior Planner Aquilla Hurd-Ravich presented a proposed fee schedule update. Mr. Rux explained how the fees are examined and broken into three groups. Staff looked at eight other cities' fees and found each city does it differently. One noticeable difference is six of the cities charge for pre-applications meetings which Tualatin does not.

Council consideration is whether fees should be updated at all, and if so, which methodology to use, whether to charge for pre-applications, and recouping long range planning. It was asked and answered what percentage of pre-applications follow through with an application and Mr. Rux said about 80%. Staff is recovering approximately 10 – 15% of the actual costs.

Discussion followed. Council questioned whether it was the right time to go through the process, given not enough data and the state of the economy. At some point, there will be a need to look at the Planning Division's functions tied to development.

***[Councilor Truax left the meeting at 8:52 p.m.]***

***The meeting recessed at 7:02 p.m. and reconvened at 9:01 p.m.***

The discussion reopened as to whether the fee schedule should be updated this year. How to be able to recover actual staff costs was discussed, and the difficulty of staff accounting for their time to the degree that would be needed for work done on a project. Mr. Rux suggested by the time staff comes come back to Council at the next budget season, will have a better idea development with the given economy. How to approach long-range planning was also discussed.

Council present agreed to increase for inflation and small increment increase. Council also wanted to be certain to revisit this discussion next budget season, particularly long range planning.

City Manager Lombos noted there was a previous Council discussion on a "dog park" and staff has additional information available and will be sending it to Council on basic costs. Mayor Ogden reiterated while he's in favor of this type of project, he is not in favor of spending any money this year.

**C. CITIZEN COMMENTS**

N/A

**D. CONSENT AGENDA**

Council reviewed the Consent Agenda with no changes.

**E. PUBLIC HEARINGS – Legislative or Other**

N/A

**F. PUBLIC HEARINGS – Quasi-Judicial**

N/A

**G. GENERAL BUSINESS – N/A****H. ITEMS REMOVED FROM CONSENT AGENDA – None.****I. COMMUNICATIONS FROM COUNCILORS – None.****J. EXECUTIVE SESSION – None.****K. ADJOURNMENT**

Mayor Ogden recessed the work session at 7:02 p.m. and reconvened the work session at 9:01 p.m.

*The work session adjourned at 9:22 p.m.*

Sherilyn Lombos, City Manager

Recording Secretary





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## TUALATIN CITY COUNCIL MEETING MINUTES OF MAY 11, 2009

**PRESENT:** Mayor Lou Ogden, Councilors Chris Barhyte, Monique Beikman, Joelle Davis, Jay Harris, Donna Maddux, and Ed Truax; Sherilyn Lombos, City Manager; Brenda Braden, City Attorney; Mike McKillip, City Engineer; Doug Rux, Community Development Director; Dan Boss, Operations Director; Kent Barker, Police Chief; Maureen Smith, Recording Secretary

**ABSENT:** None.

Mayor Ogden called the meeting to order at 7:07 p.m.

***[Unless otherwise noted, MOTION CARRIED indicates all in favor.]***

### **A. CALL TO ORDER**

Councilor Barhyte led the Pledge of Allegiance.

### **B. PRESENTATIONS, ANNOUNCEMENTS, SPECIAL REPORTS**

#### *1. Tualatin Youth Advisory Council Presentation*

Members of the Youth Advisory Council (YAC) gave an update on upcoming activities and reported on the success of the Project F.R.I.E.N.D.S, and distributed a bracelet to Council that was part of the program. The YAC also presented a plaque to Councilor Beikman for her work on the Project F.R.I.E.N.D.S program.

#### *2. Presentation of the "Commitment to Youth" Award to Mayor Lou Ogden*

City Manager Sherilyn Lombos noted the Chamber held their "Celebrate Tualatin" event and four awards were given, and Mayor Ogden received a Commitment to Youth award. The nomination quoted Mayor Ogden's work and commitment to youth over the years.

#### *3. Proclamation Declaring May 11 – 15, 2009 National Police Week in the City of Tualatin*

Councilor Donna Maddux read the proclamation declaring May 11 – 15 *National Police Week* in the City of Tualatin.

Mayor Ogden also noted the prestigious "Paul Nagy" Award that was presented at the previous Council meeting to Police Chief Kent Barker by the Oregon Chiefs of Police Association, and personally thanked Chief Barker.

4. *Proclamation Proclaiming May 17- 23, 2009 "Public Works Week" in the City of Tualatin*  
Councilor Beikman read the proclamation proclaiming May 17 – 23, 2009 *Public Works Week* in the City of Tualatin. A PowerPoint was displayed of various work and projects being done by Operations staff. Councilor Beikman also thanked and said she was thankful for all the work that is done by City staff. Operations Director Dan Boss added there is a Public Works Week barbecue on May 22, 2009 at Community Park and invited Council to attend.
  
5. *Proclamation Designating the Week of May 17 – 23, 2009 as "Emergency Medical Services Week" in the City of Tualatin*  
Representative Megan Tatum from MetroWest Ambulance presented a plaque on behalf of all Emergency medical Services (EMS) workers in Tualatin for the continued support of all EMS personnel. MetroWest has been providing service since 1953.

Councilor Davis read the proclamation designating the week of May 17 – 23, 2009 as *Emergency Medical Services Week* in the City of Tualatin.

6. *Update on the City's Efforts Regarding a Whistle-Free Quiet Zone*  
City Manager Sherilyn Lombos gave an update on the City's efforts on a whistle-free quiet zone. Federal funding has been requested and additional information requested has been provided. Staff has been responsive and excited about moving forward in the federal budget process. TriMet has released a proposal for a consultant on the process and implementation of a quiet zone and should have someone on board this month. TriMet is also exploring options around the Brown's Transfer crossing including closing it. Tonquin and Brown's Transfer crossings are in Washington County, of which the County has also stepped up to address issues at those crossings. This will only pertain to commuter rail, not freight trains.

Ms. Lombos also said a five-year waiver may be granted by the Federal Railroad Administration (FRA) and cautioned it won't solve problem but will provide some relief. There is some urgency to spend the stimulus dollars and the consultants looking at an 18-24 month process. A work session will be scheduled in June, and updates will be given at the first Council meeting of each month.

7. *Regional Transportation Plan Update by Mayor Ogden (added to Agenda Under Presentations)*  
Mayor Ogden gave an update on the I-5 / 99W Connector Project. Alternatives were presented and the Project Steering Committee (PSC) decision was not *unanimous* in its decision recommending that Alternative 7 be included in Metro's Regional Transportation Plan (RTP), which therefore does not advance the project.

There has been discussion of making updates to the RTP to include components of the project. The next step is the Washington County Coordinating Committee (WCCC) with the objective to advance the notion of the 124<sup>th</sup> extension, Boones Ferry to I-5 as Tualatin's recommended change to the RTP. The next step after the WCCC is the Metro's Joint Policy Advisory Committee on Transportation (JPACT) which requires every major city to agree on funding options, etc. The 124<sup>th</sup> Avenue portion is the only component part that Tualatin is promoting.

**C. CITIZEN COMMENTS**

*Kathy Newcomb, 17515 SW Cheyenne Way, Tualatin*, expressed her concerns about the I-5 Connector project process. She asked that more notification be given, particularly when there will be open houses held, etc. and information placed in the City's newsletter. Ms. Newcomb said this will come up again with the City's Transportation System Plan (TSP) and questioned if it is still part of the plan.

Ms. Newcomb also mentioned in a recent article in the Washington County weekly newspaper there were at least 11 misconceptions in an article regarding water issues. She is working with Citizens for Safe Water to correct those misconceptions.

*Dolores Hurtado, 8685 SW Chinook Street, Tualatin*, was present to speak on a number of questions she has regarding the I-5 / 99W Connector project northern arterial portion. Ms. Hurtado reiterated Mayor Ogden's update on the Connector project and the City's support of the 124<sup>th</sup> Avenue extension. She also questioned the non-unanimous decision by the I-5/99W Project Steering Committee (PSC). Mayor Ogden explained by not receiving a unanimous vote there is not a completed project. Next step is what components will get on the Regional Transportation Plan (RTP). Ms. Hurtado asked about the other components of the project still being part of the plan as described. Mayor Ogden said the status it has is a report recommendation by the PSC. Mayor Ogden reiterated his comments on the next steps in the process.

Councilor Maddux suggested this discussion could be continued with staff and the Mayor in a different venue and Mayor Ogden said he'd be happy to meet with Ms. Hurtado to discuss this issue further.

**D. CONSENT CALENDAR**

MOTION by Councilor Barhyte, SECONDED by Councilor Maddux to adopt the Consent Agenda as read:

1. Approval of the Minutes for the Special Work Session of April 20, 2009 and the Work Session and Meeting of April 27, 2009
2. Approval of a New Liquor License Application for Tequeira El Lago Restaurant
3. Reauthorize Concession Agreement with Alder Creek Canoe and Kayak for Provision of Canoe and Kayak Livery Services at Brown's Ferry Park
4. Resolution No. 4880-09 Authorizing a Revocable Permit for Architectural Features at the Robinson Crossing II Building Overhanging Public Sidewalk of SW Seneca Street and SW Boones Ferry Road
5. Resolution No. 4881-09 Awarding the Bid for the Norwood Pump Station
6. Resolution No. 4882-09 Authorizing an Amendment to the Intergovernmental Agreement with the City of Lake Oswego
7. Resolution No. 4883-09 Approving the SW Seneca Street Sanitary Sewer Extension Project Agreement between the City of Tualatin and the Tualatin Development Commission

MOTION CARRIED.

**E. PUBLIC HEARINGS – Legislative or Other**

None.

**F. PUBLIC HEARINGS – Quasi-Judicial**

None.

**G. GENERAL BUSINESS**

1. *Update from ODOT regarding the I-5 Tualatin River – Willamette River Section Project*  
City Engineer Mike McKillip introduced representatives from the Oregon Department of Transportation (ODOT), Matt Freitag, Lilly Gordon, and Ron Kroop, and consultant Kevin Thelin of Murray Smith & Associates, to speak on the Interstate 5 Preservation Project – Tualatin River Bridge to Boone Bridge (Wilsonville) Project. It is a pavement rehabilitation and facility upgrade and extends from the Tualatin River to the Willamette River. The work is scheduled to be performed in the summer of 2009 and 2010. Most of the work will be done at night similar to other I-5 work in recent years.

A PowerPoint presentation was given explaining what the project will entail in terms of construction. Elements that affect the City of Tualatin were mentioned. Signage was reviewed, and the sound wall component was also reviewed. Facts about the sound wall was mentioned. Sixty-one residences will be affected. ODOT is committed to holding several open houses on this project, and flyers will be distributed for a May 28<sup>th</sup>, 6:30 – 8:00 p.m. meeting to affected residences. A contractor has been selected for the job, and there will be a 24-hour hot line for people to get updates. This will be a two-season project, and the website is also up and going with information. Well over half of the project will be completed in 2009, and ODOT anticipates the start date in the beginning of July 2009. Councilor Maddux asked to have a link on the city's website about the project.

Questions were asked about merging distances and speeding issues on off-ramps at Nyberg/I-5 Interchange. In response to tire noise, Mr. Kroop explained about the use of open graded pavement to reduce water spray and that it is quieter when new, but does have its problems and ODOT is not currently using.

Discussion also on the City's efforts to clean up landscaping and grassy areas at freeway intersections and ODOT'S appreciation of the help. Mr. Kroop thanked the City for the help and said the winter maintenance budget is limited and they are trying to do what they can. Also mentioned was whether a modification to the bridge at Norwood Mr. Thelin explained what will be done there and hope to correct low spots where water collects.

**H. ITEMS REMOVED FROM CONSENT AGENDA**

*Items removed from the Consent Agenda will be discussed individually at this time. The Mayor may impose a time limit on speakers addressing these issues.*

**I. EXECUTIVE SESSION**

None.

**J. COMMUNICATIONS FROM COUNCILORS**

Councilor Barhyte said "Comcast Cares Day" employee volunteer program was held on April 25, 2009.

Councilor Barhyte also mentioned the urban/rural reserves process and the timeline extension to accommodate the various cities and committees to determine what should be designated urban/rural reserves. More will be forthcoming in the next few weeks.

Councilor Maddux mentioned the recent Student Art Show held in the Library and said it was great to see the walls covered with student art. On May 1, 2009 at the Juanita Pohl Center a luncheon was held for the City's volunteers and noted a number of City staff were also there to serve lunch to the volunteers.

**K. ADJOURNMENT**

MOTION by Councilor Maddux, SECONDED by Councilor Beikman to adjourn the meeting at 8:51 p.m. MOTION CARRIED.

Sherilyn Lombos, City Manager

Recording Secretary

  
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