



City of Tualatin

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LIBRARY ADVISORY COMMITTEE MINUTES

March 6, 2012

Present: Chair Len Runion
Committee Member David Abbey
Committee Member Sean Neary
Committee Member Victoria King
Committee Member Thea Wood
Committee Member Marcus Young

Public: Janiel Santos
Mike Riley, Citizen Involvement Organization

Staff: Abigail Elder, Library Manager

1. **CALL TO ORDER**

Chair Len Runion called the meeting to order at 6:32 PM.

2. **APPROVAL OF MINUTES**

Marcus Young moved, and Sean Neary seconded that the January minutes be approved as written.

3. **COMMUNICATIONS**

3.1 Chairperson Chair Len Runion congratulated Library Manager Abigail Elder on receiving the Employee of the Year Award from the City of Tualatin. Chair Runion noted that Phil Anderson has resigned from TLAC, and that Janiel Santos has indicated an interest in joining the Committee.

3.2 Library Staff Library Manager Abigail Elder shared statistics and comment cards from the last month. As a result of the comment cards and TLAC discussion, she will ask that the next "Spruce Up" event focus on cleaning DVDs and Books on CDs. She also noted that the City is in the process of designing a new website.

3.3 Public Janiel Santos introduced herself to the committee. She is a freshman at Tualatin HS, and active in the Teen Library Committee (TLC) which meets monthly and organizes events for teens and children at the Library.

4. **OLD BUSINESS**

4.1 RFID Update: Hillsboro Library has started using RFID at both of its libraries. It has also started taking credit card payments at the self-check machines. Tualatin expects to change over to RFID in June.



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5. NEW BUSINESS

5.1 Citizen Involvement Organization: Involvement Organization: Mike Riley provided an overview of the newly formed Citizen Involvement Committees, which seek to create a mechanism for residents to learn about and comment on city projects at the very earliest stages. There will eventually be six CIOs: five residential and one commercial/industrial.

5.2 Food for Fines: The Library will host an annual Food for Fines week March 11-17th. All collected food will be donated to the Tualatin Schoolhouse Pantry.

5.3 TLAC Annual Report: TLAC provides an annual report to City Council every year in April. Library Manager Abigail Elder will provide a first draft of this report at the April TLAC meeting.

5.4 TLAC Vacancy: Phil Anderson has resigned from TLAC through an email to Abigail Elder, in which he thanked the members of TLAC for their good work and camaraderie. Janiel Santos is interested in joining TLAC, and will submit the paperwork soon.

6. COMMUNICATIONS FROM COMMITTEE MEMBERS

6.1 No communications.

7. FUTURE AGENDA ITEMS

- 7.1 Library Budget
- 7.2 Teen Library Committee
- 7.3 Tualatin Library Foundation
- 7.4 Friends of the Tualatin Library
- 7.5 City of Tualatin Website

8. ADJOURNMENT

Meeting was adjourned at 7.4 0p.m. The next TLAC meeting will be Tuesday, April 2, 2012 at 6:30 PM in the Library Community Room.

_____, Abigail Elder, Recording Secretary