



City of Tualatin

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LIBRARY ADVISORY COMMITTEE MINUTES

April 3, 2012

Present: Chair Len Runion
Committee Member David Abbey
Committee Member Sean Neary
Committee Member Victoria King
Committee Member Thea Wood
Committee Member Marcus Young

Public: Janiel Santos

Staff: Abigail Elder, Library Manager

1. **CALL TO ORDER**

Chair Len Runion called the meeting to order at 6:34 PM.

2. **APPROVAL OF MINUTES**

2.1 The March minutes were distributed without the Roll Call attached. Phil Anderson was absent, and Janiel Santos attended as a guest. All other members of TLAC were present at the March meeting. With that correction, Victoria King moved and Thea Wood seconded that the March minutes be approved.

3. **COMMUNICATIONS**

3.1 Chair: None

3.2 Staff: Library Manager Abigail Elder announced that Janiel Santos will be appointed to TLAC at the April 9 city council meeting.

Two library staff members have recently announced their resignations, so the library will be recruiting for a children's librarian and a senior library assistant.

The Friends of Tualatin Library held a small booksale March 30-31st. They raised approximately \$550. All remaining items were donated to the library at Coffee Creek Correctional Facility.



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- 3.3 Public: None
4. **OLD BUSINESS**
- 4.1 RFID Update: No update.
5. **NEW BUSINESS**
- 5.1 Library Proposed Budget: Library Manager Abigail Elder explained the library's proposed budget. Salaries and benefits are the biggest expense for the library; technology replacement will be discussed at the city council worksession on April 10th.
- 5.2 TLAC Annual Report: TLAC member Sean Neary has agreed to present the TLAC annual report to council on Monday, April 9th.
- 5.3 National Library Week Proclamation: Next week is National Library Week. A city councilor will read the Proclamation at the April 9th city council meeting.
6. **COMMUNICATIONS FROM COMMITTEE MEMBERS**
- 6.1 TLAC Member Thea Wood noted that the exterior bookdrop is not protected from the rain, and asked that the city investigate some type of protective awning for this area.
7. **FUTURE AGENDA ITEMS**
- 7.1 Tualatin Library Foundation
- 7.2 City of Tualatin website
- 7.3 City of Tualatin Centennial
- 7.4 Teen Library Committee
- 7.5 Library-Hospital Partnership
8. **ADJOURNMENT**
- Meeting was adjourned at 7:20 p.m.

_____, Abigail Elder, Recording
Secretary