



## TUALATIN TOMORROW ADVISORY COMMITTEE MEETING

WEDNESDAY, NOVEMBER 7, 2012

6:30 P.M.

TUALATIN HERITAGE CENTER

8700 SW SWEET DRIVE

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### 1. CALL TO ORDER & ROLL CALL

Members: Chair Candice Kelly; Adam Butts; Ed Casey; Robert Kellogg; Larry McClure; Linda Moholt;  
Bethany Wurtz; Dana Terhune  
Council Liaison: Councilor Frank Bubenik  
Staff: Sara Singer, Deputy City Manager

### 2. APPROVAL OF THE MINUTES

- a. Approval of Minutes from September 5, 2012

### 3. COMMUNICATION FROM THE PUBLIC (NOT ON THE AGENDA)

Limited to 3 minutes

### 4. OLD BUSINESS

- a. Transportation Task Force Update (Chair Kelly and Bethany Wurtz)
- b. Reports to City Advisory Committees (Sara Singer)
  - i. Summary of Meeting with Tualatin Library Advisory Committee, Friends of the Library, & the Tualatin Library Foundation
  - ii. Upcoming Advisory Committee Meetings (TPAC, Core Area Parking Board, TPARK, TAAC)
- c. Partner Meeting Summary
- d. Update of Vision Plan

### 5. NEW BUSINESS

- a. Report on Portland Community College Ad Hoc Task Force – Dr. Linda Gerber, President of PCC Sylvania Campus & Cathy Holland, Secretary of Commercial CIO

### 6. COMMUNICATIONS FROM CITY STAFF

### 7. ANNOUNCEMENTS/TTAC COMMUNICATIONS

### 8. ADJOURNMENT



# DRAFT

**OFFICIAL MINUTES FOR  
TUALATIN TOMORROW ADVISORY COMMITTEE  
SEPTEMBER 5, 2012  
TUALATIN HERITAGE CENTER  
8700 SW SWEET DRIVE  
TUALATIN, OR 97062**

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Present: Chair Candice Kelly  
Councilor Frank Bubenik  
Committee Member Adam Butts  
Committee Member Ed Casey  
Committee Member Larry McClure  
Committee Member Linda Moholt  
Committee Member Dana Terhune  
Committee Member Bethany Wurtz

Absent: None

Staff Present: Sara Singer, Deputy City Manager

Guests: Beverly Robinson  
June Bennett

**1. CALL TO ORDER**

Meeting called to order at 6:30 p.m.

**2. APPROVAL OF THE MINUTES**

Committee Member McClure made a motion to approve the minutes from August 1, 2012, Committee Member Wurtz seconded. The minutes were unanimously approved.

**3. COMMUNICATION FROM THE PUBLIC (ITEMS NOT ON THE AGENDA)**

Beverly Robinson reported that an agreement between CenterCal, Barnes and Noble Bookstore, and the Tigard-Tualatin School District was being developed and discussed. This agreement will provide some funding to help the school library and some matching funds would likely be required. Ms. Robinson said that they are still discussing the deal, but this is a direct result of the Partner Event where these groups were able to connect.

**4. OLD BUSINESS**

a. Transportation Task Force Update

Chair Kelly provided an update on the activities of the Transportation Task Force. She stated that the Task Force has received a draft Linking Tualatin Plan. The Task Force meetings have been focusing on the six Refinement Areas.

The Transportation Summit has been scheduled for September 20<sup>th</sup>, and a reminder will be sent out to the Tualatin Tomorrow Committee members in advance of the meeting.

b. Reports to Advisory Committees

Deputy City Manager Singer reported that following the direction at the last Advisory Committee meeting, she was able to schedule dates with most of the Advisory Committees for a Tualatin Tomorrow Vision Plan Update presentation. The dates will be as follows:

Dana Terhune: Core Area Parking District Board, TBD

Linda Moholt: Tualatin Planning Commission, December 4, 2012

Larry McClure: Tualatin Arts Advisory Committee, October 16, 2012

Candice Kelly : Tualatin Parks Advisory Committee, November 13, 2012

Beverly Robinson: Tualatin Library Advisory Committee, Tualatin Library Foundation, and the Tualatin Friends of the Library, October 23, 2012

Deputy City Manager Singer explained that she was still waiting to hear from City staff about a few other dates for the Advisory Committee meetings. Beverly Robinson asked if a joint meeting could be scheduled for the Library Advisory Committee, Library Foundation and the Friends of the Library groups. Deputy City Manager Singer responded that she would work with Library Manager Abigail Elder to coordinate a joint meeting in October.

c. FY12/13 Advisory Committee Work Plan

Deputy City Manager Singer distributed the revised and approved FY 12/13 Advisory Committee Work Plan to the Committee Members.

**5. NEW BUSINESS**

a. Vision Plan Update

Deputy City Manager distributed a memorandum regarding the update of the Tualatin Tomorrow Vision Plan. This memorandum has been included in the record as Attachment A.

Committee Member Wurtz asked if the Citizen Involvement Organization (CIO) Officers would all be invited to attend. She also stated that if an officer was unable to attend, the CIO should select another CIO member to represent their neighborhood. Deputy City

Manager Singer responded that all CIO Officers would be included on the invitation, and she would reach out to them individually to inform them about the meeting.

b. October Partner Meeting

Deputy City Manager Singer reported that the October Partner Meeting has been scheduled for Wednesday, October 3<sup>rd</sup> at 6:30 p.m. The Committee expressed that they would like to hold the meeting at the Police Department Training Room. Deputy City Manager Singer said a notice and an agenda would go out to all of the Partners. The Committee members also expressed that they would like to attach the Vision Plan Memo, show examples of various communication methods, ask the Partners about any strategic planning happening with their agencies, and ask about opportunities to partner on initiatives.

**F. COMMUNICATIONS FROM STAFF**

Deputy City Manager Singer provided the Committee with an update City business including the hiring of a new City Attorney.

Committee Member Casey asked about the development activity at the Nyberg property. Ms. Singer responded that a developer has approached the City, but no formal applications have been submitted.

**G. ANNOUNCEMENTS/TTAC COMMUNICATIONS**

Chair Kelly reminded the group about the upcoming Historical Society Auction.

Committee Member Terhune said that Roger Rada is the new interim School Superintendent. She also mentioned that Hazelbrook Middle School and Tualatin High School are celebrating their 20<sup>th</sup> Anniversaries.

Committee Member Moholt said that the Chamber runs two shuttles through a federal grant and they serve about 90 people per day. She explained that they have been looking to expand this program, and they were recently selected to participate in a study on transit. Tualatin is one of five communities in the country who will be participating. The study is being conducted through the Job Access Mobility Institute, and it will be a pilot program to study how to better connect employees with their jobs.

Committee Member Casey said that the Tualatin Riverfront Music Festival will be happening on the Tualatin Commons this Saturday at 4 p.m. The concert proceeds support Willowbrook and the Wetlands Conservancy. He also mentioned that he will be at Famous Dave's on September 17-19 for a Lions Club fundraiser.

Committee Member McClure updated the group on the Historical Society Fundraiser scheduled for Friday, September 14<sup>th</sup>.

Chair Kelly mentioned that she received a call from Cathy Holland regarding a connection with a Direction at Portland Community College. They are exploring the possibility of offering classes in Tualatin and they are interested in talking with the Tualatin Tomorrow Advisory Committee.

**H. ADJOURNMENT**

The meeting adjourned at 8:00 p.m.

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Sara Singer, Recording Secretary

# Tualatin Tomorrow

## PARTNER MEETING SUMMARY



October 3, 2012

Thank you for your participation in last week's **Tualatin Tomorrow Partner Meeting**. Your input and energy was great, and there were some wonderful ideas shared. Below is a summary of the notes from the meeting:

### Vision Update Goals

- Ensure the Vision Plan is living and dynamic
- Reflect progress on the Vision
- Amend the plan to reflect current community needs and aspirations
- Develop a comprehensive public involvement strategy to update the plan

### Project Objective

*To have informed public participation in decisions by providing understandable, clear, timely and complete information about current issues and proposed projects or initiatives.*

- We aim to use a broad range of tools for engaging a wide range of community stakeholders in the process, resulting in a better, updated plan.
- We will develop user-friendly, widely-accessible community visioning information and education to increase public understanding and open the door to meaningful and effective input.
- Promote new relationships to foster a growing sense of trust.
- Ensure that community stakeholders will feel ownership in the Vision Plan and advocate for its implementation.

### Stakeholders List

- Tualatin Tomorrow Advisory Committee
- City Council
- City Advisory Boards and Committees
- Citizen Involvement Organizations
- Chamber of Commerce
- Clackamas County
- Washington County
- Clean Water Services
- Community Action Network
- Tigard Tualatin School District & Other Community Schools
- Legacy Meridian Park Medical Center
- Providence Health Services
- Kaiser Permanente
- TriMet
- Lumiere Players
- Mask & Mirror Theatre Co.
- The Wetlands Conservancy
- TTSD Resource Center
- Tualatin Farmers Market
- NW Natural
- PGE
- Tualatin Valley Fire & Rescue
- Tualatin Riverkeepers
- WorkSource Oregon
- Vision Action Network
- Tualatin Historical Society
- Love, Inc.
- Westside Economic Alliance
- Tualatin Rotary
- Tualatin Grange
- Portland Community College

- Tualatin Police Department
- City of Tualatin Library
- Metro
- ODOT
- Tualatin School House Pantry
- Community Warehouse
- Faith-based communities
- Hispanic/Latino Groups
- Washington County BTC
- Westside Transportation Alliance
- Youth Organizations- Sports/Scouts
- Lions
- Kiwanis
- VFW
- MOWP

Other stakeholders to include? \_\_\_\_\_

### How to Engage Them

- Print newsletters
- Electronic newsletters
- Online forums
- Community Meetings/Open Houses
- Neighborhood Meetings
- City Advisory Committee Meetings
- City Website
- Utilize the Tualatin Tomorrow Partners
- Using entertainment to get the message out
- Flash Mob
- Community Events (Crawfish, Pumpkin Regatta, etc.)
- Word of Mouth
- Personal Interaction/Word of Mouth
- PTAs/PSOs
- Local Businesses
- High School Sporting Events
- Chamber Network- E-blasts
- Signs
- School Newsletters
- Student Government Organizations (ASB)
- Contest for the CIOs to get them engaged

Other ways to engage: \_\_\_\_\_

### Upcoming Meetings:

- Tualatin Tomorrow Advisory Committee meets the first Wednesday of each month- 6:30 p.m. at the Heritage Center (all are welcome!)
- Partner Meeting: March 2013
- Partner Spring Event: May 2013
- Partner Meeting: Fall 2013 (TBD)

### Links to Other Useful Documents:

[Tualatin Tomorrow Vision and Strategic Action Plan](#)

[Partner Annual Report](#)

[Tualatin Tomorrow Advisory Committee](#)

Questions or other ideas to share, please contact Sara Singer, Deputy City Manager at [ssinger@ci.tualatin.or.us](mailto:ssinger@ci.tualatin.or.us) or 503.691.3065.

# **Ad Hoc Tualatin PCC Expansion Task Force**

As of October 11, 2012

## **Potential/Confirmed Stakeholders**

Stakeholders currently identified to evaluate the case to expand Portland Community College (PCC) educational services in Tualatin, including the possibility of a Tualatin PCC Center. Stakeholder list expected to be fully identified by October 31, 2012.

### **Portland Community College**

Linda Gerber, Sylvania Campus President (lead)  
Kristin Watkins, Associate Vice President- Facilities  
Community Education Director  
Barbara Van Amerongen, Casual Administrative  
Kate Chester, Community Relations Manager

### **Tigard-Tualatin School District Community Leadership**

Jerry Larsen, Budget Committee

### **Tigard-Tualatin School Board**

Maureen Wolf, Chair-Board of Directors  
Dana Terhune, School Board Member

### **Tigard-Tualatin School District – (membership suggested by not yet confirmed)**

District Administration - Dan Goldman, Director of Curriculum and Instruction  
District Administration – Ernie Brown, Director of Human Resources and Operations  
Tualatin H.S. - Greg Dinse, Associate Principal  
Online Academy - Karen Twain, Director of Alternative Programs  
Tigard H.S. - Mickey Toft, Associate Principal – Curriculum

### **City of Tualatin**

Cindy Hahn, Associate Planner (lead)  
Paul Hennon, Director Community Services & Recreation  
Sara Singer, Deputy City Manager

### **Tualatin Tomorrow Community Vision Committee**

Candice Kelly, Chair (lead)  
June Bennett, Member-at-large  
Linda Moholt, Chamber of Commerce  
Dana Terhune, Tigard-Tualatin School District  
Frank Bubenik, Tualatin City Council

### **Tualatin Commercial Citizen Involvement Organization**

Catherine Holland, Secretary (lead)  
Jonathan Crane, President

### **Tualatin City Council**

Joelle Davis, City Councilor

Frank Bubenik, Tualatin City Council

### **Oregon Department of Education**

Rob Saxton, Deputy Superintendent

Lauren Roach, Secondary/Post Secondary Transitions Director (lead)

## **Task Force Current Objectives**

- Expand stakeholders group to include WorkSource, Tigard-Tualatin School Administration, major Tualatin employers, and other interested parties.
- Analyze community process used to support the new PCC center in Newberg.
- Identify number of existing PCC students located in Tualatin.
- Evaluate if City of Tualatin goal of expanding existing adult education classes in a newly identified community center campus could be achieved by Fall 2013.
- Evaluate if expansion of PCC associate's degree program classes in Tualatin could help achieve the state goal of 40/40/20.
- Evaluate if vocational or associate's degree programs in Tualatin can be developed with local employers to help achieve the state goal of 40/40/20.
- Evaluate WorkSource specialized training programs to determine if an expanded PCC program located in Tualatin could help meet the need.
- Present a community supported case to expand PCC programs in Tualatin to city, county, state officials to help achieve 40/40/20 state goals and expand adult education in Tualatin.
- Receive PCC administration approval to implement the community plan.

## **Ad Hoc Leadership**

### **Co-Chair – Cathy Holland (503-691-1813)**

Retired businesswoman with 30 years of planning, finance, and business administration experience in the private sector.

### **Co-Chair – Dolores Hurtado (503-691-2468)**

Retired businesswoman with 35 years of non-profit management experience.

### **Co-Chair – Jerry Larsen (503-691-1889)**

Retired businessman with 40 years of private and public management experience.