



MEETING NOTICE

TUALATIN PARK ADVISORY COMMITTEE
March 10, 2015 - 6:00 PM

VAN RADEN COMMUNITY CENTER
Tualatin Community Park
8535 SW Tualatin Road

A. CALL TO ORDER

B. APPROVAL OF MINUTES

1. February 10, 2015

C. ANNOUNCEMENTS

1. Chair
2. Staff
3. Public

D. OLD BUSINESS

1. Tualatin River Greenway Trail Gap Completion Project Update
(Rich Mueller)
2. Annual Report of Committee
(Rich Mueller)

E. NEW BUSINESS

1. Heritage Center Annual Report
(Larry McClure, Historical Society Director)
2. City Facilities Study
(Sara Singer, Deputy City Manager)
3. Park Maintenance and Operations Update
(Tom Steiger, Parks Maintenance Manager)
4. Arbor Week Update and Contest Judging
(Heidi Marx)

F. FUTURE AGENDA ITEMS

G. COMMUNICATIONS FROM COMMITTEE MEMBERS

H. ADJOURNMENT



DRAFT MINUTES

TUALATIN PARK ADVISORY COMMITTEE February 10, 2015

COMMUNITY SERVICES ADMINISTRATION OFFICE
Tualatin Community Park
8515 SW Tualatin Road

| | |
|-------------------------|--|
| MEMBERS PRESENT: | Kay Dix, Connie Ledbetter, Valerie Pratt, Stephen Ricker, Dennis Wells |
| MEMBERS ABSENT: | Bruce Andrus-Hughes, Dana Paulino, |
| STAFF PRESENT: | Rich Mueller, Parks and Recreation Manager |
| PUBLIC PRESENT: | None |
| OTHER: | None |

A. CALL TO ORDER

Chairperson Dennis Wells called the meeting to order at 6:09 pm.

B. APPROVAL OF MINUTES

The minutes of January 27, 2015 was approved, by a motion from Stephen Ricker, which was seconded by Valerie Pratt, and carried unanimously.

C. ANNOUNCEMENTS

1. Chair

There were none.

2. Staff

Rich Mueller provided updates on volunteer park projects, health benefits of parks and recreation, quarterly guide publication, department staff vacancy, Pohl Center fire safety project, city budget process status and the City Council 2020 Vision.

3. Public

There were none.

D. OLD BUSINESS

1. Tualatin River Greenway Gap Completion Project Update

Rich Mueller updated the committee on the design (70%-75%) of the Tualatin River Greenway Trail project. Committee members discussed the trail design, features and amenities. The committee reviewed the draft interpretive ideas and concepts with more specific details to follow at the next meeting. The staff and consultant are focused on the challenges under I5 and difficulties with the connection to Forest Rim Apartments. Issues under I5 include working with ODOT on attaching light fixtures to the bridge structure, fencing, railing and painting underneath the bridge. Other areas of discussion included the boardwalk, connection to Herons Landing apartments and the wayfinding signs. The 90% design is scheduled to be completed and submitted to ODOT on February 27.

E. NEW BUSINESS

1. Annual Report of the Committee

Members discussed the annual report to inform the city council of the advisory committee activities during the preceding year and recommendations. The committee created a list of suggested items for the report which include: Tualatin River Greenway Trail Gap Connection grant, geocaching event, dog park events, volunteer events, arbor day, trail count, Basalt Creek Planning Project involvement, Metro Natural Areas project, acquisition of river front property, land use zoning, active transportation and development involvement.

2. Annual Metro Trails Fair and International Trails Symposium

Rich Mueller provided the committee information regarding the International Trails Symposium at the Oregon Convention Center on May 17-20, 2015. In conjunction with the trails symposium, Metro will have the annual Trails Fair on May 17 from 12 to 5:00 pm at the convention center. Tualatin will partner with Washington County Visitors Association, and other county municipal trail agencies, by having an informational booth.

3. Active Transportation

The 2014 Regional Active Transportation Plan was shared with committee members by Rich Mueller. Rich recently attended a quarterly active transportation meeting at Portland State University. Committee members reviewed and discussed the plan summary and concepts.

F. FUTURE AGENDA ITEMS

The committee will review the annual report and have a park maintenance operations update at the next meeting.

G. COMMUNICATIONS FROM COMMITTEE MEMBERS

Stephen Ricker announced that Meals on Wheels People were having their annual Barn Dance at the Pohl Center. This is a fundraiser for the older adult nutritional meals program which services lunch on weekdays at the Pohl Center. Stephen is a member of the site advisory board for Meals on Wheels People.

Connie Ledbetter inquired about the Arbor Week events.

H. ADJOURNMENT

Stephen Ricker, moved that the meeting be adjourned, second by Valerie Pratt, the motion passed, and Dennis Wells adjourned the meeting at 7:58 pm.



Tualatin River Greenway - Shared Use Pathway

Preferred Alignment

2014 Annual Report: Tualatin Historical Society

From President Art Sasaki:

2014 has been another memorable year for your Society. The purpose of this first-ever printed annual report to members, prepared in collaboration with Larry McClure, is to review our accomplishments—including our financial picture—and set the stage for a new year. I would like to point in particular to one of my own goals for the year just past: start reaching future generations to continue the work of THS.

Last December we granted free one-year memberships to the 20 young people and their parents who completed requirements for the Discovering Tualatin History contest. This was a culminating activity right before the Centennial time capsule was buried near the heritage center. Hopefully when they reach adulthood these youth will remember what they learned about their city and be active in preserving our history.

In May, about a dozen Boy Scouts worked to reconfigure our Pioneer Garden at the west end of our campus as part of an Eagle Scout project. Now we hear they are interested in doing something more there in the future.

Later in May, thanks to the outstanding effort by Chris Tunstall and her gang of volunteers, we enabled some 275 4th graders and another passel of adult helpers to re-live what pioneer life was like in Tualatin. We continue to get reports from young people in high school who fondly remember when they came to the Heritage Center for Pioneer Days several years ago when we first launched this major outreach effort.

In June, we awarded our 2014 \$2000 scholarship to Tualatin High School senior Chia-Ni Shen. She is presently attending the University of Oregon and we look forward to hearing her progress.

In September, perhaps the most attention-getting event for Tualatin 2014 history was the awesome bronze statue of a little boy gazing at an 8 ft. high (baby) mastodon which is the centerpiece for the Nyberg Rivers mall. We have made a half-hour video of the opening day ceremonies which featured Yvonne Addington highlighting Tualatin's Ice Age connections plus the DVD includes other dignitaries participating that day. Focus was on children and the release of a new children's book called "I Wonder" which is on sale at the heritage center.

As 2014 ends, we are preparing invitational letters to the adult children of THS members who need to be thinking about carrying on the legacy others have worked so hard to build. These newer generations need to prepare to carry our batons on.

For those of us who are now members, I encourage and applaud your efforts to make contributions to THS that match your interests, strengths and temperament. Even as we all grow older and our energy may diminish, our age and experience can be leveraged to empower and

build passion in others. The mission of our Society is preserving, interpreting, and promoting Tualatin's history while our talented members help create local history as well.

Looking Back on the Past 12 Months

Hundreds of persons attended first Wednesday and third Thursday programs since our last annual meeting. We try to accommodate employed persons and retired persons alike. Our evening programs are planned in partnership with the Lower Columbia Chapter/Ice Age Floods Institute. Program ideas are always welcome. Remember these?

December: Stev Ominski, *Ice Age Art*

January: Chris Brown, *History of Heraldry and Military Insignia*; Luke McCollum, *Ice Aged Wines and Sedimentary Vines*

February: Gwen Carr, *Oregon's African-American History*; Robert Steele, *PGE at Oregon City Falls History*

March: Jerry Larsen, *Prepare Your Own Family History Book*; Interpretive staff, *Ice Age Legacy: The Tualatin River Wildlife Refuge*.

April: Dana McCullough and Phil Brown, *History of the Hillsboro Airport*; Norb Murray, *An Inside Look at Camp David*

May: John Fervia, *History of the Tualatin River*; George Taylor, *Recipe for a Flood*

June: Robert Steele, *PGE at Oregon City Falls History* (repeated); Ed Edmo, *NW Indian Creation Stories*

July: (picnic at Jurgens Park); Bill Bugel, *Bonnors Ferry Landslide 1998*

August: Steve Stolze, Jack Broome, David Emami, *Tualatin's Great Leap Forward* (growth since the 1970s)

September: Kerry Tymchuk and Rod Hill, *Columbus Day Storm, 1962*; Rick Thompson *Rocks 101 and the Lake Missoula Floods*.

October: Todd Kepple, *Oregon's Role in WWII*; Scott Burns, *History of Earthquakes in Oregon*

Membership Overview

Membership coordinators Norm Parker and Karin Olson report we have a total of 247 members which included 20 youth who were given one-year memberships due to their participation in the Centennial. We were saddened by the deaths of Bill Gleason, Adrienne Heathman, Earl Ite and Monty Montague. New members are Ross Baker, Fred Bruning, Joan Hamilton, Peggy Mala, Donald Seury, Margaret Torgeson, and Rochelle Wandzura. Be sure to let Karin know if your address or other contact information changes (503-646-4108).

Financial Picture of THS

We are lucky to have Barbara Stinger as our treasurer. She works diligently to track our income and spending and keeps reminding us in Board meetings about where we are either ahead or behind on budget. She makes sure we have a planned budget ready for the start of each new fiscal year starting July 1. We are presently half way through the 2015 fiscal year working with an anticipated budget of over \$50,000. To accommodate increased costs for operations, the board voted to raise dues by \$5 for 2015. There has not been a change in dues for several years. What follows is a general summary of what we typically take in and spend. Final figures will be compiled after books close June 30, 2015.

Income

Rental of THC: \$11,458; Annual auction: \$10,450; City of Tualatin subsidy for Center operations,: \$7,100; Memberships: \$4,145; Donations to scholarship fund: \$2,080; Donations to print book: \$1750; Grants: \$500; Product sales (books, jam):\$1324; Donations at the door and at programs: \$500; Patio engraved bricks: \$150. An unexpected windfall this year was the donation of two new books for our Gift Shop for which we had no development costs: *Selected Photographs from Tualatin's History* (printed under auspices of the City of Tualatin, Paul Hennon) and *I Wonder*, a children's book published by CenterCal (spearheaded by Fred Bruning, Chad Hastings and Kimberly Blue) to celebrate the opening of Nyberg Rivers shopping center. Both these products are available for \$10 each.

Expenses

Your historical society is at work year-round, often behind the scenes on computers at home, in committee meetings or with our many partners in the community. We keep our Tualatin Heritage Center doors open to the public at least five days a week and many times in evenings and on weekends. Meantime, institutions bigger than ours are often unable to operate regular hours. With more volunteers we could even extend our minimum four hours on weekdays. We are grateful to have Lindy Hughes in her seventh year as our on-site manager. Lindy is the mentor for our Experience Works trainee Rhonda Verbeck whose salary for 18 hours/week is paid through a federal employment program. Rhonda is learning practical skills as she also helps keep the Center humming. Costs for staff are on an annual basis, \$25,192; Operational expenses like postage, printing, supplies, telephone and internet services, \$3290; Contract services for bookkeeping, speakers, \$2500; Insurance, security system and equipment maintenance cost \$2420; Fundraising expenses, \$1500; UV shield added to all windows on main floor this year, \$2080; Scholarship, \$2000; Other operational costs, such as monitors for certain rentals, \$1268.

Savings

In addition to temporary funds held in a money market account averaging \$40,000, Barbara monitors a \$27,000 CD held in part for future exhibits and building modifications as the Board of Directors determines. The Board has appointed a fundraising committee to prepare a plan to address future financial needs. Special events are on the horizon to begin building an endowment-type fund to assure long-term financial footing.

We Thank Our Supporters

Many persons provide gifts of money, time and in-kind items that assure our ship stays afloat. Some wrote checks for a very specific purpose, like re-making our “Tualatin from the Beginning” book or supporting our scholarship program.

Rentals of the heritage center provide the foundation of our operations. Our staff works hard to maintain this flow of support. Our largest single source of rental income comes from monthly art classes and business networking groups. We are a popular venue for anniversary celebrations, memorial gatherings, concerts and business forums. These and other uses of the building for City functions bring in hundreds of persons who typically take time view our exhibits and some even buy our products after taking a closer look. Some of our users give back to the Society through in-kind gifts: Mask and Mirror Community Singers staged a fundraiser in April and split the proceeds 50/50. Women of Watercolor (WOW) donated gift cards and art for our 2014 auction. Our knitting club donated several items for the auction as well.

Our major fundraiser for THS is the always-fun September auction which is headed by Barbara Stinger and Lindy Hughes. The return this year was \$10,450. Here is a review of why this year’s auction was such a success:

Generous donors gave 10 items with retail values ranging between \$200 and \$1000. 12 items on the auction block had retail values estimated between \$100-200. Over 40 persons/organizations donated 95 items valued up to \$100, including for the popular Wine Wall where \$25 guaranteed a minimum \$25-valued wine and the chance to pull a mystery bottle worth as much as \$50. \$25 tickets in the annual raffle offered a chance for a week in Las Vegas with \$500 to spend. The winner was Jack Bracke of Beaverton. THS member Sue Raxter has now sold two winning raffle tickets since this popular offering began! Many volunteers helped plan and carry out this annual gathering on a warm summer evening. We are indebted to them all.

Is Tualatin Historical Society a Beneficiary in Your Will?

Would you consider 1% of your estate as a reasonable future gift to support THS? Please consider this option as a way to assure that the work of THS continues for future generations. Our treasurer will note that in Society records so a future Board of Directors will be advised.

THS Artifact Collection Grew in 2014!

Our “curators” who carefully preserve the material culture of Tualatin were excited this year to receive the gift of a “coverlid” that came to Tualatin over the Oregon Trail. Donated to THS by Tim Mayfield, a descendant of the Ball-Robbins family, the hand-woven coverlet from an 1836 hope chest was likely made on a home loom from wool spun on the farm. Lois Roby, Evie Andrews and Loyce Martinazzi meet at the heritage center usually once a week and have now documented over 290 items (or groups of items) upstairs at THC and also kept safe at an off-site unit donated by Tote n’Stow on Tualatin Road. They have many more artifacts to enter into a database. Lois, the record keeper, guesses the total will be closer to 400 and counting. “We always wish we had more documentation and stories that belong to each treasure like the autograph book, the branding iron, the WWII ration books, early Boy Scout uniforms, the old Christmas ornaments, local school and business memorabilia and the story behind the large 4-tined metal spear!!”

Centennial Capsule Buried for Future Historians

The final event for Tualatin’s Centennial occurred December 19 when a time capsule containing many items collected by THS and others was buried near the Heritage Center. It is to be opened 50 years from now. Photos, print materials and even some artifacts were included, as well as letters to the future students and residents of Tualatin written by today’s generations. Tell your grandchildren to look forward to this!

Visitors to THC Enjoy Exhibits and Displays

In the 12 months since our last annual meeting, our Heritage Center staff have logged 9,662 persons walking through our doors, many more than once. Diane Swientek coordinates our permanent and revolving displays which these persons see. Always on exhibit are the bones/tusk from long-extinct local giant fauna and relics from the original Tualatin Methodist Church, our home. Changing exhibits this year were. “Downtown Tualatin” (examples: 1930 gowns/shoes/bags); “Past and Present” (examples: hand/electric can openers); “Spotlight on Donations” (1847 Batty Peace black powder flask); “Salute to Veterans” (WWII Red Cross uniform, pix of Tualatin vets, bugle); “Cooking in Tualatin” (linens, cooking utensils, cookbook, crockery, apron); “School Days” (toys, books, school memorabilia); “THS Gift Shop” (all our books); “Tualatin Treasures” (Robbins coverlet).

Tualatin History on View Other Places, Too!

More Ice Age artifacts and information are on display in (and on top of) our THS case at Tualatin Library. A permanent display about the early town high school is in a lobby display case at the new Tualatin High School, featuring both artifacts and photos of people who were legends of their time. Visitors are welcome.

Cabela's and New Seasons both approached Tualatin Historical Society about including historical photos in their store décor. Look carefully for these when you visit and see if you can identify who the folks are and where the photos were taken. Ken and Barbara Stinger are the curators of our images so we can quickly respond when requests like these are made. A small fee is charged in most cases.

Yvonne Addington facilitated Cabela's search for replicas of ancient animal artifacts they could include in store exhibits. THS friends who are part of the Willamette Valley Pleistocene Project and North American Research Group offered replicas of their finds which are now on display for thousands of customers who are expected to visit this popular store annually.

Marquis Company's new care center at the site of the 1939 elementary school has incorporated old bricks and maple flooring from the original gymnasium in the décor of their campus. More architectural pieces will be used in future phases. We appreciate project liaison Scott Miller's efforts to keep their commitment made to THS when the site was purchased several years ago.

Looking Ahead in 2015

A major effort launched in 2014 will still be continuing into the new year: revising and digitizing the popular *Tualatin from the Beginning* comprehensive history volume originally edited by Karen Lafky Nygaard and Loyce Martinazzi. Only a handful of the books are left. Preparing to reprint is a major effort. Rhonda Verbeck, our THC staff assistant, is retyping each chapter then editor Loyce makes any updates and corrections. Using the same photos from that original book has been complicated since several pix were originally loaned to make the first book but then returned to the owners before scanning technology was available. The book will be printed by a Tualatin women-owned printing firm. Stay tuned!

Volunteers are preserving our valuable relics to assure their permanent conservation. Mike Full, with other paleontology enthusiasts, has joined the two pieces of our mastodon tusk so it once again looks like the day John (Bobby) George dug it from the Fred Meyer wetlands in 1962. Discussions are underway on how to make castings of some of these antiquities so they can be touched by visitors (maybe at the Library) and taken to schools for presentations.

We are dusting off the recording equipment purchased under an earlier grant and hope to continue collecting oral histories from anyone with stories to tell about life in Tualatin. Your involvement as an interviewer and a storyteller will help preserve these memories. We even have kits you can take home and do it yourself. Training is available.

More projects still underway include changes in Heritage Center interior design and a map leading folks to historic homes where signs were erected in 2013. Our Center enjoyed a complete exterior repainting this past year and we anticipate a new roof in 2015, these last two major expenses included in the City of Tualatin budget, owners of the building we have operated these past 8 years.

We are pleased to have served on your Board of Directors this year and look forward to your participation in THS activities during the months ahead. We also look forward to new members who will be joining the Board after the November 2 election.

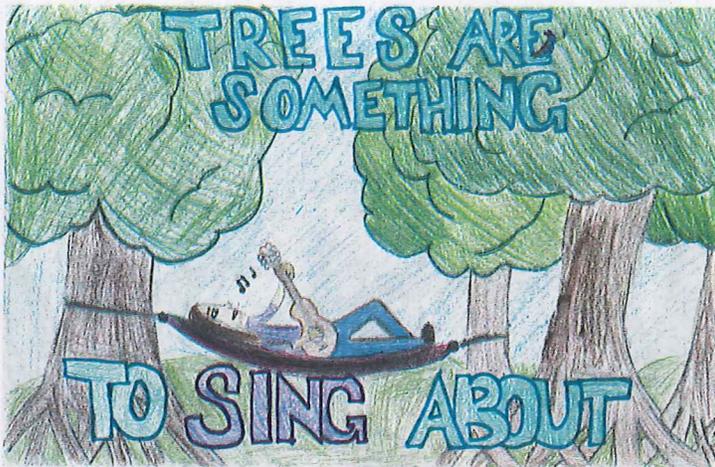
Officers

Art Sasaki, President
Kurt Krause, Vice President
Barbara Stinger, Treasurer
Loyce Martinazzi, Secretary
Ruth Prier, Historian

Directors

Yvonne Addington
Evie Andrews
Larry McClure
Norman Parker
Diane Swientek

November 2, 2014



2014 overall 1st place poster by Katie Corio

Arbor Week is April 5-11.

Help Celebrate Tualatin's Trees with one of these special events or activities!

There are lots of ways your family can celebrate Arbor Week together. Here are a few ideas:

- Plant a tree! It is an act of optimism and kindness, a labor of love, and a commitment to stewardship.
- Read a book about trees. Learn to identify trees in your yard and neighborhood.
- Enjoy the outdoors. Visit a local park or take a nature hike.
- Attend a class on tree and plant care.
- Volunteer with a local tree-planting organization. You'll meet new people and make a difference in your community.

5th Grade Poster Contest

Theme: "Trees are _____"

Submissions Deadline: March 4

All Tualatin 5th graders are invited to participate in the City of Tualatin's annual Arbor Day Poster Contest by creating a poster with the theme "Trees are _____". The artist can fill in the blank and create the poster to reflect their theme.

One 1st, 2nd and 3rd place winner from each school and one city wide 1st, 2nd and 3rd place winner will be chosen. The 1st, 2nd, and 3rd place winner from each school will receive a ribbon and their poster will be displayed at the Tualatin Public Library during Arbor Week, April 5-11.

The 1st, 2nd and 3rd place city wide winners will:

- Be invited to the March 23 City Council meeting to be recognized
- Their poster will be framed
- They will receive a ribbon, an Arbor Week water bottle, and message bracelet
- Their poster displayed at the Tualatin Public Library during Arbor Week, April 5-11.

Every student that submits a poster will receive a "Tualatin, Oregon 25th Tree City USA" bracelet and participation ribbon!

Poster contest entry forms and rules will be delivered to the schools to be distributed. Entry submission deadline is Thursday, March 5. Winners will be announced on Thursday, March 4. For more information regarding contest rules visit our website at

www.tualatinoregon.gov/recreation

Arbor Week Photo Contest

Theme: "Tualatin Trees"

Submission Deadline: March 4

Submit a photo taken of a tree or stand of trees in Tualatin for a chance to win! The winning photo gets \$50 cash plus a \$50 gift card to a local restaurant to be determined by the City of Tualatin. The winning photograph will be posted to the City of Tualatin website and displayed at the Tualatin Public Library during Arbor Week, April 5-11.

www.tualatinoregon.gov/recreation

Contact: Heidi Marx, hmarx@ci.tualatin.or.us.

Hoyt Arboretum & Redwood Trail Walking Trip

Adults 50+

In honor of Arbor Week, we are heading to the Hoyt Arboretum in Washington Park. Participants will hike for 1 hour on the Redwood Trail. Fee includes transportation, parking and escort.

Fri. April 10 8:30a-11a

\$9 resident/\$12 nonresident

Juanita Pohl Center

Crafternoon!

Grades K-3

Enjoy a special Arbor Week themed craft project at the library. Kids in Kindergarten through 3rd grade will enjoy this free creative program.

Wed. April 1 4-5p

Free, but please pre-register

Tualatin Library Community Room

www.tualatinoregon.gov/library

Arbor Day Tree Planting

All Ages

Start your day with a 9:00am tree planting. Volunteer to help plant 1,200 native trees and shrubs in Tualatin Community Park. Tools, gloves, snacks and guidance are provided. Individuals, groups and families are all welcome. Even if you can't help plant trees that day, stop by and play "We All Need Trees." Naturalist Elaine Murphy and Tree Show Hosts will get you started on this life-sized board game all about trees.

Sat. April 11 9a-12p

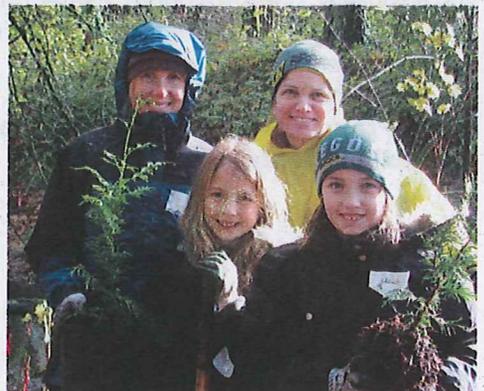
Tualatin Community Park Trestle

Shelter, 8515 SW Tualatin Road

www.tualatinoregon.com/volunteer

Contact: Jackie Konen at

jkonen@ci.tualatin.or.us.



Proclamation

Proclamation Declaring April 5 - April 11, 2015 Arbor Week in the City of Tualatin

WHEREAS Arbor Day is a celebration observed throughout the nation and the world in which individuals and groups are encouraged to plant, care for, and celebrate the many values of trees, and Arbor Day is observed in the State of Oregon during the first full week of April, which this year will be April 5 - 11, 2015; and

WHEREAS healthy trees reduce the erosion of topsoil by wind and water, moderate the temperature, calm traffic, clean the air, produce oxygen, provide habitat for wildlife, and are a renewable resource giving us paper and countless other wood products; and

WHEREAS trees beautify our community, increase property values, and enhance the economic vitality of business areas in Tualatin, and thousands of trees and shrubs are planted by volunteers on Tualatin's parklands every year; and

WHEREAS 2015 marks the 28th consecutive time the City of Tualatin has been certified as a Tree City USA by the National Arbor Day Foundation for following best-practices in urban forestry management and Tualatin has received the Tree City USA Growth Award 12 times for outstanding achievement in strengthening its tree care program.

BE IT PROCLAIMED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, that:

Section 1. All citizens are urged to support efforts to protect and plant trees to gladden the hearts and promote the well being of present and future generations.

Section 2. The citizens of the City of Tualatin support the Oregon Department of Forestry and the National Arbor Day Foundation in their recognition of the value of trees and forests by proclaiming April 5 - 11, 2015, as Arbor Week in Tualatin.

INTRODUCED AND ADOPTED this 23th day of March, 2015.

CITY OF TUALATIN, OREGON

BY _____
Mayor

ATTEST:

BY _____
City Recorder