



TUALATIN TOMORROW
ADVISORY COMMITTEE MEETING
WEDNESDAY, MAY 7, 2014
6:30 P.M.
TUALATIN LIBRARY CONFERENCE ROOM
18878 SW MARTINAZZI AVE.

1. CALL TO ORDER & ROLL CALL

Members: John Bartholomew; Vice-Chair Adam Butts; Ed Casey; Diana Emami; Chair Candice Kelly; Larry McClure; Linda Moholt; Bethany Wurtz; Jill Zurschmeide
Council Liaison: Councilor Frank Bubenik
Staff: Sara Singer, Deputy City Manager

2. APPROVAL OF THE MINUTES

- a. Approval of Minutes from April 2, 2014

3. COMMUNICATION FROM THE PUBLIC (NOT ON THE AGENDA)

Limited to 3 minutes

4. OLD BUSINESS

- a. Tualatin Tomorrow Vision Action Plan Report
- b. Partner Recruitment Update
- c. Partner Kick Off Event

5. NEW BUSINESS

6. COMMUNICATIONS FROM CITY STAFF

7. ANNOUNCEMENTS/TTAC COMMUNICATIONS

8. ADJOURNMENT



DRAFT

OFFICIAL MINUTES FOR
TUALATIN TOMORROW ADVISORY COMMITTEE
APRIL 2, 2014
TUALATIN LIBRARY
18878 SW MARTINAZZI AVE
TUALATIN, OR 97062

Present: Chair Candice Kelly
Vice-Chair Adam Butts
Councilor Frank Bubenik
Committee Member Ed Casey
Committee Member Diana Emami
Committee Member Larry McClure
Committee Member Linda Moholt
Committee Member Jill Zurschmeide

Absent: Committee Member John Bartholomew
Committee Member Bethany Wurtz

Staff Present: Sara Singer, Deputy City Manager

Guests: None

1. CALL TO ORDER

Meeting called to order at 6:30 p.m.

2. APPROVAL OF THE MINUTES

Committee Member Moholt made a motion to approve the minutes from March 5, 2014, Committee Member Casey seconded. The minutes were unanimously approved.

3. COMMUNICATION FROM THE PUBLIC (ITEMS NOT ON THE AGENDA)

None.

4. OLD BUSINESS

- a. Tualatin Tomorrow Vision Action Plan Report
Deputy City Manager Singer asked if the Committee had feedback on the layout of the draft report. The committee members made several suggested changes for the report. Chair Kelly said we should define who the audience is for the report. Committee Member Casey said we need to make sure we include information about where people can find more detailed information about the Vision, the partners, and who to contact to get involved. Manager Singer said she would implement the suggested changes.
- b. Partner Recruitment Update
Manager Singer shared the partner recruitment matrix and asked the Committee if they had any additional suggestions for lead or supporting partners for the actions. Committee member Moholt said we should contact the Tualatin School House Food Pantry to see if they would be interested in participating as the lead partner for Action 14.4.

5. NEW BUSINESS

- a. Partner Kick Off Event
Manager Singer gave an update on the Partner Kick-Off Event which will be held on Tuesday, June 10th at 11:30 a.m. for all lead and supporting partners who will be participating in the Vision Plan Implementation.

Committee Member Casey said it would be good to have Vision Advisor Jason Robertson highlight success stories and how this implementation model can work in Tualatin.

Councilor Bubenik said the event will also be good for partner networking, so it would be good to keep it more informal for the group.

Committee Member Moholt said we should set up boards which list the partners for each goal.

Chair Kelly asked if we should have assigned seating or not for the partners. Group decided to discuss these logistics at the next meeting.

Manager Singer said we will invite people as we have our recruitment meetings, and we will get a formal invitation out to those who we haven't had a chance to meet with in late April. The group asked about buffet versus sit down lunch. Manager Singer said staff would work on the logistics for the event. Committee member Casey said to be sure and include "lead partner" on the name tags for those who have committed.

6. COMMUNICATIONS FROM STAFF

Manager Singer provided the Committee with an update on the City parking lot design and Seneca Street design.

7. ANNOUNCEMENTS/TTAC COMMUNICATIONS

Committee Member Moholt gave an update on the Chamber's participation with the Climate Smart Communities Initiative.

Councilor Bubenik shared information about the Tualatin Library Foundation's Vine to Wine event on April 19.

Committee Member Casey said the Volunteer Appreciation Event is April 3, the Tualatin Chamber Networking Event this Friday will be held at the Grange, and the Lion's Easter Egg Hunt is on April 19.

Committee Member Zurschmeide said the School District is hosting community input sessions on April 15 and 17. She said it is likely that Tigard Tualatin School District will hire 20 to 30 new staff members.

8. ADJOURNMENT

The meeting adjourned at 7:23 p.m.

Sara Singer, Recording Secretary