



TUALATIN CITY COUNCIL WORK SESSION MINUTES OF AUGUST 9, 2010

PRESENT: Mayor Lou Ogden; Councilors Chris Barhyte, Monique Beikman, Joelle Davis, Jay Harris, and Donna Maddux, Sherilyn Lombos, City Manager; Brenda Braden, City Attorney; Doug Rux, Community Development Director; Mike McKillip, City Engineer; Kent Barker, Police Chief; Don Hudson, Finance Director; Paul Hennon, Community Services Director; Dan Boss, Operations Director; Nancy McDonald, Human Resources Director; Carina Christensen, Assistant to the City Manager; Carl Switzer, Parks and Recreation Manager; Eric Underwood, Development Coordinator; Dayna Webb, Project Engineer; Aquilla Hurd-Ravich, Senior Planner; Colin Cortes, Assistant Planner; Maureen Smith, Recording Secretary

ABSENT: Councilor Ed Truax* [** denotes excused*]

[Unless otherwise noted, MOTION CARRIED indicates all in favor.]

A. CALL TO ORDER

Mayor Ogden called the work session to order at 5:02 p.m.

Council reviewed the Consent Agenda with no changes.

B. PRESENTATIONS, ANNOUNCEMENTS, SPECIAL REPORTS

1. *Sustainability Update*

Assistant to the City Manager Carina Christensen and Operations Maintenance Supervisor Clay Reynolds presented a PowerPoint on the City's sustainability plan for City operations, and new Sustainability Team.

Council's November 2008 strategic plan outlined goals and objectives with sustainability a focus area. The plan outlines two-year performance objectives, one of which is creating a city Internal Sustainability Plan, and the other to define what sustainability means for city operations. Staff researched other cities and then began a volunteer employee sustainability team with employees from each department. Audits were conducted as part of the program. Assistant to City Manager Christensen explained the paper and energy audits that were done. The energy audit looked at fuel, natural gas, and electricity. Discussion followed on energy use consumption and various ways it can be addressed.

Assistant to City Manager Christensen concluded with review of the next steps, such as having measurable goals, a webpage with in-depth information, and staff will also be giving regular updates to Council.

Operations Facilities Manager Clay Reynolds gave a brief explanation about sustainability efforts at Operations. It was asked and answered about opportunities for solar-type grants that could be available. Discussion followed on the use of solar energy, and it was asked and answered about working with PGE on the use of wind energy, etc.

Council thanked staff for all the work that has been done to date.

A break was taken from 5:37 p.m. to 5:50 p.m.

2. Southwest Concept Plan 2010 Update

Community Development Director Doug Rux and Senior Planner Aquilla Hurd Ravich presented information and gave a brief background on the Southwest Concept Plan to date. It was first presented to Council in 2005, and was accepted, and then put on hold to discuss the community visioning program "Tualatin Tomorrow." The area is again being reviewed due to Metro wanting the land as part of the urban growth boundary (UGB). Community Development Director Rux added if it is not addressed other jurisdictions could plan the area instead of Tualatin.

Senior Planner Hurd-Ravich presented a PowerPoint and went through highlights of the 2005 plan and the 2010 updates. Part of the plan that didn't change is the "mixed use." Also the development assumptions did not change, and mentioned was the Blake Street extension issue.

Discussion followed on traffic flow through Blake Street versus Tualatin-Sherwood Road, and how routing of traffic would work. Continued discussion on intersections and levels of service, and it was noted there are new intersections that would be developed. The alternatives were discussed with Alternative 4 proposing to eliminate the Blake Street connection in response to citizen concerns.

Discussion followed on the plan and Council refocused on whether to proceed with Alternative 3 or 4. It was asked about the "road" that is in the map, and explained that it is actually right-of-way (ROW). Council suggested having the area adequately marked on the map to not mistake that it is actually ROW. Senior Planner Hurd-Ravich continued with public comments made on suggestions of where a connection could be placed, other than Blake Street.

The general consensus of all Council present was to proceed with Alternative 4. Also suggested was to shorten up the cul-de-sac, and to make certain to protect as many trees as possible, addressing the Blake Street ROW, and to also research preservation of it as a permanent green space.

Community Development Director Rux explained how the process will proceed, and staff will make a recommendation at the August 23, 2010 meeting to formalize Alternative 4. It was also suggested having further discussion at the work session on September 13, 2010.

Councilor Maddux left the meeting at 8:15 p.m.

The work session reopened at 8:20 p.m.

3. Tonquin Trail Master Plan Update

Community Services Director Paul Hennon and Parks and Recreation Manager Carl Switzer presented a PowerPoint on the Tonquin Trail Master Plan.

Parks and Recreation Manager Switzer presented a brief PowerPoint and gave some background information on the scope of the Tonquin Trail Master Plan. Goals and measures were developed early in the master plan process..

Information will be presented at the next Tualatin Parks and Recreation Committee (TPARK) meeting. The draft trail alignments were reviewed, and it was asked and staff will forward the Tonquin Trail maps to Council electronically.

Discussion followed with Council discussing the various proposed trails and the viability of their locations. Parks and Recreation Manager Switzer reviewed the analysis matrix and indicated it is not prioritized in any way.

Councilor Harris left the meeting at 8:53 p.m.

It was asked and explained the timing of the planning portion and the funding would happen at whatever point in the future. Parks and Recreation Manager Switzer said there is Metro funds specifically identified for the Tonquin Trail and other trail projects. The possibility that Metro could begin working on land acquisition is possible. To construct the trail is another thing entirely as construction and maintenance would be under local jurisdictions.

Further discussion on how to adequately address any issues that arise. Parks and Recreation Manager Switzer reviewed the tile maps that indicate which trails locations are shown off-road and on-road. It was suggested to take Council onsite to some of the proposed trail areas so as to better able to address the issues associated with the locations. Staff will arrange on-site tours per Council's request.

4. Service Level Discussion Overview

Finance Director Don Hudson began discussion on the upcoming service level discussion with Council on September 15, 2010, addressing a strategy for dealing with an anticipated gap between ongoing revenues and ongoing expenditures in upcoming fiscal years.

Finance Director Hudson reviewed the assumptions that went into the fiscal health model. He then briefly reviewed the services that are provided. Not knowing if the Washington County Cooperative Library Services (WCCLS) levy passes will change the projections. Finance Director Hudson continued with review of the various funding source levels. City Manager Lombos said there basically not any options to being able to raise additional revenues. Also mentioned was the closures of the urban renewal districts and the remaining funds. Discussion followed and it was explained what will be discussed at the September 15, 2010 special work session.

Discussion concluded and Council asked to provide information both with and without the funding assumptions of WCCLS levy, urban renewal funds, etc. It was also asked for staff to provide the breakdown of staff with regards to the urban renewal staff.

C. CITIZEN COMMENTS

N/A

D. CONSENT AGENDA

Council reviewed the Consent Agenda at the beginning of the work session with no changes.

E. PUBLIC HEARINGS – Legislative or Other

N/A

F. PUBLIC HEARINGS – Quasi-Judicial

N/A

G. GENERAL BUSINESS

N/A

H. ITEMS REMOVED FROM CONSENT AGENDA

N/A

I. COMMUNICATIONS FROM COUNCILORS

N/A

J. EXECUTIVE SESSION

None.

K. ADJOURNMENT

The work session adjourned at 9:54 p.m.

Sherilyn Lombos, City Manager

Recording Secretary / Maureen Smith



Maureen Smith



TUALATIN CITY COUNCIL MEETING MINUTES OF AUGUST 9, 2010

PRESENT: Mayor Lou Ogden, Councilors Chris Barhyte, Monique Beikman, Joelle Davis, Jay Harris, and Donna Maddux; Sherilyn Lombos, City Manager; Brenda Braden, City Attorney; Mike McKillip, City Engineer; Doug Rux, Community Development Director; Paul Hennon, Community Services Director; Kent Barker, Police Chief; Carina Christensen, Assistant to the City Manager, Maureen Smith, Recording Secretary

ABSENT: Councilor Ed Truax* [** denotes excused*]

[Unless otherwise noted, MOTION CARRIED indicates all in favor.]

A. CALL TO ORDER

Mayor Ogden called the meeting to order at 7:10 p.m.

The Pledge of Allegiance was led by Council President Barhyte.

B. PRESENTATIONS, ANNOUNCEMENTS, SPECIAL REPORTS

1. *Tualatin Youth Advisory Council Update*

Representatives from the Tualatin Youth Advisory Council (YAC) were present and gave an update on activities that have taken place over the summer and upcoming fall activities.

2. *Commuter Rail and High Speed Rail Updates*

City Engineer Mike McKillip said he was not aware of any new developments on high speed rail since the last Council meeting. Regarding commuter rail, City Engineer McKillip said construction will begin in the next week or so for the wayside horns. Staff has also met with TriMet to coordinate public information.

Assistant to the City Manager Carina Christensen and Engineering Project Engineer Dayna Webb gave a PowerPoint presentation on public information that was prepared for the quiet zones, wayside horns, etc. that will be distributed. Councilor Beikman said her concern has always been about safety and she appreciated the work that's been done going into this.

Discussion followed on various ways the information can be disseminated to the community. Making sure school are notified was mentioned, and it was suggested having information and the posters available at "Back to School" nights. Council expressed specific concern about the "quiet zones" as it is predominantly youth that "walk" the tracks. It was also suggested to have this information available to the schools on an annual basis. It was asked and answered that the trains will continue to blow horns on an emergency basis. Councilor Maddux mentioned that high speed rail discussions are gearing up across the United States, particularly in Florida and California.

3. *Award for Excellence in Environmental Design Library – SRG Partnership*
Lead Architect Gary Danielson, SRG Partnership, and Earl Levin, commercial lighting design subconsultant were present and were personally involved in the Tualatin Public Library remodel.

Mr. Danielson said he was pleased to be able to present an award on environmental lighting design for the library. They were able to use various lighting techniques including the use of natural lighting with huge savings. Mr. Levin said it started with Community Services Director Paul Hennon with his "vision" of how he wanted the library to be. The library has one of the first internet-based lighting systems in the country, and is rapidly gaining interest, particularly on how it was accomplished with the amount that was budgeted. Mr. Levin concluded that it is a great example of what a smaller community can do. Mr. Danielson presented the award for the City to keep.

4. *"Recycle at Work" Award – Presented by Washington County*
Operations Program Coordinator Kathy Kaatz introduced Efua Osam-Cue from Washington County Solid Waste & Recycling, Recycle at Work Program. Ms. Osam-Cue said she was pleased to present the City with a "Recycling at Work" award for the staff's efforts on recycling and the business community.

5. *New Employee Introductions – Rick Bucholz, Information Services*
Ben Bryant, City Manager's Office

Operations Director Dan Boss introduced and gave a brief background on new Information Services Technician Rick Bucholz.

City Manager Sherilyn Lombos introduced and gave a brief background on Ben Bryant, intern in the City Manager's Office. City Manager Lombos said Mr. Bryant's time is shared with the City of Wilsonville to work on the Basalt Creek Planning Area.

C. CITIZEN COMMENTS

Jennifer Pitt, 10915 SW Byrom Terrace, Tualatin, OR, thanked Council by allowing the neighbors to inundate Council on their concerns with the Blake Street extension in the proposed Southwest Concept Plan. Ms. Pitt said wanted to go on record by requesting the Council do whatever it takes to make sure "Alternative 3" does not end up as part of the plan whatsoever, and said she and other neighbors are accepting of Alternative 4.

Scott Campbell, 10925 SW Byrom Terrace, Tualatin, OR, wanted to reiterate what had just been stated regarding the Blake Street extension, and voiced his appreciation of being able to be part of the process. Mr. Campbell believes Alternative 4 meets the needs of the area, and also mentioned converting to a green space to have a complete buffer of the industrial zone.

Larry Harvey and Terri Ward, co-chairs of the Tualatin Chamber of Commerce Government Affairs Council (GAC), distributed a copy of a report regarding the GAC's position on the proposed petition initiative on a City Charter amendment regarding parks protection. Mr. Harvey noted the work done by the GAC was extensive, and while noting there are some issues such as operational procedures, they believe the issues can be addressed in various ways other than a restrictive City Charter amendment. Mr. Harvey noted that elected officials are "elected" and if citizens are not satisfied with the present Council, can choose not to reelect them.

Terri Ward, 20541 SW 103rd Avenue, Tualatin, OR GAC co-chair added that not only does she support the GAC report, but also as current chair of the City's Budget Advisory Committee, believes doing an amendment of the Charter does not seem the best stewardship for the City.

Kevin O'Donnell, Tualatin, OR, was present with some of his co-workers, regarding the mattress store located at Nyberg Woods retail. Mr. O'Donnell said they are the sign walkers advertising the mattress store and asked if some type of a "variance" could be done to let the store continue to use signage. Mayor Ogden explained issues regarding signage generally works on a "complaint" basis and referred the request to staff for a response and check on what is addressed in the City codes.

Cathy Holland, 10740 SW Lucas Drive, Tualatin, OR, was present from the "Protect Tualatin's Parks" group and gave the City Council an update on their efforts on the proposed initiative petition. Ms. Holland mentioned the group did not receive a copy of the Chamber's GAC report. The group is continuing to move forward and Ms. Holland said five councilors signed their petition as well as many others. Ms. Holland said they welcome "collaboration" and will continue to work with PGE, etc.

Connie Ledbetter, 17650 SW Cheyenne Way, Tualatin, OR, noted she has lived in Tualatin for a number of years and had lived near a business where she dealt with a noise issue and her efforts in becoming involved by contacting the City to address the problem. She said the Blake Street neighbors are doing the right thing by being involved, and Ms. Ledbetter said Council is doing the right thing by modifying the Southwest Concept Plan alternatives.

D. CONSENT CALENDAR

MOTION by Councilor Barhyte SECONDED by Councilor Maddux to adopt the Consent Agenda as read:

1. Approval of the Minutes of the Work Session and Meeting of July 26, 2010
2. Resolution No. 4998-10 Approving Amendment No.4 to the Intergovernmental Agreement between Washington County and the City of Tualatin for the Coordination of Activities related to the U.S. Department of Homeland Security's Urban Areas Security Initiative (UASI) Grant Program
3. Resolution No. 4999-10 Authorizing an Intergovernmental Agreement between the City of Durham and the City of Tualatin for the Performance of Police Services within the City of Durham's Boundaries
4. Resolution No. 5000-10 Authorizing the Establishment of a Health Reimbursement Arrangement/Voluntary Employees' Beneficiary Association ("HRA VEBA") Plan
5. Resolution No. 5001-10 Awarding the Bid for the RV Park of Portland Sanitary Sewer Improvements

MOTION CARRIED.

E. PUBLIC HEARINGS – Legislative or Other

None.

F. PUBLIC HEARINGS – Quasi-Judicial

None.

G. GENERAL BUSINESS

None.

H. ITEMS REMOVED FROM CONSENT AGENDA

Items removed from the Consent Agenda will be discussed individually at this time. The Mayor may impose a time limit on speakers addressing these issues.

I. EXECUTIVE SESSION

None.

J. COMMUNICATIONS FROM COUNCILORS

Councilor Beikman noted that October 6, 2010 is the next National Walk + Bike to School Day.

Councilor Davis said she and Councilor Maddux were at the last Concerts on the Commons and said it was terrific and encouraged all to attend the remaining concerts. The Farmers Market has also been great, and the 60th annual Crawfish Festival is August 13-14.

K. ADJOURNMENT

MOTION by Councilor Barhyte, SECONDED by Councilor Maddux to adjourn the meeting at 8:13 p.m. MOTION CARRIED.

Sherilyn Lombos, City Manager

Recording Secretary / Maureen Smith

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