



## TUALATIN LIBRARY ADVISORY COMMITTEE MINUTES

August 4, 2015

Present: Sonya Ambuehl, Alan Feinstein, Angel Ramirez, Jan Westfall,  
Thea Wood, Marcus Young

Absent: Victoria King

Public:

Staff: Jerianne Thompson, Library Manager

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**A. CALL TO ORDER**

Sonya Ambuehl called the meeting to order at 6:30 PM.

**B. APPROVAL OF MINUTES**

Alan Feinstein moved and Thea Wood seconded that the minutes be approved as written.

**C. COMMUNICATIONS**

**1. Chair:** None.

**2. Staff:** Jerianne Thompson reported that construction has begun on the Tualatin River Greenway Trail Gap Completion project. The City will convert three parking spaces near the Library entrance into two handicap accessible spaces later this summer. The Library has added bicycle locks for patrons to use while at the Library. She also gave a brief update about Summer Reading, reported July and 2014-15 fiscal year statistics, and shared recent comment cards.

**3. Teen Library Committee:** Angel Ramirez reported that TLC is reviewing applications for new committee members. TLC is presenting a Teen Marvel Movie Madness this week.

**4. Public:** None.

**D. OLD BUSINESS**

**1. WCCLS Levy:** Jerianne Thompson gave an update on the Library's plan for public outreach and the voter information program for the levy. WCCLS is providing large posters, rack cards, and other materials for distribution. Tualatin will also include articles in the Tualatin Today newsletter, with an insert in the October issue, and will send postcards to all residents in October. Thompson, with Library staff, is scheduling speaking opportunities and other outreach.

**2. Library Rules of Conduct & Child Safety Policy:** The committee discussed the proposed revisions to Library Rules regarding unattended children, revisions to the Child Safety policy, and the proposed Children's Room and Teen Room Use policy. Jerianne Thompson will present finalized versions in September.

**3. Library as Cooling Center:** Jerianne Thompson reported the Library extended hours to 9 pm on Saturday, July 18, and Friday, July 31, plus a one hour extension on Saturday, August 1, in response to excessive heat. Attendance during the extended hours ranged from 20 to 60 people. Library management will continue to consider extending hours on extreme temperature days during the summer.

**E. NEW BUSINESS**

**1. 2015-16 Library Goals:** Jerianne Thompson presented the Library's goals and significant projects for 2015-16, including expanding community engagement in Summer Reading, strategic planning, and self-service improvements. She also presented performance metrics trends from over the past seven years.

**F. FUTURE AGENDA ITEMS**

1. Basalt Creek Concept Plan
2. Strategic Planning

**G. COMMUNICATIONS FROM COMMITTEE MEMBERS**

**1. Members:** Jan Westfall shared comments about the changing role of public libraries.

**H. ADJOURNMENT**

Meeting was adjourned at 7:20 p.m.

\_\_\_\_\_, Jerianne Thompson, Recording Secretary