



TUALATIN TOMORROW
ADVISORY COMMITTEE MEETING
WEDNESDAY, MARCH 5, 2014
6:30 P.M.
TUALATIN COUNCIL CHAMBERS
18880 SW MARTINAZZI AVE.

1. CALL TO ORDER & ROLL CALL

Members: John Bartholomew; Vice-Chair Adam Butts; Ed Casey; Diana Emami; Chair Candice Kelly; Larry McClure; Linda Moholt; Bethany Wurtz; Jill Zurschmeide
Council Liaison: Councilor Frank Bubenik
Staff: Sara Singer, Deputy City Manager

2. APPROVAL OF THE MINUTES

- a. Approval of Minutes from February 5, 2014

3. COMMUNICATION FROM THE PUBLIC (NOT ON THE AGENDA)

Limited to 3 minutes

4. OLD BUSINESS

- a. Tualatin Tomorrow Vision Action Plan Report

5. NEW BUSINESS

- a. Workforce Development – Linda Moholt
- b. Phase 3 – Partner Recruitment and Vision Plan Implementation

6. COMMUNICATIONS FROM CITY STAFF

7. ANNOUNCEMENTS/TTAC COMMUNICATIONS

8. ADJOURNMENT



DRAFT

**OFFICIAL MINUTES FOR
TUALATIN TOMORROW ADVISORY COMMITTEE
FEBRUARY 5, 2014
COUNCIL CHAMBERS
18880 SW MARTINAZZI AVE.
TUALATIN, OR 97062**

Present: Committee Member John Bartholomew
Councilor Frank Bubenik
Vice-Chair Adam Butts
Committee Member Ed Casey
Committee Member Diana Emami
Committee Member Robert Kellogg
Chair Candice Kelly
Committee Member Bethany Wurtz
Committee Member Jill Zurschmeide

Absent: Committee Member Larry McClure
Committee Member Linda Moholt

Staff Present: Sara Singer, Deputy City Manager

Guests: Jason Robertson, Vision Advisor

1. CALL TO ORDER

Meeting called to order at 6:33 p.m.

2. APPROVAL OF THE MINUTES

Committee Member Casey made a motion to approve the minutes from January 8, 2014, Committee Member Zurschmeide seconded. The minutes were unanimously approved.

3. COMMUNICATION FROM THE PUBLIC (ITEMS NOT ON THE AGENDA)

None.

4. OLD BUSINESS

a. Tualatin Tomorrow Draft Action Plan Community Review – Event Debrief

Chair Kelly thanked Deputy City Manager Singer and Jason Robertson for doing a great job on the State of the City event. She said having an evening event was a good change and proved to increase attendance. Jason's presentation about the Vision Plan gave a great overview of the Vision. Diana Emami said the audio in the back was very difficult to hear. Committee Member Wurtz said the turnout was really great and having the speakers from the various agencies speak before the Mayor was really nice. Councilor Bubenik said keeping people to the schedule is important. Committee Member Wurtz said the location was very convenient at the hotel, but we will need a larger venue next year. The video was a nice multi-media element.

b. Vision Implementation Plan Structure – TTAC's Role

Jason Robertson shared information regarding the Vision Implementation Structure following the adoption of the plan by Council. The first thing the committee will need to do is recruit partners. Jason shared the roles and responsibilities for the TTAC members, partners and support partners. He also shared templates for talking points and partner agreements for the committee's review and comment.

Mr. Robertson also shared the partner reporting structure and survey process for future years. Councilor Bubenik said in the past the committee has provided prizes to partners for their participation.

Mr. Robertson asked if there were any concerns from people's past experience in using these tools. Chair Kelly said there was a different level of city support in the past, and now they have evolved into a City Advisory Committee to help facilitate moving the visioning effort forward. Committee Member Wurtz asked about prioritizing the actions to make the outreach to the various partners manageable. Mr. Robertson said that he can work with Sara to develop a plan to bring back to the committee.

Committee Member Bartholomew said that not all of the actions need to begin in year one. Mr. Robertson agreed and said we can work with the committee to determine priorities. Chair Kelly asked about the chronological order of the implementation. Mr. Robertson said the recruitment of the partners will happen first over the next few months, followed by an event for the lead partners who have signed up for actions.

Mr. Robertson asked for clarification on the committee's direction on partner interaction. The committee agreed that this could be decided later based on input from the partners.

c. Partner Recruitment

Mr. Robertson asked for the committee's input on whether they would feel comfortable assisting with recruitment of partners. Committee Member Wurtz said it would depend on the time commitment involved. Chair Kelly said it would depend on who the Partner is the group is recruiting. Ms. Singer said committee members could participate in recruitment efforts voluntarily based on their individual interests. Committee Member Zurschmeide asked what would happen if we could not find a partner for a particular action. Mr. Robertson responded that the action could be modified, or ask agencies for a different partner suggestion.

Ms. Singer shared the partners which have reached out expressing an interest in taking on various action items. These agencies include Tualatin Together, Bicycle Transportation Alliance, Neighbors Nourishing Community, Republic Services, and CLIMB/PCC. Committee Member Bartholomew said Mask and Mirror Community Theatre is also ready to commit to actions in the Vision Plan related to the arts.

5. NEW BUSINESS

a. Draft Tualatin Tomorrow Vision Action Plan Report

Mr. Robertson shared examples of Vision reports from other communities, and the committee shared comments regarding the content of the draft vision plan.

6. COMMUNICATIONS FROM STAFF

a. Tualatin Tomorrow Advisory Committee Member Orientation Packets

Ms. Singer distributed the Advisory Committee Member Orientation Packets and briefly reviewed the contents.

b. Update on Seneca Street and Council Building

Ms. Singer said the Council had made a decision to proceed with extending Seneca Street in conjunction with the Nyberg Rivers development. Staff is currently working on a plan to relocate city staff into existing City buildings.

7. ANNOUNCEMENTS/TTAC COMMUNICATIONS

Councilor Bubenik shared information regarding the Police Awards banquet.

Committee Member Zurschmeide reported that Tualatin Elementary won a huge national award for Title 1 schools continued excellence in academic achievement.

Chair Kelly reported that she attended the Tualatin Together breakfast last week. She said Council President Beikman who chairs the group is interested in hosting a forum with some of the other cities on drug and alcohol prevention.

8. ADJOURNMENT

The meeting adjourned at 8:22 p.m.

Sara Singer, Recording Secretary