

OFFICIAL MINUTES OF TUALATIN CITY COUNCIL WORK SESSION FOR OCTOBER 24, 2011

Present: Mayor Lou Ogden; Council President Monique Beikman; Councilor Wade Brooksby (arrived at 6:16 p.m.); Councilor Joelle Davis; Councilor Nancy Grimes; Councilor Ed Truax

Absent: Councilor Frank Bubenik

Staff Present: City Manager Sherilyn Lombos; City Attorney Brenda Braden; Community Development Director Alice Rouyer; Operations Director Dan Boss; Community Services Director Paul Hennon; Finance Director Don Hudson; Planning Manager Aquilla Hurd-Ravich; Assistant to the City Manager Sara Singer; Senior Planner William Harper; Assistant Planner Colin Cortes; Project Engineer Dayna Webb; Executive Assistant Maureen Smith

1. CALL TO ORDER

Mayor Ogden called the work session to order at 6:01 p.m.

2. Boones Ferry Road Improvements Update

Planning Manager Aquilla Hurd-Ravich began the discussion and gave a brief background and update on the Washington County SW Boones Ferry Road improvement project within the Basalt Creek Concept Plan Area.

Assistant Planner Colin Cortes spoke on the Open House that was held on September 29. There were 52 people in attendance with 30 comments received for Alignment C or D. The preferred being Alignment D, as it would affect fewer property owners. After reviewing, a hybrid of Alignments C and D was put together and presented. Washington County Land Use Transportation Capital Project Manager Gary Stockhoff was present and explained and reviewed the hybrid was done to take the best of Alignments C and D. The Frontage Road is maintained and maintains bike lanes on both sides keeping the western edge further east so as to not encroach on those properties. The question was asked and Mr. Stockhoff replied the impacts to properties under Alignment C is estimated at 20, under Alignment D it is estimated at 10, with the "hybrid alignment" at 15. There is only one home unit (trailer) under the "hybrid" version that would have to be acquired and relocated. It was asked and answered that this has not been presented back to the neighborhoods and Mr. Stockhoff said there will be another neighborhood meeting scheduled. It was asked and answered that the Frontage Road would have one access point approximately in the middle of the project. It was asked about some corners that are blind corners and Mr. Stockhoff said they would evaluate the site access/distance when in design. The "hybrid" reduces the long straight stretch, which was a main concern, and Mr. Stockhoff said he believes the speed is designed for 45 MPH, which is what it is now.

Discussion followed on addressing the curves in the hybrid and Council wanted to make sure it is not just a "quick fix" project and Mr. Stockhoff said it is not a "throw-away" component and doesn't believe it detracts from the planning of the area. It was asked to make sure that it is included in the design criteria. Mayor Ogden noted an email that was received from citizen and Mr. Stockhoff said he also received the same email and assured Council that although he has not had time to respond, her questions can be answered adequately.

Planning Manager Hurd-Ravich gave a brief review of the 124th Avenue project, and displayed a map indicating the planned alignments. She noted some are not in the Urban Growth Boundary (UGB). Mr. Stockhoff reviewed and explained the various alignments proposed. An Open House is scheduled for November 17, and set to start in the fall of 2012. Discussion followed. It was asked and Mr. Stockhoff said his recommended alignment would be the "red" alignment. The goal is to minimize or eliminate any "throw away" with the alignment. Mayor Ogden expressed his concern about the UGB and Metro being accountable for anything that arises from the engineering constraints.

Community Development Director Alice Rouyer explained staff is looking to sync up with the Transportation Task Force, to be able to have the items discussed at the same time. Mr. Stockhoff replied to the question of when project would actually be built and he explained it pretty far down the road. Concern was expressed about an intersection that would have a safety problem and Mr. Stockhoff said as the Basalt Creek planning moves forward there will be some alternatives presented. It was asked to address the intersection issue sooner rather than later.

3. Council Meeting Agenda Review, Communications & Roundtable

Council reviewed the agenda with no changes or questions.

COMMUNICATIONS

Mayor Ogden noted his submittal to the National League of Cities vice-presidency and explained the time commitment it could entail if he is selected.

Mayor Ogden gave an update on meeting with the mayors of Tualatin, West Linn, and Lake Oswego and Clackamas County officials regarding open houses scheduled to be held on the Stafford Hamlet, and concerns expressed by the cities on moving forward with planning of the Stafford area. The cities asked to be able to participate in the agendas of the open houses, which has not materialized as yet. Metro would bring a perspective to the open houses by talking through the planning, which Mayor Ogden said is better served with the cities planning any development. Staff will attend the open houses to have a presence at each and to be able to talk about "governance" issues. Brief discussion followed.

4. ADJOURNMENT

The work session adjourned at 6:48 p.m.

Sherilyn Lombos, City Manager

Maureen Smith Maureen Smith, Recording Secretary



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A. CALL TO ORDER

Mayor Ogden called the meeting to order at 7:01 p.m.

Pledge of Allegiance was led by Councilor Brooksby.

B. ANNOUNCEMENTS

1. Tualatin "Winona" Grange Activities Update - Loyce Martinazzi

Loyce Martinazzi, Tualatin Historical Society and member of the Winona Grange presented an update on activities happening at the Grange, and gave a brief history of the Grange, which was formed in 1895. She noted her attendance and first place vocal category win in the Talent Contest at the State Grange Convention, winning the prize of traveling to Tulsa, Oklahoma for the National Grange Convention. A Folk Festival fundraiser event for the Grange will be held on Saturday from 1:00 p.m. to 10:00 p.m. Tickets are \$5 and all are invited to attend.

2. Prescription Drug Turn-In Day Announcement

Police Lieutenant Greg Pickering announced the upcoming "Prescription Drug Turn-In Day" is October 29, 2011 from 10:00 a.m. to 2:00 p.m. The event is held to dispose of unwanted and unused prescription medications properly. Tualatin participated in the last event held in April. Police Lieutenant Pickering also noted Legacy Meridian Park Hospital, a sponsor of the event, is holding a "Wellness Fair" that is open to the public on Sunday, October 30, 2011 where unwanted and outdated prescription medications can be turned in as well.

3. Employee Introduction -
Patrick Jackson, Operations Department

Operations Director Dan Boss introduced employee Patrick Jackson, hired as a utility technician and gave a brief background. Council welcomed Patrick to the City.

C. CITIZEN COMMENTS

Tom Akers, SW 104th Terrace, Tualatin, OR, spoke on an issue of dog waste on private property and distributed related health information to Council. The City's Development Code does not address when dog owners let their dog defecate and not clean up afterwards on private property. He has lived at his location for a year and it has become a significant problem. Mr. Akers spoke on the health risks of dog fecal matter and the percentage of fecal matter that ends up in the water.

Mayor Ogden acknowledged Mr. Akers concern, and said before looking at an ordinance, research on this issue would need to be done, and for some sort of "critical mass" of process before moving forward. Mayor Ogden suggested this issue could be addressed by the recently formed Citizen Involvement Organizations (CIO) to raise the level of public concern. City Manager Lombos said public awareness could be raised by placing an article on responsible dog ownership in the City's newsletter, and possibly involving the newly formed "Friends of the Dog Park" group.

D. CONSENT AGENDA

MOTION by Council President Monique Beikman, SECONDED by Councilor Wade Brooksby to adopt the Consent Agenda as read and amended. Item F-3 was removed from the Consent Agenda by Jan Giunta.

Vote: 6 - 0 MOTION CARRIED

1. Approval of the Minutes for the Work Session and Meeting of October 10, 2011.
2. Approval of a Change of Ownership Liquor License Application for Game Time
4. Fiscal Year 2010/2011 Parks System Development Charge (SDC) Annual Report

5. Resolution No. **5073-11** Authorizing the Mayor to Sign an Intergovernmental Agreement with Washington County for Improvements Associated with the Tualatin-Sherwood Road Improvements Project

E. SPECIAL REPORTS

1. Update on the Transportation System Plan

Project Engineer Dayna Webb gave an update on the City's Transportation System Plan (TSP). Staff is currently reviewing videos received from the "Moving Tualatin" Transportation Video Contest. and noted the various events staff has attended promoting awareness of the TSP. Over 300 comments have been received on the interactive website, and it continues to have consistent visits, but has slowed in recent weeks. The website remains available and up-to-date, and staff will continue working to attract the public to the website - www.tualatintsp.org. Project Engineer Webb ran a short video introducing the TSP project which will also be made available on the City's website.

2. Tualatin Farmers Market Recap

Tualatin Farmers Market President Beth Roach, Market Manager Melanie Whitt, and Marketing Vice President Jane Morrill presented a PowerPoint wrap-up of the market's second season. This year was more successful than last year, with attendance numbers more than double. The number of booths increased by 20% over last year, along with increased musician performances. Fresh produce and donated tokens were given to the Tualatin Food Pantry. Branding of the market continues with an increased presence on the Internet and locally, and advertising in various media. There is a tremendous amount of volunteer hours that go into putting on the market and is a phenomenal effort in the community. The market also received a grant from Whole Foods for matching funds for the Oregon Trail program. Information is available and sign up for the newsletter can be accessed from their website at www.tualatinfarmersmarket.com.

It was suggested about the possibility of having a Community Supported Agriculture (CSA) program whereby interested consumers purchase and receive a box of seasonal produce each week throughout the farming season.

Council thanked everyone involved in making the Market happen and look forward to a great next season.

F. PUBLIC HEARINGS – *Legislative or Other*

1. Amending the Sign Regulations to Allow Additional Types of Building Signs in the Central Design District, Major Commercial Centers and Multi-story Buildings in the Central and General Commercial Planning Districts; and Amending Tualatin Development Code Chapters 38.110 Sign Types, 38.220 Central Commercial and General Commercial Planning District Sign Standards and 31.060 Definitions. Plan Text Amendment (PTA-11-08).

-Continued Hearing-

Mayor Ogden opened the public hearing and noted it was continued from July 25, 2011.

Senior Planner Will Harper presented the staff report and entered the entire staff report into the record. He gave a brief review of the previous hearings held on the plan text amendment (PTA-11-08). The plan text amendment allows for additional types of signs in the Central and General Commercial planning districts and reviewed the various types of signs that could be used, such as blade, shingle, wall, directory, and canopy-mounted building signs. The intention is to create better sign design, provide better exposure to business tenants, without a significant increase in building signage.

Staff recommends the Council consider the application and staff report and approve PTA-11-08 amending the Sign Regulations.

Tualatin Planning Advisory Committee (TPAC) Vice Chair Mike Riley gave a brief report of TPAC's review of the plan text amendment. The vote was 4-1 to adopt the proposed amendment, with one committee member concerned about the proliferation of additional signage, and other dimension sizes.

PROPOSERS

David Emami, SW Shore Road, West Linn, OR spoke on the differences in buildings today than years past. The increased building heights create difficulty in viewing signs, and having shingle/blade type signs would be helpful for businesses.

OPPOSERS - None.

PUBLIC COMMENTS

Toni Anderson, SW Cheyenne Way, Tualatin, OR, asked if there is a design element restriction in the amendment and standards in design. Sign aesthetics, such as proposed for multi-story buildings is also of concern.

Senior Planner Harper explained the points of sign design was a discussion topic with TPAC for attractive-type signage. The City also had an architectural review process in place for review of every proposed sign, but have since moved away from that and have now addressed the design aspect more recently of monument-type signs. City Manager Lombos said in the amendment, under blade and shingle signs, there is a requirement to have dimension to a sign.

It was asked and TPAC Vice Chair Riley said the committee discussed sign design standards but said it is a separate issue and that TPAC could be interested in revisiting it in the future.

Mayor Ogden closed the oral testimony portion of the hearing.

COUNCIL DELIBERATIONS

Councilor Truax commented he is in favor of this amendment.

Brief discussion followed about having TPAC revisit sign design regulations in the future.

MOTION by Councilor Ed Truax, SECONDED by Council President Monique Beikman to approve PTA-11-08 amending the Sign Regulations as presented and direct staff to prepare an ordinance.

Vote: 6 - 0 MOTION CARRIED

- G. PUBLIC HEARINGS – *Quasi-Judicial*
- H. GENERAL BUSINESS
- I. ITEMS REMOVED FROM CONSENT AGENDA

- 1. Resolution No. **5072-11** Granting a Conditional Use Permit for Grimm's Fuel Company Located Within the General Manufacturing Planning District at 18850 Cipole Road (Tax Map 2S1 21A, Tax Lots 1800 & 1900) (CUP 11-03)
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Jan Giunta, SW Shawnee Trail, Tualatin, OR, said her comments are neutral, but mentioned her recent experience of odor coming from Grimm's Fuel, after the Citizen Involvement Organization (CIO) 1 organizing committee meeting was held. The CIO will be monitoring compliance and collecting data for 24 months on odor-related issues from Grimm's Fuel, and Ms. Giunta wanted Council to be aware of what is planned.

MOTION by Council President Monique Beikman, SECONDED by Councilor Nancy Grimes to approve the resolution granting CUP-11-03 as presented.

Vote: 5 - 1 MOTION CARRIED

Nay: Councilor Joelle Davis
Other: Councilor Frank Bubenik (Absent)

- J. COMMUNICATIONS FROM COUNCILORS - *None.*
- K. EXECUTIVE SESSION - *None.*
- L. ADJOURNMENT

MOTION by Councilor Nancy Grimes, SECONDED by Council President Monique Beikman to adjourn the meeting at 8:38 p.m.

Vote: 6 - 0 MOTION CARRIED

Sherilyn Lombos, City Manager



Maureen Smith / Recording Secretary