



TUALATIN CITY COUNCIL AND TUALATIN DEVELOPMENT COMMISSION

Monday, September 26, 2011

CITY COUNCIL CHAMBERS
18880 SW Martinazzi Avenue
Tualatin, OR 97062

WORK SESSION begins at 5:30 p.m. [Note start time]
REGULAR MEETING begins at 7:00 p.m.

Mayor Lou Ogden
Council President Monique Beikman
Councilor Wade Brooksby Councilor Frank Bubenik
Councilor Joelle Davis Councilor Nancy Grimes
Councilor Ed Truax

Welcome! By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, the City Council has specified a time for citizen comments on its agenda - *Item C*, following Presentations, at which time citizens may address the Council concerning any item not on the agenda, with each speaker limited to three minutes, unless the time limit is extended by the Mayor with the consent of the Council.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.ci.tualatin.or.us/government/CouncilPackets.cfm, the Library located at 18878 SW Martinazzi Avenue, and on file in the Office of the City Manager for public inspection. Any person with a question concerning any agenda item may call Administration at 503.691.3011 to make an inquiry concerning the nature of the item described on the agenda.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact Administration at 503.691.3011. Notification thirty-six (36) hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

Council meetings are televised *live* the day of the meeting through Washington County Cable Access Channel 28. The replay schedule for Council meetings can be found at www.tvctv.org. Council meetings can also be viewed by live *streaming video* on the City's website, the day of the meeting at www.ci.tualatin.or.us/government/CouncilPackets.cfm.

Your City government welcomes your interest and hopes you will attend the City of Tualatin Council meetings often.

PROCESS FOR LEGISLATIVE PUBLIC HEARINGS

A **legislative** public hearing is typically held on matters which affect the general welfare of the entire City rather than a specific piece of property.

1. Mayor opens the public hearing and identifies the subject.
2. A staff member presents the staff report.
3. Public testimony is taken.
4. Council then asks questions of staff, the applicant, or any member of the public who testified.
5. When the Council has finished questions, the Mayor closes the public hearing.
6. When the public hearing is closed, Council will then deliberate to a decision and a motion will be made to either *approve*, *deny*, or *continue* the public hearing.

PROCESS FOR QUASI-JUDICIAL PUBLIC HEARINGS

A **quasi-judicial** public hearing is typically held for annexations, planning district changes, variances, conditional use permits, comprehensive plan changes, and appeals from subdivisions, partitions and architectural review.

1. Mayor opens the public hearing and identifies the case to be considered.
2. A staff member presents the staff report.
3. Public testimony is taken:
 - a) In support of the application
 - b) In opposition or neutral
4. Council then asks questions of staff, the applicant, or any member of the public who testified.
5. When Council has finished its questions, the Mayor closes the public hearing.
6. When the public hearing is closed, Council will then deliberate to a decision and a motion will be made to either *approve*, *approve with conditions*, or *deny the application*, or *continue* the public hearing.

TIME LIMITS FOR PUBLIC HEARINGS

The purpose of time limits on public hearing testimony is to provide all provided all interested persons with an adequate opportunity to present and respond to testimony. All persons providing testimony **shall be limited to 3 minutes**, subject to the right of the Mayor to amend or waive the time limits.

EXECUTIVE SESSION INFORMATION

Executive session is a portion of the Council meeting that is closed to the public to allow the Council to discuss certain confidential matters. No decisions are made in Executive Session. The City Council must return to the public session before taking final action.

The City Council may go into Executive Session under the following statutory provisions to consider or discuss: *ORS 192.660(2)(a)* employment of personnel; *ORS 192.660(2)(b)* dismissal or discipline of personnel; *ORS 192.660(2)(d)* labor relations; *ORS 192.660(2)(e)* real property transactions; *ORS 192.660(2)(f)* non-public information or records; *ORS 192.660(2)(g)* matters of commerce in which the Council is in competition with other governing bodies; *ORS 192.660(2)(h)* current and pending litigation issues; *ORS 192.660(2)(i)* employee performance; *ORS 192.660(2)(j)* investments; or *ORS 192.660(2)(m)* security issues. **All discussions within this session are confidential.** Therefore, nothing from this meeting may be disclosed by those present. News media representatives are allowed to attend this session (unless it involves labor relations), but shall not disclose any information discussed during this session.



**OFFICIAL AGENDA OF THE TUALATIN CITY COUNCIL FOR
SEPTEMBER 26, 2011**

A. CALL TO ORDER
Pledge of Allegiance

B. ANNOUNCEMENTS

1. International Walk + Bike to School Day Announcement
2. Proclamation Declaring October 2011 as National Arts and Humanities Month
3. Farmers Market 2011 Season Update - *Beth Roach*
4. Proclamation Declaring Friday, September 30, 2011 as Mike McKillip Day
5. Tualatin Planning Advisory Committee Recognition of City Engineer Mike McKillip

C. CITIZEN COMMENTS

This section of the agenda allows citizens to address the Council regarding any issue not on the agenda. The duration for each individual speaking is limited to 3 minutes. Matters requiring further investigation or detailed answers will be referred to City staff for follow-up and report at a future meeting.

D. CONSENT AGENDA

The Consent Agenda will be enacted with one vote. The Mayor will first ask staff, the public and Councilors if there is anyone who wishes to remove any item from the Consent Agenda for discussion and consideration. The matters removed from the Consent Agenda will be considered individually at the end of this Agenda under, 1) Items Removed from the Consent Agenda. The entire Consent Agenda, with the exception of items removed from the Consent Agenda to be discussed, is then voted upon by roll call under one motion.

1. Approval of the Minutes for the Work Session and Meeting of September 12, 2011.
2. Resolution No. **5069-11** Relating to Parking on Martinazzi Avenue between Boones Ferry Road and Seneca Street and Rescinding Resolution No. 4959-10
3. Resolution No. **5070-11** Adopting the September 2011 Update to the Public Works Construction Code
4. Resolution No. **5071-11** Authorizing an Application by the City of Tualatin for a Community Development Block Grant to Design and Construct a Fire Sprinkler System at the Juanita Pohl Center
5. Approval of a New Liquor License Application for Native Foods Cafe

E. SPECIAL REPORTS

1. TEAM Tualatin Summer 2011 Wrap-Up
 2. Final Report of the Summer 2011 Concerts and Movies on the Commons
 3. Report on the Annual Pavement Management Program
 4. Intersection Safety Camera Program Update
- F. PUBLIC HEARINGS – *Legislative or Other***
- G. PUBLIC HEARINGS – *Quasi-Judicial***
- H. GENERAL BUSINESS**
1. Ordinance No. **1334-11** Relating to Tualatin Tomorrow and Adding a New Chapter 11-10 to the Tualatin Municipal Code
- I. ITEMS REMOVED FROM CONSENT AGENDA**
Items removed from the Consent Agenda will be discussed individually at this time. The Mayor may impose a time limit on speakers addressing these issues.
- J. COMMUNICATIONS FROM COUNCILORS**
- K. EXECUTIVE SESSION**
- L. ADJOURNMENT**

City Council Meeting

B. 1.

Meeting

09/26/2011

Date:

Information

ANNOUNCEMENTS

International Walk + Bike to School Day Announcement

Attachments

A - Walk + Bike to School Day



City of Tonawanda

WALK + BIKE TO SCHOOL DAY

WEDNESDAY, OCTOBER 5, 2011





WALK +BIKE TO SCHOOL DAY

WEDNESDAY, OCTOBER 5, 2011

Why walk + bike to school?



- ⊙ Encourage healthy lifelong habits
- ⊙ Prevent vehicle congestion and associated pollution around schools
- ⊙ Promote a strengthened sense of community



City of Tualatin

WALK +BIKE TO SCHOOL DAY

WEDNESDAY, OCTOBER 5, 2011



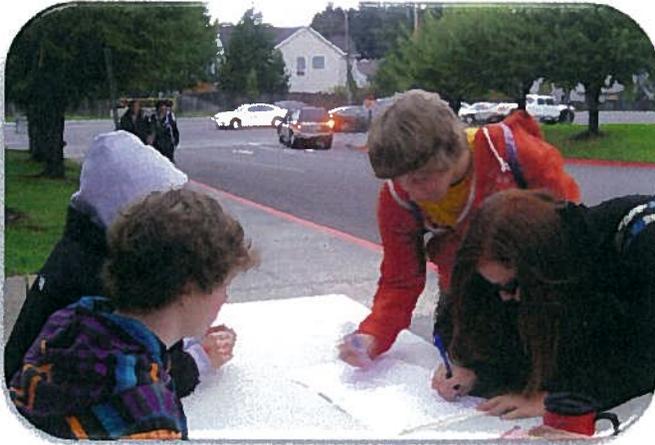
- Last year, over 600 kids participated in International Walk + Bike to School Day
- The momentum continued with 200+ Walk + Bike to School Challenge Month participants in May.
- This year, we hope to see even more kids involved!



WALK +BIKE TO SCHOOL DAY

WEDNESDAY, OCTOBER 5, 2011

Who is involved?



- ⊙ Bridgeport Elementary
- ⊙ Byrom Elementary
- ⊙ Tualatin High School
- ⊙ Tualatin Police Department
- ⊙ Tualatin Valley Fire and Rescue
- ⊙ Tualatin Youth Advisory Council
- ⊙ TuHS Principal Ambassadors
- ⊙ Legacy Meridian Park Hospital



WALK +BIKE TO SCHOOL DAY

WEDNESDAY, OCTOBER 5, 2011

Want to participate?



- ⊙ For participating schools, contact your school coordinator
- ⊙ Don't have a school coordinator? We encourage you to walk or bike with your friends and neighbors!

City Council Meeting

B. 2.

Meeting 09/26/2011
Date:

Information

ANNOUNCEMENTS

Proclamation Declaring October 2011 as National Arts and Humanities Month

Attachments

A - Proclamation Arts and Humanities Month

Proclamation

Proclamation Declaring the month of October 2011 as "National Arts & Humanities Month" in the City of Tualatin

WHEREAS the month of October has been recognized as National Arts and Humanities Month by thousands of arts and cultural organizations, communities, and states across the country, as well as by the White House and Congress for more than two decades;

WHEREAS the arts and humanities embody much of the accumulated wisdom, intellect and imagination of humankind; and

WHEREAS the arts and humanities enhance and enrich the lives of every American; and

WHEREAS the arts and humanities play a unique role in the lives of our families, our community, and our country; and

WHEREAS Tualatin residents and businesses support a variety of arts programs offered through the city, schools, and local businesses; and

WHEREAS the City of Tualatin has a vibrant and energetic Arts Advisory Committee that serves an important role in Tualatin; and

WHEREAS the nonprofit arts industry also strengthens the U.S. economy by generating \$166.2 billion in total economic activity annually and by supporting the full-time equivalent of 5.7 million jobs.

BE IT PROCLAIMED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, OREGON that:

Section 1. October 2011 be proclaimed "National Arts and Humanities Month" in the City of Tualatin.

Section 2. The citizens of Tualatin are called upon to celebrate, promote, and support the arts and culture in our city, county and nation.

INTRODUCED AND ADOPTED this 26th day of September, 2011.

CITY OF TUALATIN, OREGON

BY _____

Mayor

ATTEST:

BY _____

City Recorder

City Council Meeting

B. 3.

Meeting
Date: 09/26/2011

Information

ANNOUNCEMENTS

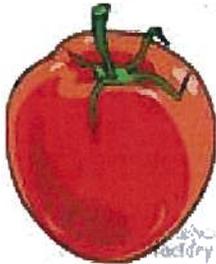
Farmers Market 2011 Season Update - *Beth Roach*

Attachments

A - Farmers Market Announcement

Tualatin Farmers Market

Beautiful heavy crop of
fall vegetables



Eat food, not too much, mostly vegetables

Shop Local!

*Support your local farmers who work hard to bring fresh,
delicious produce to the market every week
just for your pleasure and good health!*

- *Buy your weekly produce from farmers who have worked and waited all summer for tomatoes, corn, peppers and squash to ripen---THE TIME IS NOW!*
- *Enjoy a bag of karmel corn, freshly made hamburger, pizza or a crepe*
- *Sample local honey and make your choice between several delicious flavors*
- *Tap your toes to the beat of free music*
- *Meet your neighbors, and make new friends*



Tualatin Farmers Market
Nyberg Street, east side of Lake of the Commons
Friday, September 23rd and 30th 4-8pm

City Council Meeting

B. 4.

Meeting

09/26/2011

Date:

Information

ANNOUNCEMENTS

Proclamation Declaring Friday, September 30, 2011 as Mike McKillip Day

Attachments

Proclamation

Proclamation

Proclamation Declaring Friday, September 30, 2011 as "Mike McKillip Day" in the City of Tualatin

WHEREAS Mike McKillip began work as the City Engineer in Tualatin on February 2, 1979 when Tualatin had approximately 6,000 residents. The City now has 26,100 residents and more than 20,000 jobs. All of this growth occurred during Mike's tenure; and

WHEREAS Mike has been actively involved in planning and overseeing the construction of 75 miles of storm line, 62 miles of sewer line, 58 miles of water line, including the construction of the Portland Bull Run water line and the Washington County transmission line, and 37 miles of streets within 144 subdivisions. Mike has skillfully worked to assure that Tualatin's streets, utilities and buildings are constructed to the highest standards; and

WHEREAS Mike worked closely with the Oregon Department of Transportation and developers to add capacity to I-5 / Exit 290 in conjunction with the construction of Bridgeport Village, and to Exit 289 and the I-5 Overpass in conjunction with the Nyberg Woods Shopping Center. He also brought two Washington County Major Streets Transportation Improvement Program (MSTIP) awards to Tualatin. Mike worked closely with Urban Renewal on the Tualatin Commons, and worked with TriMet and the Federal Railroad Administration to establish a quiet zone in Tualatin; and

WHEREAS much of the City's Municipal and Development Codes' provisions relating to transportation, street and sewer system development charges, as well as provisions concerning the transportation development tax for Tualatin, local improvement districts, and road utility fee were either crafted by Mike or were modified and amended because of his considerable input into the numerous drafts; and

WHEREAS Mike has always recognized that Tualatin is part of a larger region and has made certain that Tualatin has had a place at the table at those regional discussions, going to as many as two or three evening meetings a week; and

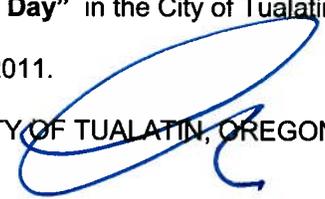
WHEREAS Mike is an exceptional public employee. His achievements and impact on Tualatin are everywhere from the streets, bike lanes and sidewalks that have come from Transportation System Plans he led, to the Bull Run water that comes out of Tualatin's faucets each day to the efficient, collaborative way Tualatin works on development projects.

NOW, THEREFORE, BE IT PROCLAIMED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, Oregon that:

Friday, September 30, 2011 is "**Mike McKillip Day**" in the City of Tualatin.

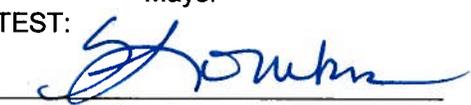
INTRODUCED AND ADOPTED this 26th day of September, 2011.

CITY OF TUALATIN, OREGON

BY 

Mayor

ATTEST:

BY 

City Recorder



STAFF REPORT

CITY OF TUALATIN

APPROVED BY TUALATIN CITY COUNCIL

Date 9/26/2011

Recording Secretary M. Smith

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

FROM: Maureen Smith, Executive Assistant

DATE: 09/26/2011

SUBJECT: Approval of the Minutes for the Work Session and Meeting of September 12, 2011.

ISSUE BEFORE THE COUNCIL:

The issue before the Council is to approve the minutes of the Work Session and Meeting of September 12, 2011.

RECOMMENDATION:

Staff respectfully recommends that the Council adopt the attached minutes.

FINANCIAL IMPLICATIONS:

There are no financial impacts associated with this item.

Attachments: A - Work Session Minutes of September 12, 2011
B - Meeting Minutes of September 12, 2011

**OFFICIAL MINUTES OF TUALATIN CITY COUNCIL WORK SESSION FOR
SEPTEMBER 12, 2011**

Present: Mayor Lou Ogden; Council President Monique Beikman; Councilor Joelle Davis; Councilor Nancy Grimes; Councilor Ed Truax

Absent: Councilor Wade Brooksby; Councilor Frank Bubenik

Staff Present: City Manager Sherilyn Lombos; City Engineer Mike McKillip; Police Chief Kent Barker; Community Development Director Alice Rouyer; Operations Director Dan Boss; Community Services Director Paul Hennon; Finance Director Don Hudson; Planning Manager Aquilla Hurd-Ravich; Assistant to the City Manager Sara Singer; Senior Planner William Harper; Project Engineer Dayna Webb; Executive Assistant Maureen Smith

1. CALL TO ORDER

Mayor Ogden called the work session to order at 5:36 p.m.

2. *Downtown Building Signs Update*

City Manager Sherilyn Lombos noted this is an update on proposed revisions to Downtown Building Signs being considered.

Senior Planner Will Harper gave a brief review of the sign amendment to date. Council held a previous discussion in July about the proposed options on signs for downtown core area businesses. A concern had been raised stemming from that discussion by Barrington Development on the adequacy of signage allowed for upper floor tenants of multi-story buildings and the limitations inherent in the "sign band" requirements for wall signs, etc., resulting in continuance of the hearing to allow time for more review.

The Tualatin Planning Advisory Committee (TPAC) reviewed the proposed Downtown Sign Program in July, and voted 6-1 to recommend that Council approve PTA-11-08 as proposed. It is scheduled to return to TPAC at their October meeting. The program was also presented to the Chamber of Commerce Economic Development Task Force on July 25, which was well attended by businesses.

Senior Planner Harper went on to explain what types of changes are proposed. The sign types allowed in addition to "wall signs" that were proposed in Version I include blade, shingle, and directory-style wall signs (in place of one wall sign), and canopy-mounted building identification signs (one per multi-level building). The types of signage that would not be allowed on the upper story of buildings was also reviewed. Planning Manager Aquilla Hurd-Ravich noted that the proposal that is presented does not include the option of businesses outside the downtown core area to have a shingle and wall sign, but only for one or the other.

Council discussed being allowed to have small blade (shingle) sign, in addition to the shop signs in other businesses than the downtown core. Council suggested not to have an either/or for signage outside the downtown area businesses. It was suggested there could be a type of "building sign" branding, other than having signage for each tenant of a building. Staff explained that the building owner would determine where and what signage would be placed. Some concern was expressed about the signage and visual impact, and while it could be a matter of scale versus quantity, concern remained. It was asked and explained that the TPAC member that voted against the proposal thought the options were fine, but size, scope and scale were concerns that came up.

City Manager Lombos summarized the discussion and said staff will take the issue back and address the concerns mentioned, and not looking to amplify more signs. Also noted Council's interest in expanding to other businesses besides the downtown core. Staff will plan to bring back in ordinance form at the October 24, 2011 Council meeting.

3. *Transportation System Plan*

Project Engineer Dayna Webb gave an update on the Transportation System Plan (TSP). Most of the public outreach is finishing up with a few more events that staff will be attending in the coming months. Staff is continuing to collect comments and working on gathering comments from the non-english speaking community. Comments received from the interactive map on the TSP website (www.tualatintsp.org) has increased steadily over the past few months, and applications for the Transportation Task Force are starting to come in. The Task Force will provide advice, guidance and recommendations on City projects, and the deadline for turning in an application is October 7, 2011.

City Manager Lombos noted the addition of another Tualatin Planning Advisory Committee (TPAC) member to the Task Force membership, and the Chamber of Commerce's request to add a medium business member. She also noted that comment was raised about adding a designated Community Involvement Organization (CIO) representative, and that it replace one of the citizen representatives slots. City Manager Lombos said staff is interested in Council feedback on the make-up of the task force members. It was asked and explained that a representative from Tualatin Tomorrow is part of the membership list as the visioning project includes a transportation component.

Discussion followed on the membership of the task force and whether there would be a better coordinated response from the CIOs if there is a dedicated position. There was discussion on the number of citizen-based positions and the likelihood that CIO members will end up on the Task Force anyway. Mention was also made of not increasing the size of the Task Force, and that it is a sizeable time commitment for people to make.

Council decided to convert one citizen representative slot as a designated CIO representative but otherwise leave the membership as presented. It was mentioned and discussed whether the Community Involvement Committee (CIC) comprised of three councilors that interviews City advisory committee applicants, will interview the entire Task Force membership. It was decided that the CIC will interview the two business and four citizen positions.

4. Council Meeting Agenda Review, Communications & Roundtable

Council reviewed the Consent Agenda with no comments or changes.

5. ADJOURNMENT

The work session adjourned at 7:01 p.m.

Sherilyn Lombos, City Manager



Maureen Smith, Recording Secretary



**OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL MEETING FOR
SEPTEMBER 12, 2011**

Present: Mayor Lou Ogden; Council President Monique Beikman; Councilor Wade Brooksby; Councilor Joelle Davis; Councilor Nancy Grimes; Councilor Ed Truax

Absent: Councilor Frank Bubenik

Staff Present: City Manager Sherilyn Lombos; City Engineer Mike McKillip; Police Chief Kent Barker; Community Development Director Alice Rouyer; Community Services Director Paul Hennon; Finance Director Don Hudson; Planning Manager Aquilla Hurd-Ravich; Assistant to the City Manager Sara Singer; Senior Planner William Harper; Project Engineer Dayna Webb; Library Manager Abigail Elder; Teen Program Specialist Julie Ludemann; Executive Assistant Maureen Smith

A. CALL TO ORDER

Mayor Ogden called the meeting to order at 7:05 p.m.

Pledge of Allegiance was led by Councilor Brooksby.

B. ANNOUNCEMENTS

1. Swearing-in of Police Officer - *Jeremy Rankin*

Police Chief Kent Barker introduced and swore-in new police officer Jeremy Rankin, and gave a brief background on Officer Rankin, who returned to Tualatin after moving back to Oregon.

2. Nomination and Selection of Police Captain Larry Braaksma to Attend the FBI National Academy

Police Chief Barker said he was honored to announce that Captain Larry Braaksma will be attending the FBI National Academy at Quantico, Virginia. The program is known for its ten week program of leadership, management, and training; less than one-half of one percent of those nominated are selected to attend the Academy Program. Captain Braaksma is among the 250 participants chosen and one of three attending from Oregon.

3. Tip-A-Cop Fundraiser Event Announcement

Police Chief Barker announced the Tip-a-Cop Fundraiser event, to be held at Applebee's on Thursday, September 22, 2011, from 5:00 p.m. to 9:00 p.m. Donated tips are in support of the Oregon Special Olympics.

4. Tualatin Youth Advisory Council Monthly Report

Tualatin Youth Advisory Council (YAC) members were present and also introduced were the new members for this school year. A PowerPoint was given reviewing summer events that the YAC participated in and the upcoming events in the Fall.

Mayor Ogden encouraged the YAC to get involved in the working groups to be formed as part of the City's Transportation System Plan update.

5. Dog Park Event Announcement

Teen Program Specialist Julie Ludemann presented information on an upcoming event to be held at the Tualatin Dog Park. "The Great Peanut Butter Lick-Off" is on Wednesday, September 21, 2011 at 6:00 p.m. and is free for all dogs and owners to attend.

Ms. Ludemann also noted a "Friends of the Dog Park" group is forming and will be meeting on Thursday, September 28, 2011, 7:00 p.m. at the Tualatin Heritage Center. Anyone interested is invited to attend.

C. CITIZEN COMMENTS

This section of the agenda allows citizens to address the Council regarding any issue not on the agenda. The duration for each individual speaking is limited to 3 minutes. Matters requiring further investigation or detailed answers will be referred to City staff for follow-up and report at a future meeting.

None.

D. CONSENT AGENDA

The Consent Agenda will be enacted with one vote. The Mayor will first ask staff, the public and Councilors if there is anyone who wishes to remove any item from the Consent Agenda for discussion and consideration. The matters removed from the Consent Agenda will be considered individually at the end of this Agenda under, 1) Items Removed from the Consent Agenda. The entire Consent Agenda, with the exception of items removed from the Consent Agenda to be discussed, is then voted upon by roll call under one motion.

MOTION by Council President Monique Beikman, SECONDED by Councilor Joelle Davis to adopt the Consent Agenda as read.

Vote: 6 - 0 MOTION CARRIED.

1. Approval of the Minutes for the Work Session and Meeting of August 22, 2011.

2. Resolution No. **5064-11** to Approve an Intergovernmental Agreement with the City of Durham to Provide Municipal Court Services
3. Resolution No. **5065-11** Approving and Authorizing the Mayor and City Recorder to Sign an Intergovernmental Agreement with the Regional Water Providers Consortium relating to Data Sharing Among Water Providers
4. Resolution No. **5066-11** Amending the City of Tualatin Fee Schedule and Rescinding Resolution No. 4968-10
5. Approval of a Change of Ownership Liquor License Application for Bambuza Vietnam Grill
6. Community Involvement Committee Recommendations for Appointments to City Advisory Committees and Appointment of Municipal Judges Pro Tem

E. SPECIAL REPORTS

1. Summer GREAT (Gang Resistance Education And Training) Program Wrap-Up

Police Officer Eric French gave a PowerPoint presentation on the GREAT (Gang Resistance Education and Training) summer program wrap-up. He is one of three School Resource Officers (SROs) that staff the program, in addition to recreation leaders, and a School District liaison. The national program has been offered by the City since 1993. There are one and two-week sessions offered for students entering 6th through 9th grades. It is funded by the City and user fees, as well as donations. Fees are kept low and financial aid is also available. A classroom curriculum is taught during the school year for students entering 6th through 9th grades. The summer program is intended to enhance life and social skills and to make them aware of alternatives to gang involvement, alcohol, tobacco, and drug abuse, as well as recreational opportunities to promote physical fitness, develop skills, and encourage teamwork.

Council thanked everyone involved in another successful year of the GREAT program.

2. Summer Library Reading Program Wrap-Up

Tualatin Library Manager Abigail Elder and Librarian Jaime Thoreson gave a PowerPoint presentation about the Library's Summer Reading program. The program was a great success and surpassed last year's numbers, and the adult summer reading registration was the highest in Washington County.

eBooks are also available for check out, with the availability of downloading books through a statewide library consortium through the "Library to Go" program on the County website at www.wcccls.org. The downloaded books are handled the same as regular books. Library staff are available to help use the service and classes on how to use eBooks will be offered in October. The Library also publishes an eNewsletter, accessible through the City's website at www.ci.tualatin.or.us.

F. PUBLIC HEARINGS – *Legislative or Other*

G. PUBLIC HEARINGS – *Quasi-Judicial*

H. GENERAL BUSINESS

1. Transportation System Plan: Resolution No. **5067-11** Authorizing a Task Order with CH2M Hill, Inc. for Technical Planning to Support the Project

Transportation System Plan: Resolution No. **5068-11** Authorizing a Personal Services Agreement with JLA Public Involvement to Support the Project

City Manager Sherilyn Lombos noted General Business Items H-1, Authorizing a Task Order with CH2M Hill for technical planning, and H-2, Authorizing a Personal Services Agreement with JLA Public Involvement for public involvement in support of the Transportation System Plan project are separate items and contracts, but will be presented as one report, with administrative approval done separately.

City Engineer Mike McKillip and Project Engineer Dayna Webb gave a presentation on the next phase of the City's Transportation System Plan (TSP) update. An update has not been done since 2001 and the City wanted to have a new approach by looking at identifying problems, weigh options available, and determine solutions to arrive at a community-led TSP. Staff is now to the point where the technical teams have been selected and we are ready to begin moving ahead on the project.

The first phase was the selection in January of consultant JLA Public Involvement, which was a clear choice by the selection group. The selection of technical consultant CH2M Hill was reviewed. A Request for Qualifications (RFQ) was done and three responses were received. Two consultants were interviewed with the selection group choosing CH2M Hill as the best firm that would meet the needs of Tualatin.

The schedule has been reviewed and continues to be updated. Staff is also continuing to receive comments on the website and taking public input. City Engineer McKillip reviewed the timeline of the process and said it will be broken into three phases: frame the conversation, deliberation and discussion, and options and recommendations, giving a brief explanation of what would take place in each of the phases.

Formation of the Transportation Task Force is proceeding, and staff is currently accepting applications. Technical teams are ready to proceed, and all public outreach shall continue on. Councilors Beikman, Brooksby and Davis will be part of the soon to be formed task force. There will also be "working groups" that will participate. Staff will continue with presenting monthly updates to Council on the project.

With the community-based needs assessment currently happening, it was asked about the participation of the working groups. City Engineer McKillip said the groups will form in the second phase, which would allow for what was learned from the first phase to be presented in the second phase. Discussion followed on the process of forming the work groups and their role. It was asked and answered that the work groups should be getting started by the end of January.

Staff recommends that the Council accept the scope and direct the City Manager to enter into a contract with CH2M Hill, Inc. for the Transportation System Plan technical planning, and to accept the scope and direct the City Manager to enter into a contract with JLA Public Involvement for the Transportation System Plan public involvement.

PUBLIC COMMENTS

Toni Anderson, 17790 SW Cheyenne Way, Tualatin, OR , asked about notification of the Task Force application process as she was just made aware of it, and if it will be on "InfoAlert" and the website, etc. Project Engineer Webb reviewed all the various avenues of notification that were used to get the information out to the public. It was asked and noted that the deadline is October 7 for turning in the Task Force application. Ms. Anderson mentioned her concern about citizen members on the Task Force being "outvoted" on an issue. Mayor Ogden said the Task Force is for the total comments and concerns from all Task Force members, not a "voting" type of decision-making.

Jan Giunta, 17655 SW Shawnee Trail, Tualatin, OR , thanked Council for the inclusion of a dedicated Citizen Involvement Organization (CIO) position on the Task Force membership, in addition to the citizen members. Ms. Giunta said Council has the CIO's involvement and support.

Kathy Newcomb, 17515 SW Cheyenne Way, Tualatin, OR , spoke on the TSP discussion held during the Work Session regarding citizen representation on the Transportation Task Force. She believes the Tualatin Planning Advisory Committee (TPAC) has been overlooked, and that geographic representation needs to be addressed as part of Goal 1 of the Statewide Planning Land Use Goals. Ms. Newcomb suggested the Task Force membership be redone, and that the citizen representative be chosen by the Citizen Involvement Organizations (CIOs).

COUNCIL DISCUSSION

MOTION by Council President Monique Beikman, SECONDED by Councilor Nancy Grimes to accept the scope and direct the City Manager to enter into a contract with CH2M Hill, Inc. for the Transportation System Plan Technical Planning.

Vote: 6 - 0 MOTION CARRIED.

MOTION by Council President Monique Beikman, SECONDED by Councilor Nancy Grimes to accept the scope and direct the City Manager to enter into a contract with JLA Public Involvement for the Transportation System Plan Public Involvement.

Vote: 6 - 0 MOTION CARRIED.

2. Ordinance No. **1332-11** Relating to the Tualatin Planning Advisory Committee (TPAC); Reducing the Number of Members; and Amending TDC 2.060 PTA-11-06
-

MOTION by Councilor Truax, SECONDED by Council President Beikman for a first reading by title only. MOTION by Councilor Truax, SECONDED by Council President Beikman for a second reading by title only. MOTION CARRIED. The poll was unanimous. *[Bubenik absent.]* MOTION by Councilor Truax, SECONDED by Council President Beikman to adopt the ordinance. MOTION CARRIED .

3. Ordinance No. **1333-11** Relating to Land Use Approval Periods; and Amending TDC 32.080, 32.090, 36.160, 36.240, and 73.056 (PTA 11-05)
-

MOTION by Councilor Truax, SECONDED by Council President Beikman for a first reading by title only. MOTION by Councilor Truax, SECONDED by Council President Beikman for a second reading by title only. MOTION CARRIED. The poll was unanimous. *[Bubenik absent.]* MOTION by Councilor Truax, SECONDED by Council President Beikman to adopt the ordinance. MOTION CARRIED.

I. ITEMS REMOVED FROM CONSENT AGENDA

Items removed from the Consent Agenda will be discussed individually at this time. The Mayor may impose a time limit on speakers addressing these issues.

J. COMMUNICATIONS FROM COUNCILORS

Council President Beikman said she and Mayor Ogden attended a National League of Cities (NLC) meeting as part of the Local Wellness Policies project regarding reducing "childhood obesity" and came back with some valuable information. Tualatin has already begun with the participation in the Walk + Bike to School Day event.

K. EXECUTIVE SESSION - None.

L. ADJOURNMENT

MOTION by Council President Monique Beikman, SECONDED by Councilor Ed Truax to adjourn the meeting at 8:27 p.m.

Vote: 6 - 0 MOTION CARRIED.

Sherilyn Lombos, City Manager



Maureen Smith / Recording Secretary



STAFF REPORT

CITY OF TUALATIN

APPROVED BY TUALATIN CITY COUNCIL

Date 9/26/2011

Recording Secretary M. Smith

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos

FROM: Denice Ambrosio, Program Coordinator
Michael McKillip, City Engineer

DATE: 09/26/2011

SUBJECT: Resolution Relating to Parking on Martinazzi Avenue between Boones Ferry Road and Seneca Street and Rescinding Resolution No. 4959-10

ISSUE BEFORE THE COUNCIL:

In 1982, Resolution No. 1153-82 established a fifteen-minute loading zone on the west side of Martinazzi Avenue, north of Seneca Street, adjacent to the Berrey Building, aka the Seneca Building. The fifteen-minute loading zone was modified to a thirty-minute parking area by Resolution No. 4959-10 in February 2010. After eighteen months of allowing 30 minute parking, the property owner expressed his belief that the tenants would be better served with 2 hour parking.

RECOMMENDATION:

It is recommended the Council adopt the attached resolution establishing a two-hour parking area adjacent to the Seneca Building north of Seneca Street and rescinding no thirty-minute parking areas on Martinazzi Avenue between Boones Ferry Road and Seneca Street.

EXECUTIVE SUMMARY:

The original loading zone was established in 1982 to assist the businesses located in the Seneca building at that time. As a more business friendly approach of meeting the need for short term parking for the Seneca Building businesses, the zone was modified in 2010 to allow for thirty-minute parking. In August 2011, the property owner asked for the parking zone to be extended to two hours. Letters were hand delivered to the tenants of the Seneca building asking their opinion. A summary of their responses is attached.

Given the nature of the businesses in the Seneca building, a two-hour parking zone is deemed more appropriate.

FINANCIAL IMPLICATIONS:

RESOLUTION NO. 5069-11

RESOLUTION RELATING TO PARKING ON MARTINAZZI AVENUE
BETWEEN BOONES FERRY ROAD AND SENECA STREET AND
RESCINDING RESOLUTION NO. 4959-10

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TUALATIN,
OREGON, that:

Section 1. In accordance with TMC 8-1, the following location is designated a timed parking area:

1. A two-hour parking area on the west side of SW Martinazzi Avenue from a point five-feet north of the north right-of-way line of SW Seneca Street a distance of 119 feet.

Section 2. In accordance with TMC 8-1, the following locations are designated no parking areas:

1. The east side of SW Martinazzi Avenue from the south right-of-way line of SW Boones Ferry Road to the easterly extension of the southerly right-of-way line of SW Seneca Street.
2. The west side of SW Martinazzi Avenue from a point 124 feet north of the north right-of-way line of SW Seneca Street to the southerly right-of-way of SW Boones Ferry Road.
3. The west side of SW Martinazzi Avenue from SW Seneca Street to SW Nyberg Street.
4. The east and west sides of SW Martinazzi Avenue from SW Nyberg Street to SW Sagert Street.
5. The north and west side of SW Martinazzi Avenue, in Dakota Hills Subdivision.
6. The north and west side of SW Martinazzi Avenue, in Dakota Hills Subdivision.
7. The south side of SW Seneca Street from the west line of SW Martinazzi Avenue west 500 feet.
8. The north side of SW Seneca Street from the east line of SW Boones Ferry Road east 80 feet.
9. The south side of SW Seneca Street from the east line of SW Boones Ferry Road east 20 feet.
10. The west side of SW 84th Avenue from the south right-of-way line of SW Seneca Street south 120 feet.
11. The north and south sides of SW Nyberg Street from SW Boones Ferry Road to SW 65th Avenue.
12. The north and south sides of SW Mohawk Street, between SW Boones Ferry Road and SW Martinazzi Avenue.

13. The east side of SW Tualatin Road from the north line of SW Boones Ferry Road north 35 feet.
14. The east side of State Highway 217 (SW Boones Ferry Road) from the south line of County Road #1153 (SW Nyberg Street) to the north line of County Road #29 (SW Ibach Street).
15. The west side of State Highway 217 (SW Boones Ferry Road) from the south line of County Road #1153 (SW Nyberg Street) to the north line of County Road #29 (SW Ibach Street), except that area located between 760 and 900 feet north of the intersection of State Highway 217 (SW Boones Ferry Road) and County Road #327 (SW Sagert Street).
16. The south side of SW Boones Ferry Road from the west right-of-way line of SW Martinazzi Avenue west 150 feet.
17. The north side of SW Boones Ferry Road from the east line of SW Tualatin Road east 20 feet.
18. The south side of SW Boones Ferry Road from the east line of SW Tualatin road east 35 feet.
19. The east side of SW Boones Ferry Road from the south line of SW Boones Ferry Road south 35 feet.
20. The east side of SW Boones Ferry Road beginning at a point 35 feet from the south line of SW Boones Ferry Road south 120 feet, said restriction shall be for vehicles exceeding six feet in height.
21. The east side of SW Boones Ferry Road from the north line of SW Seneca Street north 80 feet.
22. The east side of SW Boones Ferry Road from the south line of SW Seneca Street south 35 feet.
23. The east side of SW Boones Ferry Road beginning at a point 35 feet from the south line of SW Seneca Street south 66 feet, said restriction shall be for vehicles exceeding six feet in height.
24. The east side of SW Boones Ferry Road from the north line of SW Nyberg Street north 136 feet.
25. The west side of SW Killarney Court beginning at a point 160 feet from the south right-of-way line of SW Killarney Lane around the cul-de-sac to a point on the east side of SW Killarney Court which is 200 feet south of the south right-of-way line of SW Killarney Lane. Said restriction shall apply between the hours of 7:15 a.m. to 8:30 a.m. and 2:00 p.m. to 4:00 p.m. on school days, as determined by the Tigard-Tualatin School District.

Section 3. The Operations Director is authorized to implement this Resolution by removing, installing and maintaining the appropriate signs and/or markings for this designation.

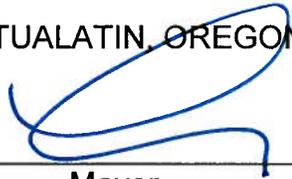
Section 4. The following Resolution is rescinded:

Resolution No. 4959-10, a fifteen-minute loading zone on the west side of SW Martinazzi Avenue north of SW Seneca Street.

INTRODUCED AND ADOPTED this 26th day of September, 2011.

CITY OF TUALATIN, OREGON

BY



Mayor

ATTEST:

BY



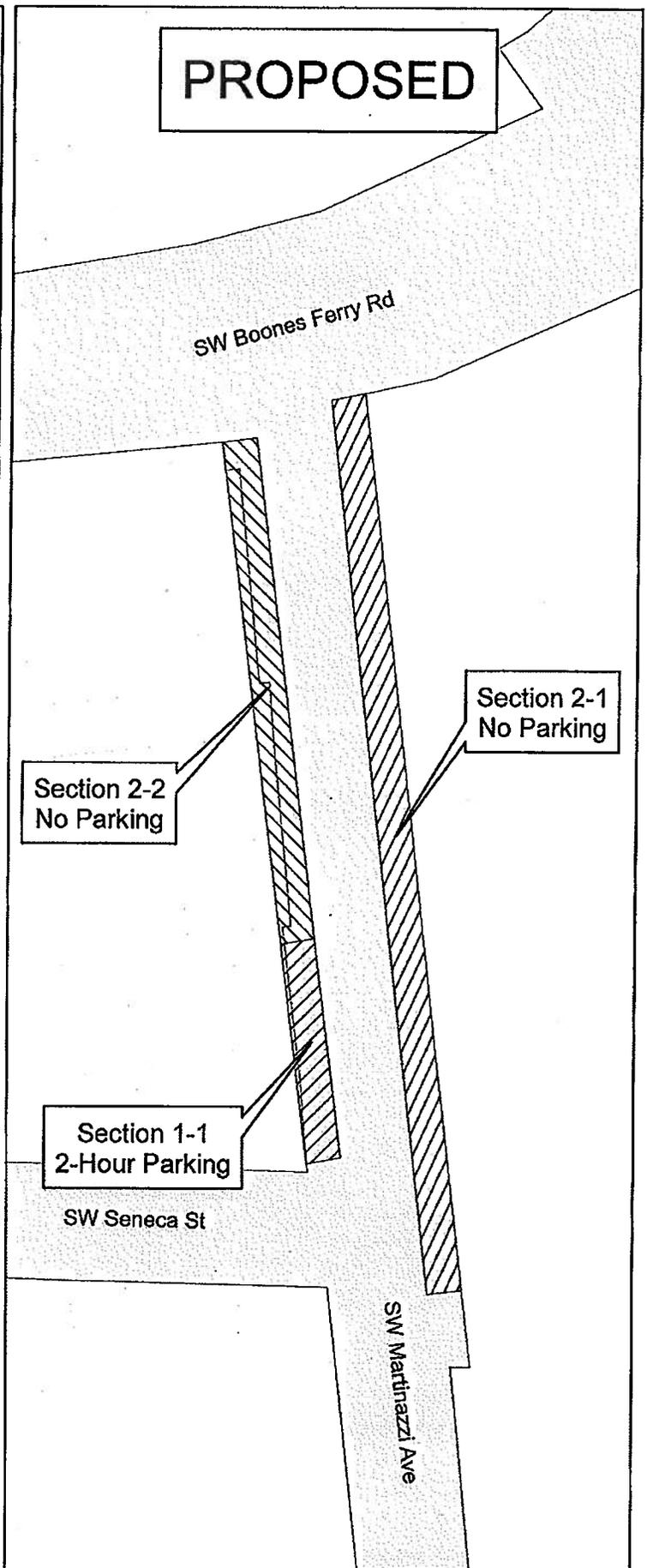
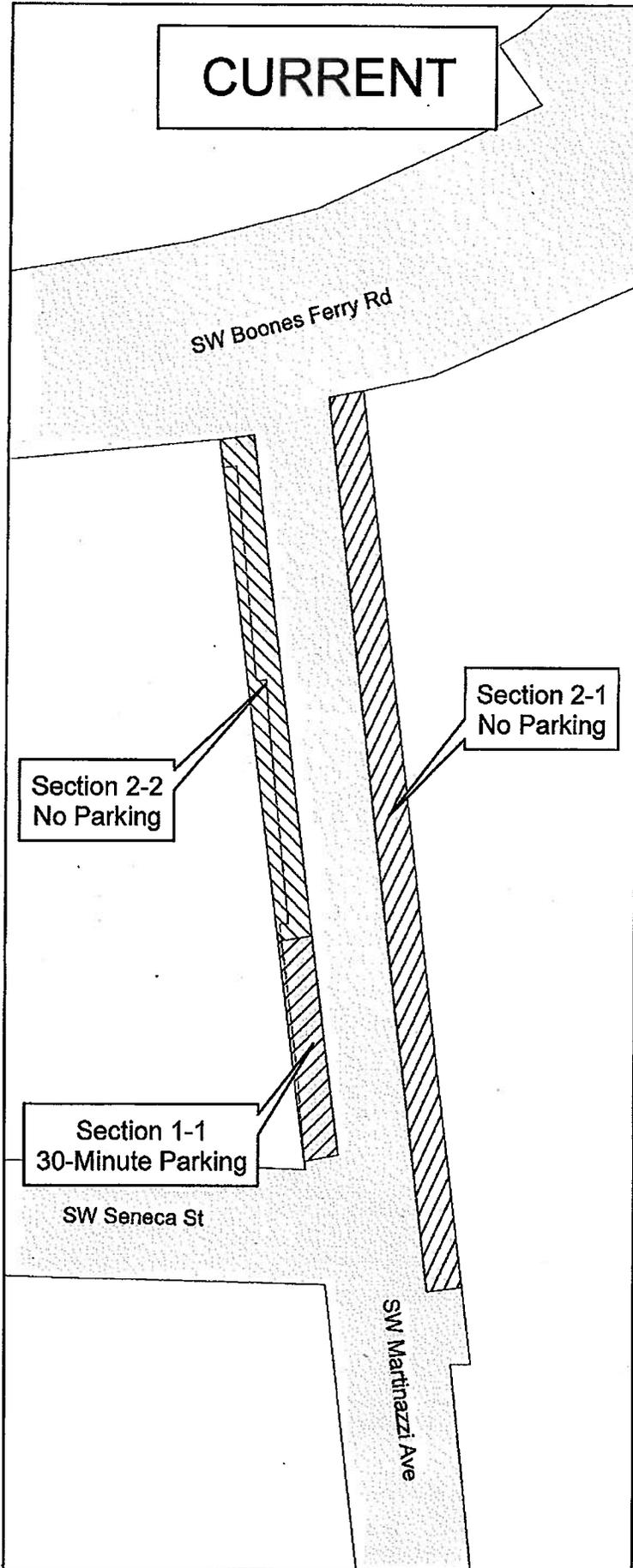
City Recorder

APPROVED AS TO LEGAL FORM



CITY ATTORNEY

Parking Zones on Martinazzi Avenue - Exhibit B





PUBLIC INVOLVEMENT SUMMARY

CITY OF TUALATIN

APPROVED BY TUALATIN CITY COUNCIL
Date 9/24/2011
Recording Secretary M. Smith

PROJECT: Parking on Martinazzi Ave North of Seneca Street
THROUGH: Michael A. McKillip, City Engineer
DATE: September 12, 2011

PROJECT:

The original loading zone on Martinazzi between Seneca Street and Boones Ferry Road was established in 1982 to assist the businesses located in the Seneca building at that time. As a more business friendly approach of meeting the need for short term parking for the Seneca Building businesses, the zone was modified in February 2010 to allow for thirty-minute parking. In August 2011, the property owner expressed his belief that two-hour parking is more appropriate and requested the parking zone be modified again.

METHOD OF PUBLIC INVOLVEMENT:

Letters were hand delivered to the tenants of the Seneca building (see attached)

SUMMARY OF RESPONSES:

Two responses were received.

- One email agreeing that a 2 hour parking zone better meets the needs of the businesses currently in the Seneca building.
- One phone call questioning who enforces the parking zone.



MEMORANDUM CITY OF TUALATIN

APPROVED BY TUALATIN CITY COUNCIL
Date 9-26-11
Recording Secretary [Signature]

DATE: August 31, 2011
TO: Tenants – Seneca Building
FROM: Michael A. McKillip, City Engineer *MA*
SUBJECT: PARKING ON MARTINAZZI AVENUE

A few months ago the City Council authorized a change in parking time zones on Martinazzi Avenue adjacent to the Seneca Building. This changed parking spots from “15 minute loading zones” to “30 minute parking”. The request was initiated by David Emami, the owner of the Seneca Building.

Mr. Emami has requested that at least some of the “30 minute parking” spaces on Martinazzi Avenue be changed to “2 hour parking” to provide for spaces that meet the needs of the Seneca Building tenants.

I would like to get your thoughts and comments on the proposed changes to the time limits on the Martinazzi Avenue parking spaces. Two options are:

1. Change two of the spaces from “30 minute parking” to “2 hour parking” spaces. The “2 hour parking” spaces could be two at either end of the current parking spaces.
2. Change all of the spaces from “30 minute parking” to “2 hour parking” spaces.

I am requesting your input so that I can recommend the solution that best serves the needs of the Seneca Building tenants.

Please let me know your preferences on this proposed change by September 12, 2011. My plan is to present a recommendation to the City Council at their September 26, 2011 meeting. You may contact me at 503.691.3030 or mmckillip@ci.tualatin.or.us.



STAFF REPORT

CITY OF TUALATIN

APPROVED BY TUALATIN CITY COUNCIL

Date 9/26/2011

Recording Secretary [Signature]

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos

FROM: Kaaren Hofmann, Civil Engineer
Mike McKillip, City Engineer

DATE: 09/26/2011

SUBJECT: Resolution Adopting the September 2011 Update to the Public Works Construction Code

ISSUE BEFORE THE COUNCIL:

Shall the City Council adopt the September 2011 Update of the Public Works Construction Code?

RECOMMENDATION:

In accordance with Section 2 of Ordinance No. 444-78, adopt the attached resolution updating the Public Works Construction Code.

EXECUTIVE SUMMARY:

- The City of Tualatin's Public Works Construction Code (PWCC) is adopted by the City Council.
- This document addresses the design requirements and standards, materials that are acceptable for use on City of Tualatin projects and workmanship standards on public improvements (specifically potable water, sanitary sewer, storm drain, transportation facilities, and franchise utilities).
- The PWCC provides a 'one source' point to address the issues, questions, and concerns that typically accompany such work.
- The City's current Code was adopted on October 8, 2001 and revisions were adopted February 14, 2002; October 14, 2002, March 10, 2003, March 22, 2004, October 25, 2005, March 24, 2008 and April 12, 2010.
- The Oregon Legislature passed the Oregon Tort Claims Act which raised the City's liability limit. The City Attorney has recommended that our Codes be updated to cover this amount.
- Section 102.6.02 is amended to change the coverage amount for bodily injury including death to \$700,000. It is currently \$500,000.

OUTCOMES OF DECISION:

If the Council adopts the resolution, the update to the Public Works Construction Code will be implemented on all future projects. This amendment will increase the insurance limit provided by contractors and public works permit applicants to cover the City.

If Council does not adopt the resolution, the July 2010 Public Works Construction Code will stand.

FINANCIAL IMPLICATIONS:

There may be some financial impacts to the City for capital projects and to applicants for public works permits.

Attachments: Resolution

RESOLUTION NO. 5070-11

RESOLUTION ADOPTING THE SEPTEMBER 2011 UPDATE OF
THE PUBLIC WORKS CONSTRUCTION CODE

WHEREAS the Public Works Construction Code was adopted on October 8, 2001 and revised on February 11, 2002; October 14, 2002, March 10, 2003, March 22, 2004, October 25, 2005, March 24, 2008, April 12, 2010 and July 26, 2010; and

WHEREAS the Engineering Division has completed an update to the insurance requirements in the Code as per the September 26, 2011 Staff Report; and

WHEREAS pursuant to Section 2 of Ordinance 444-78 the City Engineer has the duty to maintain and update the Code; and

WHEREAS the City Council must first approve the proposed changes.

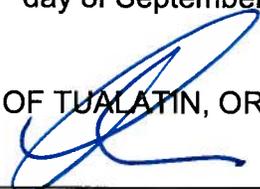
BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TUALATIN,
OREGON, that:

Section 1. The September 2011 Update of the Public Works Construction Code shall be adopted for use within the City of Tualatin.

Section 2. The September 2011 Update shall be effective immediately.

INTRODUCED AND ADOPTED this 26th day of September, 2011.

CITY OF TUALATIN, OREGON

BY 

Mayor

ATTEST:

BY 

City Recorder

APPROVED AS TO LEGAL FORM


CITY ATTORNEY



STAFF REPORT

CITY OF TUALATIN

APPROVED BY TUALATIN CITY COUNCIL

Date 9/26/2011

Recording Secretary M. Smith

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos

FROM: Carl Switzer, Parks & Recreation Manager
Paul Hennon, Community Services Director

DATE: 09/26/2011

SUBJECT: Resolution Authorizing an Application by the City of Tualatin for a Community Development Block Grant to Design and Construct a Fire Sprinkler System at the Juanita Pohl Center

ISSUE BEFORE THE COUNCIL:

Council will consider authorizing staff to submit an application for a Community Development Block Grant to design and construct a fire sprinkler system at the Juanita Pohl Center.

RECOMMENDATION:

The Juanita Pohl Center Steering Committee recommends that Council authorize staff to apply for a Community Development Block Grant.

The Tualatin Park Advisory Committee recommends that Council authorize staff to apply for a Community Development Block Grant.

Staff recommends that Council authorize staff to apply for a Community Development Block Grant.

EXECUTIVE SUMMARY:

The Washington County Office of Community Development is accepting proposals for the Community Development Block Grant Program 2012-2013 funding cycle. The City of Tualatin can benefit from this grant program. A copy of a Council approved resolution authorizing an application for Community Development Block Grant funds must be submitted with the application.

If Council approves the submittal of the grant application, and the City's project is selected for funding, it would allow for the design and construction of a fire sprinkler system at the Juanita Pohl Center.

The project would improve the fire/life/safety conditions at the Juanita Pohl Center which does not currently have a fire sprinkler system. This safety improvement was identified as a need in the 2009 feasibility study and included in the phasing schedule as a future scope of work, and is now being proposed.

The tentative schedule established by the Policy Advisory Board (PAB) for the CDBG application process follows:

- Grant applications due October 7, 2011
- Sponsor presentations January, 2012
- PAB approves list of projects February, 2012
- PAB approves Draft Action Plan and Consolidated Plan April 2012
- Board of Commissioners approves Action Plan and Consolidated Plan May 2012
- PROJECTS FUNDED July 1, 2012
- PROJECTS COMPLETED June 30, 2013

FINANCIAL IMPLICATIONS:

Final cost estimates are being developed. The proposed grant request will be for about \$115,000.

Attachments: resolution

RESOLUTION NO. 5071-11

RESOLUTION AUTHORIZING AN APPLICATION BY THE CITY OF TUALATIN FOR A COMMUNITY DEVELOPMENT BLOCK GRANT TO DESIGN AND CONSTRUCT A FIRE SPRINKLER SYSTEM AT THE JUANITA POHL CENTER

WHEREAS the Washington County Office of Community Development is accepting proposals for the Community Development Block Grant Program 2012-2013 funding cycle; and

WHEREAS the City of Tualatin desires to participate in this funding program to the greatest extent possible as a means of improving fire/life/safety conditions at the Juanita Pohl Center for the benefit of the Tualatin area income-qualified population; and

WHEREAS the City Council has identified enhancing the quality of life and ensuring that people feel safe and are actively involved in the community as priorities in the City's Strategic Management Plan; and

WHEREAS this safety improvement was identified as a need in the 2009 feasibility study and included in the phasing schedule as a future scope of work, and is now being proposed; and

WHEREAS receiving a Community Development Block Grant would provide funding for the design and construction of a fire sprinkling system at the Juanita Pohl Center.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, OREGON that:

Section 1. The City of Tualatin is authorized to apply for Community Development Block Grant funding from the Washington County Office of Community Development for design and construction of a fire sprinkling system for the Juanita Pohl Center.

Section 2. The Community Services Director is authorized to execute the grant application.

INTRODUCED AND ADOPTED this 26th day of September, 2011.

APPROVED AS TO LEGAL FORM


CITY ATTORNEY

CITY OF TUALATIN, OREGON

BY 
Mayor

ATTEST:

BY 
City Recorder



STAFF REPORT

CITY OF TUALATIN

APPROVED BY TUALATIN CITY COUNCIL

Date 9/26/2011

Recording Secretary M. Smith

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

FROM: Maureen Smith, Executive Assistant

DATE: 09/26/2011

SUBJECT: Approval of a New Liquor License Application for Native Foods Cafe

ISSUE BEFORE THE COUNCIL:

The issue before the Council is to approve a new liquor license application for Native Foods Cafe.

RECOMMENDATION:

Staff respectfully recommends that the Council approve endorsement of the liquor license application for Native Foods Cafe.

EXECUTIVE SUMMARY:

Native Foods Cafe has submitted a new outlet liquor license application under the category of Limited On-Premises Sales (which allows the sale of malt beverages, wine and cider for consumption on the licensed premises and the sale of kegs of malt beverages for off premises consumption. Also allows licensees who are pre-approved to cater events off of the licensed premises). The business is located at 7237 SW Bridgeport Road. The application is in accordance with provisions of Ordinance No. 680-85 which established a procedure for review of liquor licenses by the Council.

Ordinance No. 680-85 establishes procedures for liquor license applicants. Applicants are required to fill out a City application form, from which a review by the Police Department is conducted, according to standards and criteria established in Section 6 of the ordinance. The Police Department has reviewed the new liquor license application and recommended approval.

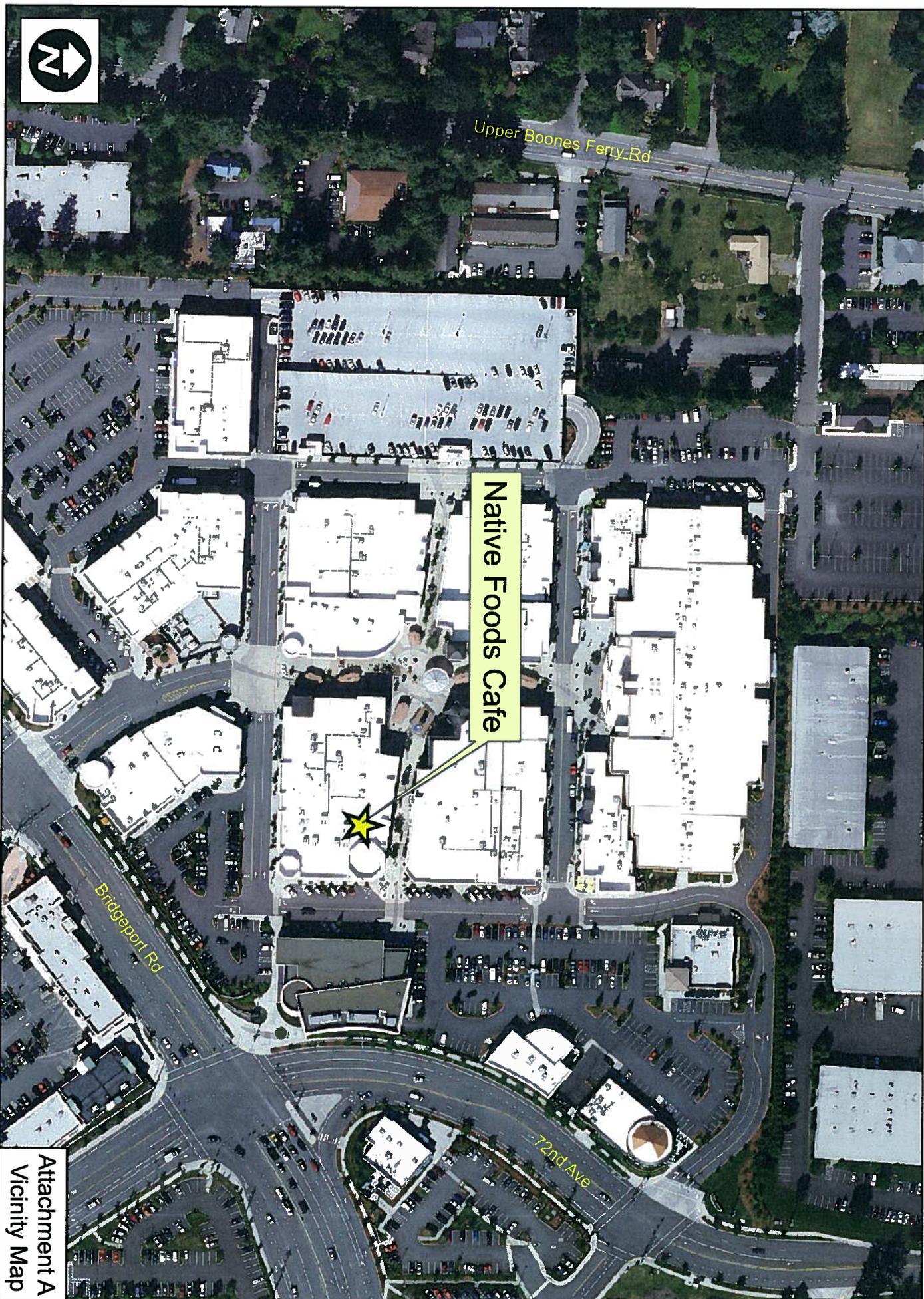
According to the provisions of Section 5 of Ordinance No. 680-85 a member of the Council or the public may request a public hearing on any of the liquor license requests. If such a public hearing request is made, a hearing will be scheduled and held on the license. It is important that any request for such a hearing include reasons for said hearing.

FINANCIAL IMPLICATIONS:

A fee has been paid by the applicant.

Attachments: A - Vicinity Map
 B - Application
 C - OLCC License Types

Native Foods Cafe - 7237 SW Bridgeport Rd



Attachment A
Vicinity Map



CITY OF TUALATIN
LIQUOR LICENSE APPLICATION

Date 8-30-2011

IMPORTANT: This is a three-page form. You are required to complete all sections of the form. If a question does not apply, please indicate N/A. Please include full names (last, first middle) and full dates of birth (month/day/year). Incomplete forms shall receive an unfavorable recommendation. Thank you for your assistance and cooperation.

SECTION 1: TYPE OF APPLICATION

- Original (New) Application - \$100.00 Application Fee.
Change in Previous Application - \$75.00 Application Fee.
Renewal of Previous License - \$35.00 Application Fee. Applicant must possess current business license. License #
Temporary License - \$35.00 Application Fee.

SECTION 2: DESCRIPTION OF BUSINESS

Name of business(dba): Native Foods Cafe

Business address: 7237 SW Bridgeport Road City: Tigard State: OR Zip Code: 97224

Telephone #: local # not yet connected Fax #:

Name(s) of business manager(s): First Scott Middle C. Last McDonnell

Date of birth Social Security # ODL# M X F

Home address: City: State: OR Zip Code: 97006 (attach additional pages if necessary)

Type of business: Restaurant selling food and beverages (including wine and beer).

Type of food served: Vegan/organic (menu enclosed)

Type of entertainment (dancing, live music, exotic dancers, etc.): none

Days and hours of operation: Generally: Sun-Th: 11am-10pm, Fr-Sa: 11am-11pm

Food service hours: Breakfast: none Lunch: 11am-4pm Dinner: 4pm-close

Restaurant seating capacity: 56 Outside or patio seating capacity: 56

How late will you have outside seating? 10-11pm How late will you sell alcohol? 10-11pm

How many full-time employees do you have? 20 Part-time employees? 15

SECTION 3: DESCRIPTION OF LIQUOR LICENSE

Name of Individual, Partnership, Corporation, LLC, or Other applicants: Native Foods Portland LLC

Type of liquor license (refer to OLCC form): Limited On-Premises Sales

Form of entity holding license (check one and answer all related applicable questions):

INDIVIDUAL: *If this box is checked, provide full name, date of birth, and residence address.*
Full name: _____ Date of birth: _____
Residence address: _____

PARTNERSHIP: *If this box is checked, provide full name, date of birth and residence address for each partner. If more than two partners exist, use additional pages. If partners are not individuals, also provide for each partner a description of the partner's legal form and the information required by the section corresponding to the partner's form.*
Full name: _____ Date of birth: _____
Residence address: _____
Full name: _____ Date of birth: _____
Residence address: _____

CORPORATION: *If this box is checked, complete (a) through (c).*
(a) Name and business address of registered agent.
Full name: _____
Business address: _____

(b) Does any shareholder own more than 50% of the outstanding shares of the corporation? If yes, provide the shareholder's full name, date of birth, and residence address.
Full name: _____ Date of birth: _____
Residence address: _____

(c) Are there more than 35 shareholders of this corporation? Yes No. If 35 or fewer shareholders, identify the corporation's president, treasurer, and secretary by full name, date of birth, and residence address.
Full name of president: _____ Date of birth: _____
Residence address: _____
Full name of treasurer: _____ Date of birth: _____
Residence address: _____
Full name of secretary: _____ Date of birth: _____
Residence address: _____

LIMITED LIABILITY COMPANY: *If this box is checked, provide full name, date of birth, and residence address of each member. If there are more than two members, use additional pages to complete this question. If members are not individuals, also provide for each member a description of the member's legal form and the information required by the section corresponding to the member's form.*
Full name: Daniel G. Dolan Date of birth: ██████
Residence address: ████████████████████ Chicago, IL 60614
Full name: _____ Date of birth: _____
Residence address: _____

OTHER: If this box is checked, use a separate page to describe the entity, and identify with reasonable particularity every entity with an interest in the liquor license.

SECTION 4: APPLICANT SIGNATURE

A false answer or omission of any requested information on any page of this form shall result in an unfavorable recommendation.



Signature of Applicant 8-30-11
Date

For City Use Only

Sources Checked:

DMV by [Signature] LEADS by [Signature] TuPD Records by [Signature]

Public Records by [Signature]

It is recommended that this application be:

Granted

Denied

Cause of unfavorable recommendation: _____



Signature 9/23/11
Date

Kent W. Barker
Chief of Police
Tualatin Police Department

OREGON LIQUOR CONTROL COMMISSION LICENSE TYPES & PRIVILEGES

Brewery – public house

Allows the manufacture & sale of malt beverages to wholesalers, & the sale of malt beverages, wine & cider for consumption on or off the premises. [ORS 471.200]

Brewery

Allows the manufacture, importation, storage, transportation & wholesale sale of malt beverages to OLCC licensees. Malt beverages brewed on the premises may be sold for consumption on the premises & sold in kegs to the public. [ORS 471.220] designates a licensee that does not allow tastings or other on premises consumption.

Certificate of Approval

This certificate allows an out-of-state manufacturer, or an importer of foreign wine or malt beverages, to import wine & malt beverages to Oregon licensees. [ORS 471.289]

Distillery

Allows the holder to import, manufacture, distill, rectify, blend, denature & store distilled spirits. A distillery that produces distilled liquor may permit tastings by visitors. [ORS 471.230]

Direct Shipper Permit

Allows manufacturers & retailers to ship wine & cider directly to Oregon residents for their personal use. [ORS 471.282]

Full On Premises Sales

Allows the sale & service of distilled spirits, malt beverages & wine for consumption on the licensed premises. Also allows licensees who are pre-approved to cater events off of the licensed premises [ORS 471.175] license sub-type designates the type of business licensed: F-CAT- caterer; F-CLU- private club; F-COM - commercial establishment; F-PC - passenger carrier; F-PL - other public location.

Growers Sales Privilege

Allows the importation, storage, transportation, export, & wholesale & retail sales of wines made from fruit or grapes grown in Oregon [ORS 471.227]. Designates a licensee that does not allow tastings or other on premises consumption.

Limited On Premises Sales

Allows the sale of malt beverages, wine & cider for consumption on the licensed premises & the sale of kegs of malt beverages for off premises consumption. Also allows licensees who are pre-approved to cater events off of the licensed premises. [ORS 471.178]

Off Premises Sales

Allows the sale of malt beverages, wine & cider in factory sealed containers for consumption off the licensed premises & allows approved licensees to offer sample tasting of malt beverages, wine & cider. [ORS 471.186]

Warehouse

Allows the storage, importing, exporting, bottling, producing, blending & transporting of wine & malt beverages. [ORS 471.242]

Wholesale Malt Beverage & Wine

Allows the importation, storage, transportation & wholesale sale of malt beverages & wine to OLCC licensees & limited retail sales to the public (dock sales). [ORS 471.235]

Wine Self Distribution Permit

Allows manufacturers to sell & ship wine & cider produced by the manufacturer directly to Oregon retailers for resale to consumers. May ship to businesses which have an OLCC endorsement to receive the shipments. [ORS 471.274]

Winery

Allows the licensee to import, bottle, produce, blend, store, transport & export wines, & allows wholesale sales to OLCC & licensees, & retail sales of malt beverages & wine for consumption on or off the licensed premises. [ORS 471.223]

City Council Meeting

E. 1.

Meeting
Date: 09/26/2011

SPECIAL TEAM Tualatin Summer 2011 Wrap-Up
REPORTS:

Information

Attachments

A - Report TEAM Tualatin 2011

B - PowerPoint TEAM Tualatin

TEAM TUALATIN AND ECO CREW REPORT 2011

“How do I get a job, when I don’t have experience.” It’s a dilemma of many teens face, how do you compete for that first job? The TEAM Tualatin program began as a solution to this challenge. Tualatin has teens with energy that could be harnessed and Operations had tasks that need to be accomplished in the summer. Ten years ago with that in mind TEAM Tualatin was developed. We are reporting on the accomplishments 68 teen volunteers, serving 1,926 hours in eight weeks, and a whole City of experiences!

The purpose of TEAM Tualatin is to learn how the City of Tualatin is maintained, to complete useful tasks that support and beautify our city, to develop skills for employment, an opportunity to have an active role in the community, and learn to have fun while working with a group of other dedicated youth (with a rake in your hand not, a joy stick).

This year we piloted ECO Crew, a program for young adults ages 18-25; with the purpose of engaging young adults with in-depth restoration of our parks and greenways. It gave them an opportunity to earn job experience, test drive a career in urban forestry, look at restoration work in a holistic manner, and they can use power tools!

Volunteer Services and Park Maintenance Technicians collaborated to plan and prepare tasks for TEAM and ECO Crew. This year the technicians chose specific weeks to supervise TEAM tasks in their assigned area. We found that by doing this the technicians were able to complete regularly scheduled projects in less time; allowing them to work on non-urgent projects. In their exit surveys, TEAM participants noted that, “There is a lot more to keeping parks beautiful than just mowing grass, cleaning bathrooms and emptying trash cans.” One volunteer even asked as they were raking around playground equipment, “So, they did this when we were kids? I had no idea.”

An unexpected result of TEAM Tualatin and ECO Crew is the building of self esteem. As these groups work together at demanding physical labor, the volunteers see the internal strength to power through difficult tasks. They learn to support others and learn the power of working as a team.

Randy King, summer teen leader, is the key to TEAM Tualatin’s success. The teens return because Randy “is so fun to work with”. He has the skill to make cutting blackberries on a hot day enjoyable and that unique skill to engage volunteers.

Park Maintenance Technicians, TEAM and ECO Crew volunteers, and Volunteer Services all work together to make Tualatin a great place to live, work, play, and serve.

QUICK FACTS

- 65 youth volunteered in the eight weekly sessions.
- 1,874.5 hours of work was given to the City.
- Six youth participating for more than one week.
- 30 volunteers returned for their second to fourth year.

TASKS TEAM TUALATIN 2011 COMPLETED

- 55 fire hydrants painted.
- 32 bags of litter removed from City streets.
- 4 acres of blackberry cut.
- 9,500 trees watered from the 2010-2011 planting season.
- 14 cubic yards of bark mulch spread.
- 1,000 square feet of graffiti covered.
- 1,800 plastic tree pots washed and recycled.
- Over 200 acres of park and greenways maintained.
- 35 fleet vehicles washed three times during the summer.
- 16 picnic tables painted.
- 10 planter strips weeded.
- Volunteer Services' tool shed cleaned.
- 150 Planting tools cleaned and prepared for next season's planting.
- 1,020 Pop cans recycled from City offices and Crawfish Festival.
- 6 playground equipment washed.
- 16 park benches sanded.
- ArtSplash and Crawfish Festival tents set up.
- Tualatin Community Park prepared for Crawfish Festival and Tualafest.

ECO CREW

- 3 young women volunteered for the week.
- 8 South Korean exchange students came for one day of service during the week.
- 123 hours of work.
- One acre of blackberry cut.
- 300 new trees weeded.
- 108 non-native Yellow Iris removed from Browns Ferry Pond.
- 230 non-native Cat Tails removed from Jurgens Pond.
- 2011-2012 planting sites evaluated.

THEIR STORIES

TEAM and ECO Crew programs are unique and are appreciated by the volunteers, parents, and the community at large. When out working citizens often stop by to thank the Crew for their work. For example, one day while painting fire hydrants, a resident brought the youth popsicles and lemonade. Another example is the resident stopped by ECO Crew with ice water while the Crew were clearing around trees at Ibach Park.

Gabe's story

Written by *Sheryl Jensen*: Gabriel Jensen smiled as he anxiously awaited his bike ride to his second summer of volunteerism with TEAM Tualatin. He couldn't wait to make new friends with the peers that he would be joining. To most parents this is just the norm. To us, this is an amazing event and opportunity. Just a few years ago, Gabriel could not have managed the demands of TEAM Tualatin. Gabriel lives with a severe mental illness and neurological disabilities, but these "speed bumps" do not stop him. With the acceptance and guidance of the TEAM leaders, Randy King and Chanda Stone, Gabriel has provided a total of 5 weeks of community service over the last two summers. Gabriel is proud to be a good citizen. He saves all of his service certificates so that someday he can either use them to gain entry into college or access a job. At 14, Gabriel is looking forward to many more years of volunteerism for his city.

Bella's story

Bella Koessler just completed her fourth summer as a TEAM volunteer. Each summer she serves multiple weeks, for a total of eight weeks. Bella is also a member of Youth Advisory Council. In the past four years, Bella has served 510.75 hours to the city. Bella inspires other teens in the program with her dedication and wonderful spirit. The other participants are interested in becoming part of the Youth Advisory Committee and participating in other volunteer activities. That is just one of the wonderful outcomes of TEAM, where teens have the opportunity to get to know other teens not in their circle of friends.

City Council Meeting

E. 2.

Meeting
Date: 09/26/2011

SPECIAL Final Report of the Summer 2011 Concerts and Movies on the Commons
REPORTS:

Information

Attachments

A - PowerPoint Concert/Movie Report



2011 Concerts & Movies on the Commons

free **2011**
CONCERTS
 ON THE 
COMMONS

FRIDAY NIGHTS 6:30PM • 8325 SW NYBERG ST.

- JULY 1** DAN BALMER GROUP
(Jazz guitar)
- JULY 8** COYOTE CREEK
(Country)
- JULY 15** LINDA HORNBUCKLE
(Blues/soul)
- JULY 22** CURTIS SALGADO
(Rhythm & Blues)
- JULY 23** SWING DC
(Jazz) 
- JULY 29** AARON MEYER
(Rock violin)
- AUGUST 5** GRETCHEN MILLER BAND
(Pop/funk)
- AUGUST 12** CRAWFISH FESTIVAL CONCERT:
HIT MACHINE
(60's-80's Dance hits)
- AUGUST 19** BROTHERS OF THE BALADI
(World music)
- AUGUST 26** PEPE & THE BOTTLE BLONDES
(Copacabana style Latin)

free **2011**
Movies
 on the Commons

SATURDAY NIGHTS 9:00PM
 8325 SW NYBERG ST.

Note: Movies begin after sunset.

- JULY 2** How to Train Your Dragon (PG)
- JULY 9** Iron Man 2 (PG)
- JULY 16** Despicable Me (PG)
- JULY 23** Karate Kid (PG)
- JULY 30** Shrek Forever After (PG)

- AUGUST 6** Aladdin (G)
- AUGUST 13** Toy Story 3 (G)
Crawfish Festival Event
- AUGUST 20** Alice in Wonderland (PG)

**BONUS MOVIE AT IBACH PARK,
 10455 SW IBACH STREET!**
AUGUST 27 Tangled (PG)

Concerts on the Commons



Linda Hornbuckle



Curtis Salgado

Concerts on the Commons



- Over 7,500 people attended 10 concerts.
 - Provides an ideal location for the community to gather and appreciate the arts.
-

Concerts on the Commons



- People of all ages engage in the fun.
- Creates a sense of place.

Concert Sponsors

Thank you to the 20 sponsors who supported this year's concert series:

Major Sponsors

Community Newspapers, Ethan Allen, Fred Meyer, Hayden's Lakefront Grill, Mashita Teriyaki, Tualatin Arts Advisory Committee.

Contributing Sponsors

BW Insurance, CESNW, Columbia Corrugated Box, DPI Specialty Foods, Milgard Manufacturing, Tualatin Valley Elks.

Good Neighbor Sponsors

Bellagios Pizza, Enterprise Rent-A-Car, Haggen Food & Pharmacy, Interactive Northwest, Tote 'N Stow, Tualatin Dream Dinners, Tualatin Historical Society, Willamette General/Colon-Rectal Surgery.

Movies on the Commons



Movies on the Commons



- Nine family-friendly movies
 - 2,000 people attended
-

Movies on the Commons



- Supports the businesses at the Tualatin Commons
- Strengthens community image and sense of place
- Provides a great recreational experience and brings the community together

Movies on the Commons

- Many thanks to this year's sponsors:
 - A Group Real Estate
 - Azimuth Communications
 - Community Newspapers
 - Dutch Bros. Coffee
 - Pediatric Dental
 - Tualatin Chamber of Commerce
 - US West Coast TaeKwonDo





Questions/Comments?

www.tualatin.or.us

City Council Meeting

E. 3.

Meeting Date: 09/26/2011

SPECIAL REPORTS: Report on the Annual Pavement Management Program

Information

Attachments

PowerPoint Pavement Management Program

Tualatin's Pavement Management Program



Pavement Maintenance Program



- To insure that our road system was kept in good condition, in 1988 the Tualatin City Council adopted the development of a pavement management plan as one of its annual goals.
- The Plan used a computer program to inventory city streets, record their condition, develop 20-year maintenance strategies and costs to keep them in good condition.

Financing the Maintenance Program “Protecting Your Investment”



- Based on revenue stability, generating capabilities, user equity, ease of administration and user acceptance, the Road Utility Fee was recommended.
- The Road Utility Fee is based on the amount of traffic generated by a piece of property, looking at the type of use and size of the building.

Road Utility Fee



- The Fee is billed monthly on the regular City Utility Bill.
- $\frac{1}{7}$ is for street lighting, $\frac{6}{7}$ for the Pavement Management Program.
- About $\frac{3}{4}$ of the money comes from non-residential customers.

Pavement Maintenance Rating



- Road evaluation is based upon a common government scoring system called the Pavement Condition Index, or PCI. PCIs use a scale of zero (awful) to 100 (perfect).
- A city's PCI is the average of all of the cities roads. Tualatin's total system rating is currently above 90 PCI.

Pavement Maintenance Program



- **This rating system allows the City to focus on protecting the citizen's investment by:**
 - Identifying immediate maintenance and rehabilitation needs
 - Monitoring pavement condition over time
 - Developing a network preventative maintenance strategy
 - Developing road maintenance budgets
 - Evaluating pavement materials and designs

Pavement Maintenance Program



- Road Utility Funds have been used to maintain almost every street in the City.
- The Plan is updated annually.
- This year's projects included the following areas:
 - Stoneridge neighborhood
 - Bradberry Street
 - Talawa Street/Court
 - 112th Avenue
 - Avery Street

Pavement Maintenance Program



Pavement Maintenance Program



Pavement Maintenance Program



City Council Meeting

E. 4.

Meeting
Date: 09/26/2011

SPECIAL Intersection Safety Camera Program Update
REPORTS:

Information

Attachments

A - PowerPoint Intersection Safety Camera Program

Intersection Safety Cameras



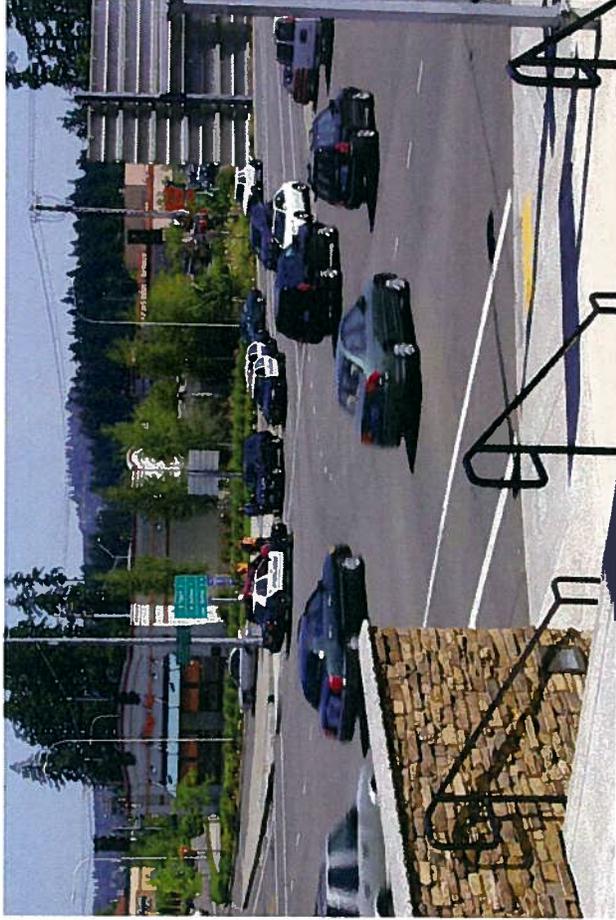
Tualatin City Council Meeting – September 26, 2011

Intersection Safety Cameras

Where Are They?

Tualatin-Sherwood Road

→ Avery/112th



← Lower Boones Ferry Road
Bridgeport/72nd Ave.



www.ci.tualatin.or.us/departments/police

Intersection Safety Cameras

When Did They Start?

Tualatin-Sherwood Road & Avery/112th

- November 1, 2010 System Began Operation
- Citations began December 11, 2010

Lower Boones Ferry & Bridgeport/72nd Ave.

- February 15, 2011 System Began Operation
- Citations began April 1, 2011



www.ci.tualatin.or.us/departments/police

72nd Avenue Southbound Left-Hand Turn Lane



72nd Avenue Southbound Straight Thru



TUA LBBR 03

72nd Avenue Southbound Straight Thru



TUA LBBR 03

Lower Boones Ferry Northbound Right-Hand Turn



Watch for 2nd Car

TUJ LBBR 01

Crash on Tualatin-Sherwood Road & Avery/112th



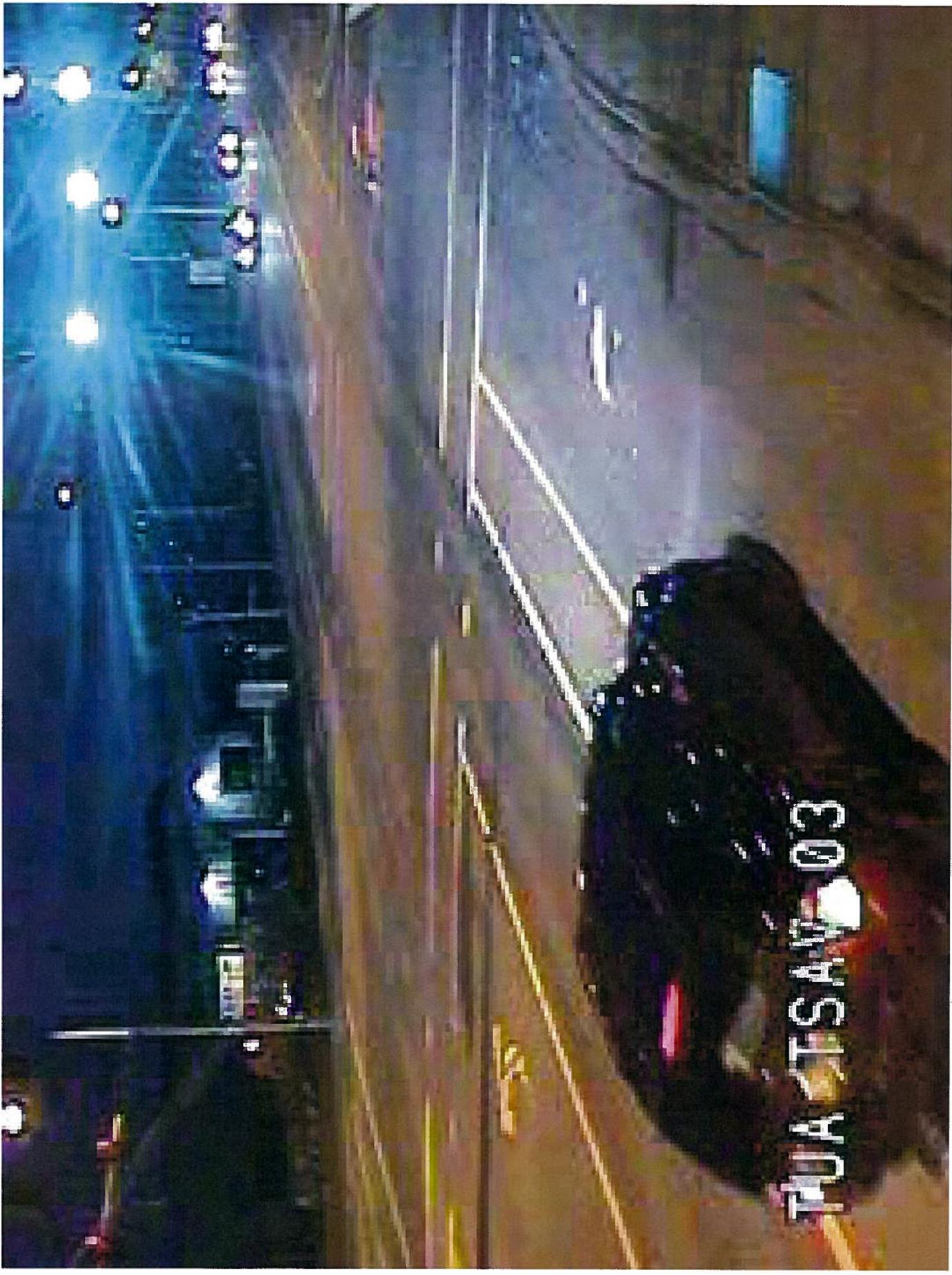
Tualatin-Sherwood Road & Avery/112th



Light Red for 30
Seconds

TUA TS AV 03

Follow the Leader – Example of Yellow Light Timing



Intersection Safety Cameras

Tualatin-Sherwood Road & Avery/112th

December 11, 2010 – September 1, 2011 (apx. 8-1/2 months)

| | Eastbound | Westbound | Total |
|------------------------------|-----------|-----------|-------|
| Total Detections | 1713 | 2445 | 4158 |
| After Redflex Screening | 1167 | 1315 | 2482 |
| After Police Screening/Cites | 1008 | 1120 | 2128 |

Aprx. 250 citations per month or 8 per day



www.ci.tualatin.or.us/departments/police

Intersection Safety
Cameras

Intersection Safety Cameras

Lower Boones Ferry Road & Bridgeport/72nd

April 1, 2011 – September 1, 2011 (apx. 5 months)

| | Northbound | Southbound | Total |
|------------------------------|------------|------------|-------|
| Total Detections | 2492 | 3018 | 5510 |
| After Redflex Screening | 1647 | 1668 | 3315 |
| After Police Screening/Cites | 1470 | 1466 | 2936 |

Aprx. 587 citations per month or 20 per day

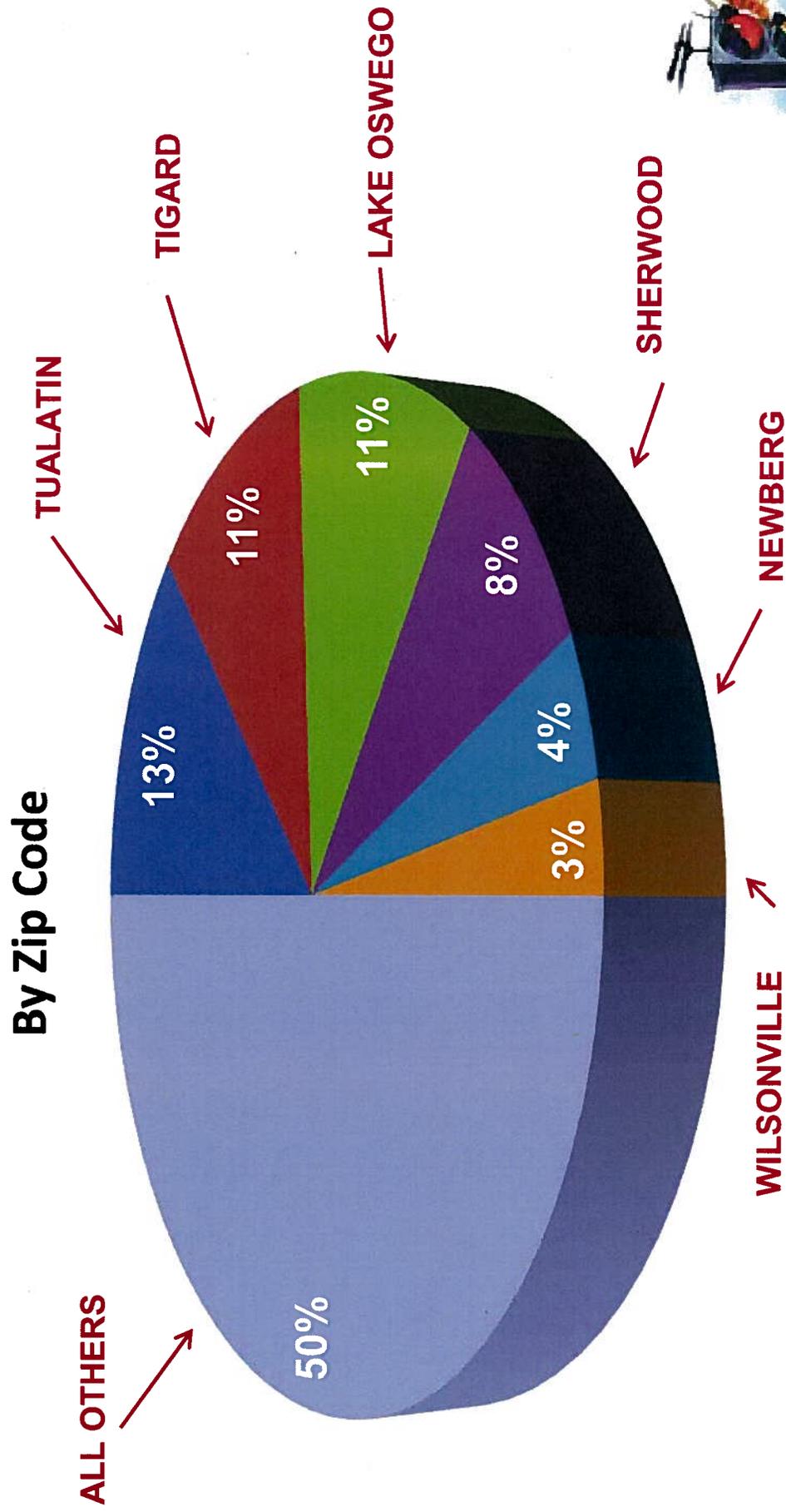


www.ci.tualatin.or.us/departments/police

Intersection Safety
Cameras

Intersection Safety Cameras

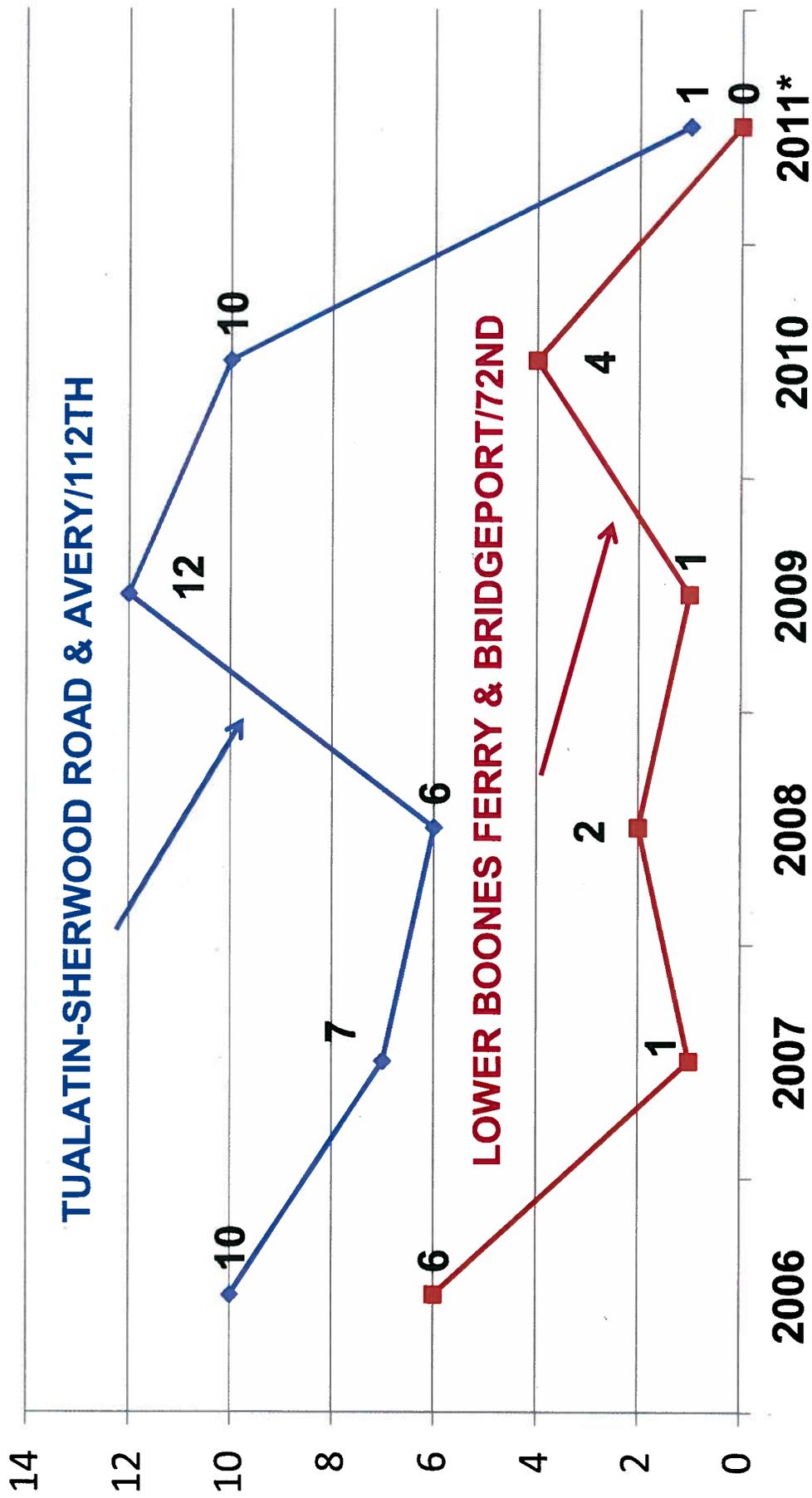
Where do the Violators Come From?



www.ci.tualatin.or.us/departments/police

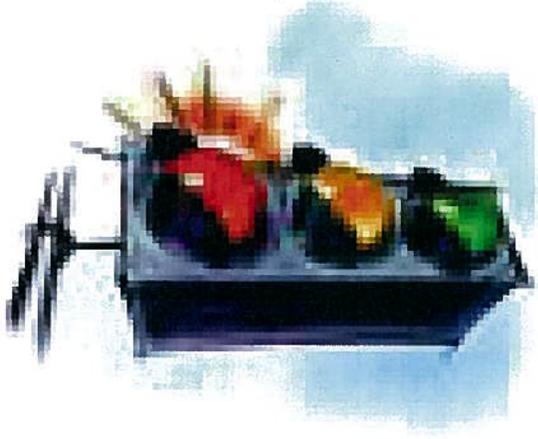
Intersection Safety Cameras

INTERSECTION-RELATED CRASHES



Intersection Safety Cameras

Questions?



Use Your Head. Stop on Red!

www.ci.tualatin.or.us/departments/police



STAFF REPORT

CITY OF TUALATIN

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

FROM: Sara Singer, Assistant to the City Manager

DATE: 09/26/2011

SUBJECT: An Ordinance Relating to Tualatin Tomorrow and Adding a New Chapter 11-10 to the Tualatin Municipal Code

ISSUE BEFORE THE COUNCIL:

The Tualatin Tomorrow Vision Implementation Steering Committee (VICSC) and the Vision Implementation Committee (VIC) have been working on transitioning their committees to a new structure which would include creating a new City Advisory Committee to support their mission to promote community involvement in implementing the Tualatin Tomorrow Vision and Strategic Action Plan. The new Committee will engage and educate citizens and other community partners; monitor and assess the progress made on the Action Plan; promote implementation of the Vision; collaborate as community partners and provide forums to exchange information and create community connections. The Committee will coordinate and collaborate with City recognized groups and Advisory Committees; maintain and grow partner involvement, and conduct meetings, events and other communication activities; participate in regional visioning activities which impact Tualatin, and oversee the process of updating the Vision as needed. The Committee will oversee a periodic check-in with the broader Tualatin community to ensure that the Vision and Strategic Action Plan remains up-to-date and relevant.

The VICSC and VIC have both reviewed the proposed code language, and support the creation of a new Tualatin Tomorrow City Advisory Committee.

RECOMMENDATION:

Staff recommends approving the proposed ordinance code language as presented by the Tualatin Tomorrow Vision Implementation Steering Committee and Tualatin Tomorrow Vision Implementation Committee.

EXECUTIVE SUMMARY:

Tualatin Tomorrow began as a community visioning effort in February 2006, and was led to completion by the Tualatin Tomorrow Vision Implementation Steering Committee (VICSC) over a period of 17 months in June 2007. This was a community-driven project supported by the City. The process featured hands-on community workshops for vision development and action planning. It included two community events to receive feedback on project progress and the first Tualatin Tomorrow Town Hall, in which more than 260 community members participated. The Vision and Strategic Action Plan was last updated in September 2009 by the Committee. In January 2008, the City Council passed a resolution authorizing the formation of the Vision Implementation Committee (VIC) and the VIC Steering Committee. The VIC is commonly referred to as the Tualatin Tomorrow "Partners," which includes a mix of community members and partners, who meet at periodic intervals to monitor and assess the progress on each of the actions in the Strategic Action Plan. The VIC also works to maintain progress and foster awareness of the Community Vision and Strategic Action Plan among the broader community. Additionally, this group oversees a periodic "check-in" with the broader Tualatin community to ensure that the Vision and Action Plan remains up-to-date and relevant.

The Steering Committee explored several options regarding the future structure of the Committee. It was determined that transitioning to a City Advisory Committee would provide the appropriate structure and level of staffing to support the mission and implementation of the Vision and Strategic Action Plan. The Committee has worked over the past year to develop code language (see Attachment A) which would allow for the development of the Tualatin Tomorrow Advisory Committee for the City Council's review and approval. The purpose of the Committee is to promote community involvement in implementing the Tualatin Tomorrow Vision and Strategic Action Plan. The Committee will engage and educate citizens and other community partners; monitor and assess the progress made on the Action Plan; promote implementation of the Vision; collaborate as community partners and provide forums to exchange information and create community connections. The Committee will coordinate and collaborate with City recognized groups and Advisory Committees; maintain and grow partner involvement, and conduct meetings, events and other communication activities; participate in regional visioning activities which impact Tualatin, and oversee the process of updating the Vision as needed. The Committee will oversee a periodic check-in with the broader Tualatin community to ensure that the Vision and Strategic Action Plan remains up-to-date and relevant.

The Tualatin Tomorrow VIC or "Partners" will still exist as a separate group, and their role has been defined as follows:

The Partners includes a mix of community members and representatives from businesses, social organizations and agencies. This group will meet at periodic intervals to monitor and assess the progress on the implementation of the Vision Plan. The Advisory Committee will work to keep the partners engaged in various issues and projects happening in the Community related to the Vision Plan.

If the City Council approves the proposed Code Language as presented, the recruiting process for Committee members will begin immediately. Applications will be accepted, and the Community Involvement Committee (CIC) will interview the candidates and the City Council will make appointments to the new Tualatin Tomorrow Advisory Committee.

Attachments: A - Ordinance

ORDINANCE NO. _____

AN ORDINANCE RELATING TO TUALATIN TOMORROW AND ADDING A
NEW CHAPTER 11-10 TO THE TMC

THE CITY OF TUALATIN ORDAINS AS FOLLOWS:

Section 1. TMC 11-10-010 is added to read as follows:

Establishment of Committee.

The Tualatin Tomorrow Advisory Committee is created within the City of Tualatin. The purpose of the Committee is to promote community involvement in implementing the Tualatin Tomorrow Vision through engaging and educating citizens and other community partners; monitoring and assessing the progress made in the defined vision areas; promoting implementation of the vision, collaborating as community partners and providing forums to exchange information and create community connections; maintaining and growing partner involvement, conducting meetings, events and other communication activities; participating in regional visioning activities which impact Tualatin, and overseeing the process of updating the vision as needed.

Section 2. TMC 11-10-020 is added to read as follows:

Definitions.

As used in this ordinance:

(1) "Committee" means the Tualatin Tomorrow Advisory Committee.

(2) "Community" means residents, property owners, businesses, social organizations and agencies that may be affected by the outcomes of Tualatin Tomorrow activities, advertisements and recommendations.

(3) "Misconduct" means that a member has been convicted of a misdemeanor or felony or has violated the Code of Ethics, ORS 244.040.

(4) "Nonperformance" means to have two or more unexcused absences from regular and special meetings during the calendar year or three or more unexcused absences from regular meetings during the calendar year.

Section 3. TMC 11-10-030 is added to read as follows:

ATTACHMENT A

Membership of Committee.

(1) The Council shall appoint the Committee members who shall receive no compensation for their services. The Committee shall consist of seven voting members who shall be appointed by the City Council for three-year terms or until their successors are appointed; however, of the initial seven members who are appointed, two shall be appointed for one-year terms, two shall be appointed for two-year terms, and three shall be appointed for three-year terms. The Mayor shall appoint a member the City Council to serve as an additional non-voting member of the Committee. In addition, a member of the Chamber of Commerce, the City Manager or designee, and a member representing one of the Tualatin Tomorrow Partners shall also serve on the Committee as representatives of partnering organizations of Tualatin Tomorrow. The representatives from the Chamber of Commerce and the Partner Organization or Group shall be voting members of the Committee. The representative from the City of Tualatin shall be a non-voting member of the Committee. The representative from the Partner Organization or Group shall be appointed by the City Council on an annual basis to serve a one-year term.

(2) To be eligible for appointment on the Committee, members shall reside within the city of Tualatin, own property within the city-limits of Tualatin, own a business within the city of Tualatin, or work within the city of Tualatin. As much as possible, the members of the Tualatin Tomorrow Advisory Committee shall be varied in experience and representative of the city as a whole. A diversity of membership is encouraged among seniors, youth, neighborhood and/or civic leaders, business community members, minorities, and members of the community at-large.

(3) A Committee member representing an organization or business may select an alternate member from their organization or business to represent him or her at a Committee meeting or event. Alternates will have the same voting privileges as their primary members.

(4) A Committee member may obtain an excused absence by contacting the chairperson or staff liaison of the committee prior to a scheduled meeting.

(5) Each committee member serves at the pleasure of the City Council and may be removed before the end of the Committee member's term for reasons of misconduct or nonperformance.

(6) The City Council shall fill any vacancy on the Committee for the unexpired term of the member creating the vacancy.

Section 4. TMC 11-10-040 is added to read as follows:

Committee Organization.

ATTACHMENT A

(1) At the first regular meeting of each December, the Committee shall elect a chairperson and vice-chairperson from its membership, who shall be voting members, and those who are then elected shall assume office at the first regular meeting in January.

(2) When the chairperson is absent, the vice-chairperson shall assume the responsibilities of the chairperson and serve as chairperson pro tem. If the office of chairperson becomes vacant, the vice-chairperson shall become the chairperson and shall call an election to fill the remaining term of vice-chairperson.

If the offices of both the chairperson and vice-chairperson become vacant, the Committee shall elect a chairperson pro tem to temporarily fulfill the responsibilities of that office until a special election is held. The special election shall be called not less than twenty days before the election, and shall be conducted in accordance with the rules established by the Committee.

(3) The City Manager's designee shall serve as a staff liaison to the Committee. The staff liaison shall keep an accurate record of all Committee proceedings and shall file a report of the proceedings within thirty days with the City Recorder.

Section 5. TMC 11-10-050 is added to read as follows:

Meeting, Quorum Requirements, Rules.

A majority of the voting members of the committee shall constitute a quorum. Not less than a quorum of the Committee may transact any business or conduct proceedings before the Committee. The Committee may adopt and amend rules and regulations to govern Committee policy and procedures to implement this ordinance. The Committee shall convene when necessary to discharge its duties but not less than six times in a calendar year. The Committee shall establish regular meeting dates and meeting locations at the first meeting of each calendar year. All meetings shall be publicized in advance of the meeting date in accordance with the Oregon Public Meetings Act; participation in meetings is open to the public including but not limited to all residents, business owners or owner's representative, non-profit organizations, or property owners within the City of Tualatin.

ATTACHMENT A

Section 6. TMC 11-10-060 is added to read as follows:

Expenditure of Funds.

The Committee shall obtain approval of the City Council during the City's annual Budget process or by motion or resolution, stating the purpose of such expenditure before expending or obligating funds on behalf of the City.

Section 7. TMC 11-10-070 is added to read as follows:

Powers and Duties.

The Tualatin Tomorrow Advisory Committee shall be advisory and shall have powers, duties, and functions as follows:

(1) Engage and educate citizens and other community partners on the Tualatin Tomorrow Vision.

(2) Monitor and assess the progress made in the defined vision areas of the plan.

(3) Promote implementation of the vision and collaborate with community partners to provide forums to exchange information and create community connections. Participate in regional visioning activities that impact Tualatin.

(4) Maintain and grow community partner involvement through meetings, events and other communication activities.

(5) Review the goals of the visioning process and recommend to the City Council updating the goals, strategies, or action recommendations as needed.

(6) Present an annual report on the Vision Implementation to the City Council.

Section 8. TMC 11-10-080 is added to read as follows:

Annual Report of Committee.

ATTACHMENT A

The Committee shall file an annual report with the City Council. The annual report shall include a report of the Committee's activities during the preceding year and other matters and recommendations the Committee deems appropriate for the City Council.

INTRODUCED AND ADOPTED this 26th Day of September, 2011.

CITY OF TUALATIN, OREGON

BY _____
Mayor

ATTEST:

BY _____
City Recorder

ORDINANCE NO. 1334-11

AN ORDINANCE RELATING TO TUALATIN TOMORROW AND ADDING A
NEW CHAPTER 11-10 TO THE TUALATIN MUNICIPAL CODE

THE CITY OF TUALATIN ORDAINS AS FOLLOWS:

Section 1. TUALATIN MUNICIPAL CODE (TMC) 11-10-010 is added to read
as follows:

Establishment of Committee.

The Tualatin Tomorrow Advisory Committee is created within the City of Tualatin. The purpose of the Committee is to promote community involvement in implementing the Tualatin Tomorrow Vision through engaging and educating citizens and other community partners; monitoring and assessing the progress made in the defined vision areas; promoting implementation of the vision, collaborating as community partners and providing forums to exchange information and create community connections; maintaining and growing partner involvement, conducting meetings, events and other communication activities; participating in regional visioning activities which impact Tualatin, and overseeing the process of updating the vision as needed.

Section 2. TMC 11-10-020 is added to read as follows:

Definitions.

As used in this ordinance:

(1) "Committee" means the Tualatin Tomorrow Advisory Committee.

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(4) "Nonperformance" means to have two or more unexcused absences from regular and special meetings during the calendar year or three or more unexcused absences from regular meetings during the calendar year.

Section 3. TMC 11-10-030 is added to read as follows:

Membership of Committee.

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(2) To be eligible for appointment on the Committee, members shall reside within the city of Tualatin, own property within the city limits of Tualatin, own a business within the city of Tualatin, or work within the city of Tualatin. As much as possible, the members of the Tualatin Tomorrow Advisory Committee shall be varied in experience and representative of the city as a whole. A diversity of membership is encouraged among seniors, youth, neighborhood and/or civic leaders, business community members, minorities, and members of the community at-large.

(3) A Committee member representing an organization or business may select an alternate member from their organization or business to represent him or her at a Committee meeting or event. Alternates will have the same voting privileges as their primary members.

(4) A Committee member may obtain an excused absence by contacting the chairperson or staff liaison of the committee prior to a scheduled meeting.

(5) Each committee member serves at the pleasure of the City Council and may be removed before the end of the Committee member's term for reasons of misconduct or nonperformance.

(6) The City Council shall fill any vacancy on the Committee for the unexpired term of the member creating the vacancy.

Section 4. TMC 11-10-040 is added to read as follows:

Committee Organization.

(1) At the first regular meeting of each December, the Committee shall elect a chairperson and vice-chairperson from its membership, who shall be voting members,

and those who are then elected shall assume office at the first regular meeting in January.

(2) When the chairperson is absent, the vice-chairperson shall assume the responsibilities of the chairperson and serve as chairperson pro tem. If the office of chairperson becomes vacant, the vice-chairperson shall become the chairperson and shall call an election to fill the remaining term of vice-chairperson.

If the offices of both the chairperson and vice-chairperson become vacant, the Committee shall elect a chairperson pro tem to temporarily fulfill the responsibilities of that office until a special election is held. The special election shall be called not less than twenty days before the election, and shall be conducted in accordance with the rules established by the Committee.

(3) The City Manager's designee shall serve as a staff liaison to the Committee. The staff liaison shall keep an accurate record of all Committee proceedings and shall file a report of the proceedings within thirty days with the City Recorder.

Section 5. TMC 11-10-050 is added to read as follows:

Meeting, Quorum Requirements, Rules.

A majority of the voting members of the committee shall constitute a quorum. Not less than a quorum of the Committee may transact any business or conduct proceedings before the Committee. The Committee may adopt and amend rules and regulations to govern Committee policy and procedures to implement this ordinance. The Committee shall convene when necessary to discharge its duties but not less than six times in a calendar year. The Committee shall establish regular meeting dates and meeting locations at the first meeting of each calendar year. All meetings shall be publicized in advance of the meeting date in accordance with the Oregon Public Meetings Act; participation in meetings is open to the public including but not limited to all residents, business owners or owner's representative, non-profit organizations, or property owners within the City of Tualatin.

Section 6. TMC 11-10-060 is added to read as follows:

Expenditure of Funds.

The Committee shall obtain approval of the City Council during the City's annual Budget process or by motion or resolution, stating the purpose of such expenditure before expending or obligating funds on behalf of the City.

Section 7. TMC 11-10-070 is added to read as follows:

Powers and Duties.

The Tualatin Tomorrow Advisory Committee shall be advisory and shall have powers, duties, and functions as follows:

- (1) Engage and educate citizens and other community partners on the Tualatin Tomorrow Vision.
- (2) Monitor and assess the progress made in the defined vision areas of the plan.
- (3) Promote implementation of the vision and collaborate with community partners to provide forums to exchange information and create community connections. Participate in regional visioning activities that impact Tualatin.
- (4) Maintain and grow community partner involvement through meetings, events and other communication activities.
- (5) Review the goals of the visioning process and recommend to the City Council updating the goals, strategies, or action recommendations as needed.
- (6) Present an annual report on the Vision Implementation to the City Council.

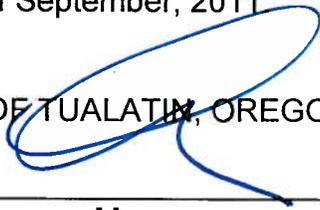
Section 8. TMC 11-10-080 is added to read as follows:

Annual Report of Committee.

The Committee shall file an annual report with the City Council. The annual report shall include a report of the Committee's activities during the preceding year and other matters and recommendations the Committee deems appropriate for the City Council.

INTRODUCED AND ADOPTED this 26th day of September, 2011

CITY OF TUALATIN, OREGON

BY 
Mayor

ATTEST:
BY 
City Recorder

APPROVED AS TO LEGAL FORM


CITY ATTORNEY

Proposed Code
Language to
Create the
Tualatin Tomorrow
Advisory
Committee

September 26, 2011

envision



Tualatin Tomorrow

Overview

- Background of Tualatin Tomorrow
- New Proposed Structure
- Proposed Mission Statement
- Staff Support and Budget
- Questions

Background of Tualatin Tomorrow

- Began as community visioning effort in February 2006
- Community Vision and Strategic Action Plan adopted by City Council in June 2007
- Community driven- City supported initiative
- Hundreds of community members participated in the visioning efforts
- Vision is scheduled to be updated every five years- next expected update in 2012/13

Proposed Advisory Committee

Structure

| Member | Organization | Other Notes: |
|--------------------------|---|--|
| 7 Members | Must be a resident, own property in Tualatin, own a business in Tualatin, or work within the City | Appointed by City Council as voting members |
| Chamber | Tualatin Chamber of Commerce | Serves as a voting member |
| City Manager or Designee | City of Tualatin | Non-voting member |
| City Council Liaison | City Council | Appointed by Mayor, non-voting member |
| Partner | Tualatin Tomorrow Partner | Appointed by City Council for a one year term as a voting member |

Work Plan for FY11-12

- The VIC and VIC Steering Committee developed a work plan for FY11-12
- Major Tasks include:
 - Assist with TSP Public Outreach
 - Engage partners for outreach on website redesign
 - Develop a Tualatin Tomorrow Master Communication Plan
 - Enhance the partnership network through an annual partner event
 - Discuss the process for the Tualatin Tomorrow Vision Plan Update
 - Review any additional projects assigned to it by the City Council relating to the Tualatin Tomorrow Vision and Strategic Action Plan

Committee Mission Statement

The purpose of the Committee is to promote community involvement in implementing the Tualatin Tomorrow Vision through engaging and educating citizens and other community partners; monitoring and assessing the progress made in the defined vision areas; promoting implementation of the vision, collaborating as community partners and providing forums to exchange information and create community connections; maintaining and growing partner involvement, conducting meetings, events and other communication activities; participating in regional visioning activities which impact Tualatin, and overseeing the process of updating the vision as needed.

Staff Support and Budget

- Staff support will be provided by the City Manager's Office
- All activities in the Work Plan will be funded by the money allocated by the City Council for Community Engagement in the FY11/12 budget*

*\$50,000 was allocated for use by the Citizen Involvement Organization Program and Tualatin Tomorrow

Questions?