



OFFICIAL MINUTES OF THE TUALATIN CITY COUNCIL
WORK SESSION FOR JANUARY 24, 2011

Present: Mayor Lou Ogden, Council President Chris Barhyte, Councilor Monique Beikman, Councilor Joelle Davis, Councilor Wade Brooksby, Councilor Frank Bubenik, Councilor Ed Truax

Staff Present: City Manager Sherilyn Lombos,
City Attorney Brenda Braden,
City Engineer Mike McKillip,
Police Chief Kent Barker,
Operations Director Dan Boss,
Community Services Director Paul Hennon,
Finance Director Don Hudson,
Acting Planning Manager Aquilla Hurd-Ravich,
Development Manager Eric Underwood,
Maintenance Services Division Manager Clayton Reynolds,
Management Intern Ben Bryant,
Executive Assistant Maureen Smith

4:00 p.m. (30 min) – Executive Session; ORS 192.660(2)(i); Employee Performance.

4:30 p.m. (60 min) – Council Photos Taken.

5:30 p.m. (15 min) – Council Committee Assignments. Attached is the Committee Assignments sheet that shows the committees that currently have a Council member assigned to them for your discussion.

Council reviewed the current committee assignments and made changes.

5:45 p.m. (15 min) – Tigard Sand & Gravel. Tigard Sand and Gravel has requested Tualatin's support for a five-year extension of their conditional use permit from Washington County on the tax lot closest to Tualatin to allow for continued mining and crushing operations. Attached is a map that shows the area.

City Manager Sherilyn Lombos briefly explained Tigard Sand & Gravel's (TSG) position. Washington County is looking for comments from Tualatin. TSG is asking the City to support an extension of the conditional use permit until 2015. It was noted every five years the conditional use permit is reviewed by Washington County. Discussion followed on issues of continuation of the conditional use permit and TSG's moving their "crusher", and what noise impacts that would create. Council asked for staff to consult with some type of noise specialist to determine how noise and TSG's location of equipment will affect the surrounding neighborhoods.

6:00 p.m. (30 min) – Recognition of Outgoing Councilors. This is an opportunity for the Council, staff and the community to recognize and acknowledge the contributions that Councilors Harris and Maddux have made during their tenure on the City Council.

"Friends of the Tualatin Library" presented a donation from the Foundation, in Councilor Harris' name, in recognition of his time and commitment of the expansion of the library.

Jan Giunta, on behalf of the Citizen Involvement Organization, wanted to say "thank you" to both Councilors Harris and Maddux for their dedication and time of serving on the City Council.

6:30 p.m. (30 min) – Reception for Outgoing Councilors and Incoming Council.
This informal reception will be held in the Community Room of the Library.

The Work Session adjourned at 6:37 p.m. for the Reception held in the Community Room.

Sherilyn Lombos, City Manager



/ Maureen Smith, Recording Secretary



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City Attorney Brenda Braden,
City Engineer Mike McKillip,
Police Chief Kent Barker,
Community Services Director Paul Hennon,
Human Resources Director Nancy McDonald,
Finance Director Don Hudson,
Acting Planning Manager Aquilla Hurd-Ravich,
Development Manager Eric Underwood,
Associate Planner William Harper,
Maintenance Services Division Manager Clayton Reynolds,
Management Intern Ben Bryant,
Executive Assistant Maureen Smith

A. CALL TO ORDER

The Pledge of Allegiance was led by the Tualatin Police Honor Guard.

The meeting was called to order at 7:07 p.m.

B. PRESENTATIONS, ANNOUNCEMENTS, SPECIAL REPORTS

1. Swearing-in of Mayor-elect Ogden, Councilors-elect Barhyte, Brooksby, and Bubenik

City Manager Lombos swore in Councilors-elect Chris Barhyte, Wade Brooksby and Frank Bubenik, and Mayor-elect Lou Ogden.

2. Council President Nominations and Selection

Nominations were opened, with Councilor Barhyte nominated by Councilor Beikman. Nominations closed. By ballot, Councilor Barhyte was elected Council President.

3. *Metro Councilor Carl Hosticka - Update on Metro Activities & Introductions of New Councilors*

Metro Councilor Carl Hosticka, representing District 3, welcomed the new councilors, and spoke on what is happening and likely to happen in the coming year at Metro. New members of Metro Council include Tom Hughes as Council President, and Councilor Shirley Craddick, which both bring experience to their position. Metro Councilor Hosticka mentioned there are now three members on the council that have served in city government. Robert Liberty, representing District 6, resigned his position and Metro declared the seat vacant, which is a two-year appointment. A special election will not be held, but Metro is accepting applications until February 9, 2011, at which time a public hearing will be held to review the applications, with an additional hearing if needed. Metro Councilor Hosticka commented the new members will shift emphasis in the direction of more involvement in economic development in the region. As part of that, Metro is sponsoring a seminar on February 1, 2011, and noted a flyer on the event.

Metro Councilor Hosticka reviewed activities and issues Metro will be tackling in the coming year, beginning with finishing the "reserves" process. The Land Conservation Development Commission (LCDC) approved urban reserves for Clackamas County, and also approved the areas in Washington County. At the present Metro does not have an Intergovernmental Agreement (IGA) with Washington County for urban reserves, but is in negotiations. Next issue Metro will need to address before the end of the year is to complete the "capacity ordinance," a set of policies Metro thinks will focus growth and investment in specific areas inside the Urban Growth Boundary (UGB), and make the most of investments companies and taxpayers have made in those areas. Study of the southwest corridor for possible high capacity transit which could be any type of transit; starting on the process of developing scenarios for greenhouse gas reductions. The 2009 State Legislature mandated this issue, with the work to be done by 2014. When done, local governments will be obligated to comply, anticipating it is not just a transportation planning, but an urban/land use issue. On April 1, 2011 Metro will hold a retreat with Metro Policy Advisory Committee (MPAC) and the Joint Policy Advisory Committee on Transportation (JPACT) members to begin scoping out the agenda.

Planning of the "Basalt Creek" area, which is land between the cities of Wilsonville and Tualatin is occurring. Metro Councilor Hosticka noted Metro brought the area into the Urban Growth Boundary (UGB) in 2004, primarily for employment purposes, and with the underlying plan of the I-5/99W Corridor project. Although brought in for employment purposes, the area north of the alignment could be planned as residential contiguous to the current city of Tualatin, and south of alignment could be industrial. Metro did not specify governing or planning of those areas. Under Alternative 7, which the connector morphed into, is the connection of 124th east, with a connection at some point to Interstate-5. A meeting with local officials and Metro representatives to discuss these issues will be in the coming week.

The future Tonquin Trail will offer bicyclists and pedestrians, safe, new connections between Wilsonville, Sherwood and Tualatin. The Tonquin Trail master plan process has begun, and Tualatin's representative is Parks and

Recreation Manager is Carl Switzer. Metro Councilor Hosticka concluded by noting Metro is looking to get more involved with local governments, and primarily how to coordinate and implement investment strategies. In particular transit, and water issues cross over the local governments, and Metro welcome local government participation as it moves forward.

Mayor Ogden briefly updated Metro Councilor Hosticka on what Tualatin has been working on, such as joint planning of the Basalt Creek area is beginning with Tualatin and Wilsonville. At issue is the 124th alignment, and the notion of protecting a corridor for acquisition of right-of-way (ROW), which Mayor Ogden also noted a discussion with officials will be held later this week. Mayor Ogden also mentioned the City Council has met to discuss the value points of each city with regard to the planning of the Basalt Creek area. The main issue is protection of neighborhoods and the delineation between the two cities. Brief discussion followed and Mayor Ogden suggested a "briefing" of ongoing and upcoming projects/issues could be prepared for Councilor Hosticka.

C. CITIZEN COMMENTS

This section of the agenda allows citizens to address the Council regarding any issue not on the agenda. The duration for each individual speaking is limited to 3 minutes. Matters requiring further investigation or detailed answers will be referred to City staff for follow-up and report at a future meeting.

Linda Moholt, CEO of Tualatin Chamber of Commerce, 18791 SW Martinazzi Avenue, Tualatin, OR welcomed the new councilors and thanked all for their service, and said she is looking forward to the coming year.

D. CONSENT AGENDA

The Consent Agenda will be enacted with one vote. The Mayor will first ask the staff, the public and Councilors if there is anyone who wishes to remove any item from the Consent Agenda for discussion and consideration. The matters removed from the Consent Agenda will be considered individually at the end of this Agenda under "Items Removed from the Consent Agenda." The entire Consent Agenda, with the exception of items removed to be discussed under "Items Removed from the Consent Agenda," is then voted upon by roll call under one motion.

MOTION by Mayor Lou Ogden, SECONDED by Councilor Monique Beikman to approve the Consent Agenda as read.

Vote: 7 - 0

1. Resolution Establishing Regular Meetings of the City Council and Architectural Review Board and Repealing Resolution No. 4983-10.
2. Approval of a Change of Ownership Liquor License Application for Claim Jumper Restaurant.

3. Approval of a New Liquor License Application for Oregon Wine Services and Storage.
4. Establishment of an Ad Hoc Committee to Coordinate the 2011 Arbor Week Celebration
5. Approval of the Minutes for the Work Session and Meeting of December 13, 2010.

E. PUBLIC HEARINGS – Legislative or Other
None.

F. PUBLIC HEARINGS – Quasi-Judicial

1. Request to Change the Planning District Designation from Low-Density Residential (RL) to Medical Center (MC) of Parcels of Land Located on SW Borland Road (21E19C, Tax Lots 1700 & 2000) and .25 Acres of Abutting Right-of-Way; and Amending the Community Plan Map 9-1 (PMA-09-03)

Mayor Ogden opened the public hearing, and noted the applicant, Legacy Health Systems, has requested a withdrawal of PMA-09-03.

MOTION by Council President Chris Barhyte, SECONDED by Councilor Monique Beikman to accept the applicant's withdrawal of PMA-09-03.

Vote: 7 - 0

G. GENERAL BUSINESS

1. Consideration of a Development Agreement Between the City of Tualatin and Legacy Health System.

Mayor Ogden noted Council will take no action on the Development Agreement (DA) from Legacy Health Systems, due to their withdrawal of PMA-09-03.

2. Authorizing a Personal Services Agreement with JLA Public Involvement for Public Involvement Phase I for the Transportation System Plan Update.

City Manager Sherilyn Lombos presented a PowerPoint explaining the process for the Transportation System Plan (TSP) Public Involvement Scope of Work, and described four objectives of the overall process: 1) design, develop and implement a public involvement plan for the TSP update; 2) develop and implement processes, procedures and tools to involve the public in meaningful and engaging ways; 3) assist City staff in the process of building trust with the community; and 4) build staff and community capacity to work productively together on future planning projects. City Manager Lombos went on to explain the Public Involvement Plan Development steps, which will include stakeholders, online survey, TSP

involvement objectives and stakeholder identification, and identification of information for requests for proposals (technical consultant), and lastly draft plan for review by project team and community leaders, ending in a final plan. The timeline is to be done with Phase I in March, to enter into Phase II process with the TSP. Phase I is for \$35,000. It was noted there was a PSA included in the staff report. The schedule for Phase I would be to complete the work between now and March 2011. The proposed budget for Phase I is not to exceed \$35,000. Phase II will include the implementation of the PI plan created during Phase I, as well as moving forward with staff training needs identified in Phase I.

Staff is recommending Council accept the scope and budget and direct the City Manager to enter into a contract with JLA Public Involvement for the Phase I Transportation System Plan Public Involvement.

COUNCIL DISCUSSION

It was asked and City Manager Lombos replied that staff, Council, and community members will be part of the stakeholders, and other meetings as well.

It was mentioned to make the survey as widely available as possible, and suggested an insert in the City's newsletter would be the way to reach most all households via the newsletter distribution.

Mayor Ogden noted there were members present in the audience that have been involved in the process, and all have positive comments and were in agreement with the choice of JLA.

H. ITEMS REMOVED FROM CONSENT AGENDA

Items removed from the Consent Agenda will be discussed individually at this time. The Mayor may impose a time limit on speakers addressing these issues.

I. COMMUNICATIONS FROM COUNCILORS

Councilor Truax noted the years of service former councilor Richard Hager has done on Washington County's Policy Advisory Board (PAB), and suggested having him attend a future Council meeting to recognize his years of service.

J. EXECUTIVE SESSION

Mayor Ogden noted an executive session pursuant to ORS 192.660(2)(i) to discuss Employee Performance was held at the beginning of the Work Session.

K. ADJOURNMENT

MOTION by Councilor Frank Bubenik, SECONDED by Councilor Wade Brooksby to adjourn the meeting at 8:19 p.m.

Vote: 7 - 0

Sherilyn Lombos, City Manager

Maureen Smith / Maureen Smith, Recording Secretary